Regular Meeting Board of Trustees January 6. 1891.

Vice President Stump in the chair, and present, Trustees Bassett, Dow, Ewing, Firth, Hendy, Hoppe, Mallon, Schenck, Scott, & Starbird.

Minutes — The Minutes of the last Meeting were read and approved

The Committee on Finance presented the following bills and Stated they had been Examined and properly Signed and moved they be paid. which after reading by a vote was So ordered

Bills Paid

California Electric Light Co.	21.70	Evening Classes	180.
Pacific Gas Imp't Co	21.24	Pac Bell Teleph Co	6.50
" " " "	172.80	J H Culver	150.
J S Tweedale	75.	Hibernia Bank	643.83
A A Hobe	25.	J R Southern	24.35
B F Sterrett	9.	City + County	4285.44
Chas S Greene	457.55	Salaries, Library	756.50

Total Amount $ 6828.91

Mr Ewing for the Building Committee reported that the Carpet in the Ladies Retiring room was in bad condition and unfit to remain and recommended that it be taken up and Linoleum Substituted, as also rubber Strips on the Stairs.

Carpet for Ladies Room

On Motion of Mr Schenck the Committee were granted power to have the Change made as recommended.

Repairs to Pavilion — Mr Ewing further reported that Since the Fair he had on Several occasions Stated that certain repairs were imperiavely needed on the Supporting posts of the Pavilion, and he would again reiterate the Statement with the hope that Some action would be taken on the matter.

Mr Hoppe moved that the Building Committee ~~have~~ be granted power to have the necessary work done at a Cost not to Exceed $ 300.00.

The Motion was duly Seconded and on being put to vote, Carried.

The Committee on Rules and Awards reported that the

Medal to Elect'l Eng'g Co — Matter of the Exhibit of the Electrical Engineering Co. referred to them at the last Meeting had been duly Examined into, and they would recommend the Company be awarded a Silver Medal, for the "Best display of California Manufactured Dynamos

On motion it was so ordered.

Treasurer's Report

The Treasurer stated that owing to a difficulty in getting certain statements he had been unable to present his monthly report as intended, but would have it ready for the next meeting –

Librarian's Report

The Librarians Report for December was then read the names of new members approved, and the financial part referred to the Finance Committee. A summary shows

Receipts $\$3058.90$ Paid Treasurer $\$2960.10$. On Hand $\$98.^{50}$

New Members

New members

Emanuel Le Febre	Douglas R Wilson	F F Barbour
John Gunn	Geo A Audenreid	Chas R Mitchell
Harvey Goff	G Frank Smith	Geo P Goff
A C Lassen	Rodney Kendrick	J D Einfeldt
D O Bracket	Thomas Rutley	Arthur W Pooley
B J S Cahill	Ed Shaw	Sidney Marion Stow
Alex Lynn	D J Ainsworth	E F Reynolds
Auguste Carle	Andrew Carrigan	H N Bevier
T F McCarthy	Mrs Lavina E Rattenbury	Gustavus R Madden
Harry Sharp	Mrs R W Wing	Elmer B Leib
S W Morsehead	Miss A E Sullivan	Alex S Jarvie
H Brown	Miss Marion Thorn	Miss Florence Sheller
Walter Ridal	Miss C A Bernard	Miss J Conley
J N Youngs	Miss Charlotte A Whitney	Miss Ida M Jones
Wm Mooser Jr	Mrs C E Gemmell	Miss Harriet B Foye
J P Shearman	Chas N Aronstein	Miss Adele M Falkenstein
Thomas Pilkington	F A Healey	Miss E Coleman
A D D'Ancona	James E Bay	Miss Mabel E Bramer
John Sugden	John Jennings	Mrs C M Brown
Thos Stewart Jr	Cole Deane	Miss M A Kiernan
Robt Ferguson	B W Burgass	Miss J Peyton
Robert Douglas	Frank Reus	Mrs A B Lubeck
D S Cooke	John Jacob Luchsinger	Miss Emma Marwedel
J D Wellham	Dr Wm E Hopkins	Miss M L Brown.

$\$1^{00}$

The Librarian reported the receipt of $\$1^{00}$ enclosed with the following Communication

"Librarian Mechanics Institute Library

Inclosed please find one dollar as a donation to your Library.

Friend.

A Member suggested that as no object was stated in the letter, and no one present acknowledged the sending; it was probably Concience money, and should be placed in that fund which at present, is in a very depleted condition.

Sroufe

A Communication from Susan Sroufe, was read and referred to the Committee on Art.

Paper Roll Co

One from the Paper Roll Company in regard to their exhibit at the fair was referred to the Committee on Rules & Awards, as also one from Truman Hooker & Co on the same matter.

Truman Hooker & Co

A Statement of the Cost of the Auxiliary Fire Alarm in the Pavilion by that Company, was read and filed, as was a proposition for advertising from the Journal of Commerce

Hallidie's Paper on Cable Roads

Mr Firth said that some time ago in accordance with a request from the Board Mr A S Hallidie had prepared a history of his connection with Cable Roads and at a previous meeting had been presented to the members and referred to his Committee to examine and report thereon. That duty has been performed and they would recommend that the same be printed in full, in the Report of the Exposition,

On motion it was so ordered.

A request by Chas J I Devlin, architect for the use of a book from the Reference Room was granted under the usual restrictions

The Meeting then adjourned

J H Culver Secy

Regular Meeting Board of Trustees January 20 1891

President David Kerr in the Chair and a quorum present
Absent at Roll Call Dow Farquharson Hendy & Stump

Minutes The Minutes of the last Meeting were read and approved.

The Committee on Library, Rooms and Building reported
Ladies Room that the floor of the Ladies Sitting and Retiring rooms had been covered
with Linoleum, and rubber treads placed on the Stairs as recommended
at the last Meeting. Much annoyance to visitors has been
Chimneys Caused by Smoke from the furnace in the basement which on
Cleaned investigation was found to be caused by the chimney being
choked up. as were all the others. ~~which~~ we have had them cleaned
and the trouble is now removed.

Elevator The lessee of the Premises 29 Post St informs us that the Elevator
29 Post St needs repairing. Told him to send request to the Board.

The work at the Pavilion is going on, two men being ~~at work~~ employed.
Work at Pav Mr Hendy Came in and took his Seat.

The Committee on Lectures reported the Enrollment in the free
Evening Classes hand Classes was 134, with an attendance of 95. in the Mechanical
117 Enrolled and an attendance of 85. About 21 of the pupils
registered have never put in an appearance. Postal Cards have
been sent to them inquiring the reason and only 3 or four have
replied Would ask power to strike their names off the roll
which on Motion of Mr Scott was granted.

The Committee on Rules & Awards reported that in regard to
matters referred to them at a former Meeting they would rec-
More Premiums ommend the following

To Truman Hooker & Co for the Best Hay Elevator a Bronze Medal
and for the best Hay Rake a diploma.

To the Pacific Roll paper Co for best general display of
California Manufactured Paper a Silver Medal and the
award of a diploma previously made be changed to an
award for Hopkins Holders & Cutters (diploma)

On Motion the report was approved and the awards granted

Renting the A request from the Knights of Pythias Library Association to
Pavilion rent the Pavilion was referred to the Pavilion Committee
with power. as also a similar request from the German Relief Society.

A request from J E Hughes to be appointed as Agent
of the Mechanics Institute was received and filed

Recognition The Matter of a Suitable recognition to Mr A S Hallidie for his inventions
to A. S. Hallidie pertaining to Cable Railways as illustrated at the late fair by models and
an extended discription soon to be published in the report of the Exposition
was on Motion referred to a Committee appointed by the Chair consisting
of Scott, Eckart and Firth with instruction to prepare the same and
present at the next meeting.

Kay's Complaint A Communication from James Kay Complaining of the way in
which Evening Papers were retained by members in the Reading Room
was referred to the Committee on Books and Donations

Elevator Mr Ewing said that as no Communication had been received
29 Post St in regard to repairs to the Elevator in 29 Post St he thought it
would be best for the Board to attend to the matter as he was not
sure but the Institute would be liable in case of accident.

The President thought it would be best to first increase the
rent before Expending money in repairs.

On Motion of Mr Scott the Committee were granted power to
repair the Elevator at an Expense not to Exceed $30.00 and on
Rent of 29 Motion of Mr Hendy the Finance Committee were instructed to
Post St increased notify Mr Evans that the rent of the Premises No 29 Post Street
on and after February 1st 1891 would be $325.00 per month.

The Report of the Treasurer for the Month of December was then
Treasurer read and referred to the Finance Committee. A Summary shows.

Library Fund.	Bal Dec 1. 3880.54	Received 3585.10 =	7465.64.
	Disbursed		7465 64
Sinking Fund	Bal Dec 1. 3002.40	Received 296.01 =	3298 41
	Disbursed		3298.41
Pavilion Fund	Bal Dec 1	Received	2322 36
	Disbursed		2322.36
Folsom St Lot		Received	844.45
	Disbursed		844.45
Twenty Fifth Exposition	Bal On hand		4199.97

Title to The President said that on the 16th inst he had been served with a
Folsom St summons issued by the Judge of Department No 10 to appear and
Lot answer to a complaint made by the Pacific Land Association in regard
to clearing title of the Folsom St Lot. There are beside the Institute,
some 500 others interested. He had taken the summons and
referred the matter to the attorney of the Board.

Committee Room — The President further said that the Verein Eintracht desired the use of the Committee room in the Pavilion on the occasion of their annual ball Feby 7th and recommended it be granted. So ordered.

He also called the attention of the Board to the usual custom

Tweedale gets $75.00 — of increasing the Salary of Mr Tweedale during the Exposition

On Motion of Mr Starbird $75.00 was allowed Mr Tweedale for extra service which Mr Eckart suggested include his attendance on the drawing Classes

Mr Scott said the Librarians request for more shelf room should

More Shelf Room — receive attention and the matter was referred to the joint Committees of Books and Building to examine into and report at the next meeting –

The Librarian was instructed and authorized to make out

Poll List — a new poll list of the members

The Meeting then adjourned

J H Culver
Secy

Regular Meeting Board of Trustees February 3 1891

President David Kerr in the Chair and a quorum present

Absent at roll call Eckart & Hoops

Minutes — The Minutes of the last Meeting were read and approved.

The Committee on Finance presented the following list of bills

Bills ordered paid — and recommended they be paid which after being read was so ordered

Pay Roll Jan 18	36.	F Percy	5.70
Librarian	56.25	J N Phelan	18.64
Bush & Mallett	2.05	Pierson & Robertson	156.20
Spring Valley W W	14.50	Publishers Weekly	19.98
" " "	12.	M O Stanton	7.20
Glaser Bros	168.65	Lion Chimney Co	20.
C A Murdock & Co	26.	C M Plum & Co	40.65
Bancroft Co	13.50	Salaries. Library	755.
" "	67.26	Pac Bell Tel Co	8.25
C W Cleaver	28.05	Pay Roll Evening Classes	120.
Wm Doxey	7.13	Pac Gas Imp & Co	165.06
Chas S Greene	11.35	" " " "	27.90
Hicks Judd Co	115.05	J H Culver	150
History Co	9.	Cal Elec Light Co	21.70
J C Hoffmann	20.76	J S Tweedale	75.
Johnson & Emigh	2.82	W F Bowers & Co	6.88
Librarian	37.45	" " " "	9.83
Payot Upham & Co	13.94	J A McNicholl	30
Starbird & Goldstone	6.26	Pay Roll pr Jan 24	36.
" "	15.69	" " " 31	36
S W Backus Printing Co	4.50	W F Wilson	26.66
Wm Snook & Son	10.10	R Lewin	.90
Thos Day & Co	12.50	Conlin Bros	17.24
Dunham Carrigan & Co	10.30	Total	2455.20

Elevator 29 Post St — Mr Ewing for the Committee on Library Rooms & Building reported that the Elevator in No 29 Post Street had been properly repaired and the work at the Pavilion was progressing and nearly

Old Iron — done. Quite a large amount of old shafting hangers and pullies had been found under the floors of the pavilion which would be well to get rid of if we can find a purchaser. As to more

more Shelf Room Shelf room in the Library the Committee had not yet come to a definite Conclusion as to what is best.

The Librarians Report for ~~Febr~~ January was read the names of new members Approved and the financial part re-

Librarians ferred to the proper Committee. A Summary shows his receipts

Report to have been $1928.15 paid the Treasurer $1685.11 On hand $243.04

Names of New Members (77)

J B H Cooper
Geo E Sage
J C Evans
Roland Bell
L C Lawson
F A Grazer MD
Chas Billstedt
C S Sweeney
Fred N Hubbell
Chas Willoughby
Mrs Mary H Morgan
Mrs J E Galligher
Mrs H H Menton
Ed E Kohl
A Newman
Irvine Stewart
Jas W Duffy
M B Kellogg
Maurice Casey
Mrs F R L Heaton
Miss G W Littlejohn
Miss Mary C Scott
Mrs G W Arnold
Mrs Louis Taussig
Miss Fanny R McCullough
Mrs A D Little

Samuel A Wood Jr
Mendell Lookey
P M Blake
W J Swyney
P J Cummins
Geo Stocker
Geo E McMullen
J J Rinn
J H Stackpole
Geo L Williams
Miss Luzanne Nathan
Miss B Berner
Percy E Haslett
C E Quigley
S C Irving
Chas A Low
Thos Kenny
A E Lacey
Chas L Field
Miss Ida M Heister
Miss E M Pinkham
Miss Muriel Irwin
Mrs A H Newell
Miss Amy Gell
Miss E Bonney
Mrs E R Parry

E L McClure
Gilbert H Taylor
Frank Storer
Chas H Taylor
Hugh A Blackman
J D Mills
S Heyman
C. H. Aaron
W J Loaiza
Philip Susmans
Mrs Mary R Kemp
Mrs H Wangenheim
Geo H Rock
H J Summerhayes
David C Bole
Jas H Page
T G Hodgekins
A Schubin
Mrs Helen W Northup
Miss A F McDermott
Miss L Allbright
Miss Louise Manning
Miss Eva Josephi
Miss Angela L O'Leary
Miss Flora Walter

The Matter of Chess men referred to by the Librarian in his report was left with the Committee on Library Rooms and Building with power.

A Circular relating to the Convention of Librarians to held here ~~next year~~ this fall was read and filed

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Treasurer The Treasurers Report for January was read and referred to the Finance Committee – Following is a Summary

Library	Fund.	Receipts	$2827.84	Disbursements	2827.84	Balance	
Sinking	"	"	168.51	"		"	168.51
Pavilion	"	"	1538.95	"	$1132.83	"	406.12
Folsom St	"	"	771.33	"	771.33	"	
Twenty Fifth Exposition						"	1251.39

Lost Pictures A Communication from C S Anderson in regard to lost pictures at the last Exposition was read and referred to the Committee on Music Decoration and Art.

The following from Mr Tweedale was read

To the Trustees of the Mechanics Institute

Tweedales Gentlemen

Estimate The following is a statement of damage to furniture etc by Skating Rink Co at the present time

20 Common Settees destroyed
2 Rung "
20 Chairs
Wire around Elevator 4.00
Annex Doors & Partitions 5.00
35 lights, Garden. 1 large do Polk St
Estimate Cost of flooring, and laying same on each wing and Larkin Street end of building $1320

San Francisco T S Tweedale
Feby 2. 1890 Janitor

Mr Ewing Said Mr Tweedale had prepared the above statement at his request in order that the Board might form an idea of what damage had been done.

Lease to Skating Club The President Mr Kerr, gave an account of what had been done in the matter and also had the Contract with Mr Ridgaley read, and a request from him to have it renewed. He had investigated the matter and found that the floor on Larkin and Hayes Street Side not laid with maple to be in bad Condition and in accordance with the terms of the Contract must be relaid. The part on Grove Street Side that has been Covered by Seats is in good Condition and will need no repairs and believe they should be released from any Expense on that part as it is bad policy to make a good tenant do more than is necessary. The Estimate of the cost of relaying the floor as made by Mr Tweedale he thought too high and ~~that~~ $500.00 would place the floor and furniture in Satisfactory Condition. A deposit of that amount should be demanded before the lease was extended.

On Motion of Mr Schenck the Matter was referred to the ~~Finance~~ Pavilion Committee with power.

Geo W Gibbs Co get a diploma — A Communication from Geo W Gibbs Company in regard to an Exhibit at the Fair was read and on Motion a Diploma was granted them for "Mathewsons Improved Pipe Joint"

The President presented and had read a proposition from

Grading 16th St — John Kelso to grade or fill in 16th Street between Folsom & Harrison for 20 cents per Cubic Yard. and also a statement from the City Surveyor of the number of Yards required. John Center has agreed to do ~~the~~ or have done the required work in front of his property.

On Motion of Mr Stump the President was authorized to Sign a Contract on the terms proposed viz 20 cents per Cubic Yard.

The following report was received from the Nominating Committee

To the President and Members
of the Mechanics Institute

Your Committee appointed to nominate

Report of the Nominating Committee — Seven Trustees to be voted for at the Approaching Annual Election herewith present the following named gentlemen as Candidates — to wit:—

Irwin C Stump	Manager for J B Haggin
Samuel J Hendy	President Joshua Hendy Machine Works
M A Dorn	Of Dorn & Dorn attorneys
Andrew Wilkie	of Mechanics Planing Mill
Geo E Dow	of Dow Pumpworks
Oscar Lewis	of O Connell & Lewis
Frank Dalton	of Dalton Bros

The Institutes rapidly enlarging interests and extending usefulness require care of Capable Earnest men who will attend to the duties of this Honorable Trust.

Having in Consideration the Conditions present and prospective. we recommend these Nominees, assured

assured that they will Co-operate to preserve the important interests and promote advancement of the Institute Successfully as have been done in the Past.

Very Respectfully
Geo C Hickox
George Spaulding
G E Ames
Daniel E Hayes
H W Bush
William E Lutz
Geo H Maxwell
Committee

San Francisco
Feby 3, 1891

Mr Ewing wants information — Mr Ewing Said he could find no authority or anything Said in the Constitution or By-Laws as to who the Nominating Committee should report to, and in the lack thereof, would suppose it proper for ~~them~~ to report to the body who appointed them, and asked that the Minutes of the Members Meeting be read, to see if there was any record or instruction given as to when, where, or to whom, the report should be given.

The Minutes were read by the Secretary, but nothing appeared to show that any instructions were given them, and the chair said it was Customary for the Committee to report to the Board.

There being no objection the Secretary was instructed to have the necessary printing and Advertising done.

Culver gets $200 — On Motion of Mr Stump ~~the~~ $200.00 was ordered paid the Secretary for his Services as Superintendent of the last Exposition

A request of the Olympian Skating Club for the

Judges of Shape & Style — Board of Trustees to act as judges at a Carnival to be held at the Pavilion on Saturday Evening the 7th inst was declined

The Meeting then adjourned
J H Culver
Secy

Regular Meeting Board of Trustees Tuesday February 17. 1891

President David Kerr in the Chair and a quorum present -

Absent at Roll Call Eckart, Farquharson Firth Scott Starbird and Stump

The Minutes of the last Meeting were read and approved -

The Committee on Finance presented the following bills

Bills paid and recommended they be paid when signed by the proper Committees, which on motion was so ordered after being read by the Secretary

D Appleton & Co		72.50	
W D Claussen		3.60	
F A Davis		8.50	
Dewey & Co		7.	
Hicks Judd Co		101.85	
The J Dewing Co		27.50	
" " " "		38.58	
Librarian		29.20	
Osborn & Alexander		38.44	
Payot & Upham		11.36	
J N Phelan		17.90	
Pierson & Robertson		154.43	
Journal of Commerce		4.	
Librarian		33.70	
Spring Valley Water Works	Pav	12.	
" " " "	Library	15.75	
J H Culver		19.70	
Pay Roll. Pavilion Feby 7.		28.	
Susan Scroufe 25th F		60.	
Cal Pottery Co		14.	
J S Stratton		6.	
John Lippi		9.	
Ed B Read		6.	
Thos Day & Co		17.50	
Miller & Hamilton		24.75	
Alonzo Coffin		35.50	$790.76

The Committee on Building reported that they had

Chess Men attended to the matter of Chess men and ordered four sets made at a cost of $40.00 The Ladies Toilet Room needs Ventilation

Ladies Toilet very badly which we recommend be done as the cost will be only about $30.-

On motion the matter of Ventilation, was referred to the Committee with Power -

Committees to Report. The President called attention to a Section of the By-Laws that requires the first four of the Standing Committees to report in writing at the End of Each quarter.

Board of Trade A Communication from the Board of Trade relative to the Nicaragua Canal was received and the Secretary instructed to suitably acknowledge the same

Woods Salary A request from J H Wood an Employee in the Library for an increase of Salary was referred to the Finance Committee

Genl Shermans death A request from the Mayor of the City that the President of the Institute meet at 11 A M on Wednesday with himself and other Gentlemen to take suitable action regarding the death of General W T Sherman was referred to the President with the understanding he would be present at the meeting

Mathilde Lennon A letter to the President from Miss Mathilde Lennon, late vocalist at the 25th Exposition stating that she was going to appear at an afternoon Concert at Irving Hall on the 21st inst and trusting that at that time she might see the familiar faces of the Trustees or their friends, was read, and the Secretary instructed to reply and Express the best wishes of the members for her Success

Skating Rink The President stated to the Board that proprietor of the Skating Rink had paid another months rent and the required deposit of $500 for relaying the floor would soon be paid.

He further said, that this was the last meeting of the Board that would be held before the election and the necessary appointments

Election for that event should be made to night -

In accordance with his suggestion the following were elected

Installing Committee. P B Cornwall. Colin M Boyd, James Spiers.

Judges of Election. J H Gilmore. George Spaulding, P P Cain.

Clerks of Election. J H Culver. G E Channing.

Committee to take charge of the Election. Trustees Schenck Starbird & Ewing.

The Board then adjourned

J H Culver Secy

Regular Meeting of the Board of Trustees March. 3. 1891

President David Kerr in the Chair and a quorum present—
Absent at roll call Starbird Hopps & Farquharson
The minutes of the last meeting were read and approved -

The Finance Committee presented the following bills and recommended they be paid which was so ordered, after being read by the Secretary.

Bills paid

Cal Electric Light Co		19.50	
E R Shain		26.	
S F Call		1.95	
P J Thomas		302.75	
Salaries Library		755.	
Pay Roll Evening Classes		120.	
J H Culver	petty cash	11.25	
J S Tweedale		75.	
Pac Gas Imp & Co.	Library	142.02	
	Pavilion	29.16	
George Spaulding & Co		6.50	
Daily Report		1.	
Pacific Bell Telephone Co		7.05	
Examiner		.65	
Evening Post		1.	
J H Culver		150.	
Chronicle		1.60	
Alta		1.05	
Cal Jewelry Co		20.20	
Hibernia S & L Society		1200.	$2871.68
A. W. Gillison	Moran of Salary for Jan & Feby		50.00
			2921.68

The following reports from ~~the~~ Committees were read received and ordered Spread upon the Minutes.

San Francisco March 3. 1891

To the Board of Trustees of
the Mechanics Institute

Gentlemen; Your Committee on Library Rooms and Building beg to report as follows:

During the year quite a number of necessary repairs have been made in the Library Building: among them

Repairs to the Library

the improved gas lights at the delivery desk. re-covering the stairs with lead. changing the whole system of sewerage in the building. Covering the Reference Room with linoleum, also the Ladies Sitting room, Covering Stairs to toilet room with rubber and improving the ventilation; all of which has added to the Comfort and Convenience of our Members.

Repairs to the Pavilion

The Pavilion underwent the usual overhaulding before the opening of the Fair. Since the close of the Fair it has been found necessary to have the main hall and Machinery department underpinned:

All the main posts of the Machinery Department have been cut-off and renewed: Also the portion of the floor that was not renewed when the new flooring was laid last year; it has been done now.

The Kitchen range. which gave so much trouble during the late Fair has been attended to and the Chimney re-built.

The sum allowed for the Pavilion repairs will not be Exceeded.

During the late Storm Several lights of glass were broken. but they have now been repaired -

The outlets from the several several roofs not being free, caused some ~~damage from~~ overflow of water, but did not do any great amount of damage.

All of which is respectfully Submitted

Robert Ewing }
S J Hendy } Committee

To the Board of Trustees

Gentlemen:- Your Committee on Books and Donations beg leave to present their Report for the

About Books

Year Ending February 28. 1890

While the growth of the Library has been less by a few hundred volumes than the preceding year it has amply atoned in the quality of its additions.

The bills audited on account of books periodicals and binding amount to $8938.54. This Expenditure should be larger. The demand upon the library require it but the purchase of books has to some extent been restrained by the lack of accommodations for them.

The number of Volumes added for the year has been 4147 bound volumes and represent the permanent accessions to the Library. which now numbers 54723 Volumes.

Details of Library business, will be found fully set forth in the Librarians report to which we ask your attention

Respectfully Submitted

San Francisco }
March 3. 1891. }

A W Scott
W R Eckart

March 3. 1891

To the President and Board of
Trustees. Mechanics Institute.

Gentlemen:

Your Committee on Lectures and Classes would most respectfully report that there are now enrolled to date, 144
Evening Classes applicants for the class of Free Hand Drawing, and 125 in the Mechanical Department, making a total of 269 Scholars; and that while we have added, during the past year, with the consent of your Honorable Body, new appliances for Teaching, we have not, at the present time sufficiant appliances or space to accommodate all of the 144, that have enrolled themselves in the Free Hand Department, as the number of pupils enrolled has been greatly in excess of any previous year, and our facilities have not kept pace with the growing demand for this class of tuition.

To accommodate the Mechanical Drawing Classes, we have added fifteen new drawing-boards and a full set of block models for instruction; and from the 13th to the 22nd of January we notified by postal card all scholars who had made application to report to the teachers at the Pavilion. In this manner we discovered that a few who had enrolled themselves were retaining their names on the register without reporting, and with the consent of your Honorable Body, these were stricken from the list, and an opportunity given them to re-register, if they so desired.

As text books your Committee imported through your Librarian 72 copies of "Carroll's Practical, Plane and Solid Geometry" from London. This Geometry is a small volume written in a concise and practical form, has been approved by the Science and Art Department, and was adopted by the London School Board for use in their Schools.

From the enclosed letter of the Librarian, it will be seen that the books cost us $30.11, and as they were disposed of to the members

Evening Classes of the class at 45 cents each, the Evening Classes have been credited with $32.40 a sum just sufficient to cover the expense of importation.

Your Committee would also state that the majority of Scholars are making good progress in their studies, and we would respectfully call your attention to difficulties that teachers have to encounter with all free Classes. It must be remembered that some pupils enroll themselves for the worthy object of learning, at a late period in life, with a deficiency of school training, that should really be required before commencing geometrical studies, and our drawing teachers are thereby taxed with preliminary instructions, which consume and increase their duties, and sometimes cause complaints from the more advanced pupils who have had the benefit of a higher education. This cannot be entirely avoided with our present facilities and room, but we have tried hard to give satisfaction to the greatest number and the most needy, always remembering that those who have to toil for a livelihood are the most deserving as time for study has not been at their own disposal, and that we should assist them first when they appeal to us, and the teachers have been so instructed.

In thus closing our duties we desire to thank the individual members of the Board for suggestions and courtesies extended to us while attempting to carry out your wishes and instructions".

Very Respectfully
W R Eckart
J K Firth
Geo E Dow

Mr Eckart stated that he had some figures and dates he would turn over to the Committee when requested.

The Treasurers Monthly report for February, also quarterly
Librarians and annual report were read and referred to the Finance
Report. Committee. Following is a summary of his monthly -

Library Fund

Receipts $3000.57. Disbursements $3000.57

Sinking Fund

Receipts $21982 On hand $38833

Pavilion Fund

Receipts $2008.37 Disbursements $1653.90 On hand $354.47

Folsom St Lot

Receipts $500- Disbursements $500.00

The Report of the Librarian for February was then read, the names of New Members approved and the Financial part referred to the Committee - A Summary shows

Receipts $1692.79. Deposited with Treasurer $1548.20. On hand $144.49

New Members (60)

C R Lamb. Emmet O'Brien, John S C Stevens, F J Byrne, Alex Brazeau
Abram Huff, Wm F Riordan, D K McMullen. H Rawlinson, F V Davis
F H Brown. Geo W Duffey. A N Dodge, J A Kempsler, Carl Hesse
A C Tilden, C A Stidfeldt, Geo W Tindall, E R Ellis, C Aug Weihe
J F Adams, O W Dimmey, J W Aiken, H S Field, R B Chandler,
Mrs Martine Stevens, Mrs B B Minor, Miss Grace Goodyear, Miss Sarah E Blanchard. Miss Louise Johnson, Mrs E Merrifield, Miss M N Rogers
Mrs A Tormley, Mrs Martha L Sternberg, F E Chapin, D Lewensburger
John P Atkin, E L Hoag, John Buckley, Walter Evan Jones, A Dunham
W McPherson Hill, Isador Victor Weisskoff, W E Pinkham, W Clayton
L G Triebel, H G Laying, U Ackerman, Claire Cantelow, Mrs Drury Melone, Miss Marion Hill, Miss Mary Parlsell, Mrs Henry Conroy
Mrs Emily G Tully, Miss Mabel Green, Miss Sarah Mayerfeldt, Miss E L Moise, Mrs A Carlyle, Miss Valentine Roch,

Loan of a Book. A request from J R Denpham for the loan of a book from the Reference Room Endorsed by Trustee Hendy was granted under the usual restrictions

Installing Committee. Letters from the Members of the Installing Committee, accepting the appointment were read and filed -

Election. Mr Schenck for the Committee on Election reported that the Event passed off pleasantly and the report of the Judges would be presented later on.

The Committee on "Resolutions to Mr Hallidie" presented the following -

A. S. Hallidie and the Cable Railway.

To the President and Board of Trustees

Gentlemen

Your Committee appointed to report on the invention of the Cable Railway beg leave to present the following:

The first Street Cable Railway had its developement in San Francisco State of California, through the Skill, ability and Energy of one of her Citizens, Mr Andrew S Hallidie who completed the construction and had the first road in operation on Clay St in this City, on the first day of August 1873. At the request of the Board of Trustees Mr Hallidie placed before the public, at the Twenty-Fifth Industrial Exposition of the Mechanics Institute, 1890 the original Models and appliances used by him, and also filed a history of the Enterprise which has been embodied in the published report of the Exposition,

The invention and Construction of said Cable Railway has revolutionized the methods of transporting passengers in cities and towns, to the great advantage and benefit of the traveling public and the material advancement and prosperity of the towns themselves. Its value has been recognized and utilized in nearly all parts of the world.

The Mechanics Institute of San Francisco through its Board of Trustees, does hereby testify to the value and importance of the invention of the Street Cable Railway and recognises the genius and worth of Mr Andrew S Hallidie, whose patience, perseverence and Energy enabled him to overcome the difficulties and discouragements encountered in its construction and introduction; therefore

Resolved: That the Mechanics Institute hereby records its recognition of the introduction of the Cable Railway by Mr Andrew S Hallidie, of San Francisco, State of California, and Expresses its appreciation of the value of said invention.

Resolved: That the foregoing be spread upon the records of the Institute, and that a Copy thereof properly engrossed upon Parchment, Signed by its President and Recording Secretary and Sealed with its Seal, be forwarded to Mr Andrew S Hallidie:

A W Scott
W R Eckart
J K Firth

On motion the report was approved, ordered spread upon the Minutes, and the recommendations of the Committee ordered carried out.

More book room. Mr Scott for the Joint Committee on devising ways and means for More book room asked and was granted further time.

Salary of Wood. By request the Finance Committee were granted further time in regard to the Salary of Mr Wood, referred to them, at a former meeting

Mr Hendy reported that Mr Wilkie a Trustee elect

Mr Wilkie meets with an accident

had met with a Severe accident which would prevent his attendance at the Meetings of the Board for Several weeks to come, and Consequently would not be present at the installation -

Executive Session

On Motion of Mr Stump the Board went into Executive Session The President stated that the reason for an Executive Session was the consideration of the Employment of a new Janitor for the

New Janitor

Pavilion Mr Tweedale having notified him that he desired to retire from the Position.

The President further said he believed it would be well for the Board to appoint a Committee of three to prepare a set of rules defining the duties of a janitor and his Care of the Pavilion.

On motion of Mr Schenck the Matter was referred to the Pavilion Committee with request to report at the next meeting

Mr Bassett Suggested the name of Mr C H Starbird for the Position of Janitor. which was Seconded by Mr Schenck

The President Said he believed Mr Starbird was a good Man for the Place. Mr Joseph Wilcox had highly recommended for the Position a Man Named Floyd.

Mr Ewing thought that all Candidates for the position should be Examined as to their qualifications before a selection was made.

C H Starbird elected Janitor

No further nomination than the name of Mr Starbird being made, the Secretary was instructed to cast the ballot for him, which was done and he was declared Elected, his services to begin as soon as Mr Tweedale vacated.

Culver and Jellison get a raise

At the request of Mr Stump, the resolution adopted at the last Quarterly Meeting of the Members that the Salary of the Secretary Mr Culver be increased to $200. per Month and of the Assistant Librarian Mr Jellison to $150. was read, and then on his Motion the Same was approved by an unanimous vote, the ayes and noes being called. Mr Jellisons increase to begin January 1st, and Mr Culvers March 1st.

The following Certificate from the Judges of Election was read

Judges of Election report

To the Members of the Mechanics Institute

The Undersigned Judges of the annual Election of the Mechanics Institute held at the Library on Tuesday February 24th 1891 hereby Certify that the total number of votes cast were 408. of which the following named Candidates received the number set opposite their respective names -

Irwin C Stump	397
Samuel J Hendy	209
Geo E Dow	398
M A Dorn	221
Andrew Wilkie	398
Oscar Lewis	396.
Frank Dalton	389
D A Macdonald	203.
John Mallon	195
Scattering	none

The first seven having the highest number are Elected

John H Gilmore
George Spaulding } Judges of Election
J P Cain

San Francisco February 24. 1891

On Motion the Board then adjourned

J H Culver
Sec

Annual Meeting March 7th 1891. See Page 28.

Organization of the Board

Special Meeting

After the close of the Annual Meeting Saturday Evening March 7th, the Trustees with the exception of Mr Wilkie, assembled for the purpose of organization.

By request, Trustee Scott took the chair and Stated the object of meeting and said the first thing in order would be the Election of a President –

Mr David Kerr was nominated

No further nominations being made the Secretary was instructed to cast the ballot, which was done and the Chair declared Mr Kerr Elected President of the Board who then assumed his Seat

In a like manner, Mr Irwin C Stump, was elected Vice President, and Mr A W Starbird ~~was Elected~~ Treasurer,

For Recording Secretary Geo E Dow and S J Hendy were nominated

The Chair appointed Mr Schenck as Teller who on Counting the votes said Mr Dow had received Nine and Mr Hendy, two.

The President declared Mr Dow Elected Recording Secretary.

Mr Hendy was nominated for Corresponding Secretary. but declined –

Mr J K Firth was then nominated and elected the Secretary by a vote of the Board, Casting the ballot.

The Meeting then adjourned

J H Culver
Secy

Regular Meeting Board of Trustees Tuesday March. 17. 1891

President David Kerr in the Chair and a quorum present

Absent at Roll Call Dalton & Wilkie

The Minutes of the last Meeting were read and approved

Dr Blake wants to be an Honorary Member

A Communication from Dr C W Blake stating that he was and had been a member of the Institute for many years, but owing to adverse Circumstances was unable longer to pay dues and requesting that he be put on the list of Honorary Members; was on motion, referred to the Committee on Books and Donations.

The name of Alfred Bartlett. a resident of Berkley was presented for Life Membership and approved.

Robert Cash Captures a depredator,

A Communication from Robert Cash detailing his efforts to detect and Capture the party who for some time past has been mutilating periodicals in the Reading Room; and asking a Suitable Compensation therefor was referred to the Committee on Books to Examine into, and report at the next Meeting.

Under the head of New business the President Called attention to the Necessity of having printed at once another edition of the Constitution By-Laws and Rules and Regulations of the Institute.

More Copies of Constitution ordered Printed

On Motion 1000 was ordered printed and the Secretary instructed to prepare a Suitable index of the Same.

The President informed the Board that J F Bragg the Agent of Henry M Stanley, had offered to place on Sale at the Institute, tickets for the lecture on Thursday Evening at half rates to Members. He believed the offer of Mr Bragg to be a liberal one. and allowed the tickets to be placed as desired

On Motion his action was approved.

Some discussion here ensued on matters regarding the next Fair when Mr Schenck moved that when the Board adjourned ~~to~~ it be to Tuesday Evening March 24th and the Special order of business be "The Next Exposition"

On being put to vote Mr Schencks Motion prevailed and it was So ordered.

The President then submitted a list of the Standing Committees for 1891 which after being read by the Secretary were approved and are as follows

Standing Committees

Finance	Stump	Schenck	Scott
Library Rooms, and Building	Wilkie	Ewing	Firth
Books and Donations	Ewing	Dow	Dorn
Lectures and Classes	Firth	Dow	Wilkie
Printing and Advertising	Dalton	Lewis	Hopps
Power and Machinery	Dow	Firth	Hendy
Rules and Awards	Scott	Dorn	Hendy
Tickets and Admissions	Hendy	Schenck	Stump
Music, Decoration and Art	Hopps	Stump	Starbird
Privileges	Schenck	Scott	Lewis
Location and Police	Lewis	Dalton	Ewing
Horticulture	Dorn	Starbird	Wilkie
Special Exhibits	Starbird	Dalton	Hopps

On motion of Mr Hendy thirty days leave of Absence was granted Mr Wilkie on account of Sickness

The meeting then adjourned

J H Culver

Secty

Executive Session

Ellis Claim

The President stated to the members present that the Ellis Claim against the lands formerly covered by the waters of Mission Creek was being revived and he understood that the Rail Road Co was having an appraisement of their property included in the grant, made by J H Gilmore for the purpose of coming to some agreement with the Claimants, whose interests are now in the hands of Tripp Bros. N W Spaulding now claims to be the owner of the Claim by purchase, and says he will settle with the Institute for the sum of $10.000.

Renting the Pavilion to Mr Raymond

Mr Raymond the lessee of the Pavilion is willing to continue his occupancy up to the time the Fair opens if he can get the same at a reduced rental and the privilege of giving it up at any time.

The question to be decided by the Board is; if we will reduce the rent on account of continued rental; My own opinion is, that he will pay $700 per month for the next two following the termination of his present lease.

Mr Hopps moved the matter be left in the hands of the Pavilion Committee with power Carried

Pavilion Lot for Post Office Site

The President further stated there had again been some talk about selling a part of the Pavilion lot for a Post Office Site and a party desired to know what would be the price. He (Mr Kerr) told him is impression that the Board would be willing to sell 275 x 275 for $900.000. Some correspondence has been going on about the matter and a party to day inquired of him if the Institute would sell the entire block for $1000.000.

A general expression of opinion was had in regard to the matter and finally a motion was made by Mr Stump that 275 feet square of the Pavilion Lot fronting on Larkin Street be offered for the sum of $900.000. The motion was duly seconded and on being put to vote the ayes and noes were called for with the following result. Ayes Dow Dorn Ewing Firth Hendy Hopp. Lewis Schenck Scott Stump Mr President — 11.

Absent Dalton Starbird Wilkie 3.

The Chair declared the motion Carried

Mr Stump then moved that any proposition to purchase the Entire pavilion Lot be declined — Carried

The meeting then adjourned

J H Culver Secy

Special ~~Regular~~ Meeting of the Board of Trustees March 24th 1891

President David Kerr in the Chair and a quorum present
Absent Trustees Firth, Hendy, Hopps and Wilkie
The reading of Minutes was on motion dispensed with

The Chair stated that the special object of the Meeting was to fix a date for the opening of the Next Fair

Date of Next Fair

By request the dates of the opening and closing of previous Fairs were read. The opinion of the several members as to the best time for opening was expressed, the President strongly favoring the 18th of August for the opening and 26th of September for closing.

Mr Lewis moved those dates be adopted for the 26th Industrial Exposition — Carried

The President said that now a date was fixed, an agent should be employed and put in the field at once, to canvass for Exhibits and report to the Board at every meeting. A gentleman by the name of Ross had been strongly recommended to him for the position by Mr Gilmore, who at the invitation of the Board came in, and warmly advocated the employment of Mr Ross stating ~~that~~ he was an able and competent man.

Gilmore's recommendation, and a new Agent

Mr Starbird moved the matter be referred to the President, Finance Committee and Committee on Rules and Regulations with power. Before further action was taken, Mr Ross was invited in, and introduced to the Members. After a few questions ~~were~~ were asked Mr Ross retired.

Mr Ewing said he thought the Board should let the Members of the Institute know that an Agent was wanted, and the qualifications of applicants thoroughly inquired into before any one was elected

Mr Ross elected Agent

Mr. Schenck said he did not want to be bored by the numerous applicants that would surely apply if it was known an Agent was to be hired and moved as a substitute to Mr Starbird's motion that Mr Ross be appointed as Agent for the fair, ~~and~~ his salary be referred to the Finance Committee and Committee on Rules, and labor begin on the first of April.

Mr Schenck's motion was then put to vote and Carried

The President said another important question to be

decided was whether Premiums are to be awarded this year.

Premiums to be given

Mr Starbird said he believed that the general desire of Exhibitors would be that the usual Premiums be offered, and moved so move

The vote on being taken was carried by an unanimous vote.

Preliminary Announcement

By general consent the Secretary was instructed to prepare the usual Preliminary Announcement and the Printing Committee have the same printed.

Mr Ewing suggested the advisability of having a plan prepared of the floors of the Pavilion as a possible aid to the Agent in soliciting Exhibits

The President called the attention of the Committee on Rules to the importance and necessity of having the Rules and Premium List prepared at an early date, and suggested the advisability of having two more members added to aid them in the onerous work.

Rules and Premium List

Mr Scott moved that the President appoint two other members as suggested; which was carried, and the Chair named Messrs Dow and Firth

The President informed the Board that Mr Raymond the lessee of the Pavilion had paid $250 more, making $500. for the relaying of the floor and had taken the building up to the 10 of June, for $1400.00 . $700. each month.

Raymond and the Pavilion.

For the two months above mentioned he did not make any special restrictions as regards the price to be paid by those whom he desired to use the building. The general terms of the Contract however, to hold good. On motion his action was approved

The Board then adjourned

J H Culver
Secy

Annual Meeting of the Members of the Institute

Saturday Evening March 7th 1891

The President of the Institute called the meeting to order and the Secretary reported that a Constitutional quorum was present –

The Chair said that the first order of business would be the reading of a report from the Librarian. which was as follows.

Librarian's Report.

REPORT OF THE LIBRARIAN.

The President and Members of the Mechanics' Institute:

GENTLEMEN—I have the honor to present the 36th annual report of the Library. It is a record of that substantial growth which it has been my pleasant fortune to record each successive year throughout the last decade.

There has been a gain in membership of 106; an increase in receipts from members, $2,190.95; and in outside circulation, 21,294 volumes.

TABLE OF MEMBERSHIP.

In good standing last report		3,970
Joined during year .. subscribers	1,131	
life members	13	
	1,144	
Withdrawn, dropped and dead	1,038	
Gain		106
In good standing this date		4,076

Of whom 194 are life and 12 honorary members.

BOOKS.

There were received and entered in the accessions catalogue 4,147 bound volumes; also, there were received, but not entered as accessions, 1,036 unbound and pamphlets, making total new additions in use, 5,183.

The classification of accessions is given in the following table:

Bibliography	24	Fine arts	135
General periodicals	231	Poetry	82
Philosophy	118	Fiction and juvenile	1,723
Religion	65	Literary history and miscellany	187
Sociology	308	Geography, description, travel	244
Philology	40	Biography	200
Natural Science	161	History	164
Useful arts	465		

Of these there were—

Purchased	2,491	
Bound	1,452	
Presented	204	
		4,147

There were also—

Unbound and pamphlets... purchased	764	
presented	272	
		1,036
Total new		5,183

These were assigned—

Reference department	864
Circulation department	3,283

The book account for the year is $4,720.13.

TABLE OF BOOKS AND ACCESSIONS.

Number of volumes last report		51,820
The accessions catalogue shows new volumes added	4,147	
Lost with dropped members	29	
Lost and paid for	78	
Worn out and discarded—given to state prisons	482	
Missing, unaccounted for	306	
Total reduction	985	
Net gain		3,162
Total, as counted, February 28th		54,982

BINDING.

The periodicals, paper volumes and pamphlets bound up as new volumes number	1,452
Old volumes re-bound	2,495
Total from binder's hands	3,947
Repaired at Library	2,060
Expended for binding	$2,594.43

PERIODICALS.

The subscription list carries 170 titles.

Paid	343
Presented	127
American	344
Foreign	126

The subscription account is $1,670.84; and the total for books, binding and periodicals, $8,985.36.

DONATIONS.

The gifts to the Library were—

Bound volumes	204
Unbound and pamphlets	272
Papers and magazines	127

These have been duly acknowledged.

CIRCULATION.

There were given out at the delivery desk, for home use, 135,972 volumes. This is an increase over the previous year of 21,294. The average daily issue was 451 volumes. The greatest was February 28, 927; the smallest, May 7, 229 volumes. The Library was open 302 days.

Under our system of free access to the shelves, no record of the reference department circulation can be kept; but from careful observation and estimates, it has been found to exceed half the outside circulation, and is therefore some 70,000 volumes.

The Library is open on Sundays from 12:30 to 4:30 o'clock P. M. The record for the last year shows an average of 59 Sunday visitors, and an average *present* of 23 persons.

RECEIPTS.

The collections for the year were—

Members' fees	subscribers	$1,131 00
	life members	650 00
Quarterly dues		21,082 50
Books paid for		87 35
Books, extra		293 10
Fines		954 30
Sundry		65 60
Total collections		$24,263 85
Balance March 1, 1890		159 91
Total cash receipts		$24,423 76
Deposited with Treasurer		24,279 17
Balance on hand		$ 144 59

In a recent number of the Library Journal, the heading, "A survival revived," referred to the infusion of new life into an eastern Young Men's Institute, which was characterized as "one of the few survivors of the mechanics' institute craze which raged in the early part of this century." In this connection it occurred to me that it would be not uninteresting to us, and perhaps encouraging to others, to note the success and progress of *this* Mechanics' Institute, which, though sometimes uncertain and feeble in its infant days, has never since fallen into a condition requiring revival. I have prepared a table of statistics pertaining to this library, which contains interesting facts in respect to library growth and progress. A few items from this table, giving the figures of ten years ago, followed by those of this date, for comparison, will serve to mark our advancement:

Membership	1881	1,537
	1891	4,076
Volumes	1881	30,007
	1891	54,982
Circulation	1881	47,550
	1891	135,976
Receipts from Library	1881	$8,713 72
	1891	24,263 85
Expenditures for Library, etc.	1881	$16,826 59
	1891	25,270 34

The membership, circulation, and receipts from members, have nearly trebled in ten years, while the accessions and expenditures have scarcely doubled.

The failure to keep up the ratio in these latter respects has been rather from lack of accommodation for books than of funds. I beg leave to refer to my last annual and quarterly reports, and refrain from repeating my views on this point.

It remains to remind you that the present year will be one of great importance to library interests in this city and state. The next convention of the American Library Association will be held in San Francisco, and can but result in greatly increasing interest in library work, improving methods and stimulating the efforts of library workers and patrons.

To this association is due the great advancement of library interests, and progress attained in recent years in the east. To quote from a recent publication: "The librarians, by associating themselves together and holding annual meetings to exchange notes and opinions, have given and received a stimulus that has carried their profession to the very first rank; and by availing themselves of their orga the Library Journal, to convey their opinions and the result of their p ice and experience in the various branches of their work, are performing a service for the profession and the public of the greatest possible value."

The importance and value of their visit to us can be hardly overestimated, and I am sure I need not urge that we heartily co-operate with other libraries to give them a California welcome.

Respectfully submitted.

HORACE WILSON,
Librarian.

March 7, 1891.

On motion the report was received and referred to the Finance Committee as also the following annual report from the Treasurer

Treasurers Report.

REPORT OF THE TREASURER.

To the President and Members of the Mechanics' Institute:

I have the honor to present the following report of receipts and expenditures for the year ending February 28, 1891:

LIBRARY FUND.

Balance on hand February 28, 1890	$2,116 38	
Receipts, Quarter ending May 31	7,202 12	
" " " Aug. 31	7,644 02	
" " " Nov. 30	8,864 62	
" " " Feb. 28, 1891	9,413 51	
		$35,240 65
Disbursed, " " May 31, 1890	$8,953 03	
" " " Aug. 31	6,880 74	
" " " Nov. 30	6,112 83	
" " " Feb. 28, 1891	13,294 05	
		$35,240 65

SINKING FUND.

Balance on hand February 28, 1890	$816 80	
Receipts, Quarter ending May 31	720 20	
" " " Aug. 31	764 39	
" " " Nov. 30	886 42	
" " " Feb. 28, 1890	684 34	
		$3,872 15
Disbursed, " " Aug. 31	$185 40	
" " " Feb. 28, 1891	3,298 42	
Balance, February 28, 1891	388 33	
		$3,872 15

PAVILION FUND.

Balance on hand February 28, 1890	$1,667 17	
Receipts, Quarter ending May 31	2,077 61	
" " " Aug. 31	2,243 44	
" " " Nov. 30	6,982 73	
" " " Feb. 28, 1891	26,363 57	
		$39,334 51
Disbursed, " " May 31, 1890	$3,142 51	
" " " Aug. 31	2,024 89	
" " " Nov. 30	7,803 55	
" " " Feb. 28, 1891	26,009 09	
Balance, February 28, 1891	354 48	
		$39,334 51

FOLSOM-STREET LOT FUND.

Receipts, Quarter ending May 31, 1890	$2,000 00	
" " " Aug. 31	4,769 31	
" " " Nov. 30	6,910 81	
" " " Feb. 28, 1891	2,115 78	
		$15,795 90
Disbursed, " " May 31, 1890	$4,543 30	
" " "	2,226 01	
" " "	6,910 81	
" " "	2,115 78	
		$15,795 90

TWENTY-FIFTH EXPOSITION.

Receipts		$50,569 85
Disbursed	$50,172 11	
Balance	397 74	
		$50,569 85

A detailed account of the above sums is given in my monthly reports.

Respectfully submitted.

A. W. STARBIRD,
Treasurer.

The President then presented his Annual report which was received and with the reports of the Librarian and Treasurer Ordered printed for distribution to the members and the Public; the number being left to the Board of Trustees. Following is the report

Presidents Report.

REPORT OF THE PRESIDENT.

To the Trustees and Members of the Mechanics' Institute:

GENTLEMEN—Since the last annual meeting of the members the affairs of the Institute have been prosperous, and we may to-night congratulate ourselves as being associated in one of the most prosperous institutions of the kind there is in the United States.

During the past year there have been made in the library building some important and necessary sanitary improvements, and the oft repeated trouble from defective sewerage I believe is now effectually remedied.

The light in the library and other rooms has been increased and a new covering added to the ladies' parlor and sitting room.

As referred to in my last annual report, the same condition of things exists as regards shelf room and the crowding of books. That fact is painfully evident, as can be seen by the doubling up in many shelves and the placing of volumes in inaccessible places. The matter has been, and is now under consideration by the Joint Committees on Books and Donations and Library Rooms and Building, who we trust will recommend some acceptable plan that will better the accommodations for at least a short time.

The evening classes are now a part of the institution that we may well be proud of, and I will give you the following extracts from a report just rendered by the able Committee on Classes:

"Your Committee on Lectures and Classes would most respectfully report that there are now enrolled to date 144 applicants for the class of free hand drawing and 125 in the mechanical department, making a total of 269 scholars, and that while we have added during the past year with the consent of the Board new appliances for teaching, we have not at the present time sufficent appliances or space to accommodate all of the 144 that have enrolled themselves in the free hand department, as the number of pupils enrolled has been greatly in excess of any previous year, and our facilities have not kept pace with the growing demand for this class of tuition. Your committee would also state that the majority of scholars are making good progress in their studies, and we would call your attention to difficulties that teachers have to encounter with all free classes; it must be remembered that some pupils enroll themselves for the worthy object of learning at a late period in life, with a deficiency of school training that should really be required before commencing geometrical studies, and our drawing teachers are thereby taxed with preliminary instruction, which consumes time and increases their duties, and sometimes causes complaints from the more advanced pupils who have had the benefits of a higher education.

This cannot be entirely avoided with our present facilities and room, but we have tried hard to give satisfaction to the greatest number and the most needy, always remembering that those who have to toil for a livelihood are most deserving, as the time for study has not been at their own disposal, and that we should assist them first when they appeal to us, and the teachers have been so instructed."

From the foregoing it will be seen that more room is required for our classes, which, after the close of the present term, will be given by using the entire Art Gallery for that purpose.

It is probable at that time more classes will be formed and more studies introduced.

A lecture hall for the use of the Institute becomes each year a greater necessity, and we hope the time will not be long before we have one that will enable the Trustees to carry out the object of the Association. I know of no better way of imparting interesting and instructive information than by a well prepared or illustrated lecture.

In the matter of purchase of books and periodicals, I would recommend to the incoming board, that in future proposals for their supply be solicited from dealers, and a contract be entered into for one year with the lowest responsible bidder.

Also in regard to the binding of books; the work should be let by contract to the one who will do the best work for the least money, any responsible bookbinder asking to compete to have the privilege.

The following statistics and financial report for the year will be of interest:

Membership March 1, 1891	4,076
New volumes added during past year	4,147
Total volumes in library	54,982
Circulation during year (volumes)	135,972

RECEIPTS.

Library—		
Books—fines, etc	$1,400 35	
Entrance fees	1,131 00	
Life memberships	650 00	
Quarterly dues	21,082 50	
Rents, Post street	7,525 00	
		$31,788 85
Folsom street, rents		300 00
Pavilion rents, Hayes street	$4,185 74	
Rents, pavilion	7,579 51	11,765 25
Twenty-fifth Exposition		23,847 23
		$67,701 33
Loan account		3,000 00
Cash on hand March 1, 1890, Treasurer $4,600.35; Librarian $159.91		4,760 26
		$75,461 59

EXPENDITURES.

Library—		
Advertising	$ 113 05	
Books	4,720 13	
Binding	2,594 39	
Printing and stationery	594 80	
Periodicals	1,670 84	
Salaries	8,883 00	
Water	317 75	
Taxes	826 98	
Fuel	142 42	
Expense	1,271 97	
Furniture	113 15	
Insurance	827 50	
Lighting	1,842 06	
Repairs	1,367 30	
		$25,285 34
Pavilion—		
Interest	$ 2,206 33	
Permanent improvements	251 20	
Taxes	2,799 41	
Salaries and labor	3,203 23	
Gas	731 70	
Repairs and expense account	1,452 88	
Water	144 00	
Insurance	1,102 50	
		$11,891 25
Folsom St. Lot—		
Permanent improvements	$ 5,182 14	
Taxes	844 45	
Interest	5,000 00	
		$11,026 59
Evening Classes—		
Salaries and expenses		967 00
Hibernia Bank on mortgage account		20,000 00
American Bank and Trust Co., loan account		5,000 00
Unpaid bill of last year paid this year	6 00	
Overpaid account collectable	27	
		6 27
Cash on hand, Treasurer $1,140.55; Librarian $144.59		1,285 14
		$75,461 59

RECAPITULATION FOR TWO YEARS.

Paid out for permanent improvements—		
Pavilion block, new boiler plant..... ....$	6,250 00	
New floor, machinery department...........	1,144 70	
Concrete flooring and pump tanks..........	973 00	
Sewer in Larkin street......................	557 50	
		$8,925 20
Folsom street, permanent improvements.......		6,700 00
Mortgage indebtedness—		
Paid Hibernia Savings and Loan Society.......		45,000 00
		$60,625 20
Assets, valuations—		
Pavilion block.................................$	1,000,000 00	
Post street property........................	225,000 00	
Folsom street lot...........................	155,000 00	
Books and furniture, Post street.............	80,000 00	
Cash..	887 00	
		$1,460,887 00
Against which there is mortgage by Hibernia Bank of.................................$	120,000 00	
Floating indebtedness.......................	4,200 00	124,200 00
		$1,336,687 00

It will be observed by the above that in the last two years our mortgage indebtedness has been reduced $45,000.

The $15,600 worth of permanent improvements made on our property, and the interest account reduced $187.50 per month, is good proof that the interests of the Mechanics' Institute are in a prosperous condition.

In conclusion, members, allow me to urge upon you again the necessity of uniting upon some plan whereby we may get better accommodations for our library; I cannot see any reason for any longer delay in the matter. You have ample means to erect as fine, if not the finest library building west of the Rocky Mountains, with money enough to maintain it, giving to your large and increasing membership the accommodations that they are justly entitled to, providing better class rooms, with a large and comfortable lecture hall, with reading and chess rooms, with quarters for technical and other associations who desire to meet in and unite with us and assist us in carrying out the objects for which we were organized.

DAVID KERR,
President.

March 7th, 1891.

Vote of thanks to retiring Trustees

Mr Macdonald moved and the motion prevailed that a vote of thanks be and is hereby tendered to the retiring officers of the Institute for the able and efficient manner in which they have assisted in the management of the affairs of the Association during their term of Office.

Who were elected,

The report of the Judges of Election as previously reported to the Board of Trustees at a meeting held March 3rd and recorded on page 21 of this book was read and adopted and Irwin C Stump, Samuel J Hendy. M A Dorn, Geo E Dow, Andrew Wilkie. Oscar Lewis and Frank Dalton declared to be the Trustees Elect.

Accident to Mr Wilkie

The President said it was his painful duty to inform the members that one of the above named gentlemen Mr Wilkie, had met with a very severe accident that would prevent his attendance for some time to come.

Installation of Officers

The Ceremony of installation was then proceeded with Messrs Spiers and Boyd ~~boo~~ of the Committee being present the other member Mr Cornwall being absent from the City

Mr Colin M Boyd then took the chair, and requested the Trustees elect to present themselves before him. which was done when he made an able and eloquent address eulogising the outgoing and giving salutary advice to the incoming officials.

Mr Spiers followed, briefly summarising the earnest and successful labors of the Trustees in years gone by, and admonishing the present and incoming ones of the necessity for the same care and watchfulness of the interests of the Institute in the future, as has been given in the past.

The prescribed obligation was then read ~~to them~~, to which

each one assented, and subscribed his name

another Fair to be held.

Mr A M Clarke moved that the Board of Trustees prepare for, and hold another Industrial Exposition this year. Carried

On motion the meeting then adjourned

J H Culver
Secy

Special Meeting of the Trustees Tuesday March 31. 1891

President David Kerr in the Chair and a quorum present

Absent at Roll Call Hendy. ~~Stump~~ & Wilkie.

Pavilion for Post Office Site

The Chair stated that after consultation with the Vice President and some of the members of the Board he had decided to call this meeting to ~~again~~ consider the matter of again offering a part of the Pavilion Lot for a post office site and called on Mr Stump to state to the members present his ideas on the subject.

Mr Stump said he deemed it advisable to have the members called together to consider the question stated by the President.

He himself deemed it inadvisable to offer the property to any one but the Government itself. If it was sold to any agent or middle man for $900000 and the United States paid $1000.000, no matter how well we might explain the transaction, in the minds of many a suspicion of crookedness would attach itself to every member of the Board.

The only way to properly present the matter will be to send the President or a delegate to Washington with power to place the matter before the Secretary of the Treasurer with a statement of the facts and a tender of the property for a stated price.

A general discussion here ensued the question in all its bearings being considered each member expressing his views which in general were in favor of the Proposition and fully concurring in the views expressed by Mr Stump, Finally Mr Stump offered the following resolution which was seconded by Mr Schenck

"Resolved that the President of the Institute Mr David Kerr is hereby authorized and instructed to proceed to Washington D.C. and tender to the Secretary of the Treasury of the United States for a Post Office Site in this city, a lot of land 275 x 275 feet Square owned by the Association and bounded by Larkin, Grove, and Hayes Streets for a Sum of not less than $850.000.

Mr Starbird moved as an amendment that the amount be fixed at $900.000. Seconded by Mr Hopps.

On a vote being taken the ayes and noes were called for with the following result. Ayes Dorn Dow Hopps Starbird 4

Noes. Dalton Ewing Firth Lewis Schenck Scott Stump Mr President – 8. Absent Hendy and Wilkie

The chair declared the motion lost

The Motion of Mr Stump was then put to vote and Carried by an unanimous vote of all the Members present Trustees Hendy and Wilkie being absent.

Mr Stump further moved that Messrs Dalton and Dorn be appointed a Committee to Examine into the matter referred to the President and place before him not later than 5 P.M. tomorrow. Such information and legal advice as pertinent to the matter in question

The Motion on being put to vote was carried Mr Stump being added to the Committee.

The Secretary was instructed to procure a suitable map and such Statistics and plans as may be necessary or desired by the President

On motion of Mr Hopps the President was granted thirty days leave of absence

The Meeting then (on motion) adjourned to Thursday Evening April 2nd at 7½ oclock

J H Culver
Sec

Adjourned Meeting Board of Trustees April 2nd 1891

President Kerr in the chair and a quorum present

Absent Messrs Dorn Hendy Hopps Lewis Stump & Wilkie

The reading of minutes was dispensed with

The President Said the ~~Special~~ business the Meeting was held for, was to hear a Statement from the Special ~~meeting~~ Committee appointed at the last Meeting to Examine and report on the matter of

Post Office Site the Purchase of land for a Post Office Site, by the Government, Mr Dorn of the Committee to whom was deferred the investigation telephoned that he could not be present but had given the Matter attention and would send the President in the Morning the required information which was in accordance with the views Expressed by the members at the meeting of March 31st

Mr Stump also telephoned that he could not be present but if his opinion was required to let him know and he would answer through the instrument.

The President then Stated that Matters had occurred during the day that would make it almost impossible for him to go East as requested Tuesday night. To take the time necessary for the trip, now, would certainly prevent his giving the time and attention to the Coming Fair that he deemed necessary, and in view of the facts and in justice to himself and business he deemed it his duty to decline to go and gave reasons why he thought another might do the business in place of himself.

After an Expression of opinion by the members present Mr Starbird moved that the Secretary Mr Culver be delegated to go to Washington in the place of the President with the Same power conferred on him as given to Mr Kerr in the resolution adopted ~~Wednesday~~ Tuesday night March 31st

The Motion was Seconded by Mr Schenck. and ~~then~~ discussed at some length; and finally on being put to vote Carried by a vote of all the members present. the Secretary to be instructed and act as directed by the President, it being understood that $900000 was to be the price asked for the property.

The Meeting then adjourned

J H Culver
Sec

Regular Meeting Board of Trustees April 7th 1891

President David Kerr in the Chair and a quorum present
Absent at Roll Call Trustees Stump Dalton Hopps Lewis Scott & Wilkie

The Minutes of the last regular Meeting read and approved

Bills ordered paid

Under the regular order of business Mr Schenck of the Finance Committee reported the following bills amounting to $3495.21 which were passed and ordered paid when Signed by the proper Committees

Spring Valley W W	16,50	H S Crocker & Co	36.
" " "	12.	Payot Upham & Co	16.20
Examiner	.95	C A Murdock & Co	25.50
Bulletin	1.75	Geo Spaulding & Co	10.
T S Tweedale	2.95	Thos Day & Co	3.12
Pierson & Robertson	160.95	Wm Curran	5.62
Phillips Bros	100.65	J R Southern	22.
J N Phelan	17.90	Salaries Library man	782.50
News Letter	5.	C A Anderson	100 00
Librarian	38.65	A Fleishacker	1.
Hicks Judd Co	134.60	H M Newhall & Co	87 50
Dewey & Co	4.80	Geo Easton & Co	297.50
Wm Doxey	38.36	Evening Classes	120 00
Bancroft Co	27.36	J H Culver	200.
C F Weber & Co	19	Commercial Ins Co	65.
C A Murdock & Co	25.15	T S Tweedale	37.50
Miss M G Barrett	19.	C H Starbird	37.50
Seth Thomas Clock Co	12.50	Pacific Gas Imp & Co	142.38
C M Plum & Co	7.80	" " "	31 50
Fred Hechman	40.	Cal Elec Light Co	17 35
Librarian	62.05	John Petter . Special order	100.00
J A Hofmann	3.76	Robert Cash	100.00
Dewing & Co	40.		3495.21
Hicks Judd Co	240.45		
F Percy	12.65		
John Middleton	109.50		
Payot Upham & Co	8.26		
Hicks Judd Co	81 20		

Mr Ewing of the Committee on Library Rooms and Building stated that as Mr Wilkie the chairman would soon be able to be present, he would like a little more time to report on needed repairs to the Library Rooms. Granted

Committee on Books and Donations

Cash gets $100

Mr Ewing said that in regard to the case of Mr Cash the Committee had given it their careful attention and moved that he be paid $100.00 in full for his services.

Dr Blake

In the Case of Mr Blake the Committee had found his request contrary to the Constitution and reported adversely.

The Committee recommended the advertising for bids for the

Bids to supply books.

Supply of books and periodicals and for binding, and also that a daily Journal be kept in the Library for the use of the Trustees.

Mr Firth thought such a report should be in writing.

Daily Journal

The President suggested that motions be taken up in detail, which was so ordered

The recommendation regarding Mr Cash viz the payment of $100. was approved.

Dr Blake

The recommendation regarding Mr Blake was approved and the Secretary instructed to notify him that his request could not be granted.

Books

In the matter of Advertising for bids for books etc Mr Starbird wished to know how such bids were to be called for.

Mr Ewing Explained that he had visited the dealers in person who informed him they could do better by bids than by single purchase.

The recommendation was then adopted.

Mr Firth wanted to know the nature of the "Daily Journal"

Daily Journal

Mr Ewing Explained it was to be a record of when books were sent to the binders and when returned, when repairs were made and what Employees are engaged at during the day so that the Trustees might know the details of the work about the Institute.

Mr Firth said that as this was already a matter of record by different Officers he did not see the necessity of duplicating the records as none of the Trustees would consult it and he did not think it well to add to the work of the Employees.

Mr Ewing cited the fact of the furnace and chimneys being cleaned and no record being made of it, and thought that a fair trial should be made of the Journal.

Mr Hendy asked how much time it would take.

Mr Ewing replied, only a few minutes daily.

Mr Firth stated his experience in keeping a diary in his own business, and its impracticability.

Mr Hendy did not object to trying it if it did not take too much time

The recommendation was then adopted

Lectures & Classes	No report
Advertising	No report
Power & Machinery	No report
Rules & Awards	The President stated that the Chairman being absent there would be no report
Tickets & Admissions	No report
Music	No report
Privileges	No report
Location & Police	No report
Horticulture	No report

Librarians Report. The report of the Librarian for March was then read, the names of new members approved and the financial part referred to the Committee. A summary shows the following

Receipts. Bal from Feby 144.59 Collections 3040.95 = 3185.54
Deposited with Treasurer 2888.75 on hand 296.79 = 3185.54

Names of New Members (82)

New Members Robert Bonner, Edward M Adams, Frederick Peterson, T M Crane, Franz M Goldstein, G M B Mangles, Chas Grandjean Benjamin Edson, E O Melcher, Jos T Cavanaugh, Carter P Pomeroy C H Starbird, E Evans, J L Levison, Homer K Hibbetts, Jno James, Chas. J Haggerty, Elton R Shaw, C D Rhodes, Geo A Meyer, A F Mack, S C Benson, Jno D Robinson, J C Donald Jno F Carroll, W F Bowers, Jas L Drummond, Bertran Welch, Chas Woolton, Daniel McLaughlin, H E Wright, Leo D Slein, Martin A Aronsohn, H M Pendergast, Richard W Reading,

Chas H Neppil, Mrs M D Borück, Miss Alice S Blake, Mrs C O C Meeker, Geo Knight White, Chas B Stone, W H Lemon, Charles Reed Wm M Madden, R W Martinoff, Lewis Steller, Emelio E Maggio, Lew M Seaton, Ikutaro Aoyagi, C B Pullman, W Hewlett, F D Morton, H W Baldwin, S C Simpson, S M Newark, R F Gibbs, Harry J Stratford John H Powers, A J Weinert, Geo H Varney, Edwin L Rustner, Carl S Hansen, Mrs Mary Klinck, Miss Mary Lake, Mrs C B Crocker, Mrs J A Coyle, Mrs J Hyman, Mrs W J Armstrong, Mrs P S Hunter, Mrs E J Baldwin, Miss E May Cogswell Miss Martha W Shainwald, Miss Martha Calvert, Madam Sophie Gray, Miss Fannie J Black, Miss M L Buckhout, Miss Rowena Watson, Mrs B H Collier, Miss Pauline Morrill, Mrs C A Brown, Mrs M R Baldwin, Miss Edith A Jones, Alfred Bartlett (Life Member)

The Treasurer asked for further time to prepare his report which was granted.

The Special Committee on Rules for the Janitor of the Pavilion presented a report as follows:-

Rules for Guidance of Janitor at the Pavilion

Rule I.

Janitor You as Janitor have charge of and care of the entire Pavilion and its furniture, etc under the direction of the President and Pavilion Committee of the Institute, and you are expected to give your whole time and services to the Institute and to guard the property vigilantly, using due precautions against loss from any cause; allow no property belonging there to be taken from the building without the written order of the President or the Pavilion Committee of the Institute. You are always to take a receipt for any property removed and report the matter immediately to the Board through the Secretary and deposit the receipt with the Secretary. You are to see that the property so loaned or rented is returned at the proper time in as good order and condition as when loaned, and when returned, inform the Secretary in writing of the fact, and as to whether or not it is in as good condition as when delivered by you. Allow no one to occupy the building or any part of it without an order from the President or the Assistant Secretary, or Pavilion Committee of the Board of Trustees.

Rule II

The Bar. Counters Shelving and water are for the free use of the patrons of the Institute who hire the building, but the Bar Licensee

Janitor

must be paid; Parties using the kitchen will always have the free use of all Supper Tables, Cooking Ranges, water etc:

When Tenants have occupied ~~any~~ all or any part of the Pavilion you are to see that all parts they have used are left in as good Condition as when taken, except as to cleanliness, and if any damage has been done you are to immediately report it in writing to the Assistant Secretary with the Probable Cost of repairs.

Rule III

The Evening Class Rooms when in the Pavilion will be in your charge, which with the Casts, Models and Drawings must be kept in order and at the close of the term be properly packed and put away during vacation. You must also attend the door on evening when Classes are in Session, to prevent any but proper persons from entering the hall. You must make yourself familiar with the Gas fixtures and apparatus of the building and attend to the lighting of the same when occupied by persons leasing the Premises, unless excused by a proper officer of the Institute

Rule IV.

You are expected to always be accommodating, affable and pleasant with those who rent the Pavilion or visit it as Spectators, and to do your best to keep the building clean and in good Condition, and when not otherwise actively employed, to do so far as you can, any necessary repairs, such as putting in lights of glass, mending benches or chairs, repairing holes in the sidewalk etc etc and to use your judgement in all matters that may come to your notice which are not laid down in these instructions, always looking to the interests of the Mechanics Institute; and when its patrons require for proper use, while occupying the Pavilion any chairs, benches, tables furniture, lumber or fittings belonging to the Institute, except boilers Engines or Machinery you are to assist them therewith, and under no Circumstances are you to make any charge or receive any compensation for your time or Services, except that which is paid you by the Institute.

David Kerr
Irwin C Stump } Committee
A W Starbird

Preliminary Announcement 26th Exposition

A Preliminary announcement of the 26th Exposition was read and approved and the usual number ordered printed.

Miss Lennon

A Communication from Miss Mathilde Lennon was referred to the Committee on Music.

Portland Exposition

One from Mr Mitchell Supt of the Portland Fair suggesting that special features as exhibits, might be sent to them after they were through with us. Received and filed

Resolutions to retiring Trustees

The President brought up the matter of "retiring members of the Board.

Mr Starbird moved that a Committee be appointed by the chair to draft suitable resolutions. Carried

Assessment for Opening Van Ness Ave

Under the head of new business Mr Starbird stated that in an interview with Mr Dow in reference to assessments for Street improvements to Washerwomens bay that he (Mr Dow) thought such Assessment not just and wished to enter a protest, and wanted the Institute to Co-operate with other property owners to that end.

Mr Kerr said he had sent an agent to get amount of the Assessment which was $2975.00 and that if it was a legal claim a very strong protest would be required to be effective.

Mr Starbird said that while that might be so, Mr Dow was very positive in regard to its importance and thought a Committee might be appointed to look into the matter.

Mr Dorn moved it be referred to the pavilion Committee to report at the next meeting. Carried.

The President appointed Messrs Starbird Dow + Dorn as a Committee to draft resolutions to retiring members of the Board

Adjourned

J H Culver
Secy

Regular Meeting Board of Trustees April 27 1891

President David Kerr in the Chair and a quorum present
Absent Messrs Hendy Hopps Schenck & Stump
The reading of Minutes was dispensed with

The Chair said the special business of the Meeting would be the Consideration of a report from the Committee on Rules.

Rules for the 26th Exposition

A Motion was made and Carried that the Secretary read the report of the Committee - Carried

The proposed Rules and Regulations for the 26th Industrial Exposition were then read and adopted, and the Premium List taken up Class by Class and the recommendations as to changes from last year explained by the Committee and adopted as the reading progressed, and finally the whole was adopted by an unanimous vote; and the proper number ordered printed

David Hewes get a book

A Communication from David Hewes asking loan of Vol 33 - 1889 of Harpers Weekly was on motion of Mr Starbird granted under the usual instructions

Zither Club.

A Communication from Lambert Becker in regard to his Zither club playing at the Coming Exposition was referred to the Committee on Music

Convention of Librarians

One from A. A. Whittaker Secretary of the Executive Committee of Librarians asking that representatives of the Trustees of the Library meet with them at some future meeting to arrange for the Convention that is to meet here in September next

On motion of Mr Firth a Committee of three were appointed, Consisting of Dalton Starbird & Ewing.

In response to the following Advertisement

> MECHANICS' INSTITUTE.
>
> SEPARATE BIDS FOR FURNISHING THE library with books and periodicals for the period of one year, also for bookbinding for same period, according to list and specifications on file at the office, 31 Post street, will be received until 8 P. M. TUESDAY, April 21, 1891, and will be opened in presence of the bidders.
>
> J. H. CULVER, Secretary.

Bids for Supply of Books etc

authorized at the last meeting the following proposals were received

For Books from :—

The Bancroft Company	Pierson & Robertson
Payot Upham & Co	Tauzy Levy & Co
J A Hoffman	J D Hammond
~~For Periodicals~~ :—	For Bookbinding from :—
J B McIntyre	Hicks Judd Co
Phillips Bros	Acres & Williams
Molloy and Brodes	

~~Bookbinding from~~ :— For Periodicals from
C S Greene. Levy Tauzy & Co - S F News Company.

The bids were opened and read and on motion referred to the Committee on Books and Donations

Report on the Books & Accounts.

The President stated that in accordance with the action of the Board last year, he had requested Mr Pettee, an Expert accountant to examine the books and accounts of the Institute who had performed that duty and presented the following report

San Francisco April 6. 1891

To David Kerr President
and the Board of Trustees of the Mechanics Institute
Gentlemen

As requested I have examined the financial books of the Institute for the year ending February 28th 1891 and beg leave to submit the following report

The Library Collections

The Library Collections as per quarterly reports and Cash books of the Librarian were compared with the Receipt Stubs, and found to agree with the following exceptions (proper allowance being made for Cancelled receipts on hand, and allowing for one missing). Text books $\$32^{40}$ Drawing Paper (2 Receipts) $\$3^{35}$ and $\$3^{30}$. In regard to which the Librarian informs me that there were 72 Text books sold @ 45¢ = $\$32^{40}$. $\$3^{35}$ for drawing paper appearing on Stub dated April 28. 1890 was paid into the revolving fund then existing but since discontinued. The receipt of $\$3^{30}$ for drawing paper was ~~discontinued~~ overlooked by the Librarian and will be accounted for by him. The amount reported as paid the Treasurer by the Librarian agrees with the Treasurers account of same -

In Schedule A. I hand you a statement of Library receipts and a Comparison with the receipts of the preceding year -

The Pavilion Collections

The amount of Pavilion rents appearing in the Treasurers Cash book agrees with the Secretarys account, and the Collections for gas and gas man agree with the Secretarys and Gas Inspectors Statements

Bar licences were paid at the rate of $\$21^{00}$ per Quarter year, and Collections have been made from various parties on account of said licence at $\$10^{00}$ each - See Schedule C. for list of Pavilion Collections

The Hayes Street Collections

In Schedule B. I hand you a list of Hayes Street rents

Petties Report. less expenses. The net amount differs from the Treasurers account $\$7^{90}$, occurring in Jan '91 $\$7^{80}$ and Feby 91 $.^{10}$ This difference the Treasurer has charged to himself in March 1891 statement. I note an Error of $\$1^{00}$ overpaid Agent for Commission March 1890. The Commission on $\$300^{00}$ Collected on account of Folsom St property is deducted from Hayes St rents, in Treasurers accounts.

The Vouchers

Vouchers were found for nearly every item of expense, and the payments made for which there were no vouchers (Todd, Cuban Tweedale & Cameron) were found to be allowed by Special Resolution of your Board (with the Exception of Cameron) A bill of Pierson & Robertson was overpaid $\$10^{00}$ (a bill of $\$159^{05}$ being paid $\$169^{05}$) This has been Collected by the Secretary and will be paid to the Treasurer. One of the Pay Rolles of the 25th Exposition is underadded $\$100^{00}$ and there are several other small errors in other Exposition pay rolles of no particular importance – a tax bill of $\$641^{58}$ entered by the Treasurer as $\$641^{85}$ will be regulated by that officer. The Treasurers payments were compared directly with Vouchers.

The 25th Exposition

The amounts reported collected by the Treasurer for account of 25th Exposition agree with the Finance Committees report – as to tickets, the Ticket Committee remark "Since the close of the "Fair we have met with the Treasurer and Counted the tickets in "his hands and found everything correct and the number sold will "will be found in his report". The Privilege Committee report the same amount collected for privileges as is accounted for by the Treasurer

The Secretarys Trial Balance

The Secretarys Trial Balance I have Examined and find to be Correct

The Consolidation of Funds.

The funds of the Institute lose much of their distinctive character by reason of payment transfers and of practicable, and unless in the matter of the Sinking Fund, the provisions of Article 13 of the Constitution present an insuperable barrier, I think it desirable that all funds except the current Exposition fund be Consolidated into one general fund, the items of the present funds to be kept intact as sub-divisions of said General Fund. The Sinking Fund and Folsom St Fund transactions for the past year

Petties Report will serve to illustrate the present system – 10% of the Library ~~Fund~~ receipts were transferred monthly from Library Fund to Sinking Fund, only one payment of $\$185^{40}$ was made from said Fund during the year, and a transfer of the whole amount in the Fund at that time was made in Dec 1890 to the Pavilion Fund. – $300 was collected for Folsom St Fund and a transfer was made from some other Fund every month there was any payment made from said Fund. The transfers now necessary would all be unnecessary in the suggested System (except transfers of profit from the Exhibition Fund) and the financial affairs of the Institute be much simplified

Summary of Treasurers Account

The following is the general accounting of Cash by the Treasurer.

	Revenue	Expenses
Library Fund	$ 31804.17	$ 26058.12
Sinking Fund		185.40
Pavilion Fund (Revenue Pavilion $7579.51 Hayes St 4185.74)	11765.25	11906.34
25th Exposition	50569.85	26722.62
Folsom St Fund	300.	11026.59
	$ 94439.27	$ 75899.07
	75899.07	
	$ 18540.20	

Cash on hand March 1 1890	$ 4600.35	
Excess Revenue over Expenses	18540.20	
Borrowed of Martin Jones	3000.	
	26,140.55	
Paid Hibernia Bank	$ 20000.	
" American Bank & Trust Co	5000.	25000.
	$ 1,140.55	

Very Respectfully Your Obt Srvt
John Pettee

See next page for Schedules

Pettee's Report

Schedule "A"

Library Revenue

1890	Rents	New Members	Dues	Fines	Books paid for	Books Extra	Life Members	Miscellaneous	Total
									$ 3490 45
March	$ 625	$ 84	$ 2380 50	$ 20 75	$ 5 20	$ 25	$ 350		2054 75
April	625	41	1295 50	19 95	2 80	18 50	50	2	1734 75
May	625	32	1027	25 35	4 50	20 90			3186 85
June	625	73	2437 50	23 95	7 20	20 20			2272 05
July	625	63	1531	29 60	4	19 40			2065 45
August	625	74	1114	117 65	10 40	24 40	100		5053 05
September	625	384	3890 50	115 80	13 65	24 10			2043 90
October	625	83	1159	126 80	10 45	24 90		14 75	1756 30
November	625	88	823 50	135 50	6 20	26 60	50	1 50	3676 90
December	625	72	2708 50	135	8	28 40	100		2554 65
1891 January	625	77	1492	118 80	8 45	30 40		3	2099 75
February	650	60	1223 50	85 10	6 50	30 30		44 35	
	$ 7,525	$ 1,131	$ 21,082 50	$ 954 20	$ 87 35	$ 293 10	$ 650	$ 65 60	$ 31788 85
Last Year	$ 7,560	$ 1,207	$ 19962 25	$ 175 30	$ 76 05	$ 152 30	$ 500		
Decrease last year	$ 35	$ 76							$ 111
" this "			$ 1120 25	$ 779	$ 11 30	$ 140 80	$ 150	65 60	$ 2266 95
Net increase this year									$ 2155 95

Cash in hands of Librarian March 1 1890	159.91
Library Revenue, year ending Feby 28 1891 including rents	31788.85
	31948.76
Paid Treasurer including Rents year ending Feby 28. 1891	31804.17
In hands of ~~Treasurer~~ Librarian Feby 28 1891	144.59

Schedule B

Hayes Street Rents

1890	Justin	Gordon & Healey	Evans	Hall	Healey	Lewin	Wainwright	Simmons	Sweeney	Total
March	$ 30	$ 50	$ 17	$ 125	$ 13	$ 10	$ 150	$ 12	$ 40	$ 447
April	20	50	44	125	13	10	150	12	40	464
May	20	50	24 80	50	13	10	150	12	80	409 80
June	20	50	22	50	13	10	150	12		327
July	20	50	35	25	13	10	150	12	40	355
August	20	50	63 60		13	10	150	12	40	358 60
September	20	50	34 40		13	10	150	12	40	329 40
October	20	50	34 40		13	10	150	12	40	329 40
November	20	50	34 40		13	10	150	12	40	329 40
December	20	50	34 40		13	10	150	12	80	369 40
1891 January	20	50	34 40		13	10	150		40	317 40
February	20	50	34 40		13	10	150	24	40	341 40
	$ 250	$ 600	$ 412 80	$ 375	$ 156	$ 120	$ 1800	$ 144.	$ 520	$ 4377 80

Collected Gas (Hall) 30.40 Jarfas Lewin $5.00 Wainwright $42.60	78
	$ 4455 80
Commission (including 5% on Folsom St Collection $15.00) $238.66 Plumbing 15 Repairs 8.50	262 16
	$ 4193 64

Pettee's Report –

Schedule C

Pavilion revenue other than from 25th Exposition

1890	Rented to	Rent	Gas	Gasman	Damages	Bar License	Moving Sets
March	Caledonian Club	$ 75	$ 26 46	$ 10			
"	Knights of Pythias	100					
April	" " "		22 30	10			
"	Iron Moulders Union	100	28 05	10	8 25		
"	National Diamond Union	200	13 40	10			
May	2nd Artillery	100	18	5			
"	Boys High School	50	12 24	5			
June	Young Mens Institute deposit	25					
"	3rd Artillery	100	21 05	10			
"	Iron Moulders deposit	25					
July	Caledonian Club	100	20 70	10			
"	Philharmonic Society	250	28 08	10			
"	Iron Moulders Balance	75	32 04	10			
"	Musicians Union	25					
"	Thistle Club	100	28 26	10			
Aug	Young Mens Ins Balance	75	24 48	10			
"	Musicians Union	225 Sep	35 46 Sep	10			
Sept	Spanish Society deposit	50					
Oct	N S Golden West		96 48	15			
Nov	Spanish Society	200	44 28	10			25
"	Thistle Club	100	28 98	10			
"	A N Ridgeley	1,200					
Dec	do	1,200					
1891 Jany	do	1200					
Feby	do	1250					
		$ 6825	$ 480 26	$ 155	$ 8 25	$ 86	$ 25

Recapitulation

Rents	6,825
Gas	480 26
Gasman	155
Damages	8 25
Bar Licenses	86
Moving Seats	25
	$ 7,579 51

Petties Report. On Motion the action of the President in employing Mr Pettie was approved and the report ordered printed in the Annual report and Spread upon the Minutes.

Also on Motion, his recommendation in regard to the different funds was approved, and ~~an~~ a warrant for $100.00 for his Services ordered drawn on the Treasurer.

Renting Pavilion The Matter of renting the Pavilion to Mr Raymond was on Motion refered to the Pavilion Committee with power as also the privilege of granting him overtime for compensation for allowing the use of the building Saturday evening April 25th for the reception to President Harrison.

The Meeting on Motion then ajourned

Regular Meeting of the Board of Trustees Tuesday May 5th 1891.

President David Kerr in the Chair and a quorum present
Absent at roll Call Trustee Scott

On Motion the reading of Minutes was dispensed with.

Bills Paid. The Finance Committee presented the following bills amounting to $4.414.93 and recommended their payment which after being read was so ordered.

Okell Donnell & Co	87.50	Chronicle	3.50
Pac Gas Impt Co	135.90	Conlin & Roberts	1.50
" " " .	27.90	Rummels & Stahler	21.
Librarian	59.15	Sam Grubb	5.
Daily Report	3.	California Ins Co	65.
C A Murdock & Co	24.25	Galloway (25th 4)	12.50
P J Thomas	44.60	Pierson & Robertson	110.58
J H Culver	230.	Pay Roll (Library)	44.25
Hibernia Bank	1200.	Bancroft Company	56.12
Spring Valley W W	14.	" "	44.81
" " "	15.50	Pierson & Robertson	74.86
" " "	24	Salaries. Library	780.
Pac Bell Telephone Co	8.25	J H Boden	4.
" " " .	7.30	Saml Carson & Co	2.81
Librarian	32.08	Geo W Clark & Co	12.80
C H Starbird	75.	Hicks Judd Co	91.75
J H Culver	200.	J A Hofmann	7.55
Evening Classes Pay R	120.	Librarian	31.55
J F Forderer	50.	"	30.85
Bush & Mallett	1.75	Payot Upham & Co	13.28
Examiner	4.20	" "	20.86
Bulletin	3.50	J N Phelan	17.90
Post	3.00	" " "	17.90
Cal Elec Light Co	15.20	B F Stevens (London)	225.60
A L Bancroft & Co	12	" " "	180.40
J W Ross (25th 4)	100.	Tausig Levy & Co	40.48
			4414.93

The Committee on Library Rooms and Building presented a written report recommending various improvements in the Reference Room Patent Room up stairs Doors in the

Repairs to Library.

building. Linoleum for the floor, Shelves, book cases etc at an Estimated cost of $836.00

On Motion of Mr Starbird the report was received and the recommendations of the Committee adopted power being granted them to have the work done,

Mr Wilkie Stated that all the books and Shelves of the Library had been properly dusted and Cleaned. He also made a statement regarding a bill of Glaser Bros ($137.50) for glazing at the pavilion that in his judgement was Exorbitant

The bill on motion was referred to the Building Committee to take such action thereon as they deemed proper.

The Committee on Books and Donations presented the following

May 5 1891

To the Board of Trustees of the Mechanics Institute

Gentlemen

Bids for Books.

We your Committee on Books & Donations beg leave to report that we have had under Consideration the bids for binding books, and also the bids for furnishing new books for the Library and recommend that the Contract for binding be awarded to Acres and Williams and that the Contract for furnishing new books be awarded to Messrs Payot Upham & Co in accordance with their respective bids now in the hands of the Committee. Also that the Contract for French, German and Spanish books be awarded to Tauzy Levy & Co, and that the Contract for American and English newspapers and periodicals be awarded to the San Francisco News Co.

Respectfully Submitted

Committee { Robert Ewing
Geo E Dow
M A Dorn

Contract for books

On Motion of Mr Hopps the report of the Committee was adopted and they ~~Committee~~ were instructed to prepare and have signed Contracts with the parties recommended, and exact such bonds for the work, as they deem proper.

$12000 for books

Mr Ewing Chairman of the Committee said he would like to get the sense of the Trustees as to the amount of Money to be expended for books. Thought the sum received at the Library in excess of expenses should be devoted to that purpose

The President said that would be about $8000 more than

is now expended

Mr Schenck said that in the present State of the finances of the Institute he did not think it wise for the Committee to expend the entire surplus receipts as suggested

Mr Stump thought the matter had better be left in the hands of the Committee but finally moved that they have power to expend not to exceed $10000. per annum.

Mr Hendy moved to amend the motion by making the amount $12000. Seconded by Mr Wilkie. The Amendment on being put to vote was Carried unanimously as also the original Motion as amended.

Bids for Privileges 26th Exposition

Mr Schenck said that a number of intending bidders for the Newspaper privilege desired the same awarded at an early date as possible that the successful holder might have sufficient time to work up the matter before the Fair opens, and he thought a better sum might be obtained by taking immediate steps in accordance with the request and would move that the Secretary have inserted in the City papers the usual advertisement for bids for the privilege of publishing a newspaper and the selling of Candy the same to be received up to Tuesday May 19th at 6 P.M and opened that evening.

On Motion Mr Schencks recommendation was adopted and the Advertisement ordered to be inserted

Librarians Report

Librarians Report

The Librarians report for April was read the names of new members approved and the financial part referred to the Committee

A Summary Shows

Receipts $1867.79 Deposited with Treasurer $1580.70 Balance in hand $287.09

Names of New Members (55)

New Members.

Solomon Rafael. James M Thompson. George Reed,
Ike Hyman, H Igawa, P J Justin, Carrol E Gates,
R G Manifold, Robert Williamson, E P Aldersley
Edward Jones, John E Gordey, J M Lundy, J E Rodgers,
W R Allen, Wm Hull. Harold Clark, George Rich, J H Hansen
James Palmer. C B Lakeman, H T Bickel, D S Bachman
Wm O Bird, Thos W Russell, J T Goodman, E C Ritcher,
Thomas Hatch, W B Clayton, Mrs Mary A Bond,
Mrs Mary E Keating. Mrs W G Lee, Mrs L A Wood,
Miss Blanche B Smith, Miss Arica L Tracey, Mrs A M Moore,
W C Roberts, Oscar T Ek, Geo D Russell W A Le Grand,

Eugene Brackett, G. S. Bradshaw, E W Hitchings, A B Woodward. James Storrer, James W Hay, M D Brewer, R J Waters, Mrs Helen Moore Miss Grace A Robinson, Mrs Laura P Mason, Mrs Joseph B Crockett. Miss Mary Kirkpatrick, Mrs W C Clark, Mrs B C Wright,

Agents. Report

A report from the Agent of the Exposition Mr Ross was read and filed

The Committee on Resolutions to retiring members asked for further time which was granted.

Resolutions to retiring members,

The Treasurers Report for April, was then read and referred to the Finance Committee.

Treasurers Report.

A summary shows

Library Fund

Receipts $3539.02 Disbursements 2386.65. Balance $1152.37

Sinking Fund

Receipts $388.33 Balance $ 672.20

Pavilion Fund

Receipts $1998.84 Disbursements $462.25 Balance $1536.59

Folsom St Lot Fund

Receipts $1000.00 Disbursements $1000.

Knorps Chess Table

A request from A F Knorp that the Trustees purchase a Chess Table similar to ones he furnished the Institute last year was referred to the Building Committee

Janitors Salary.

A recommendation from the Librarian that the remuneration for Janitorial work be advanced to $90.00 per month was on Motion of Mr Stump adopted

Who's the Secretary and Amendment to By-Laws,

Mr Schenck said he would like to find out who the Secretary of the Institute was. There seems to be a Recording, Corresponding, and Assitant Secretary but no "plain" Secretary. which he thought advisable to have as that was the rightful appellation of the person who performs the duties of the position, and he would therefore give notice, that at the next Meeting of the Board he should move that the words " an Assistant Secretary" in line 1. Sec 1 of Article III of the By-Laws be changed to read " a Secretary"

Proposal to put books on the shelves

Mr Starbird said he had been requested to state to the Board that a Society had about volumes of books that they would place on the Shelves of the Library if the Members could have

free access to the same

Mr Stump suggested that they might donate the books and join the Library, Did not think the Trustees had power to accept such a proposition,

The Matter was disposed of by referring it to the joint Committees of Books & Donations, and Library Rooms and Building, with Mr Starbird added; a report to be made at some future meeting

The Board then Adjourned

JHCulver Secy

Billiard Tournament

A Communication from the Brunswick-Balke-Collender Co in regard to a proposed Billiard Tournament during the Coming Exposition was referred to the Committee on Special Exhibits

The Meeting then Adjourned

JHCulver

Secretary

Regular Meeting Board of Trustees Tuesday May 19th 1891

President Kerr in the chair and a quorum present.

Absent at Roll Call Mr Starbird

The Minutes of the Meetings of April 7 - 21 - and May 5th were read and approved

Mr Wilkie for the Committee on Building, reported unfavorably on the request of Mr Knorp, referred to them at the last meeting.

Knorp's Table.

Mr Firth for the Committee on Lectures and Classes, reported that in accordance with the usual custom they would recommend this term of the Evening Classes close on May 29th, and the next one open on, or about October 12th. They would also ask, that a case of drawers, or a suitable receptacle of some kind for paper and drawings of the pupils, be purchased or made at once, at a cost not to exceed $25.00

Evening Classes

On motion their recommendation regarding the closing of classes was approved, and power given to purchase the required convenience for drawings as asked for.

The Treasurer's Report for April was then read and referred to the Finance Committee - A summary shows

Treasurer.

General Fund;

Receipts - $5944.31 Expenditures $2482.17 Balance on hand $2462.14

Sinking Fund

Receipts $158.07 Balance on hand $830.27

The Special Committee on Retiring (Resolutions) Members was granted further time -

Retiring Members.

A report from J W Ross Agent 26th Exposition was read and filed.

Agent's Report

A Communication from Ernest A Coxhead asking for the loan of a valuable work on Architecture in the Reference Department. ~~and~~ provoked considerable discussion which was disposed of, by a "motion, that was put and carried" that, it was the sense of the Board that the request be denied

Coxhead wants a book

A proposal from Solomon Isaacs to pay $500 for the space and privilege of making and selling glass ornament in the Exposition was referred to the Committee on Privileges to examine into and report to the Board

Solomon Isaacs

A request from Emily M Brown that one or more "Rapid Safty Filters" be ~~bought~~ ordered for use in the Institute, was referred to the Committee on Building.

Water Filter

In accordance with a notice given at the last meeting, Mr Schenck moved that the words "an Assistant Secretary" in line 1. Section 1 of Article III of the By Laws be changed to read "a Secretary"

Secretary.

The question of the proposed change was discussed at some length. the various Sections of the Constitution referring to Officers, read and commented upon by the Members, and finally, on being put to vote the amendment was adopted unanimously.

Trustee Dorn said he was about to visit the Eastern States and on motion a sixty days leave of absence was granted him for that purpose.

Dorn's leave of Absence

In answer to the following advertisement

PRIVILEGES!

1891 — MECHANICS' FAIR — 1891

Opens August 18th.

SEPARATE BIDS FOR THE FOLLOWING exclusive privileges will be received by the Committee until TUESDAY, May 19th, at 6 P. M.

To publish a daily paper and advertise in the Pavilion.

To manufacture and sell candy.

Holders of privileges will be required to purchase tickets of admission for themselves and employees.

Any desired information can be obtained at the office, 31 Post street.

The Trustees reserve the right to reject any or all bids.

W. T. Y. SCHENCK,
A. W. SCOTT,
OSCAR LEWIS,
Committee on Privileges.

~~the following~~ a number of bids were received, and presented by the Chairman of the Committee. On motion it was ordered that they be opened. which was done the names and amounts being as follows.

Privileges

Newspaper Privilege;

Jared C Hoag & S W Backus	$1055.00
James G Spaulding	$975.00
Office Supply Company	$752.00

Candy Privilege

W S Townsend	$926.00
Thain Bros	$910.00

Mr Stump moved that the newspaper privilege be awarded to the highest bidder (Hoag & Backus) for the sum of $1055.00

Carried

The bids for Candy were referred to the Committee on Privileges and Power & Machinery Committee, with power to award

Mr Ross Agent of the Exposition presented his resignation to take effect immediately. The reason given being "the offer of a higher Salary"

Ross resigns

On motion his resignation was accepted

The President said a party had called on him desiring to sell

Picture for Sale — a painting now Stored in the Pavilion. It was painted for Mr David Hewes, to Commemorate the Entrance in this City of President Harrison.

By some mismanagement or other cause it had not been displayed at the time or places intended and ~~could~~ can be purchased for $75.00 The original cost was $85.00.

Mr Lewis suggested that the picture be purchased and displayed on the return of Mr Dorn. No further action was taken.

The Matter of appointment of an Agent in place of Mr Ross was introduced by Mr Starbird who said he knew of a young man who he thought would fill the position but was doubtful, if he would accept. — Graves elected Agent.

Mr Stump said he had a man in view who he thought would fill the position and be acceptable to the Board and named Mr H A Graves.

Mr Kerr endorsed Mr Graves and believed he would make an Efficent Agent

Mr Starbird moved that he be appointed Agent at a Salary of $100.00 per month — Carried Unanimously

The Committee on Books & Donations presented in duplicate, a Contract with Payot & Upham for the Supply of books, and a Contract and bond with Acres & Williams for binding of books and periodicals, which were read and approved. — Contract for Books & Binding

The President reported that the Lease of the Pavilion to Mr Raymond had terminated and he was packing up and removing his material and fixtures from the Pavilion — Raymond's Lease of the Pavilion

In regard to another lease to Mr Raymond and others from October 15th he had named the price at $1500 per month payable in advance. and a deposit of $1000 as security for any damage to building or furniture

Adjourned

J H Culver
Secy

Regular Meeting of the Board of Trustees June 2. 1891

President David Kerr in the Chair and a quorum present

Absent at Roll Call Dalton, Dorn, Hardy, Hopps & Stump.

The Minutes of the last Meeting were read and approved.

The Finance Committee presented the following list of bills amounting to $ which were read and ordered paid when properly signed by the Committees — Bills Paid

J N Philan	17.90	Forward	$2674.04	
Acres & Williams	60.67	A J Forbes & Son	5.50	
Tauzy Levy & Co	16.10	Glaser Bros	122.40	2801.94
Payot Upham & Co	86.24	26th Exposition		
Librarian	11.20	I W Ross	66.66	
"	25.	H A Graves	26.67	
"	40.	J J Thomas	121.25	
Connecticut Fire Ins Co	175.	Daily Report	10.	
Geo Easton & Co	152.50	Morning Call	15.96	
" "	137.50	Bulletin	12.40	
Okell Donell & Co	70.	Alta	10.	
H M Newhall & Co	65.	Examiner	14.	
Queen Insurance Co	175.	Evening Post	10.	
Home Mutual Ins Co	55.	Cubery & Co	19.50	
Union Insurance Co	65.	Backus Printing Co	10.	
Bush & Mallett	1,25	" "	7.75	
" "	6,95	Geo Spaulding & Co	25.50	
" "	6,20	Secretary	20	
Thos Day & Co	1.75			369.69
Great Eastern Carpet Co	10.35			$ 3171.33
Evening Classes	120.			
Salaries of Library	797.50			
J H Culver	200.			
" "	34.50			
C H Starbird	75.			
Pac Bell Telephone Co	9.80			
Whittier Fuller & Co	37.53			
Pac Gas Impr Co	143.10			
Cal Elec Light Co	13			
Forward	$2674.04			

Filters not Wanted

The Committee on Library Rooms & Building reported adversely on the Petition of Emily M Brown to purchase the Rapid Safty Filter for use in the Institute, and that they had ordered for trial, two Card. Catalogue Cases.

Purchase of Books

Books & Donations Committee reported that the purchase of books, and bookbinding, by Contract, was so far very Satisfactory. and the Postal Cards for the quarterly meeting were being directed by the Assistants in the Library.

Cases in library

The Committee on Building further reported that the changes and improvements in the library rooms and furniture as authorized at a previous meeting was nearly Completed.

Classes closed

Lectures and Classes. The Committee reported that the Classes had closed in accordance with the resolution adopted at the last meeting of the Board.

Music.

Music & Decorations – Mr Starbird for the Committee said that immediate Steps would be taken to get information and proposals for Music and would probably be able at the Next Meeting to make a more definite report

Candy. Privilege

Privileges – Mr Schenck for the Committee reported that the privilege of Making and Selling Candy at the 26th Exposition had been Awarded to W S Townsend for $926.00.

Soloman Isaacs

In the Matter of Soloman Isaacs, the Committee asked further time. which was granted and the award of the Candy privilege to W S Townsend Approved

Librarians Report

Librarians Report

The Librarians Report for May was then read the names of new members Approved and the financial part referred to the Committee

A Summary Shows

Receipts $1469.19 – Deposited with Treasurer $1356.30 Balance $112.89

New Members

New Members (48)

Wm M Dye. M A Dunham. Horace Smyth. J Ryan. James Fairman. W Redmore Ray. H B Passmore, Ernest McCullough. James V Wright. V S Whiteside, Fred Robinson. Byron W Bates. R E Robinson, Norris G Holmes, Dan G Banks. L M King. Will E Fisher, N W Westland. Valentine Gadsden, Theodor Michaelis E W Linforth, E C Southworth, Dr A P Mylert, Eckleston Marsh. W E Turner. Thos C Butterworth. Mrs G T Eastwood. Miss Ethel Hawkins.

Mrs A H Cantin, Miss Kate B Moore. Mrs A D Spearman. Miss Cornelia Felt, Mrs H Wittram, Chas Johnson, C Kuhnel, L Altschul, Vincent Gilchrist Dr Ashbury G Smith Jno J Dunn, Lucien L Sullivan, Mark T Cole. H Kohler, Mrs A A Sanderson, Mrs Susie H Child, Miss Maggie Sullivan. Miss Maggie E Nichol Mrs Chas P Pratt. Mrs W B Bancroft.

Treasurers Report.

Treasurer –

The Treasurers report for May was read and referred to the Finance Committee – Following is a Summary

General Fund

Receipts $4964.78. Expenditures $4964.78.

Sinking Fund

Receipts $135.63 Bal from April $830.27. On hand $965.90

Agents Report

A report from the Agent H Algrave. was read and filed

Retiring members

Mr Starbird for the Committee on Resolutions to Retiring Members. stated that in Conversation with them Strong objections had been made to the Giving of resolutions to anyone Except to the President or an official and their remarks had left the impression in his mind that probably in the future any Expressions of praise or Commendation had better be Spread upon the Minutes than Engrossed and presented.

Mr Schenck and other Members Concurred in Mr Starbirds views and the Matter was left with the Committee with a request to report at the next Meeting

Lease of the Pavilion

The President Stated that the Party renting the Pavilion for a Skating Rink, had incorporated a Company who were desirous of again securing the Pavilion for a term of four Months, Commencing November 1st 1891 at a rental of $1400. per Month with the Privilege of an extension of two Months more at $1200 they to take the building as is and return it in same Condition as found Except the roof which we are to Keep in repair For Security for damage to the pavilion or furniture, they would deposit $1000.

After a general discussion of the Matter on Motion of Mr Schenck the Pavilion Committee were granted full power to make Such arrangements as they deemed for the best interests of the Institute.

The President Called the attention of the various Committees to the near approach of the Exposition and of the importance of having all matters arranged and prepared in Season

Executive Session

City Pound The President said there was a probability of the City Pound being located near our Folsom Street Property and the Property holders in that neighborhood were making a strong protest to the Supervisors against such action being taken, and a delegation had called on him requesting the Institute to use its influence in averting the threatened undesirable addition, to that locality.

Mutilating Papers A Communication from the Librarian detailing the detection of Frank Noreiga in mutilating a paper in the Reading room was received and referred to the Committee on Books & the Librarian with power.

The Meeting then adjourned
J H Culver
Secretary

Quarterly Meeting Members of the Institute June 6 1891

The President and Vice President being absent, the Meeting was called to order by Mr A W Scott a quorum being present

The Minutes of the last Meeting were read and approved and then the following report from the Librarian was presented.

Mechanics Institute June 2. 1891

To the Board of Trustees
Gentlemen

Librarian I beg leave to present my report of the business of the Library for the Quarter Ending May 31. 1891

Receipts.

Fees New Members		$185.	
Life Member		50.	
Books. Lost	18	20.70	
Fines Collected	2159	306.30	
Extra Books	840	84.	
Drawing Paper		20.50	
Sundry		2.05	
Total Collected		5794.05	
Balance from February		144.59	5938.64
Deposited with Treasurer			5825.75
Balance on hand			112.89

Membership

In good Standing last report	4076.
New Members during the quarter	185.
Withdrawn and dropped	233.
In good Standing this date	4028

Books

The accessions were 660 volumes. There were
Purchased 384 bound volumes and 111 unbound and Pamphlets
Presented 37. " " . 27 " " "
Bound 239 volumes. There were assigned
Reference Rooms 152 Volumes. Circulation Department ~~1254~~ 505 volumes
There were old volumes re-bound 509. Repaired in the Library 1254
Books issued for home use 34953 Volumes. Daily average 454.
Greatest daily issue 899. Least daily issue 197.. The Library was open 77 days.

Respectfully Submitted
Horace Wilson Librarian

On Motion the report was received and ordered Spread upon the minutes referred to the Finance Committee

Treasurer

Treasurers Report

The following Quarterly Report from the Treasurer was read and referred to the Finance Committee.

Gentlemen

I herewith present my report for the Quarter Ending May 31. 1891

General Fund

Receipts	March	5537.86	
	April	3255.35	
	May	2502.64	11295.85
Disbursements	March	2848.90	
	April	3482.17	
	May	4964.78	11295.85

Sinking Fund

Receipts	Balance February 28. 1891	388.33	
	March	283.87	
	April	158.07	
	May	135.63	965.90

Respectfully Submitted
A W Starbird
Treasurer

Quarterly Dues. The Secretary called the attention of the Meeting to the fact, that at the quarterly meeting in September last Sec 1 of Art VIII of the Constitution was amended and the words "paying one dollar and fifty cents dues in advance", changed to "pay dues for the Current quarter" without specifying what the amount should be -

Quite a lengthy discussion ensued as to the proper way to remedy the matter. in which several members took part including the Librarian; who

Amendment offered. also gave notice ~~that~~ at the next Meeting he would move to amend Sec 3 of Art VIII to read -There shall be annual dues of six dollars payable quarterly in advance. The privileges of a member shall be suspended during his neglect to pay dues or fines, and a continuance of such neglect for six months shall forfeit his membership.

Sinforth has a grievance. Mr Sinforth, was desirous that dues should, or need be only paid for the time a person was a member, that is; if a person joined in the latter part of the quarter, he need not pay for the entire three months. He stated that a large number of persons who had joined had refrained

from taking out memberships until the beginning of a quarter on that account thus causing a loss of several dollars, to the Institute.

The Librarian informed him, that the rule now, and for years past had been to charge the person joining only for the time he was a member; which fact was generally known or might have been learned at any time on inquiry at the Library.

Finally, the following resolution was put to vote and carried, the ballot standing 36 ayes to 6 noes -

Fees for Current quarter " Resolved that it is the sense of this Meeting that the words " fees for the Current quarter" in Section 1. Article VIII of the Constitution, means, " One dollar and fifty cents"

Adjourned
J H Culver
Secretary

In response to an inquiry from a member as to what had been done about raising the salaries of some of the employees a Trustee replied that a report would be given at the next meeting

Regular Meeting Board of Trustees June 16. 1891

President David Kerr in the Chair and a quorum present

Absent at Roll Call Stump Starbird Dorn & Wilkie

The Minutes of the last Meeting were read and approved.

Mr Ewing of the Committee on Building reported that Mr Wilkie being absent a report would be deferred until the next Meeting

Salary of Colquhoun

Books and Donations. The Chairman of the Committee reported that in regard to Salaries and rules for employees he would recommend that the amount paid Mr Colquhoun be raised from $45⁰⁰ to $60⁰⁰ per month and that on Sundays and holidays

Attendance on Library Sundays

the charge of the rooms be allotted by turns to the several young men "beside the Librarian & Assistant Librarian" During the hours the building is open to the public an attendant, aside from the Janitor, should be present. This rule should be strictly Enforced

Mr Hendy moved the adoption of the recommendation

The President thought it would be better to refer the Matter to the Finance Committee & Books & Donations to Consider and report at the next meeting There may be other matters it would be well to adopt at the Same time

Lewis was in favor of the Presidents suggestion and moved Mr Ewings recommendation be amended to include the above

Seconded by Mr Hendy, and Carried

Mutilated Paper

The Committee further reported that the matter of Mr Moriega and a mutilated paper. had been Satisfactorially arranged

Circular

Committee on Advertising reported a Circular for distribution among the Fruit Growers and Farmers, which was approved and the number to be printed left with the Secretary.

Tickets

Committee on Tickets promised a full report at the next meeting.

Committee on Music presented the following

San Francisco June 16 1891

To the President and Board of Trustees
Of the Mechanics Institute

Music

Gentlemen:—

We have Carefully Considered the various propositions

Music

presented to our Committee for furnishing Music for the Coming Exhibition and beg leave to report that we have unanimously decided that the proposal of the First Infantry Band, Chas H Cassasa Leader is the most Satisfactory and that we recommend the acceptance of the Same.

Very Respectfully
Geo H Hopps
Irwin C Stump

The report was read, with ~~and~~ the accompanying proposal of Mr Cassasa

Mr Schenck Moved the report be adopted and the Contract be Awarded as recommended Carried.

Sol. Isaacs. Privileges

Mr Schenck for the Committee on Privileges, asked further time in regard to the petition of Soloman Isaacs, and called the Attention of the Management to the advisability of Soon Advertising the remaining privileges.

George Harmon

The President called the attention of the Committee on Location to the advisability of their Conferring in the near future with the chief of Police in regard to obtaining for this Exhibition, the services of Captain Harmon.

Resolution to retiring Members

The Committee on Resolutions to retiring Members, Starbird, Dow and Dorn. reported as follows

To the President and Trustees of the Mechanics Institute

Gentlemen:—

~~with a req~~ It is the pleasant duty of your Committee, in accordance with a request of the Board to present the following Preamble and Resolutions.

Whereas. Charles F Bassett. David Farquharson John Mallon and W R Eckart have retired from active Service as Trustees of the Mechanics Institute, we his fellow members desire to testify to their zeal faithfulness and ability while in office to all things pertaining to the interests of the Association, and Express regret at the loss we will sustain by the absence of their advice sound judgement and cheerful labor so long and willingly cheerfully bestowed in all things pertaining to the Society, therefore be it:—

Resolved that in the retirement of Chas F Bassett. David Farquharson John Mallon and W R Eckart, the Trustees lose valued Colleagues and the Institute tried and faithful servants whose efforts have been to ever promote the prosperity and advance the interests of the incorporation.

Resolved that this Preamble and Resolutions be spread upon the Minutes and a Copy sent to each by the Secretary

On Motion the report and recommendations of the Committee were adopted unanimously

Agents Report A report from H A Graves Agent was read and filed

A proposal from the N Y Plate Glass Ins Co to insure the glass in the front windows ground floor 29 & 31 Post St was read & filed Plate Glass Ins Co.

A Communication from Mr Savage asking for a position at the next fair was ordered filed as all subsequent ones until the Board get ready to act upon the matter "Employees"

Folsom St Lot The President said he had rented a portion of the Folsom St Lot 200 x 200 to a party who desired ~~to use~~ the same for a temporary Car ~~wagon~~ shop, and to pay $50 per month for its use -

On Motion his action was approved

Assessment The President further stated that the Assessment of the Pavilion property for the Extension of Van Ness Avenue had been reduced to $82.00. The lease of the Pavilion for a term of months after the fair had been drawn up and ready for Signature

New floor in Pavilion A Communication from C W Raymond in regard to new floor in the Pavilion was referred to the Pavilion and Building Committees with power to act in the matter as they may deem best.

The Chair suggested that it would be advisable to hold a meeting for the special purpose of Considering matters pertaining to the Coming Exposition an Mr Schenck moved that when the Board adjourned it be to Tuesday Evening next in accordance with the Suggestion of the President - Carried

The Meeting then adjourned

J H Culver
Sec

Adjourned Meeting Board of Trustees June 23rd 1891

President David Kerr in the chair and a quorum present

Absent at Roll Call Dorn & Wilkie Lewis & Schenck & Dow

The reading of Minutes was on motion dispensed with.

Mr Ewing for the Committee on Building reported that owing to the absence of Mr Wilkie the Chairman, no detailed Statement of their work would be made until the next Meeting.

The Committee on Tickets & Admissions presented the following

San Francisco June 23 1891

Tickets To the President and Board of Trustees

Gentlemen:-

Your Committee on Tickets and Admissions would ask for Authority in Connection with the Printing Committee to print the following Tickets

7500 - Double Season Tickets
1500 - Single Season Tickets
600 - Childrens Season Tickets
600 - Employees Tickets
5000 - Single Admission Tickets
2000 Childrens Single Admission Tickets

We would also suggest that no Tickets be sold at the Library at "Member's" prices, but to Members only.

The identification Key and Tickets which have been used for the last two years having worked successfully, we do not recommend any great change change and will use about the same style of Key for the Coming Fair

Respectfully Submitted
S J Hendy
I C Stump

On motion the report was received and recommendation adopted it being distinctly understood that half rate tickets are to be sold only to members in good standing

Privileges The Committee on Privileges recommended that the following named Exclusive Privileges be sold, and bids for same advertised for - Keeping a Restaurant, Sale of Soda Water, Sale of Ice Cream. Sale of Lemonade. Sale of Cider. Sale of Pop Corn Sale of Shelled Nuts, Sale of Perfumery. Sale of Canes and Whips.

On motion their recommendation was approved

Printing and Advertising The following report was read

San Francisco June 22-1891

To the Board of Trustees of the Mechanics Institute

Gentlemen;-

Poster

Your Committee on Printing and Advertising beg leave to report that they have had bids from two of the largest Lithographers in the City for the Posters for the Coming Exposition - 15- Sheets, Covering 17x10 feet, also for 9 Sheet Centers for the Coming year Excepting sheet Containing date. By so arranging matters there will be a saving of $150.00 next year. We would recommend the Expenditure of the Sum of four hundred and sixty dollars Covering Expense of aforesaid printing

Advertising in the Papers

Also would recommend the usual Amount for the Press of the City under the direction of your Committee.

Frank Dalton } Committee
G H Hopps.

On Motion the report was approved and the Committee granted power to Carry out their recommendations.

Mr Firth for Committee on Power & Machinery reported that they had been out to the Pavilion and made an Examination of needed Matters in their department, and the Chairman was preparing a plan of their views of the same.

Professional Billiard Playing

Special Exhibits Mr Starbird said he had had an interview with the Brunswick-Balke-Collender Co in regard to their proposed Billiard Tournament in the Pavilion during the Coming Fair and learned that they desired us to pay from $1200 to $1400 towards the Expenses of the Players. After due Consideration he did not think it best to accept their proposition and would so recommend

Carrie Cantos Sells Jewelry

On Motion of Mr Hopps the recommendation was adopted.

A proposition from Miss Carrie Cantor to pay $75.00 for the privilege of Selling Jewelry in the Pavilion during the fair was referred to the Committee on Privileges

Backus & Hoag proposes to write up the Institute

A Communication from Backus & Hoag to the Committee on Printing informing them that it was their desire to make the Fair Daily a publication in Keeping with the great Enterprise of which they had the honor of being among the Board of Trustees and proposing to write up and publish articles reciting the inception

~~the inception~~. marvellous growth and prosperity of the Popular Institution for the moderate sum of $100- was received and filed:

Casassa invites the Board.

A Communication from Chas H Casassa inviting the members to be present at the Pavilion on Friday at 2 P M to hear the young Cornetist was received and filed -

Water Filter.

A Communication from the Pasteur Chamberland Filter Co of Dayton Ohio suggesting that the Board make a Special Dept for Sanitary appliances and offer a Gold Medal for the best Water Filter on the ground of its great importance to the public health was read and referred to the Committee on Rules and Awards.

Lease of the Pavilion.

Under the head of New business the President presented a Copy of the lease that the Institutes Legal Advisers had drawn up, which was read by the Secretary approved by the Trustees present and the President instructed to Sign -

Folsom St Lot

The President said the lessees of the Folsom St Lot (portion) had put up a temporary building 200x225 ft -

He further informed the Board that the Pavilion was let for an Entertainment on the Nights of June 26th & July 3 the respective parties agreeing to share the Expense of putting up the Seats of the Management would arrange the Band Stand which he had promised would be done.

On Motion his action was approved

The Meeting then adjourned
J H Culver

Meeting of the Board of Trustees July 7. 1891

President David Kerr in the Chair and a quorum present.

Absent at Roll Call Dorn Hopps

The minutes of the last regular and adjourned meeting were read and approved.

Bills ord paid — The Finance Committee presented the following bills amounting to $3000.54 and recommended they be paid when signed by the proper Committees

Catholic World	8.	Ayres & Williams	132.78
D Appleton & Co	6.	Librarian	32.85
School of Mines	2.	J H Culver	200.
J H Hickox	5.	Salaries, Library Jun	795.
John Hopkins University	6.	Spring Valley W W	28.50
U S Naval Institution	3.50	G W Clark & Co	2.
Am Statistical Assn	3.	J H Culver	19.40
John Hopkins University	10.	A Newmann	10.
Am Academy Polit Sci	4.50	Pay Roll, Pavilion	38.75
Nat Car & Locomotive Bldr	2.	C A Murdock & Co	18.25
Asso Engineers Socy	3.	Cal Elec Light Co	13.
Barretts Bindery	21.94	Miller Reception	23.13
Publishers Weekly	6.	Pac Gas Impt Co	111.42
J Dewing Co	21.36	" " " "	37.98
Johnson & Emigh	5.22	Pac Bell Tel Co	8.65
B F Stevens	333.	C H Starbird	75.
" "	272.85	Librarian	41.10
B Quaritch	91.45	Whittier Fuller & Co	.21
C A Murdock & Co	15.	Armes & Dallam	16.93
Geo Spaulding & Co	138.	Library Bureau	50.
Spring Valley W W	32.75	Great Eastern Carpet Co	11.30
J Browning	25.	Thos Day & Co	6.25
Hicks Judd Co	14.42	W H Smith	20.
Fraser & Keefe	41.50	W F Wilson	8.75
Spring Valley W W	12.	Morning Call	23.80
Berckus Printg Co	22.00	Bulletin	21.50
H A Graves	100.	Sam Grubb	17.50
T.S. Day & Co.	4.	Secretary	36.
			$3000.54

Work at the Pavilion. — Mr Wilkie for the Committee on Building reported that they had visited the Pavilion and decided on what they deemed necessary to put the building in proper order for the Exposition, and read a list of the proposed improvements for which they had received an estimate and find that the work can be done at a cost not to exceed $350.00 and would so recommend. as also that a man be employed to Superintend the general work at the Pavilion.

Mr Hendy moved the report be adopted and Committee granted power to carry out their recommendations and the Board take in Consideration the propriety of having a Competent party to look after the Carpenter work particularly of Exhibitors in fitting up their spaces — Carried

Books. — Committee on Books reported the Purchase of the usual number of books.

Repairs & Changes in Machinery Hall — The Committee on Power & Machinery reported they had visited the Pavilion and after looking over the matter decided that an Entire new Exhaust pipe should be put in and the height of the Smoke Stack increased. Made a plan of the proposed work and got bids therefor but unfortunately had left them at the Office —

On motion the Committee were authorized to go on and have the work done as recommended

Tickets. — The Ticket Committee reported that the Tickets for the Fair would be ready during the week

Hopps. wants Swiss Scenery in Gallery — Mr Hopps for the Committee on Music & Decoration presented a written report and model of a scenic decoration for the West End of the Gallery. ~~and~~ his report gave a description of its general Effect and estimate of Cost. and recommended its approval by the Board —

After some discussion the matter was laid over until the next meeting

Privileges granted — The Committee on Privileges recommended that the following Privileges be granted and the President instructed to Sign a proper Contract with them.

Glass Blowing with a Space 25 x in the N W Corner of the Gallery to Solomon Isaacs for the sum of $500.00.

Sale of Jewelry to Carrie Cantor for $75.00

Sale of Optical Goods to C J Hughes for $50.00

On motion the recommendation was approved.

Mr Lewis presented the following

June 30 91

A meeting of the Joint Committees on Location & Police

Joint Committees Report.

and Power & machinery was held this evening at the Institute. Present Dalton Ewing Dow Firth Hendy Starbird and Lewis. After a preliminary talk Mr Starbird was requested to take the chair which he did and called the meeting to order.

Plan of the Floor

Mr Lewis for the Committee on Location presented a plan of the floors of the Pavilion and recommended the same be adopted. On motion of Mr Dalton it was so ordered

Height of Exhibits

The height of Exhibits was discussed at considerable length, the rules on the matter and the importance of the same in obtaining Exhibits commented upon and finally the following resolution by Mr Firth unanimously adopted.

Resolved that it is the sense of this meeting that the hight and general arrangement of Exhibits be left entirely in the hands of the Location and Building Committees.

Dark Room.

A petition from an intending exhibitor to arrange a dark room 25 x 40 for the display of Photographic views by improved optical appliances was favorably considered and the Board recommended to erect the necessary rough board partitions.

Carriage Exhibit

The location of the Carriage Exhibit was next considered. Owing to the limited wall space in the building and the number of Exhibitors desiring same it was deemed advisable to have it on the Hayes Street side as last year, the 12 feet in width of flooring that will be required to fill out that particular space level to the aisle to be laid by the Institute

This decision was arrived at as the sense of the meeting, by a vote of the members present.

Foreman of Carpenter work

It was also decided that it would be for the bests interests of the Institute and Exhibitors for the former to employ a competent person to superintend the Carpenter work and see that the rules and orders of Committees were strictly observed.

On motion of Mr Firth the report was received and filed.

Librarians Report

The Librarians Report for June was read the names of New Members approved and the financial part referred to the Committee. His Cash account shows—

Receipts $2854.35 balance from May 112.89 = 2967.24

Deposited with Treasurer $2843.20 on hand 124.04 = 2967.24

New Members (78)

New members,

J H Pratt. C S Newell. C F Metzner. M M Dodge. J A Roberts. W P Edwards. A J Marvin. E H Bennett. Chas Stein. Fred A Carpenter. A P Lyon. O W Yeargna, J R K Nuttall. Albert [illegible]. Harry S Gibson. G Brunsch. J A Howland. E F Sheldon. H G Lowry. J Studdy Leigh. W L Campbell. W L Smith. Thos F Pendergast. P L Dunn, John Alexander. H A Dow. Carlos Olvera, George Klaber. James Finlayson, Thomas Stillman Lucius L Long. Geo A Carnes. John I Cooks. Geo A Rankin. Oscar Hermann Thos S Wilson, Morris Goldtree. Frank Pollard. Alfred Urry. C F O Neill. Miss Emilie Wagner. O W Forsyth. C S Kinsey, Thomas Graham, Marcus Levi, Ed Yerworth. A Schell. E H Haslett. A F Paquette. S B Pope. B. L Bartlett. A W Cudworth. A C Heinken, Geo Robbins, Dr J J Hug. Stringer V Hilton, E Boegle. Max Beinitz. Morton R Gibbons, H H Briggs, Wm O B McDonough. O R Demster, Wm Maitland, Harry W Dyer, H H Ritter. Miss Alice Rose. Mrs C Break, Mrs Minnie McDougal. Mrs Emma R Cable. Miss S McKinzie, Miss N R Chandler, Miss Ruth Sellack. Miss Alice E Jackson, Miss Annie E Gleason, Mrs E Friedhoffer Mrs W B Chapman, Mrs A E Head, Mrs S Friedman.

Treasurers Report

The Treasurers Report for June was then read and referred to the Finance Committee — Following is a summary.

General Fund

Receipts $3863.13 – Disbursements 2358.32 Balance on hand 1338.40

Sinking Fund

Receipts. $284.32. Balance May 31 $965.90. on hand. 1250.22

New Business

Under this head Mr Ewing moved the report of the Joint Committee on Location & Machinery be considered — So ordered

The report was again read and after some discussion was disposed of as follows.

Plan of Floor. Plan of the floors. Final adoption laid over until next meeting

Hight of Exhibits Height of Exhibits — Approved. Laid over —

Location of Carriage Exhibit — Laid over.

Man to look after Carpenter-work. Referred to Building Committee.

Opening Exercises —

Opening Exercises

On motion the Chair was requested to appoint a Committee on Opening Exercises which was done by it naming the the following Trustees

Stumpf, Starbird, and Schenck.

In response to the advertisement for bids, the following

Bids for Privileges were received and read -

For Ice Cream and Restaurant		
	J M Cadenead	$1250.00
	W H Martin	730.00
" Ice Cream		
	Frank R Hart	600.00
" Restaurant		
	Frank R Hart	100.00
" Lemonade		
	Frank R Hart	150.00
	Geo M Thompson	157.50
	R G Guyett	85.00
" Soda		
	Geo M Thompson	1237.50
" Pop Corn		
	D S Ciphers	477.00
	Geo H Stultz	475.00
	P M Clarkson	551.00
" Cider		
	Coburn Tevis & Co	55.00
	M Moore	155.50
	R G Guyett	205.00
" Canes & Whips		
	J H Krueger	35.00
	W M Martin	45.00
" Perfumery		
	Coburn, Tevis & Co	50.00

On motion the above bids were referred to the Committee to Examine and report to the Board at the next Meeting

Adjourned
J H Culver
Secy

Special Meeting of the Board of Trustees July 14. 1891

President David Kerr in the Chair and present Trustees Ewing, ~~Foote~~ Henly, Dow, Hopp, Lewis, Schenck, Stump, Scott, Starbird, & Wilkie.

Lease of the Pavilion. The President stated that the lease with parties renting the Pavilion after the Fair had been signed, and $500.00 paid on account of the rent. and a bond Executed in the sum of $1000 -

Youths Directory He also reported that he had rented the Pavilion for one week Commencing October 12 at the rate of $100 per day with 25% off, to Father Crowly under whose Supervision a benefit was to be given to the Youths Directory

On Motion his Action was approved -

Smoke Stack & Exhaust pipe. - Mr Dow for the Committee on Machinery Said they had Contracted with W T Garratt & Co for a new Exhaust pipe, and with Belmore for the Extension of Smoke Stack. The first to cost $185 and the latter $195.00. It was the best terms they were able to get, and think the amount is reasonable and the work will be well done.

On Motion the report was accepted and action approved.

Tickets Committee on Tickets reported that they were all printed with the Exception of the Single admissions and would be turned over to the Treasurer the next day.

Hopps. Scenery Mr Hopps for the Committee on Music and Decoration presented his Model of the proposed decoration and Scenic Effect for the west End of the gallery giving a general description of the Effect and Estimated Cost of the Arrangement; which was about $1500 -. He believed if it could be done, it would be a grand Success.

After a general discussion of his plan the Matter was laid over until the next Meeting in the Meantime to Consult the Fire Warden -

Art Gallery In regard to the Art Gallery Mr Starbird Said that something definite would be presented at the next Meeting.

Murrays Exhibit of Ramie Mr Starbird for the Committee on Special Exhibits Said he had given Considerable attention to the Matter of W H Murrays proposed Exhibit of Ramie. and was rather in favor of the Board offering special awards for the Same.

Mr Hopps also approved of the Trustees doing something in the Matter, but no action was taken, Except to grant the Committee further time

Opening Exercises — Mr Stump for the Committee on Opening Exercises reported they were actively at work on the matter and by the next meeting would probably ~~by~~ be able to present a program for approval.

The Committee on Privileges presented a report stating

Privileges Awarded — they had Examined the bids submitted to them at the last meeting and would recommend the following be awarded

Ice Cream and Restaurant		
	J M Cadenean for	$1250.00
Lemonade		
	Geo M Thompson for	157.50
Soda		
	Geo M Thompson for	1237.50
Cider		
	M Moore for	155.50
Pop Corn		
	P M Clarkson for	551.00
Canes and Whips		
	W M Martin for	45.00
Perfumery		
	Coburn Tevis & Co for	50.00

Also Moonstone Jewelry to Miss Katie Breen for $75.00.

On Motion the report was approved and the president authorized to enter into a Contract with the parties recommended by the Committee

Plant and Flower Exhibit — The president reported ~~that~~ on Thursday he had had an interview with Mr Sievers in regard to plant decorations at the Pavilion. Mr S rather discouraged the idea of Cut flowers. His idea was to put in two large pieces one each side of the Music Stand in the Main Aisle, the center of each to be a palm 35 feet high. with suitable plants surrounding it. He proposed to place such decorations there, and also plant or place in the garden the necessary foliage plants, trees vines etc to make it look well. for the sum of $1000.

Floral Days — In regard to five floral days he believed they would be a paying proposition and to get the feeling of florists on the proposition he had instructed the Agent to visit the various nurseries and get the views of the proprietors which he had done and would be submitted later on

Market St RR Co — He had instructed the Secretary to write to the Market St Cable R R Co requesting them or rather informing them the Board had under consideration the advisability of having as in 1895, five floral days and asking if they would again subscribe a sum toward the payment of premiums to Contesting Exhibitors.

Omnibus Cable Co — To the same end he with the Secretary had Called on Mr Gustave Sutro president of the Omnibus Cable Co. who asked that the request be made in writing at the same time assuring us that it would be favorably Considered.

The Sutter St RR will undoubtedly be as liberal as heretofore.

Agents Report. — The report of the Agent was then read and filed -

Mr Schenck moved that it was the sense of the Board "that a

Floral Days. — Floral Display be given this year similar to the ones in 84 & 5."

Mr Scott amended the Motion (accepted by Mr Schenck) that $1000 = be offerred as premiums.

The Motion was then put to vote and Carried -

The President recommended ~~that~~ the Committee on Rules and Awards meet ~~and~~ at an Early date and prepare a premium list for the Floral Exhibit -

Plants — Mr Schenck moved that the matter of Decorations with Plants be left to the President with power. Carried -

Mr Hendy was Excused, and left the room.

Plan of the Pavilion — Mr Lewis again presented a plan of the floors of the Pavilion which he stated the Committee had prepared with an infinite amount of care and thought, and if adopted would make the tout-ensemble of the ~~Pavilion~~ building exceedingly fine in general effect.

After a Critical Examination the Plan was adopted, subject to such modifications as hereafter may seem desirable.

The Meeting then adjourned

J H Culver
Secy

Regular Meeting Board of Trustees July 21. 1891

President David Kerr in the Chair and a quorum present

Absent Dow Hendy Scott & Stump

The Minutes of the last two meetings were read and approved.

The President Called for reports from Committees but none were given

Money for decorating

until that of Music & Decoration was reached, when the chairman Mr Hopps said they would like to have the sum of $420.00 set aside for decorations to the building.

Scenic Effects

Mr Starbird said as one of the Committee he would like to have the Board Express itself on the Matter of "Scenic Effect" recommended by Mr Hopps at the last Meeting.

Mr Hopps said there was no need for the Board to Express itself, as action had been so long delayed it was now too late to Carry out the proposed work even if desired by the Members.

Mr Ewing wanted to Know if a plan or Estimate of the decorations and Expense had been Made and if the old decorations Could not be used.

Mr Hopps replied no definite plan had been adopted and the Estimate was made from Experience and included the usual amount of cloth and labor. The only part of former decorations suitable or available was the flags.

On Motion of Mr Dalton the amount asked for was appropriated.

Art Gallery

Mr Hopps further reported that in regard to the Art Gallery the Matter was in the hands of Mr Starbird who reported that he with Mr Stump, had visited a dealer in pictures who had a large Collection which could probably be obtained. As to a Superintendent for the Art Gallery the Matter stands as it did at the last Meeting can only report progress.

Mrs Cluff & a clothes fastener

The Committee on Privileges recommended that Mrs Cluff be granted the Privilege of selling a patent Clothes fastener, for the sum of $25.00 and E A Hubbard fountain Pens for a like amount.

On motion his recommendation was approved. the President to Sign the usual Contract.

Aluminum

A proposal or request from Russell Whitman to Exhibit and Sell Aluminum and its products was referred to the Committee on Privileges

Hand Rail on Pavilion Stairs

A request from B H ~~Sternfeldt~~ Sternfels 129 Montgomery St that a hand rail be placed along the Stairs in the Pavilion was referred to the Building Committee.

Tickets

The Treasurer reported that he had received the following tickets from the Printing Committee giving a receipt therefor

5000 Adult Single Admission Tickets
2000 Childs. " " "
5000 Double Season Tickets
2500 " " (Members) "
300 Single " (") "
1200 " " "
600 " (Childrens) "
600 " (Employees) "

The Season Tickets are now on Sale at various Stores and Offices and at the Library.

Floral Display

The President said that at the next meeting of the Board he would be able to report on the Floral Display

Opening Ex

The Committee on Opening Exercises reported that Col Thomas F Barry had been engaged as Orator and that the Exercises would be held in the Grand Opera House. The rest of the Programme would soon be ready.

Electric Light

Mr Dow said that he had ommitted to state that in regard to a proposal to furnish Arc lights in the Pavilion from Dynamos run by our Steam power he deemed it inadvisable to depend on that Entirely as an accident to the boilers or Machinery would Extinguish the lights and possibly Cause great inconvenience.

The Meeting then adjourned

J H Culver
Secy

Special Meeting Board of Trustees July 28th 1891

President David Kerr in the Chair and a quorum present.
Absent at Roll Call Starbird Dalton Dorn & Lewis
The reading of Minutes was dispensed with.

Tickets

The Committee on Tickets reported that the Season Tickets had been received by them from the Printing Committee, and turned over to the Treasurer.

Art Gallery

Mr Stump for the Committee on Art reported that every thing looked favorable for a handsome Exhibit of Paintings in the Art Gallery. By the next meeting will be able to make a definite report

Locations

Committee on Location & Police reported that with the Committee on Power & Machinery they had made a number of locations and the work was progressing.

No Coin from Market St RR

A Communication from C L Willcutt Secy of the Market St R R Stating that the Company declined to make a donation for the proposed display of Cut flowers, was read.

Mr Schenck thought the matter might as well be left in the hands of the President but to assist him would recommend that a Committee of two be appointed to act with and assist him in the matter.

The Board approved his recommendation and the Chair appointed Trustee Stump & Scott

Aluminum

The Committee on Privileges reported that they would recommend that Russell Whitman be granted the privilege of Selling Articles made from Aluminum for the Sum of $25.00 and A D Harriott be granted the privilege of Making

Puzzles of wire

and Selling a Puzzle (wire) in the Pavilion free of Charge.

On motion it was so ordered

Jubilee Singers

A Communication from the Tennessee Jubilee Singers was referred to the Music Committee

Exhibit from Santa Clara

A Communication from the Chamber of Commerce San Jose notifying the Board that a meeting would soon be held to Consider the advisability of Santa Clara Co being represented at the Coming Exposition and requesting the Management to send a representative to Confer with them at that time was read and ~~Ex~~ on motion of Mr Stump it was ordered that the Agent Mr Graves be

instructed to go down there when notified

Lorquin's display

A proposition from E Lorquin naturalist to make a large Exhibit if the Board would assist in fitting up the display was referred to the Committee on Special Exhibits and agent, with power

Cecil Romer rejoices

A Congratulatory letter from Cecil Romer on what she had learned was to be a Change in the management of the Art Gallery, was received and filed

Opening Ex

The Committee on Opening Exercises reported that nothing further had been definitely arranged than was reported at the last meeting but by the next the entire programme would be announced

Art Matters

Mr Hopps wanted to know what Mr Starbird had done about getting a Competent person to attend to the Art Exhibit.

The President replied that Mr Starbird was absent but informed him that he expected to arrange the matter to day

Ice Cream privilege declined

The Secretary informed the Board that Mr Cadeneau, to whom the Ice Cream privilege was awarded, was very ill and would not be able to attend to the matter and Consequently had declined.

New ad for privileges

On Motion the Secretary was authorized and instructed to re-advertise in the City papers for bids for the Privilege of Selling Ice Cream and Keeping a Restaurant the same to be received up to 6 P M Tuesday August 4th and opened on the same Evening

Adjourned
J H Culver
Secy

Regular Meeting of the Board of Trustees August 4, 1891

All present Except the President and Mr Scott the former being absent on account of Sickness. The Vice President took the chair

The Minutes of the Meetings of July 21st & 28th were read and approved

Bills ord paid The Finance Committee presented the following bills amounting to $5243,78 and recommended they be paid, which was so ordered

Sam Grubb	30.00
J H Culver	225.29
Pac Gas Impt Co	112.86
" " " "	104.04
H A Graves	100.00
Salaries Library July	795.00
Cal Elec Light Co	13.00
Queen Insurance Co	130.00
" " "	32.50
Connecticut Ins Co	65.00
C H Starbird	75.00
Hibernia Bank. Int 4 mos to Aug 19.	2400.00
C Wm Plum & Co	151.00
Robinson & Gillispie	402.38
Raphael Weil & Co	5.40
Bush & Mallett	3.80
Queen Insurance Co	70.00
Librarian	18.75
"	18.30
Roes & Williams	24.11
A M Robertson	2.50
Boston Book Co	43.50
Jos H Barry	102.50
J F Forderer	113.75
W A Woodward & Co	4.50
Geo E Belmore	195.00
	$5243.68

The Committee on Library Rooms & Building reported matters satisfactory in their department

Posters & Dodgers The Committee on Printing and Advertising reported that the Posters for the Exposition were ready and asked Authority to have 20000 dodgers for general distribution printed and distributed. On motion it was so ordered

Exhaust Pipe Smoke Stack Committee on Power & Machinery reported that the Exhaust pipe was under way, and the smoke stack lengthened. A lot of old metal has accumulated in the Pavilion that is of no use and in the way. Would ask power to have the same sold.

Old Metal On motion, their request was granted and authority to sell ~~granted~~ allowed.

Gas man & Engineer The Committee further reported that it was desirable they be empowered to employ a Competent gas man to get the lighting department in readiness, and an Engineer to get the Mechanical appliances in order. On motion both requests were granted.

Tickets Mr Hendy for the Ticket Committee reported that the single, adult & Childrens' admission tickets had been turned over to the Treasurer.

Decorations The Committee on Decorations reported their work was progressing and nearly ready

Gyroscopes Committee on Privileges recommended that Geo W Lawley of Pueblo Col. be allowed to sell Gyroscope Tops, and the funniest toy on earth "Mr McGinty" at the Exposition for the sum of $50– So ordered

Program Opening Ex The Committee on Opening Exercises presented the following programme for the Exercises which was approved

1 Overture by the Band
2 Prayer Rev Jacob Voorsanger
3 Cornet Solo. Miss Jessie Miller
4 Aria Mme Ida de Seminario
5 Oration. Hon Thos F Barry
6 Quartett Trombones
7 March by the Band

The Committee on request, were granted power to have 3000 suitable invitations to the Opening Exercises printed and properly distributed

Mr Starbird for the Committee on Art presented the following proposition

July 31 1891

In Consideration of the sum of $350.00 to be paid by the Mechanics Institute on or before October 1 1891 and the

Proposition of Sonderback

payment of insurance for 60 days to J D Sonderback Trustee and expenses of Cartage and hanging of our exhibit; we hereby agree to place on exhibition at the 26th Industrial Exposition during its term of Continuance (aug 18 to Sept 26th both inclusive) the Collection of Paintings belonging to Chas F Haseltine now at 110 Montgomery Street in this City Consisting of not less than 180 pictures in frames, and to Superintend the reception arranging hanging and care of all pictures received for said Exposition, and exercise a general supervision over the Art Gallery of the Department -

We further agree to prepare a suitable Catalogue of the paintings, supervise the Printing and sale of the same for a Compensation of 50% of the net profit derived from the their sale during the Exhibition

A W Sonderback Sec

Mr Schenck moved the proposition be accepted

Carried

Mr Hopps called the attention of the Committee to the importance of examining into the matter of insurance on the Pictures

Building Committee granted Power

At the request of Mr Wilke power was again granted the Committee on Building to have the necessary work done to get the Pavilion in Condition for the reception of Exhibits.

Librarians Report

The Librarians Report for July was read the names of New Members approved and the financial part referred to the Committe - His receipts were $1795.74 Turned over to the Treasurer $1730.89 balance on hand $64.85

New Members

R Patterson, I Rowell. E R Pierce. R W Maurice, W G Leach John U Pickarden. Thomas Calvin, Clarence C Payson, A L Fuller. Robert Donald. John Stinson, W B Dunning. Wm Shiels, Chas E Cooper W I Bell. C S Corrigan. F G Doherity. J L Laine. Butler Burris A Polhammer, Guy Mc Murty. Ferdinand Kaster, F J Kierce, Carl J Bergman. J C Griffith. F W Jackson. Dr G C Beck Robert Hagan. F A Rackow. L P Christiansen. Frank L Winn. H W Fording. Chas H Baker. J P Dunning, Victor Ligda,

H G Burns. Sydney Arnot. Chas T Blake. M W Stackpole. C F Cheminant Philip W Alexander. E G Frisbie M.D. G Miller, W F J Dale, H B Monges. W W Williams. D H Ainsworth, J M Raphael. Leo Zander, Wallace Alexander Joseph G Terry. J D Mathiesen. Thos S Golding, R E Newland M.D, F J Allison. John Haldicks. Henry White Jr. Chas J Mason. Harvey B T Comb Mrs C B Wyatt. Miss Mabel Harland. Miss Christien C Genler. Mrs E V Livero Mrs W P Bullard. Miss A E Hucks. Mrs G B Cevasco. Mrs M L Wicks. Miss Ray Vallau. Miss Ada R Ellis. Miss Minnie Burke. Miss May E Harley Miss Clara M Hoyt. Miss Ida M Keat. Mrs Rena L Ballister. Miss Jennie Foler. Miss A Riton. Miss Julia Hochheimer. Mrs F P Gilmore, Mrs L Godchaux Miss Julia W Loveland. Mrs E Davis. Mrs L Brechaman and —— G W Osborne - Life Member who on motion was duly Elected

Treasurers Report ~~of~~ for July was then read and referred to the Finance Committee, A summary shows.

General Fund

Receipts $5431.19 Disbursements $2271.62. Balance on hand $3159.57

Sinking Fund

Balance July 1 $1250.22 Receipts $173.08. Balance on hand $1423.30

Privileges

A Communication from Mr Mohr in regard to the Sale of Metal Polish and one from the Callustro Company in regard to the sale of Callustro were referred to the Committee on Privileges.

Lighting Ph Meyer

One from Ph Meyer in regard to lighting, or furnishing a new gas burner for lighting a portion of the Pavilion was referred to the Power & Machinery Committee.

Librarians Convention

A Communication from the Committee on "Library Convention" was ~~on motion of~~ read and Mr Hopps ~~referred to the~~ moved it be referred to the Committee on Finance & the President. Mr Ewing said the Matter had already been referred to a Special Committee who had had several Meetings and the Communication was the result of their work in Conjunction with others.

The Chairman thought the Matter had better be referred to the Library Committee.

Mr Dalton said he understood the Special Committee was appointed to Confer with other Committees and the whole to ~~Confer~~ decide upon some Course of action -

On Motion of Mr Schenck the President and Secretary were authorized to sign the document prepared by the "Librarians Executive Committee"

Contract with J H Sievers – Plants & Ferns

The following form of a Contract or proposition from John H Sievers was read and its provisions approved, and the President authorized to arrange the matter on the terms set forth

" This Memorandum made this day of August 1891 by John H Sievers – Witnesseth!–

That the said John H Sievers does hereby agree to place on Exhibition in the Mechanics Pavilion during the term of the 26th Industrial Exhibition to be held by the Mechanics Institute a display of Plants, Consisting of two Center pieces of Palms, ferns and other plants. Each piece to be 14 x 30 feet and be located in the main aisle of the Pavilion.

Said John H Sievers shall care for said plants during said Exhibition and shall change them from time to time and at such times as may be necessary to keep them in a healthy and presentable Condition.

The said John H Sievers further agrees to plant and set plants and shrubs in the Garden in said Pavilion during said Exhibition so as to make the same an attractive feature there and to care for the same during the Exhibition

All of the Covenants and obligations assumed by the said John H Sievers shall be performed to the Entire satisfaction of the Board of Directors of said Mechanics Institute, and if so performed (but not otherwise) said Mechanics Institute is to pay to said John H Sievers the sum of $1000.00 in Gold Coin of the United States.

The Palms, shrubs and other plants forming the said Center pieces, and the plants and shrubs for said Garden are to be in place before the opening day of said Exposition

Witness my hand and Seal, this day of August A D 1891

Agt's Report

A report from the Agent was read and filed – A lengthy discussion here ensued in regard to the mentioned Exhibits from Santa Clara Co, but no further action was taken

Privileges

The Committee on Privileges presented sealed bids for the Restaurant & Ice Cream (re-advertised for) which when opened were as follows.

W H Martin	Ice Cream	$776.00	Restaurant	$55.00
F R Hart	" "	$700.00	"	$100.00
H Stein	" "	and	"	$1,767.00

On motion the bids were referred to the Committee with power to award as they deemed best for the interests of the Institute

Bookbinders Complaint

A petition from the Bookbinders protective Union complaining of the Contract let to Acres & Williams was received and read– Some discussion, and several motions were made but finally a motion by Mr Schenck that the matter be referred to the Committee on Books & Donations prevailed and it was so ordered–

Mr Ewing thought the Board should at once Elect a Superintendent for the Exposition and nominated H A Graves for the position

No further nominations being made, Mr Graves was then Elected by an unanimous vote.

Employees Elected

The Board went into Executive Session for the Election of Employees– The first in order being the Ladies & Cloak room attendants. Miss Helen Foster. Mrs Grass Mrs Thompson Mrs Watson Mrs Robinson Mrs Hotaling & Mrs Hotchkiss were nominated.

On a ballott being taken (Mr Starbird acting as teller) it was found that Thompson, Grass, Foster and Watson received the highest number of votes and were declared Elected.

Doorkeepers & other Employees

The Committee on Tickets recommended the appointment of P E Schell and C C Gardner for doorkeepers in the Evening and Robert Cash for the side door day & Evening–

On motion their recommendation was approved–

James Dodd on motion of Mr Ewing was Elected, Day Sergeant, and Arthur Little on motion of Mr ~~Ew~~ Wilkie Elected Entry Clerk– The other Entry Clerk was left to the Secretary to select

The following recommendations and appointments for ~~Day~~ Watchmen were made. George Fredson, by Starbird, John E Gay, by Dow. Thomas Saywell by Firth, W B Smith by Dalton, J C by Ewing. Wm Crane by Hopps. John Williams by Lewis. J J Cosgrove by Schenck. Wm Baxter by Wilkie, Mr Vondry by ~~Sch~~ Stump and – Dugan by Scott.

The appointment of a Janitor and Messenger was left to the Secretary & Superintendent

On motion of Mr Schenck the Salaries of Employees was fixed at the same rate as last year Except the Door Keepers which on motion of Mr Handy was raised to $3.50 per day

Meeting of the Board of Trustees August 12. 1891

President David Kerr in the Chair and a quorum present

Absent at Roll Call Hendy & Lewis

The Minutes of the last Meeting were read and approved.

Chairs

The Committee on Building (Mr Wilkie,) reported there were 1175 chairs at the Pavilion in good Condition, and it would require 1300 to make two tiers around the gallery. Think more should be purchased for the accommodation of visitors

Mr Hopps Moved the Committee have power to purchase the necessary number. Carried

Cleaning Windows

Mr Wilkie further reported they had Solicited and obtained bids for cleaning the windows of the Pavilion, and had let the Same for $60.00 Are having some trouble with privilege-holders about an Extra floor for their Space. Have arranged with Mr Townsend

Floor for Townsend

that he put down an Extra floor and paint the Same, for which the Institute will allow him $35.00 and own the material at the close of the fair. It is probable, other cases will require the attention of the Committee

On Motion of Mr Starbird the Committee were granted power to do what was required in the Premises.

Meyers Gas light

Mr Dow for the Committee on Power & Machinery reported they had had a Conference with Ph Meyer in regard to his proposition to light the Annex with an incandescent gas light. Think it will be attractive and authorized him to put them in.

Sale of Old Material

In regard to the Sale of old Material at the Pavilion we received bids from two parties, Whitelaw & Co offering 1½ cents, per pound, and the Pacific Iron Yard 1¼ cents. That being the highest we gave it to them. There is but little work to be done in the Machinery hall, and everything will be ready for the opening

Music & a Prodigy

Committee on Music Decoration and Art reported progress and there would be a full rehearsal of the band (including the prodigy) on Friday at 2 P.M.

Privileges

The Committee on Privileges reported ~~that~~ they had awarded the Privilege of Ice Cream and Restaurant to W H Martin for $831.00 and would recommend ~~that~~

the Callustro Co be allowed to sell their products for the Sum of $25.00 and Mrs F A Loring Lampchimney stoves for a like Sum ($25) Mr Scott moved the report be approved. Carried

Members astonished by Schenck

Mr Schenck with much Solemnity then opened a small box before him on the table and taking therefrom a diminutive human Skeleton (or imitation of one) held it up before the astonished members and said that the firm of Pitts Perrineau & Pitts desired to sell them at the Exhibition and desired to know what the ~~members~~ Board thought about the matter.

Mr Starbird at once moved the request be denied, which was So ordered.

Horticulture

Mr Dorn for the Committee on Horticulture reported that the display of Plants was about the only thing coming under the head of duties devolving on them and that had been placed in the hands of the President and Consequently they, so far had nothing to report.

Jubilee Singers

Mr Hopps Said in the Committees report on Music he had forgotten to State ~~that~~ in regard to the request of the "Tenessee Jubilee Singers" for an Engagement at the Exhibition they would advise it be not entertained. So ordered

The Committee on Opening Exercises presented a printed program ~~of the Exercises~~ and said everything was arranged

Supt.

The Superintendent made a verbal report that matters at the Pavilion were in good Condition and the space well filled up.

Watchmen

Mr Dorn Nominated for a watchman at the Fair John Duane, and the President upon the request of David Scannell Chief of the Fire Department, Henry Rice

On motion both names were approved

Donald Downie

A Communication from Donald Downie in regard to a Course of illustrated lectures was referred to the Committee on Lectures and Classes.

Help for the Treasurer

On Motion the Treasurer was granted power to employ the necessary help in his Office and instructed have the box Office at the Pavilion opened on Saturday the 15th inst.

Murray

A Communication from W H Murray in regard to a proposed "Fibre" Exhibit was referred to the Committee on Special Exhibits with power.

Fire Pails

a proposition from the Pacific Equipment Company to place a number of Chemical Fire pails in the Pavilion free of charge was referred to the Committee on Building with power.

Brewers Salary

Colquhoun & Brewer get raised

A petition from Geo N Brewer an employee in the Library for a raise in Salary, was referred to the joint Committee to whom a similar request from Mr Colquhoun several Meetings ago, was given. and who later on reported they would recommend that Mr Colquhouns Salary be raised from $45. to $100. per month and Mr Brewers from $30. to $45. in both Cases the increase to begin August 1st.

Wolffs Request to sell orders for Catsup

The President said a petition to the Board had been handed him from Mr Wolff an Exhibitor at the Fair for permission to give away 10000 orders for a bottle of Catsup, and sell 10000 for a sum of 10cts each, The price of the Catsup at Stores is 50 cts per bottle.

On Motion the request to Sell orders was denied.

Rules regarding Members Tickets

The Librarian appeared before the Board and said the recent Change in the rules regarding tickets was not meeting with favor and suggested several ~~Changes~~ amendments –

After some discussion Mr Dorn moved that upon a written order and request from an absent Member, a ticket for the Fair, be issued to his wife, daughter, or Mother as may be designated Carried

It was moved and Carried that when the Board adjourns it be to Friday Evening at the Pavilion –

No further business being presented the Meeting adjourned

J H Culver
Secy

Adjourned Meeting of the Board of Trustees Aug 15. 1891

President David Kerr in the Chair and a quorum present

Absent at Roll Call Dorn Ewing Lewis & Stump

The ~~reading of~~ minutes of the last Meeting were read and approved

Complimentary Tickets –

The President presented a list of the names of parties to whom he proposed to issue the usual Complimentary ticket, which included Ex officers of the Institute, City & State Officials Proprietors of Leading Papers Regents of the University Officers of the State Agricultural Society and a miscellaneous list of persons who had rendered service in the past – The list was read and (with one or two exceptions) approved. Mr Ewing Came in and took his seat.

Doorkeepers

The Ticket Committee recommended the following names for Doorkeepers which on Motion were approved – viz C E Torres and Andrew Branch.

Season tickets to Members

On Motion it was ordered that the usual number of Season Tickets be allowed the Officers and Members of the Board

Electric Light

Mr Dorn for the Machinery Committee asked power to make arrangements with the Thompson & Houston Co to furnish power and ~~arc~~ incandescent light to Exhibitors Carried

He further reported they had made arrangement with the Cal Electric Light Co to put in the usual number of arc lights in the building, and recommended that the Reflector in the Main Entrance be taken down and four chandeliers of two lights each be substituted. The Cost would be about $20.00

On Motion both Matters were approved.

It was then ordered that the Pavilion be lit up Monday night. and when the Board adjourned it be until that time.

Grubbs Salary

The Committee on Machinery recommended ~~the~~ Salary of Wm Grubb gas fitter and lighter be respectively $5.00 per day & $2.00 per night So ordered

Healds College Wants tickets

A request from Healds Business College, made by Mr Ewing ~~that~~ they be granted five double Season tickets for Employees engaged in Card Writing on Motion of Mr Hendy was denied

Privileges

The Committee on Privileges recommended ~~that~~ Perreau Bros & Pitts be allowed to sell Dime Banks & fountain pens for $25.00 ~~and~~ the Jack Frost Ice Cream for $\$25^{00}$ and Elisabeth Newman Everlasting natural flowers for a like sum. Approved

Koumiss — A petition from Chas A Bayley to sell Koumiss was denied

Acceptance of pictures — The matter of passing judgement on the paintings to be hung on the walls of the Art Gallery was left to the Committee on Music Decoration & Art.

A statement was made that the Gas governors lately put on the pipes at the Institute was without authority, and seriously affected the light in the library.

On motion the Secretary was instructed to notify the Company to at once remove them.

Adjourned
J H Culver
Secy

Adjourned Meeting Board of Managers Aug 17th 91

President David Kerr in chair & quorum present
Absent at Roll Call Dalton, Dorn & Starbird
Reading of Minutes dispensed with

Duane gives out — Mr Duane the man appointed as watchman by Mr Dorn having given out, he named Thomas Sands to take his place
Approved

John Garber on motion of Mr Stump was elected watchman and Frank A Martin doorkeeper on motion of Mr Hendy.

Mr Starbird reported that everything was ready for the Opening Exercises and the President expressed the hope that each member would be present

Tickets — The Ticket Committee submitted a list of names of papers with their Editors and reporters to whom they had issued press tickets which after being read was approved

J H Culver,
Secy

Meeting of the Board of Trustees August 25. 1891

President David Kerr in the chair and a quorum present
Absent Hendy, Hopps & Stump
The minutes of the meetings of August 15th & 17th were read & approved

Architectural drawing in Classes — Mr Firth for the Committee on Classes wanted an expression of opinion as to the advisability of including architectural drawing in the list of Studies for the Evening Classes. A number of pupils are desirous of receiving instruction in that branch and if so decided the Class could meet on the same Evening as the Mechanical

After some discussion the matter was left with the Committee with power.

When a report from the Power and Machinery Committee was called for Mr Dorn presented the following Communications

Coal — From Chas R Allen, offering to furnish New Wellington & Southfield Wellington Screening @ \$6.50 per ton (2240 lbs) Pittsburg Average Coal $\$5^{00}$ Coose Bay Screenings $\$4^{50}$ Wallsend Sydney, average Coal $\$8^{00}$ Nanaimo average Coal $\$8^{00}$
Cedar River Coal Co. South Prarie Coal $\$7^{25}$

Wainwright & Easton desiring to have a test made of the "Carmelo Coal Cos Steam Coal, they to furnish sufficient coal and be paid for at a valuation as compared with other coal.

From Taylor & Nason offering to supply Lubricating Oil for the engine free of Charge.

On motion the offer to supply oil was accepted, and the matter of Coal left with the Committee with power.

Art Gallery — The Committee on Music and Art reported that the Gallery was now in good order and the Catalogues printed and being sold. The matter of Insurance on pictures would soon be arranged

Murrays Exhibit — Mr Starbird for the Committee on Special Exhibits reported that in regard to Murrays Exhibit of Ramie he had decided and agreed to pay him or allow for Expenses $\$80^{00}$ and the Expense gone to in his case for Carpenter and Machine work would be charged to that amount.

Thanks for a Prayer — A vote of thanks was tendered the Rev Robt Mackenzie for his kindness in supplying the place of the Rev Mr Voorsanger at the Opening Exercises.

Jurors On Motion it was ordered that a Meeting be held on Thursday Evening for the Special purpose of appointing Jurors the Secretary in the mean time to have prepared a list of all articles on Exhibition

Kermess. The president reported that Satisfactory arrangements had been made with the Managers of the Childrens Hospital to take the Pavilion for a "Kermiss Festival" from Oct 3rd to 9th at $50.00 per Night The deduction being on account of a misunderstanding as to dates

On Motion of Mr Scott his action was approved

Mr Hendy came in and took his seat -

a Clock Stops. A request from J Stratton to give away a clock at the close of the Fair to the holder of a number to be given ~~away~~ to visitors at his Exhibit, was on Motion of Mr Ewing denied -

More light on a bear. A Request from R Schmid to have more light on his "bear" near the entrance and also place a marble bust of Dr Ferrer in the building and insure his exhibits against fire -

On Motion his request was referred to the Committee on Special Exhibits

A request from L E Phillips for the loan of a book from the reference room was granted under the usual restrictions

Tickets to the Board It was ordered that Members of the Board and Employees be allowed to purchase D S Tickets at $4.00

No further business being presented the Meeting adjourned

J H Culver
Secy

Adjourned Meeting Board of Trustees Aug 27 1891

President David Kerr in the chair and a quorum present
Absent Dorn Dow Hendy Lewis Schenck Lewis & Starbird -

Jurors. The Chair stated that the special object of the Meeting was to select Jurors -

As several of the members expressed themselves as not being prepared, and a number being absent, it was deemed best to postpone action until the next meeting, which on motion of Mr Stump was so ordered -

J H Culver Secy

Regular Meeting Board of Trustees September 1. 1891

President David Kerr in the Chair and a quorum present
Absent at Roll call, Dorn Dow Hopps Lewis Scott & Starbird

Bills passed. The Minutes of the Meeting of Aug 25th were read and approved
The Finance Committee presented the following bills which on Motion were approved and ordered paid -

J Percy	21.50	Geo F Osborn & Co	4.00	Pac Bell Tel	10.10
Acres & Williams	16.16	R J Flaherty	65.00	" "	2.80
Payot & Upham	296.76	Wells Russell & Co	4.35	Spring Valley	12
" "	389.61	" "	102.55	" "	17.50
" "	165.13	Fraser & Keefe	215.50	J W Simmons	22.50
Geo Spaulding & Co	12.50	S S Ferguson & Co	17.30	W F Wilson	12.20
Deutsch Zeitung	4.00	A Newman	10.00	Pay Roll Aug 1	47.49
Evening Post	200.00	Geo H Fuller	12.00	" " 8	318.50
Bacchus Printing Co	4.25	Haywood Bros	144.00	" " 15	571.98
" "	6.75	J M Klein	57.00	" " 22	925.69
" "	5.75	A J Turner	3.50	" " 29	783.00
" "	1.50	Wells, Russell	14.12		$5723.48
Overland Monthly	6.00	A Turner	81.19		
C A Murdock & Co	56.50	Chas Kutz	46.50		
W A Woodward	21.50	Armes & Dallam	10.00		
H S Crocker & Co	465.00	C H Gruenhagen	35.30		
Levi Strauss & Co	29.86	Wm Cronan	60.00		
" "	130.38	Frogs in Windows Co	60.00		
" "	37.57	Whittier F & Co	6.75		
Geo B Jones	125.00	Susan Fasch	55.00		

Book binding. Mr Ewing for the Book Committee reported they had met on the 20th inst to Consider the Communication from the Book binders Union referred to them at a former Meeting They [illegible] invited the Union, & Acres & Williams to be present but only the latter appeared.

After a general discussion of the Matter further Consideration was laid over until the complainants were present if they so desired

A Communication from Geo T Keon to Irwin C Stump relative to the Contract for binding books was read and referred to the Committee on Books & Donations to investigate and report later

Privilege Committee meet an Enemy. Mr Schenck for the Committee on Privileges reported that they had Met the Enemy (referring to the Army of ~~issuing~~ Exhibitors tickets) and Came off victorious, and were near the end of issuing orders for Admissions to Employees

A "Holder of a Season Ticket" sent a written complaint about the way Exhibitors of Musical Instruments offended his ear by allowing too many performers to practice at once

Filed

Mr Starbird Came in & took his Seat –

The President reported that the receipts so far were about $ 500^00 in excess of the Corresponding day last Year

Mr Starbird tackles a bust. Mr Starbird reported that he had had quite a tussle with the bust of Dr Ferrer but had finally got it located in the Garden to his relief, and the Satisfaction of Schmid the Sculptor.

Appointment of Jurors

Jurors The President said he had read over the list of Exhibitors and would recommend to the Board that Classes be Consolidated and Jurors appointed as follows

1 – 10 five Jurors. 11 & 12. five Jurors. 13 – 18 five Jurors three of whom be architects 19. three Jurors, one a lady. 20 – 23. five Jurors 24 – 27. five Jurors. 29 – 32 five Jurors. 28 & 34 three Jurors (Ladies) 35 – 39. five Jurors. 40 – 46. five Jurors "Merchants".

He further recommended the appointment of Jurors be deferred until Friday Evening.

On Motion his recommendations were approved and adopted

adjourned

J H Culver
Sy

Meeting of the Board of Trustees September 4th. 1891

Present at Roll Call Trustees Dalton Ewing Firth Hopps Lewis Schenck Scott Starbird Wilkie and President Kerr

The Minutes of the last Meeting were read and approved

A request from Geo E Herrick for the loan of a book from the Reference room, said request being endorsed by the Librarian, was granted under the usual restrictions

Scholars want to visit Fair. A request from Mrs L K Burke that ten of the most deserving Pupils in each class of the Columbia School be allowed to visit the Fair was on motion of Mr Hopps denied

Jurors. The Chair said the Special order "Appointment of Jurors" would now be taken up and each member would present such names as they deemed Suitable and Competent to fill the position. As usual, it is probable a number will decline to serve and therefore to avoid delay and frequent Meetings it is adviseable to elect two or three alternates for each Jury, to fill any vacancies that may occur.

On Motion his suggestion was approved, and the following list of Jurors selected in accordance with the Consolidations of Classes approved at the last Meeting

Classes 1 – 10

Charles Elliot		nominated by	Mr	Starbird
John Richards		"	"	Firth
W H Smyth		"	"	Ewing
Geo T Bohen		"	"	Scott
J B Jardin		"	"	Ewing

Alternates

Willis G Dodd		"	"	Firth
C H Evans		"	"	Wilkie
Jas Kerr		"	"	Hopps

Classes 11 – 12

Abner Doble		"	"	Kerr
D J Kendig		"	"	"
J C Whipple		"	"	Starbird
J G Shephard		"	"	Kerr
John Finn		"	"	Firth

alternates

Alex Johnson	Point Reyes	"	"	Wilkie
C. B Elliott	Suisun	"	"	Starbird
John Aylward	Livermore	"	"	Scott

Classes 13 – 18

Julius Craft.	nominated by	Wilkie
Sydney Lafurth	" "	"
Ed Kollofrath	" "	Lewis
P R Cunningham	" "	Wilkie
W M Miller	" "	"

Alternates

Grove Ayers	" "	Firth
James Duncan	" "	"
Geo Duffy	" "	"

Classes 19

Jos D Redding	" "	Hopps
Mrs Martin Schultz	" "	Firth
J M Stockman	" "	Lewis

Alternates

Otto Fleissman	" "	Ewing
Mrs Anderson	" "	Wilkie

Classes 20 – 23

A Folsom	" "	Kerr
John Mc Cord	" "	Scott
D I Newkirk	" "	Firth
I M Camp	" "	Kerr
Richard Herring	" "	Wilkie

Alternates

D E Walker	" "	Dalton
Levi Carr	" "	Wilkie
Schule oakland	" "	Kerr

Classes 24 – 27 & 33

W K Forsyth	" "	Kerr
C S Crittenden	" "	"
Geo Spaulding	" "	"

Classes 29 – 32

W C Quimby	" "	Firth
A Harding	" "	"
Phillips	" "	Hopps
Dr E G Eisen	" "	Firth
E Clark	" "	Stump

Alternates referred to

Classes 28 – 34

Mrs W S Dutton	nominated by	Kerr
Miss May Ross	" "	Wilkie
Miss ~~Anderson~~ Saunders	" "	Ewing

Classes 35 – 29

Richard Bush	" "	Hopps
E E Potter	" "	Starbird
Frank Whittier	" "	Kerr
Wm Patton	" "	Ewing
Major Huer	" "	Firth

Alternates

Geo H Saunders	" "	Wilkie
Wm Howard	" "	"
J J Rey	" "	Culver

Classes 40 – 46

D H Porter	" "	Dalton
Elisha Ransome	" "	"
C. F Bassett	" "	Kerr
W B Rising	" "	"
J P Hulme	" "	Dalton

Alternates

Paul Bern	Firth
Colin M Boyd	Scott
John F English	Dalton

The Secretary was instructed to Substitute the names of alternates if the regular jurors declined to serve.

Sonderback & Co were granted the Privilige of Selling Turkish Rugs & Cut glass bottles for the Sum of $25.00

Mr Wilkie Called the attention of the Board to the importance of having some Covering for goods in case of rain

Adjourned
J H Culver
Secy

Quarterly Meeting Saturday Evening September 5th 1891

Mr E A J Gallagher presented an amendment to the Constitution & gave notice he would move its adoption at the meeting in December

The President & Vice President being absent the Meeting was Called to order at 8.15 by the Secretary
A quorum not being present, no action was taken and the Meeting adjourned
J H Culver Secy

Regular Meeting Board of Trustees September 15. 91

President David Kerr in the Chair and present at Roll Call, Stump Firth Dorn Ewing Lewis Schenck & Wilken

Bills The minutes of the last meeting were read and approved

The Finance Committee presented the following bills which were approved and ordered paid.

Edison Electric Co		15.20	
Spring Valley W W		17.50	
Mann & Wilson		17.50	
Smedberg & Mitchell		17.50	
H A Graves		100.00	
J H Culver		200.00	
Librarian	petty Cash	45.00	
"	" "	26.05	
"	" "	25.65	
Salaries –	Library for Aug	827.50	
S F News Co		133.20	
Acres & Williams.		94.05	
Hibernia Saving & Loan Socy		1200.00	
Pay Roll	Sep 5	760.62	
" "	" 12	725.00	$4204.77

The Committee on Books & Donations reported that on Friday Evening the 11 inst they had met with Acres & Williams & the Book binding Bookbinders protective Association the latter represented by Messrs Cohen and —— after a patient hearing wherein both sides presented their case the Committee had come to the Conclusion that the matter at issue between the two sides was more a matter of party clique than bookbinding the testimony being that Acres & Williams paid standard wages but did not Employ Union men.

Mr Firth moved the report be received and the Committee discharged

The President suggested and thought it would be better for the Committee to make a written report as the matter had provoked Considerable discussions and the Conclusions arrived at should be carefully recorded

The motion was withdrawn and further time granted.

Phonograph. The Committee on Privileges recommended that the Phonograph Co be allowed to Exhibit their instruments and charge therefor for the sum of $10.00 So ordered

Grass looks well. Mr Dorn for the Committee on Horticulture reported ~~that the~~ a few blades of grass growing in the garden were looking remarkably well.

Mr Starbird Came in and took his Seat –

Librarians Report. The Librarians report for August was then read the names of New members Approved and the financial part referred to the Committee A summary of his Cash account shows Cash recived $2385.55 Paid Treasurer. $2251.80. On hand $133.75

New members (299)

B C Rucker, A C Rufofson Jr. H C Kloppenstein, E L Henry, Jno F Pinkham, R Klumpp. Wm H Cork, J S Sayre M.D. Chas W Hibbard, W D Brown, Frank A. Bideman, F Handy Jared C Hoag, Jno A Holmgren, W C Ellingwood. Al Dunnigan, Albert A Wells, H. W. McFarland, Fred W Swall, Robt M Turner, Robert H Skimming, C W Merrill, F. Schaliki, F D Bovard Geo E Davis, P H Kane, C A Parmalee Geo A. Tuttle, Mel Silverberg, Alex G Ellis, C F White, Thomas Pilkington Geo W Koch Jr. Harry L Lightner, L M Ringwalt, E Thulliere, J E Pawlicki, Fred Preissler, E M Van Frank. J Jankowitz, R Herring Jr. Arthur Mc Lea, Geo E Chapin, F G Minor, J. E. Strachan, Mellville Wangenheim, Geo E Beanston, A. R. Rickoff, J W Harrison Richard Dorn, Wm L Slaughter, W W Fulmer, W B Greenberg, A A Dudley, Victor E Mathews, Nat P Cole Jr. John W Ruggles, Wilbur Logan, F M Greene, H C Stratford, Geo P Shannon, A C Thornton, Max W Spier, Isaac Anderson, Sam S Peck, Ed B Jennings. G R White G H Studley C J Kendall. H M Wells. G W W Roche. Ed E [illegible] Henry Phillips, Jas Fenton, Albert Heunisch, Julis

Life member.

E R Tabor was elected a Life Member having Complied with the required Conditions -

Mr Hopps Came in and took his Seat -

Lost cloak.

A Communication from Miss Honingsburg in regard to a lost cloak was referred to the Committee on Rules & Awards to investigate and report to the Board.

F G Stadtmuller, and Mrs Cory were elected as Jurors in classes 28-34 and Mess Duncan McNichol & Christie in classes 1-10

Golden West Quartett

Mr Hopps for the Committee on Music said the Golden West quartette desired to sing on Friday evening and as no charge was to be made for their services he moved recommend their request be granted So ordered -

Floral Exhibit.

The President Stated that arrangements had been made to have a Floral Exhibit on Friday and Saturday of this, and Monday & Tuesday and Friday and Saturday of next week.

On motion the action of the Committee in charge was approved

Drifted Snow

The President further Stated that arrangements had been made with the Drifted Snow Flour to furnish them with 2400 admissions at reduced rates good for September 17th only.

Approved

The Meeting then adjourned

J H Culver
Sec

Meeting of the Board of Trustees September 22. 1891

President David Kerr in the Chair and present Dalton Ewing Schenck Scott Starbird Lewis & Wilkie

The Minutes of the last Meeting were read and approved

Jurors for Floral Days

The President reported that Mrs W. J. Dutton Mrs W R Eckart and John McLaren had been appointed and acted as Jurors on the 1st & 3rd Floral Days and would recommend that four additional ones be Elected for the fourth day

His report was approved and the following named ladies Elected. Mrs Hodgkiss - Mrs French - Miss Macdonald and Miss Nellie Boyd -

The Chair, then said the Special business would be the Consideration of Reports from Jurors.

Reports from Jurors.

Classes 13-14-15 16-17.18 20 21 22 23 27-33-40-41-42,43,44,45,&46
29-30-31-32
were read and generally approved Except where the awards were not in accordance with the Premium List in which case they were referred to the Committee on Rules and Awards which included the whole of 40-46

The Meeting then adjourned to Thursday Evening

J H Culver

Secy.

Meeting of the Trustees Thursday Evening Sept 24. 1891

President Kerr in the Chair and present at roll call Dalton Ewing Hopps Schenck Scott Starbird & Wilkie

Premiums & Reports from Jurors.

A report from the Committee on Rules and Awards on the matters referred to them at a former Meeting was read and after some discussion adopted unanimously

Mr Firth Came in and took his Seat
Class 24.25.26. read and awards not approved referred to the Committee
Class 35 was read and amended by striking out the 2nd award to Alice Chittenden and then adopted
Classes 36-37-38 were read and approved
Class 39 was adopted as regards a Medal to Marceau and the rest referred to the Committee on Awards as also a Communication from Wm Patton a Juror

Class 28 +34, was adopted Except the award to the The Singer Machine Co which was referred

Classes 11 & 12 were read and adopted
adjourned to the 25th at 8 P.m

J H Culver
Secy

Adjourned Meeting Board of Trustees September 25th 91

President Kerr in the chair and present, Dalton, Dorn, Ewing, Firth, Lewis,, Scott,

Report of Jurors.

Reading of minutes dispensed with.

Class 1 & 2 was read and several awards approved and the rest referred to the Committee, but a motion was made and Carried that both Classes Entire. be referred to the Committee.

Classes 3 to 10 was then read and recommendations of the Judges approved or referred to the Committee

Class 19 with a Majority and Minority report was referred to the Committee

Mineral water.

The President reported that ~~in regard~~ an Exhibitor of Mineral water was dissatisfied with the award for display and wanted an analysis

He the President, deemed the matter worthy of Consideration and ordered the Announcement of Premiums for Mineral water withheld until further Notice On motion his action was approved

Lost Cloak

Mr Dorn reported that in regard to a cloak reported lost or taken from the hat room and referred to him. he found the Same had been placed in custody of one of our Employees, who could give no reasonable Excuse for its disappearance, and though the Institute might not be legally responsible he deemed it best to pay the amount set by the owner as its value viz $25.00 and save further annoyance and possible litigation. He moved therefore move that Miss Honnigsburger be paid $25- in full for her loss.

Ins

Carried

adjourned

J H Culver

Secy

Meeting of the Trustees Tuesday Evening Sep 29 89

The Meeting was Called to order by the President at 830 the following names answering at Roll Call Dorn Ewing Schenck Scott Starbird & Wilkie ~~minutes dispensed with~~

The President announced that a quorum was not present, but suggested that the members present might hear and Consider in an informal way, matters that were ready for a hearing.

Myers wants more money.

The first business presented was a personal Address by Mr Myers proprietor of the Marguerite Fruit Farm who Stated that he believed he was in accordance with the rules and Premium List Entitled to the Award for Green fruit Raisins & nuts.

No action taken

Alexanders opinion

Mr Henry Alexander (artist) then Came in and Addressed the Members, and gave ~~his~~ reasons why he thought he should have the first Award for painting, as in his Estimation they made the finest Collection in the Gallery He also Stated they had been displayed in Eastern galleries and received much attention and high awards.

~~No ation~~ No Action taken.

Murray wants Diplomas

A Communication from W H Murray Exhibitor of Fibre & products requesting the Board to grant Diplomas to the following named parties who had displays in their Space was read

The Sanford Mills - Mohair plushes made from Cal angora wools
State Prison at San Quentin - Jute Goods & Burlaps
W W & J S Drury. Bakersfield Ramie Stalks & Fibre
Boehmeria Tenacissima Ramie Roots & Stalks 7 yr old
California Cotton Mills. Ramie Cloth Twine & Rope
L C McAffee - Best Exhibition Ramie Cloth, Twine Rope and Toweling by Dry Process
Wm Lichtenberg. Ramie Cleaning Machine
W H Murray Exhibit of Fibre Culture

Mr Starbird moved the request of Mr Murray be granted Except the award to the State prison

Carried

Filters

A petition from the Rapid Safety Filter Co that an Expert Examination of their filters be made as against the Pasteur Co who received the Premium was read

Mr Dorn suggested that the matter be left to three Experts to thoroughly test the matter; the Expense to be borne the Successful Competitor

The Matter was referred to the Committee on Rules & Awards

Mineral water

as was also a petition from the Shasta Mineral Water Co that the Award be for "the best natural Medicinal Water"

Maple Syrup.

and one from Beck & Sons, asking that an Analysis be made of the Maple Syrups, and another from C B Jennings asking that the Premium awarded him be ~~for~~ a Medal for best syrup or best display.

Soup!

The T A Snyder preserve Co wanted Soups tested and the "best" receive an Award

Laid on Table

Ham,

Bates & Rydam wanted a prem for best Soups or best Deviled Ham

Decided to give them a Dip for "Best Deviled Ham.

Ventilator.

A Communication from the Eureka Ventilating Co asking an Examination & Suitable award for their Ventilator overlooked by the Judges was referred to the Committee on award -

Kermess.

The President Stated that the Lady managers of the "Kermess desired the use of the unused lumber & cloth in the Pavilion guaranteeing to return the Same in good order also use of the Board Room for Meetings

Granted

The Meeting then adjourned to Thursday Evening at 8 o'clock

J H Culver
Secy

Meeting of the Board of Trustees Thursday Evening Oct 1st 1891

President David Kerr in the chair and present Trustees Dalton Dorn Dow Ewing Hopps Lewis Schenck Scott & Stump

The minutes of the meeting of Sept 24th & 28th were read and approved; also those of an informal meeting held Sep 29th

Mr Dorn moved that that the action taken by the members at the informal meeting be approved and considered the action of the Board

Carried

Premiums.

A report from the Committee on Rules and Awards on classes 1-2 and 19 referred to them as a whole, and portions of 3-10 was read and approved also a supplemental report on articles overlooked by the Jurors which the Committee had spent the whole day of the 27th in examining

After some remarks by the President on the exhibit of "the Eureka Ventilator" the award was changed from a bronze to a Silver Medal

Filters

Mr Scott for the Committee on Awards further reported that in regard to "Filters" referred to them the Committee had met at the Mr Dorns Office with the Contestants the "Lightning Filter" being included with the two others and after considerable discussion the Contestants had agreed to consult together and report to the Committee some action that would be satisfactory to them.

Mineral water

As to the Mineral waters the Shasta Bartlett & Corinacaw had agreed to submit their waters with the analysis already made, to the judgement of five physicians, one each, to be selected by the three Competitors, and the other two by the Board-

The Committee approve and recommend such action as the best way to settle the matter-

Syrup

In regard to Maple Syrup, the representatives of the two brands "Toboggan" & Log Cabin" had agreed to submit the matter to Profr Rising of the University who should analyze the same at the expense of the successful Competitor, and whose verdict as to purity should be final

The Committee also approved their decision

On motion the action of the Committee was approved and further time granted, in the mean time the Secretary to write to Profr Rising to learn if he would accept the

request to examine the syrups

Awards for Art.

Mr Scott said he would in regard to awards in the Art department recommend that further premiums be ~~awar~~ given in accordance with the Jurors report on class 35 that is, the Jurors recommended that if the Board saw fit to add premiums to those recommended by them, it be for numbers 692-693-694 & 95 of the list and ~~respectfully~~ respectively to J D Sarpentier. Miss Emma Quick, H Alexander & Mrs H F Bulson - and he would suggest that a Silver Medal, ~~Bronze~~ Grand Bronze Medal, Bronze Medal & Diploma be given to the parties mentioned.

After considerable discussion as to advisability of awarding the premiums recommended or cash amounts as set forth in the list to those numbers Mr Scott asked leave to withdraw his recommendations which was granted, and the matter left as formally agreed upon by the Jurors & the Board

On motion of Mr Schenck Mr Emerick was granted a Diploma for Illuminated Lettering, an exhibit overlooked by the Jurors

Use of Boilers.

The President stated there was a proposition to use the boilers and engines to generate light for the Pavilion which after a general discussion was referred to the Committee on Power & Machinery to examine into and report to the Board-

Floor over the Garden.

The Chair further said the Roller Skating Co desired to floor over the Garden level with the other floor which would necessitate moving the plants trees and particularly the fine palms we now have growing there. Mr Sievers thought the trees might be moved but the palms would probably die. If anything of that kind was done he thought an ample deposit should be made to secure the Institute from loss

Mr Dorns views.

Mr Dorn chairman of the Committee on Horticulture was asked to give his views on the matter which he did in a brief, yet such convincing way, that on his motion, the matter was referred to the President with power, who said the Board might consider the request granted.

Seats

The Matter of arranging seats for the Spanish Ball on the night of the 10th was referred to the President with Power.-

School Exhibition

~~The~~ The President thought it would be inadvisable to let the Pavilion on the 21st for a School Exhibition on account of interfering with laying the new floor and on motion of Mr Schenck it was so ordered

Adjd. J H Culver Secy

Regular Meeting of the Board of Trustees October 6. 1891

President Kerr in the chair and present Trustees Dalton, Ewing, Hendy, Hopps Lewis Schenck Scott Starbird & Wilcox

The reading of Minutes was dispensed with -

Roof of Pavilion The Committee on Building reported they were still busy patching up the roof of the Pavilion which was in a very bad condition in many places only one nail being driven to hold 6 to 8 square of shingles -

The Committee on Rules & Awards presented the following report

To the President and Board of Trustees

Gentlemen

after a careful examination we find the following number

Premiums of and kind of Premiums will be required to carry out the action of the Board

18	Gold Medals	Costing	$45.00	each =	810.
20	Grand Silver Medals	"	17.00	" =	340.
91	Silver Medals	"	2.75	" =	250.25
14	Grand Bronze Medals	"	2.00	" =	28.00
60	Bronze Medals	"	1.50	" =	90.
120	Diplomas	"			75.
202	Medal Boxes	"	50c	" =	101.
Engraving medals					205.
Engrossing Diplomas					18.
Cash awards in Art department					560.
" " " Hort. "					560.
	Total Cost (approximate)				$3037.25

We recommend that this Committee be ~~makes~~ authorized, to have the Premiums prepared and the Secretary be instructed to pay the Cash Premiums. We further recommend that Col ~~Ha~~ Jas Fairman M.A. be awarded a Silver Medal for his picture of Niagara Falls, kindly loaned for use in the Art Gallery.

We are pleased to report that the Exhibitors of Filters have unanimously decided to not ask for any award, and have it set forth in the Report they were not in for Competition.

On motion the report was received and approved

Privileges The Committee on Privileges presented their final report which was received approved and ordered printed in the Report.-

Mr Schenck stated that Russell Whitman's privilege for selling aluminum goods was fixed at $25.00 but owing to serious disappointment in receiving his articles $20.00 had been accepted

Librarian The Librarians Report for September was read the names of new members approved and the financial part referred to the Committee - a summary shows

Receipts $2789.65 Paid Treasurer $2631.05 on hand $158.60

New Members (95)

S B Burr, Lothar Kempermann, Geo M Mitchell, E Chenesich, J B Ritter, H Albertson, D J Dooley, J H H Cookson, J H Wilton, J J Scoville, J Mc A Johnstone, E G Hursh, W E Thomson, F H Pendleton, E C Wright, F H Beaver, F N Bigelow, Sydney Lovell, Alfred H Nahor, John Duff, W F Flanagan, A H Ten Broeck, J Victor Palacios Geo C Watriss, J Frank Mc Donald, Frank Norris, Wm A Wilson, D N Friesleben, K M Dahl, Otto E Asmon, Otto Moesch, C B Fernald, F J Arnold, C Stanley Clark, Wm P Dunn, J H Rich, L Homere, Thos W Scott, Wm J Donlon, Victor Nugent, Edw Hanson, S Lucien Berry, B Dugan, John P Ebberson Geo Tashira, Daniel S Davis, Frank Gallagher, R Rising, Fred L Lipmann, Henry A Hunter, Walter S Brown, W B Seavers, Willis W Williams, Geo H Ross, J E Coffee, W J Synnott, M Bergin, E J Mooser, C E Mc Donald, W H J Huie, Wm S Wallace, H A Gale M.D. F P Mc Lennon, Fairfax Williams, F E Harris, Philip Simon W E Beresford Williams, Wm Gherke, Wm S Morse, George Ferguson, J J Arguille, Mrs H W Brown, Miss Annie M Dore, Mrs J J Sunny, Mrs E A Tripler, Miss E Meyers, Miss Sallie M Callow, Miss Florence Reid, Mrs G A Melville, Miss Mae F Green, Miss E Perrault, Mrs W L Hiese, Miss Agnes Stowell, John Beatty, Miss Alice Gheen, Miss Lottie Hessler, Mrs C A Booth, Miss L M Boynton, Miss Alice J Boggs, Mrs Geo L Dyer, Miss Elizabeth Mc Donald, Mrs H W Beers, Mary A Murphy, Miss Minnie A Roffh, Miss Ella E Granniss.

Treasurer Treasurers Report for August & September were read and referred to Finance Committee. A Summary shows for August

Receipts - General Fund $6581.30. advanced by Treas 2306.75 Total 8888.05

Disbursements $8888.05

Sinking Fund Receipts 220.18 on hand 1423.30 Total 1643.48

For September

General Fund

Receipts $3779.48, advanced by Treasurer $3023.34 Total $6802.82
Disbursements $6802.82

Sinking Fund

Receipts $263.10 On hand 1643.48 - Total $1906.58

Lost Cloak A communication from Miss Foster in regard to the lost cloak of Miss Honingsburger was read & filed

Fire Pail. One from the Pacific Equipment Company in regard to the adoption of their Fire Pail at the Pavilion was referred to the Pavilion Committee

The Coronado Water Co named Dr McNutt as the Physician they desired to judge of the merit of their water -.

The Secretary reported that professor Rising did not care to test the syrups as requested but said his assistant Mr

Syrup. would perform the labor as well as himself. The charge for analysis would be $20 The Secretary further reported the Contestants were willing to substitute Mr in place of Prof r Rising and accept his decision -

On motion the change was accepted by the Board -

The following reply to request of Roller Skating Rink Co was read and approved

Oct 5. 1891

Pavilion Roller Skate Co
San Francisco, Cal.

Roller Skating Gentlemen :- Yours of the 30 ult addressed to President David Kerr in which you make application for the use of the Engine and boiler at the Pavilion for the purpose of running electric lights; and that you agree to deliver the same in good order has been received, and after due consideration we have to reply as follows.

"That you further agree to employ a suitable Engineer subject to approval by the Board of Directors of the Mechanics Institute, and to pay $100.00 each month clear of all expenses to the Institute for the use of said machinery.

Yours Respectfully
Geo E Dow
Chairman Committee on Power & Machinery
Mechanics Institute

A Letter from the Old Peoples Home thanking Board for invitation to visit the fair was read and filed

The following was presented by the Treasurer

Oct 6. 1891

To the President and Board of Directors of the Mechanics Institute
Twenty Sixth Industrial Exposition

Receipts 26th Ex Gentlemen :- I herewith submit a report of the total Receipts from all sources together with an estimate of the Expenses of the Exposition

Receipts	from Sale of Tickets	41172.68	
"	" Privileges	5838.50	
"	Gas & Labor	323.10	
"	Catalogues	12.30	
"	Expected Donations	600.00	$ 47946.58
Carefully Estimated Expenses			29.000.00
Estimated Net Gain from 26th Exposition			$ 18946.58

Premiums for Art Work. The matter of Premiums for Nos 692-93-94 & 95 of the premium List discussed at the last meeting was again taken up and without opposition it was ordered that premiums be paid as suggested by the Committee viz

*692	Seventh premium	J D Carpentier	$25.00
693	Eighth "	Miss Emma Quick	$20.00
694	Ninth "	Haliforden	$15.00
695.	Tenth "	Mrs H F Bulson	$10.00

A request from the Roller Skating Co for privilege of using the Room used by "Partridge" during the Fair. was on motion of Mr Schendel granted during the pleasure of the Board.

Graves The President stated that he had ordered Mr Graves to remain at the Pavilion until further orders, as he deemed it advisable to have some person in authority constantly there during its present occupancy
action approved

School Exn On motion of Mr Dalton the action of the Board at the last meeting in denying the use of the Pavilion to the Horace Mann School on the 21st inst was reconsidered, and privilege granted for the sum of $75.00

The Finance Committee presented the following bills and recommended they be paid which after being read was so ordered. The amount being $[illegible]

A J Turner	15.05	Forward	1450.76
Wells Russell & Co	8.25	Francis & Valentine	22.50
Dunham Carrigan & Co	5.80	New Age	5.
Wm Cronan	15.	Wasp	10.
Hopps & Sons	10.50	Atlantic Pub Co	5.
A C Dietz & Co	6.50	Fruit Grower	5.
Huntington Hopkins & Co	4.69	Monitor	5
W J Garratt	712.41	Hebrew	5.
R Sewin	8.	C H Starbird	75.
Ph Meyer	2.50	Cubery & Co	41.25
Pac Bell Tel Co	29.55	Examiner	201.60
Pac Gas Impt Co	118.26	B F Sterett	3.
C A Murdock & Co	18.75	City Argus	5.
W J Woodward	20.	Hon Hong	11.
Pac Field Sports	5.	Herald of Trade	5.
Hotel Gazette	25.	Public Opinion	5.
Polit Record	5.	La Republica	5.
Geo Spaulding Co	151.50	Oakland Tribune	40.
Cal Demokrat	10.	Jewish Progress	5.
Commercial Herald	5.	La Voce del popolo	10.
Journal of Commerce	30.	Chronicle	257.10
Argonaut	10.	L Italia	10.
F Tagliabury	15.	Morning Call	226.38
Hayes Valley ad	5.	" "	11.97
Spirit of the Times	10.	Figaro	15.
S G Cheever	12.	Oakland Times	40.
Pac Railway Gaz	10.	Wine & Spirit Review	5.
Goldstein Bros	5.	La Petit Californie	5.
Wood & Iron	5.	San Francisco Californian	15.
Wave	10.	Examiner	10.50
News Letter	10.	Salton Hdware Co	16.05
Pac Rural Press	10.	Miller & Hamilton	25.
Jewish Progress	5.	A J Turner	18.50
Mining Press	10.	Wm Cronan	15.
Abend Post	10.	Whittier Fuller & Co	7.22
Theatrical Pub Co	20.	Cal Pottery Co	9.31
S F Bill Posting Co	92.	Central Lumber Co	6.32
Cal Journal	5.	Joost Bros	3.40
	1450.76		2611.86

Forward	2611.86	Forward	17423.00
Osborn & Hilfander	15.	Oakland Tribune	40.
W J Wilson	.75	A J Turner	18.50
Whittier Fuller & Co	18.68	Spring Valley W W	12.
Spring Valley W W	12.	" "	19.75
Neville & Co	48.	Park Program	5.
Eagle Sign Co	17.	Oakland Enquirer	30.
C H Cassasa	8000.	Watters & Warfield	77.
H A Graves	13.50	Pac Methodist Ad	3.
Sunday Bills	115.80	Star	5.
" "	120.30	Post	132.
Pay Roll Sep 19	725.25	Guardian Ins Co	49.
" " " 26	722.25	Cal Voice	5.
Spring Valley W W	583.35	Miss Honingsburger	23.
Edison Light & P Co	497.70	L Elvezia	5.
Pac Gas Impt Co	845.46	Pac Union	4.
" " "	1323.54	Mission Jl	4.
Conrad & Maxwell	787.50	Pac Pilot	5.
Farnsworth & Ruggles	19.50	J H Culver	200.
Joost Bros	6.25	Report	4.50
Report (Daily)	258.	H A Graves	100.
Baker & Hamilton	9.	C H Starbird	75.
C H Gruenhagen	.75	Hopps & Sons	19.60
Illustrated World	7.50	Whittier Fuller & Co	25.50
Weekly Comml Record	5.	C H Starbird	33.50
Bulletin	7.50	H S Crocker & Co	3.95
Report	17.50	C A Murdock & Co	16.
Post	27.50	Librarian	34.25
San Mateo Leader	5.	"	27.05
Edison Light & P Co	17.35	Salaries Sep	852.
Uniao Portugueza	5.	Roos & Williams	147.23
Real Estate & B News	5.	Butler & Haldan	210.
Rec of Amusements	7.	Pay Roll Oct 3	244.
Pac Bell Tel Co	6.50	" " " Pav	312.60
Union Ins Co	262.50	Payot Upham & Co	293.38
Pac Gas Impt Co	129.96		20461.41
C F Marwedel	10.		
Bulletin	159.		
	17423.00		

Bus 75

adjourned

J H Culver
Sec

Board of Trustees Minutes, 6 January 1891 – 5 March 1895. VOLUME 4. Mechanics' Institute, San Francisco.

Regular Meeting Board of Trustees Tuesday Oct 20. 1891

President David Kerr in the Chair and a quorum present - absent Dalton, Hendy, Hopps, Schenck, Scott, & Stump.

Librarians Convention,

The Minutes of the Meetings of October 1st and 6th were read & approved. The Committee on Books and Donations through the Chairman Mr Ewing reported that during the last week the American Librarians Convention had met in this City and he had attended ~~the~~ Most of the Meetings, where interesting matters pertaining to Library work had been discussed.

No doubt the Librarian of our Institute who had been a regular attendant, will give to the Board the result of their labors as regards the benefit and advantage our library was expected to derive from their deliberations and his participation therein. Several matters pertaining to binding the Committee would report upon at a future Meeting.

Classes.

Mr Firth for the Committee on classes reported that the Evening Classes had been organized at the Pavilion. The Mechanical had opened with 52 pupils of which 28 were new beginners. The Architectural Class had 31 Enrolled and the Committee had appointed

New Teacher

Mr Maybeck as teacher, being well qualified for the position. His salary and hours to be the same as the other teacher.

The Free Hand Classes opened with 78 pupils of which 35 were new members. one half or more being ladies.

Will have to put in two low partitions some benches and change the gas somewhat to get the best effect. By next week expect to have matters ~~all~~ arranged and all pupils earnestly at work.

Mineral Water

On motion the report was received and action approved. The Committee on Rules & Awards (Mr Dorn) said that in regard to Mineral Waters the Shasta People had not yet sent in the name of a Physician and suggested that if nothing was done by the next Meeting the Matter had better be dropped.

Further time was granted the Committee to report on the Matter.

A Communication from Mr Hendy stating that he was unavoidably absent from the Meeting but at the next a full report from his Committee would be presented, was read and filed.

Wool & Banjos

A petition from C P Baily in regard to the award for display of wool and one from the Dodd Banjo Company asking a further hearing as to premiums awarded banjos, was referred to the Committee on Rules and Awards.

An acceptance by the Roller Skate Co of the terms proposed by the Board for rental of the boiler & Engine. signed by B W Bates Secretary was read and referred to the Committee on Power & Machinery.

The Board gets thanked

A letter from the lady managers of the "Kermess" warmly thanking the Board for the Courtesy, practical assistance, and labor lighting in their behalf as shown during the recent festival was read and filed.

$20.000. paid.

The President reported that during the day the Treasurer had paid to the Hibernia Savings & Loan Society $20.000. on the Mortgage held by them against the Institute reducing the debt to $100.000.

On Motion of Mr Dorn the payment was approved.

Telegram to Secy Foster. not Sent

The form of a Telegram to be sent to Secretary Foster recommending the Purchase of 7th & Mission Streets for a Post Office Site was presented and a motion made that the President sign the same in the name of the Institute.

The Matter was warmly debated Trustees Starbird & Lewis supporting the Motion but which on being put to vote was lost the above named Trustees only voting in the affirmative.

The following was received from Mr Stump

San Francisco Oct 20. 1891

To the President & Board of Directors

of the Mechanics Institute

Gentlemen

Mr Stump resigns.

My business Engagements require so much of my time that little is left to devote to the interests of the Mechanics Institute. I therefore respectfully tender my resignation as a member of the Board of Directors to take Effect immediately

Very Respectfully

Irwin C Stump

On Motion of Mr Dorn. his resignation was accepted

A Communication from the S F Roofing Co was referred to the Building Committee

Adjourned

J H Culver Secy

Regular Meeting Board of Trustees November 3. 1891

President Kerr in the chair and a quorum present

Absent at Roll Call Dalton Hopps Lewis & Starbird

The Minutes of the last Meeting were read and approved

Committee Reports

Report on Library & Rooms. Library Rooms & Building.

The Committee presented a written report on Matters pertaining to the Exposition which was read approved and ordered printed in the report.

The Chairman further reported that the Committee from the necessity of the case, had taken upon itself the authority to put in a new heater for the Library & Rooms in the building.

Heater W W Montague & Co had put in a bid of $300.00 with guarantee the work would be satisfactory, which they considered reasonable and advantageous to accept, and ask that the Board approve their action

On Motion their action was approved and proposal of Montague & Co accepted

Mr Wilkie said the repairs at the Pavilion were nearly completed and hoped to discharge all Carpenters in a few days.

Books & Donations

Books. The Chairman reported that a Number of Books & Periodicals had been purchased during the month which would appear in the Librarians Report

Lectures & Classes

The Chairman reported that everything was Satisfactory

Power & Machinery

The Chairman asked for a little more time to complete the report Granted

Rules and Awards

The Committee presented the following report

To the President & Trustees of the Mechanics Institute

Gentlemen

Your Committee on Rules & Awards would respectfully report as follows:—

In the Matter of Maple Syrup referred to us, a sample of each brand (Toboggan & Log Cabin) was sent to the State University

Awards for analysis and the following letter from Prof Rising received.

Office of State Analyst
Berkeley October 26. 1891

J H Culver Secy
Mechanics Institute
31 Post St S F

Dear Sir

Prof Rising's Report. Enclosed please find certificate of Analysis made of the Samples of Maple Syrup received from you.

All of them are free from glucose and may be accepted as good Syrups. The Chemical Examination does not show any preference for one over the others. Being all of about the same strength and Composition it is a matter of taste entirely.

I am very truly yours
W B Rising

In Consideration of the above report we recommend that the award as previously made (viz) C B Jennings & Co for Best Display of Maple Syrup. a Diploma, Stand, and the party receiving same pay for the analysis

Syrup The Shasta Mineral Water Co has just sent in the name of Dr J W Ballard 219 Powell St to act for them and it now remains for this Board to appoint the two additional names to make the list of Jurors Complete

Banjos In the Petition of the Todd Banjo Co referred to us at the last Meeting we ask further time.

C P Baily + Wool The request of C P Bailey an Exhibitor of Mohair for the Cash Award of $10.00 as offered in the Premium List we find on Examination to be in accord with our printed offer and that he has complied with the rules: and we recommend that he be paid that amount as also Schacht Lempke and Steiner the same for their display of California Honey which was also in accordance with the Rules & list.

Honey The above two awards if given settles all Matters pertaining to Cash awards

Kühne & her bust We also further recommend that Miss Kuhne Beveredge receive a Diploma for her Bust of Adolph Sutro — in recognition of her ability and success as a young California Artist

A W Scott
S J Hendy
M A Gunn

On motion the report was received approved and recommendations adopted - The Matter of Selection of Jurors was left in the hands of the Committee -

Medals

The Chairman Mr Scott further reported that the Medals had arrived from the East and the other work was progressing favorably.

Tickets and Admissions

Tickets

A written report from that Committee was presented, read approved and ordered printed in the Report of the Exposition

Location & Police

A report from that committee was presented but not being signed was laid over -

Horticulture.

The Committee asked further time to prepare a report. which was granted.

Finance.

The Committee presented the following bills amounting to $ 9397.71 which after being read were ordered paid -

Dewey & Co	7.	amount forward	2813.83
Geo E Richards	31.50	City Transit Co	43.50
A J Turner	27.75	J H Sievers	1000.
	27.75	City Transit Co	19.
	18.50	Pay Roll Oct 10	230.65
	22.20	" " " 17	240.25
Whittier Fuller & Co	9.74	" " " 24	260.75
Joost Bros	3.30	" " " 31	477.90
Central Lumber Co	.90	Central Mill & Lumber Co	9.38
Duffy Bros	42.27	" " "	7.50
John P Cully	260.95	" " "	6.56
P Deneschal	28.	Joost Bros	13.46
Chas R Allen	541.52	" "	16.60
Cash Premiums	1350.	" "	1.80
Elevator	5.	" "	.35
Vestricksen	4.	City Transit Co	52.50
Geo Spaulding	59.50	Pac Bell Tel Co	7.10
Western Soldier	5.	A W Londerback	172.
De Troost Co	16.	Neville & Co	20.
Bancroft Co	2.95	Wells Russell & Co	55.16
J D Londerback	350.	L C Fraser	100.
	2813.83		5548.29

amount forward	5548 29	amount forward	7282.82
Miller & Hamilton	33.	Robinson & Gillespie	73.71
Examiner	24.50	Pac Gas Impt Co	178.38
Mining Review	5.	" " "	649.62
P J Thomas	7.	Fraser & Kube	9.50
Mfrs & Bldrs Ins Co	52.50	Joost Bros	1.53
Queen Insurance Co	157.50	Salaries, Library	825.
Jos Gilleran Supt Streets	128.78	Librarian Petty Cash	24.45
Edison Light & Power Co	19.50	" " "	36.60
M B Bryant & Co	305.	H A Grams	100.
C H Starbird	75.	W W Montague & Co	4.
Hibernia Bank	500.	J H Culver	200.
J Wolff Mercantile Co	426.75	City Transit Co	12.10
	7282.82	Total	$ 9397.71

Librarians Report

Librarian.

The Librarian presented his report for October which was received the names of New members approved and the financial part referred to the Committee

A Summary of receipts shows:—

Total for the month $1844.05 = Deposited with Treasurer $1705.40
Cash on hand $138.65

Mr Eli M Smith of 26 Turk Street was elected Life Member having complied with the rules governing the Same.

New Members

Wm J Mc Clunie, S B Blake, Geo L Putnam, A M Lusk.
James Ewing. W Johnston Jos H Mooser, Robt E Cowan
Jos B Toplitz. Isaac Citron Jas Russell V Wilson
E B Brigham E J Bowen Wm C Mackintosh Frank D Henderson
Eustorgio Calderon M.D. Henry Wisenhaven, Wm F Adams. Thos P Woodward
Edmund E Scott Jos Estienne, John Bonner W J Cornell
Geo A Bartlett Victor Estienne John Swan Jas H Rossiter
E Hockett. Jas E Ward J Anthony Manar. G Thirkell
Frank J Minahan F E Newbauer. Philip Somerville. L A Wright
L M Seabon Thos P Baker Henry C Langrehr Frank J Symmes
Bernard J Gallagher Jas Sykes Percy J Cole Samuel P Merchant
Jos J French H V Sohnow H D McGill. H Rosenberg
Samuel M Kuhn Douglass Cornell, H Wilstrup M Meagher
Chas R Mitchell John Henderson D J Ainsworth Wm F Miller

Ephraim Chaquette. Henry Mitchell. Noel B. Marrack W W Davis
Louis Boissett. W H H Tobey Col G H Brereton O M Jackson
W McNaught. W W Fells. B R Maybeck. W R Berry
E G Humphry, Nekila Whitley F M Dexter Geo H Strong
Miss Grace S Bray Miss Diana Sawford Miss Anna M Spiro
Miss M H Watson. Mrs Isabelle E Rivers Miss Eliza Vinvis
Miss Etta Bayley. Miss Lizzie McCorkell Miss N S Gray
Miss Susie Morgan Miss Florence Galloway Miss Ida Lyons
Mrs G S Graham Miss Annette L West. Milton E Blanchard
P B Ladd. Tom Saunders. C W Laurence ~~H J~~ McManus
Blythe H Henderson. A E Johnson. Henry M Whitby Peter C Johns
A Rosenthal. Fred A Cimeron Wm Schley Harry M Dore
Jos Lyons. Mrs W H Whitwell Miss Kate Lucille Young Mrs J Baum
Miss M Cherry. Miss Julia R McCord. Miss Cornelia Earle
Mrs Helen B Sutton. Miss Mary E Barry. Miss Jeanette Ashe.
Mrs Ida A Coady Mrs A F Deane. Miss Eva Lister Miss Amelia M Hamill

Treasurers Report

Treasurer. The Treasurers Report for October was read and referred to the Finance Committee. Following is a Summary

General Fund

Receipts $25,923.62 Expenditures $25923.62

Sinking Fund

Receipts $170.54 Balance Oct 1st $1906.58 On hand $2077.12

Superintendents Report

Supt H A Graves Supt of the Fair presented a report which was read and ordered printed in the Report -

A written request from Capt Tanner ~~Commanding~~ U.S.N. for the loan of certain books to take with him on surveying trip to Honolulu was referred with Power to the Committee on Books & Donations & Librarian

Loan of books

W S Ray & Co A Petition from W S Ray & Co in regard to Awards to Stoves & Ranges was referred to Committee on Rules & Awards

A Supplemental report from the Committee on Printing recommending a Gold Medal for Badges was read and the recommendation denied.

Engineer The Committee on Power & Machinery reported that the Roller Skate Co had selected Jas D Bennett to act as Engineer for running the Engine & Electric plant at the Pavilion which

was satisfactory to them, and the plant would be put in operation the next day -

Under the head of new business Mr Ewing said that now the matter of Post Office Site was settled the members should consider the matter of improving the Pavilion Lot and he hoped it would receive their serious attention before the next quarterly Meeting

Post Office Site settled &

The President stated to the members that the rental of the Machinery Hall to O Brien & Sons increased the Fire risk on the Pavilion and the rate of insurance ~~rate~~ would be raised from 3½ to 4¼ which in part Mr O Brien would pay -

Insurance raised -

On motion the matter of O Briens Rent and Insurance was left with the President with Power

Murrays machinery. He further stated that the Machinery left there by Mr Murray had been placed on the side walk, and that a gentleman had called on him a few days ago to know if the Institute would take $100000 for the Pavilion property. He informed him that to get the information he should address a letter to the Board.

Offer of $100000

The vacancy in the Board caused by the resignation of Mr Stump should be filled at the next Meeting -

The Superintendent is ~~now~~ through with his labor at the Pavilion and is now assisting the Secretary with the Report.

On motion of Mr Dorn, the matter was laid over until the next Meeting

Adjourned

J H Culver
Secy

Meeting of the Board of Trustees Tuesday November 17th 1891

President David Kerr in the Chair and absent at Role Call Trustees Hopps Lewis & Firth

The Minutes of the last Meeting were read and approved -

Committees

Library Rooms & Building — No Report

Finance — No report

Books. Books & Donations — The chairman Mr Ewing Said they had decided to grant the request of Captain Tanner and loan the books asked for at the last Meeting. The Committee had recently had a Committee Reports Conference with Cross & Williams & Payot & Upham Contractors for books and binding, and think those matters now, are in a Satisfactory Condition.

Lectures & Classes — No report

Printing and Advertising — No report

Power & Machinery — The Committee presented a Written report which was read and adopted and also ordered printed in the report of the Exposition. A recommendation that Ph Meyer receive a Diploma for his display of gas lighting in the Annex was approved and, ordered to be issued.

Tickets & Admissions — No report. Final report in.

Privileges — " " " "

Location & Police. presented a written report which was approved and the Secretary instructed to send a letter of Thanks to Chief Crowley for his Kindness in detailing Police Officers for duty at the Exposition

Horticulture — The Committee presented a final report which was approved and ordered printed in the report of the Exposition

Special Exhibits — The Committee presented their final report, which was also approved and ordered printed.

The Pay Roll of Oct 10th, omitted from the list read at the last Meeting amounting to 230\frac{65}{100}$ was approved and ordered Paid

The Committee on Rules & Awards presented the following

To the President and Directors of the Mechanics Institute

Banjo's Your Committee on Rules & Awards to whom was referred the Protest of the Todd Banjo Co would respectfully report:- that we had before us the President and Members of the Todd Manufacturing Co" and also Mr C Unger of the "Unger Banjo";- that we visited the Factories where both banjo's were made:- that we saw the raw Material used in making them, found places in this city where most of it was purchased and find that both banjo's are Substantially of California make.

We therefore see no reason why the award adopted by the Board should be disturbed, and would recommend that the Protest ~~again~~ be disallowed and that the Award adopted by the Board, Stand.

Respectfully Submitted

Nov 17. 1891

A W Scott
S J Hendy } Committee
M A Dorn

Another report from the Committee was also presented and read as follows:-

Your Committee on Rules and Awards met at the Institute on Monday Evening Nov all the members including the President being present as also Mr W S Ray who stated his reasons for objecting to the Rays Protest Award of a Grand Silver Medal to John F Myers & Co which the Committee took under advisement and finally decided that whatever Myers may assert or publish Contrary to the facts (if he has done So) we Cannot help and have instructed the Secretary to give Mr Ray a Certificate that he received the highest award given for "Best Display of Stoves and Ranges" and also a Statement that Mr Myers award was for a fine display of Household Utensils, Lamps, Stoves and Ranges, for John F Myers use and Ornament due Consideration being given to the very artistic and attractive manner in which his booth was fitted up.

"In regard to the Mineral Waters the Committee selected for Mineral Waters Jurors Drs James Simpson and R Beverly Cole who agreed to serve providing Dr J. W. Ballard the Physician selected by the Shasta Water Co was substituted by some regular practitioner, they claiming that Medical Etiquette would not allow them to hold Consultations on Matters pertaining to Medicine or disease with those whose ideas and practice is opposed to the School they represent.

The other two Jurors selected by the Coronado & Bartlett Companies are agreeable, and the two Doctors first named wish it to be distinctly understood that in refusing to act with Dr Ballard nothing personal was intended, and the reason was solely as above stated

The Matter was laid before the Agents of the Shasta Co who at once agreed to select another Physician, as it made no difference to them, and promised to do so at once; but up to this time no further word has been received.

As the request for a re-examination came from the Shasta Co, their failure to comply with the promise made seems inexcusable.

As we cannot much longer defer action on the matter we recommend it be postponed till our next regular Meeting and that the Shasta Co be notified that unless they make a suitable appointment within one week from this date the protest will be disallowed and that the original awards will become final.

A W Scott
S J Hendy } Committee
M A Dorn

On motion the action of the Committee in the above matters was approved and recommendations adopted

The following Communication was received from Superintendent Graves

San Francisco November 17th 1891

To the President and Trustees of the Mechanics Institute

Gentlemen -

Under Existing circumstances I am not unreasonable Enough to Expect permanent Employment in my present position, and owing to the fact that I have just received an offer of a permanent nature I have deemed it advisable to accept the same. Graves Resigns.

I have been engaged during the past three weeks in Compiling the report of the Exposition and it is now in such shape that it can be readily finished as soon as the reports of Standing Committees are received.

As the Position offered me is at a remote point and I shall have to leave this City to-morrow Evening I beg leave to tender my resignation as Agent and Superintendent same to take effect to morrow.

As a Member of the Mechanics Institute I shall ever feel an interest in the welfare of the same and should the opportunity

occur for me to again serve in a like capacity (and circumstances are such as to allow me to do so) it will afford me great pleasure to accept the responsibility once again.

I sincerely regret that any misunderstanding should have occurred in regard to the permanancy of this position, nevertheless I feel that the Experience, acquaintance and good will I have gained are more valuable to me than the position itself.

Assuring you Gentlemen that I feel under great obligations for the Extreme Kindness and invaluable assistance rendered me during my incumbency I remain

Very Respectfully Yours
H A Graves

On motion his resignation was accepted and he was allowed $100.00 Extra Compensation for his services as Superintendent.

Sam Grubb A. Communication from Sam Grubb Explaining a bill presented for services at the Kermess festival and Expert work at the Pavilion was read -

The President stated the facts of the Case as presented to him and on Motion of Mr Hendy Mr Grubb was allowed $5.00 for fixing gas pipes in the Annex for which he charged $10.00

The President further stated that he had given Mr Grubb Notice that his services were no longer required as all Matters pertaining to the Exposition had been closed

On Motion of Mr Dorn the Presidents action was approved

Another Fair. Mr Ewing said that at the last Meeting he had called the attention of the Board to the advisability of not holding a Fair again for two years to come and thought the matter should come before the Members at the next Quarterly Meeting

Insurance reduced The President stated that on investigation he found we were Carrying $42500 insurance on the Pavilion which he deemed too much and on his own responsibility had had cancelled policies to the amount of $11,500 reducing the whole to $31,000

On Motion of Mr Scott his action was approved

Mr Hendy moved the amount be still further reduced by Cancelling policies now held in the Phoenix and American Each for $3000 Carried The President further stated that after Consultation with Mr Dorn he had segregated the amount on the Machinery viz $5000 - as follows. $3000. on Boilers, $1000. Engine $750.00 Shafting & Pulleys & $250 on Elevator & Elevator Engine.

Adjourned
J H Culver

Meeting of the Board of Trustees Tuesday December 1. 1891

Present Dorn Dow Forth Hendy Starbird Wilkie + the President.
There being no quorum at 8³⁰ the meeting adjourned

JHCulver Secy

Meeting of the Members of the Mechanics Institute

Saturday Evening December 5th 1891

President David Kerr called the meeting to order a quorum being Present.

The minutes of the meetings in June and September were read and approved

The following Quarterly Reports from the Librarian and Treasurer were read and ordered spread upon the minutes

Librarians Report

Mechanics Institute Dec 5. 1891

To the Board of Trustees + Members

Gentlemen

Librarian I have the pleasure to present a Summary of Library work for the quarter Ending November 30th 1891

Receipts

There have been Collected at the Library

Fees from New members		287.00
" " Life "		50.00
Quarterly Dues		4928.00
Books lost and paid for	18.	18.80
Fines Collected	1972	264.90
Extra books @ 10 cts	1111	111.10
Drawing paper etc		9.15
Total Collections		5668.95
Balance from Last Quarter		133.75
Total Cash Receipts		5802.70
Deposited with Treasurer		5725.00
Balance on hand		77.70

Membership

288 new members have joined the Institute. 255 have withdrawn or been dropped; leaving a gain of 33 and a total membership of 4317.

Books

The accessions were 1128 volumes of which 114 were deposited in the Reference Room. and 1014 assigned to the Circulation Department,

Of these there were purchased 895. Presented 28. and bound 205 volumes.

There were 633 old volumes rebound and 1012 repaired in the Library

Circulation.

There were given out for home use 33077 volumes an average of 488 volumes daily.

The Library was open 76 days.

Respectfully Submitted
Horace Wilson
Librarian

Treasurers Report

Treasurer To the Officers and Members of the Mechanics Institute

Gentlemen

I herewith present my report for the Quarter Ending November 30th 1891

General Fund

Receipts	September	6802.82	
"	October	25923.62	
"	November	4533.64	37260.08
Disbursements			
	September	6802.82	
	October	25923.62	
	November	3963.29	
	Balance Nov 30 1891	570.35	37260.08

Sinking Fund

Receipts	Bal - September 1st	1643.48	
	for September	263.10	
	October	170.54	
	November	138.55	2215.67

Twenty Fifth Industrial Exposition

Receipts to date	47973.78
Expenditures " "	44022.28
Balance on hand	3848.50

Respectfully Submitted A. W. Starbird Treas

The President then made a Statement of the approximate result of the last Fair whereby the gain to the Institute was near $1800, $20000 had been paid on the Mortgage reducing the indebtedness of the Institute to $100.000. A detailed report of the Exposition is now in the hands of the Printer and will soon be ready for distribution -

Gallagher gives notice

Mr E A T Gallagher who presented an Amendment to the By-Laws September the 5th withdrew the same and presented the following -

Mechanics Institute, City of San Francisco. State of California United States of America September 5th 1891

" I hereby give notice that at the Quarterly meeting of the Mechanics
" Institute to be held in the month of March 1892 I will move ~~the~~
" to amend Article VI. Section 1. of the By-Laws to read as follows

Article VI. Section 1

" All Elections or Appointments of Employees made by the Board
" of Trustees of the Members of the Mechanics Institute shall be
" by ballot of Members of the Mechanics Institute who have been
" in Good Standing in the Institute for the Six months preceeding
" to their Election or appointment to any office or employment
" of the Institute.

" Notice shall be given to the Members of the Mechanics Institute
" by Posting on the doors of the Reading and Chess Rooms of the
" Institute for at least Six weeks ~~previous~~ preceeding the Election
" or appointment, only Excepting in Cases of Emergency

Australian Ballot

Mr R P Dewing presented the following resolution

Resolved that the Board of Directors print the names of all Candidates given to them 10 days before the day of Election on a single ballot, and the Election be held under the System Known as the Australian Election Law -

No action was taken on the resolution a member Explaining that the matter had been thoroughly discussed and voted down but a short time previous -

The following preamble and resolution was presented by Mr M A Clarke -

Clarkes Resolution

Whereas the Mechanics Institute Building on Post Street is too small for the purposes of the Institute, the Library being now overcrowded and books piled in double rows so as not to be seen, and Whereas the Trustees and Members have

for years been Considering the advisability of Erecting a new Library or Institute Building on the Pavilion Block, and Whereas the plans for a Building or any improvement on said Block should be carefully scanned and fully matured before any work is attempted -

Resolved - that Premiums be offered to Architects for Plans for improving the whole of said block for business and Exposition buildings including Library Building; and that the Premiums offered be for the best Plan $2000, 2nd Best Plan $1500 - and 3rd best plan $700. The Plans submitted to Consist of basement plan, front and side Elevations longitudinal and transverse Sections in order that if only a portion of the ground is built upon at one time; building may afterward be Continued until the Whole is Completed with harmony of design -

Resolved that the Premiums herein offered shall be advertised, and Architects requested to submit plans, and that the plans offered shall be submitted to a Committee of fifteen Composed of seven members of the Board of Trustees and Eight members selected from the Institute at large, Which Committee shall award the Premiums; and the Plans submitted shall become the property of the Institute in order that the best features of all the plans may be Combined for one fine building, and the Architect to whom is awarded the 1st Premium shall be selected to Construct the building.

Resolved that the Plans offered be placed on Exhibition at the Next Institute Fair

A spirited debate here ensued on the matter Mr Clarke warmly defending his resolution and others believing such action premature

Mr Macy was in favor of increasing the accommodations of the Library Building by putting on two additional Stories which could be in safety by Steel Supports and at a Cost not to Exceed $75000. including Elevators -

Toomy Speaks

Mr Toomy believed the Library should not be far from its present location, and that Union Square was the most suitable place. The Pavilion lot is not large enough for the Purposes of the Institute He advised the sale of the Post Street Property and purchase of a Site fronting on the Square as it could now be done with advantage to the Association Did not think the value of the Post Street property would advance any for a year or two.

Mr Rankin thought Mr Clarkes resolution a matter of too great importance to be acted upon hastily and moved as a

Substitute that the matter be referred to the Board of Trustees to report upon at the next quarterly meeting -

After some further discussion Mr Rankins motion was put to vote and Carried

Another Fair

The President said an important question should be Considered to night, and that was the holding of a Fair next year -

Mr Clarke moved that the Board of Trustees be directed to hold another Exhibition in 1892 at the same time notice be given that no Fair would be held in 1893 -

The President said it was growing harder work each year to hold a fair the Expenses were increasing and the Profits decreasing and it was probable if the Expositions were held off for a year or two it would be better - Yet the Institute Cannot Stand Still it must move on. While the Library is Self Sustaining the other Expenses such as taxes, Insurance Repairs Street Assessments Etc are great and will probably average $1500 per month -

Think the best thing next year for an Exposition will be to turn our attention to Farm Products, and let Manufactures rest. Four or five thousand dollars offered as premiums would undoubtedly make a good showing -

Would very much like to have an Expression from the Members and not leave the matter to the Board

Mr Cuthbertson agreed with the President that a Fair should be held, and Dr Frink believed a Country Exhibit would be the best

A motion that the Board of Trustees hold a Fair in "92 was then put to vote and Carried

Notice of Meetings

The President said he would Call the attention of the Members to the fact that nine months ago a resolution was passed instructing the Officers of the Institute to send postal Cards to Each member of the Institute notifying them of the quarterly meetings. As the Cost is about $50.00 Cannot the money be better Expended. At the meeting in September there was not a quorum present.

Considerable discussion here ensued as to the reason of the non-attendance of members some claiming it was from the want of proper accommodations and thought the Art Gallery at the Pavilion should be used for such purposes - as

also for the Election.

Meeting to be held at the Pavilion

Mr Grubb moved that the next Quarterly meeting and Election be held at the Pavilion.

Mr Manson moved as a Substitute that the Annual Meeting be held at the Pavilion and the Election at the Library

The President Explained the impractability of having the Election away from the Library on account of Consulting the account Books on that day, which Could not be removed from the building

Mr Mansons Motion was then Put to vote and Carried

Nominating Committee

Mr Clarke said it was usual and Customary at this meeting to select a Committee to nominate Seven Trustees to voted for at the next Election, which will take Place February 23rd and would move the meeting now proceed with that business and that the Committee Consist of Seven members Carried

Nominations being in order the following were made and a recess of ten minutes taken to prepare ballots

Asa. R Wells. Wm Mooser. John Wright. Herman Royer. J H Barry
L L Baker. Jas Kennedy. J J Mahoney. W G Dodd. R D Doolan
R Chartrey Cornelius Holmes. John McLaren. Ira P Rankin
J Browning. J L Lyle. C C Knowlton. M A Clarke.

Upon re-assembling the chair appointed Messrs Pinkham Macy and Cubery as tellers and the Election proceeded with the following Result

Jacob Browning	38 votes.	J H Barry	40 votes.
L L Baker	24 "	Raoul Chartrey	25 "
W G Dodd	27 "	Cornelius Holmes	2 "
Jas Kennedy	27 "	Wm Mooser Jr	39 "
J J Mahony	30 "	John McLaren	38 "
Ira P Rankin	6 "	Herman Royer	8 "
John Wright	26 "	Asa R Wells	27 "
R D Doolan	37 "	M A Clarke	39 "
C C Knowlton	19 "	Ed McGrath	8 "
Taylor	7 "	Macy	1 "

Messrs Browning, Barry, Mahoney Doolan Mooser McLaren and Clarke having received the highest number of votes were declared Elected

The meeting then adjourned

J H Culver
Secy

Regular Meeting Board of Trustees December 15th 1891
Treasurer A W Starbird was called to the Chair the President & Vice President being absent
President David Kerr in the Chair and a quorum present

Absent at Roll Call Trustees Dalton Hopps Scott and the President

The Minutes of the last Meeting were read and approved -

The following list of bills was presented by the Finance Committee and recommended to be paid by orders on the Treasurer which after being read was so ordered

Pay Roll Nov 7	122.	Amt fwd	2450.68
J Wolff Mercantile Co.	260.95	Pacific Gas Imp't Co	47.34
W J Ames & Co	11.75	" " " "	171.90
Chas R Allen	10.03	" " " "	30.42
Backus & Hoag	40.	R W Starbird	94.70
		" " "	416.25
Vindicator	5.	A Muhs	81.60
C A Murdock & Co	17.75	Britton & Rey	75.
Gustave E Stickert	41.58	H A Graves	159.99
R Irwin	9.75	A H Perley	20.
A Flaherty	2.50	Evening Classes	225.
Duffy Bros	70.37	D Mencarini	19.25
" "	6.65	Wm Cronan	653.30
J H Culver	200.	Britton & Rey	10.
C H Starbird	75.	H S Crocker & Co	13.35
Robinson & Gillispie	229.01	" " " "	12.
Pay Roll Nov 14	30.	Joshua Hendy Machine Co	15.
" " Nov 21 & 28	42.	Cal Jewelry Co	1304.44
Joost Bros	1.65	Sundry Bills	21.
" "	1.40	Librarian Petty Cash	45.
Ph Meyer	6.60	" " "	9.60
Par Roller Skate Co	17.80	"	20.
Wm Simpson	9.35	Hibernia Bank	500.
Payot Upham & Co	347.85	Spring Valley W W	19.25
Miller & Hamilton	18.75	" " " "	12.
Spring Valley W W	12	Pac Bell Tel Co	8.25
" " "	22	Edison Light & Power Co	21.70
Payot Upham & Co	1.54	Western Mailing Buro	6.75
J H Boden	4.	Pay Roll Dec 5	20.87
Whittier Fuller & Co	1.50	Will & Finck	24.
Sam Grubb	5.	Geo Walcom	12.40
Salaries, Library Nov	827.50	G W Clark & Co	2.55
forward	2450.68	forward	6523.59

Amount forward	6523.59	amount forward	6950.59
Joost Bros	1.25	Duffy Bros	19.85
James Ross	6.00	Fraser & Kulze	89.70
Secretary	41.65	H S Crocker & Co	11.
Payot Upham & Co	44.09	J C Wilson & Co	14.70
" " "	322.51	C H Polley & Co	50.
G W Clark & Co	8.	Publishers Weekly	10.67
W B Walkup	3.50	C A Murdock & Co	23.50
	6950.59		$7170.01

A final report from the Committee on Music Decoration & Art was presented, read, and ordered printed in the report as also one from the Printing & Advertising Committee and the Committee on Rules & Awards. The latter Committee also reported that no further action had been taken in regard to Mineral Waters and Consequently their previous report on the matter would now be final -

The Finance Committee reported that they had examined the Librarian's Quarterly Reports for August 31st and November 30th 1891 and found the same Correct

Librarians Report -

The Librarians Report for the Month of November was read the Names of New Members Approved and the financial part referred to the Finance Committee -

A Summary shows his receipts to have been at the Library for Quarterly Dues Entrance Fees Books etc 1327.60
Balance from October 138.65
Total 1466.25
Deposited with the Treasurer 1388.55
Balance on hand 77.70

New Members (79)

H A Wilkening, J J Little, James Smith, Paul Ligda, H Mortimer Johnson, Herbert W Crozier, J C Parker A L Sunderer, D C Barker, Walt Boynton, Joseph Worcester, Geo E Brady, J B Reynolds, Erwin Wm Cooper, Wm W Gascoyne Maurice Seelig, John Eames, E Callefen, F A Archibald Alexander Cummings, F H McLean, R C De Boom, W W Woodruff W J Ballard, Alfred Higbee, W McKibben, J C Bennell Lloyd B Brown, B J Smith, Will S Richardson, H R Fry

Barbour Lathrop, Maurice F Lowenstein, A C Jackson, Geo W Caufield
Miss Elizabeth E Keys, Mrs F M Lilienthal Mrs M B M Toland. G W Fletcher
Miss Jessie C Brodie. Wm P Trimble Edgar C Smith, Jno W Moore,
C Brandenstein, J M Reynolds, W K Boord, Geo A Pankhurst,
Jas Russell Barrett, James James, Oliver S Goodell, J J Ghiselin
F H Hansman. L Kerckhoff. Louis Holtz, A P Redington,
C Walter Willey, F R Collins, Milton H Cook, Chas Gitchell,
Joshua H Zemansky. E V Culver. Mrs Fred L Cleaves, Miss D Bailey.
Miss Nellie McCormick, Mrs F E Wait, Miss F Sachs, Mrs H Duffield
Mrs Jno R Jarboe, Mrs S K Wakeman, Mrs M E Webster, Mrs W F Evans.
Mrs Ella Sterling Cummings, Mrs Ottie V Niedhamer. Mis D Mugdon.
Miss M Leary. Mrs Fred Kellogg. Mrs J H Neustadter
Mrs Francis E Steiger, Miss Clara J Pearne.

Treasurers Report

The Treasurers Report for December was read and referred to the Finance Committee. Following is a summary.

General Fund

Receipts $4533.64 Disbursements $3963.59 On hand $570.05

Sinking Fund

Balance on hand Nov 30th $2215.97

26th Exposition

Receipts to date. $47870.78 Disbursements $44022.28. On hand $3848.50

Gas Regulators A Communication from the Gas Consumers Association in regard to Regulators at the Pavilion was referred to the Committee on Power & Machinery to examine into and report to the Board —

In regard to those in the Library Building the Secretary was instructed to order them taken out or give written notice that the Institute would pay no bill for their use in the building.

L R Townsend. Architect presented a Copy of "Palais Maisons &c en 1798" which was accepted and the thanks of the Institute ordered sent the donor

Sam Grubb A Communication from Sam Grubb in regard to labor at the Pavilion was read and on motion of Mr Schenck laid over until the Next Meeting of the Board

Authority to borrow money After an inquiry by Mr Hendy as to the finances of the Institute, he moved that the President and Treasurer be authorized to borrow sufficient money to pay the bills when presented with orders on the Treasurer, (Estimate $5000. to $7000.) Carried

J H Culver Secy

Regular Meeting Board of Trustees Tuesday Evening January 5. 1892

President David Kerr in the Chair and a quorum present
Absent at Roll Call Starbird, Dalton & Hopps
The Minutes of the last Meeting were read and approved

The Finance Committee presented the following bills and moved they be paid by orders on the Treasurer which after being read was so ordered

Evening Classes	pay Roll for Dec		150.
J H Culver	Salary for Dec		200.
C H Starbird	" " "		75.
Hibernia Bank	Interest to Jan 19		500.
Queen Ins Co.	Insurance on Library Building		110.
Cal Jewelry Co	26th Ex		40.
P J Thomas	" "		240.
Doxey & Williams	Binding	Oct	123
" "	"	Nov	56.47
" "	"	Dec	9.41
Brunt & Co	Printing		2.50
J H Culver	Petty Cash		32.13
W W Montague & Co	Heater for Library		300.
Edison Light & Power Co			21.70
Pacific Telephone Co			7.10
J C Roberts			5.
Librarian	Petty Cash		31.23
"	" "		32.50
Salaries.	Library for Dec		825.
P J Thomas	Printing		10.50
C H Evans	Machine work & Saw		1.50
Pacific Gas Improvement Co		Classes	33.66
" " " "		Library	197.46
Central Lumber & Mill Co.			5.75
" " " "			7.30
Auxiliary Fire Alarm Co			12.
			3029 21

Committees

Library Rooms & Building No Report
Books & Donations. No Report

Lectures & Classes. Mr Firth reported that a vacation of ten days had been taken during the holidays but the classes were again opened with increased interest and attendance.

Printing & Advertising — No report

Gas Regulators

Power & Machinery - Mr Dow Said in regard to a Communication from the Gas Consumers Association refered to his Committee he had had an interview with the Agent who promised great things. What he wanted was a guarantee from the Institute if placed in the Pavilion for the Skating Rink, that they might remain when the same was used by the Management and they be allowed to Collect a percentage on the saving of gas. Informed him that in his judgement if their use showed a saving the Board would recommend their use but was not in favor at present of binding the Board by an agreement.

Further action was left in hands of the Committee.

Librarians Report.

The Librarians report for December was read, the names of New Members approved and the financial part referred to the Finance Committee. Following is a Summary

Receipts Dues, fines, books &c $3097.17. Bal from Nov $77.70 Total $3174.87
Deposited with the Treasurer $3022.02. On hand $152.85

New Members - (79)

H M Bosworth, W C Lloyd H Cellarius, C W O'Brien Frank Quisling, Adolph Wilkomm, Roy T Guppy, W B Spencer, W Irving Davis, Geo P Felley, A B Forbes, W B Cummings, L H Mooser, Geo A Kinglet, Lee Gunst, J F Bradley W Maloney, Geo P Adams, Harry Roberts, Jas A Thompson A W Huggins, Geo W Beaver, W R Carman, D E Merkel, Charles Darbarn, R L Robson, C W Miller, Adolph Uhl Lester B Smith, W R Brehm, E C Auld, Prentice Hutchinson S D Brastow, H S George, Ed Strauss, E F Baumard, Wm Hunt, L J Clark, Jno F Finn, M Kuchler Miss Mable Beauregard, Mrs E Miles, Mrs J L Brounsdell, L R Elleat Miss Susan McGlory, A H Vail, T H Wohlenburg, H D Sheldon C K Kerby Jr, John M Klein, Armin Hartrath, A Rozanoff Geo Wagner, Wm E Hopkins MD, Alfred Stebbins Jr, F L Bosqui Thos E McCreary, W A Boyce, Chas H Heynemann, A Downes, C F Minck, C M Doyle, C A Oliver, Frank White H W Baldwin

Jas O'Donnell, Alexander Mack, Mrs M Campbell, Mrs Charles Read Mrs A E Bryant, Miss Emma S Peterson Mrs G E Wells, Mrs A D Moore, Mrs S F Fitch, Mrs H C Sheets, Miss M V Lewis, Mrs H M Patterson Miss Francis H Sprague Miss B Cohen

A report from the Librarian that a member had been detected mutilating a paper by tearing an advertisement therefrom was referred to the Committee on Books & Donations to investigate

Treasurers Report

The Treasurers report for December was read and referred to the Finance Committee - Following is a Summary

General Fund

Receipts $6059.99 Expenditures $6059.99

Sinking Fund

Receipts $302.20. On hand $2215.97. Total $2518.17
Expenditures $1082.51 Balance on hand $1435.66

Twenty Sixth Industrial Exposition

Receipts to date $48095.78.
Expenditures " " $47.931.27. Balance on hand $164.51

Sam Grubb

A Communication from Sam Grubb read at the last meeting and laid over until the next for Consideration was taken up and after an Explanation by the President finally laid on the table.

Ellis Claim

The President reported that the Ellis Claim, affecting the validity of the Property of the Institute on Folsom St. had lately been decided by the U S Supreme Court as no good, and Consequently annoyance from that source will probably cease, at least for a while.

Mr Duffey
Elected Trustee

The president further stated that as the members were aware a vacancy Existed in the Board Caused by the resignation of Mr Stump - Mr Dow nominated Mr Geo Duffey for the position

No further nominations being made Mr Duffey was elected by an unanimous vote the Secretary Casting the ballot -

Mr Dow
Elected Vice Presdt
&
Mr Hendy
Rec Secy

In like manner Trustee Geo E Dow was Elected to fill the office of Vice President, resigning his position of Recording Secretary, which was immediately filled by Electing Trustee Samuel J Hendy to that office by an unanimous vote the Secretary Casting the ballot.

On motion Abraham Halsey was Elected a Life Member.

Life Member.

The Chair stated the vacancy in the Finance Committee would be filled at the next meeting, and in accordance with the resolution adopted at the last meeting in regard to a loan of money he thought it would be well to obtain

$6000. which can be had at a rate of 7% per annum

The meeting then adjourned

J H Culver Sec

Regular Meeting Board of Trustees Tuesday Evening Jan 19th 1892

President David Kerr in the Chair -

At Roll Call Trustees Dorn, Ewing, Schenck Wilkie & Duffey responded - There not being a quorum the meeting adjourned to the 26th inst

J H Culver Sec

Adjourned Meeting Board of Trustees January 26. 1891

President David Kerr in the Chair and present at Roll Call Trustees Dalton, Dorn, Ewing, Firth, Lewis Schenck Scott Wilkie Dow Hendy

The minutes of the last meeting were read and approved

Committees

Finance	no report
Library Rooms & Building	〃 〃
Books & Donations	〃 〃
Lectures & Classes	〃 〃
Printing & Advertising	〃 〃
Power & Machinery	〃 〃
Rules & Awards	〃 〃
Tickets & Admissions	〃 〃
Music Decoration & Art	〃 〃
Privileges	〃 〃
Location & Police	〃 〃
Horticulture	Mr Dorn for the Committee reported that the grass in the Pavilion was doing as well as could be expected under the existing conditions of cold weather and hot skating.
Special Exhibits	No report

Mr Dorns report on grass

Mr Geo F Duffey sent the following reply to a Communication from the Secretary notifying him of his election, which was read & filed

San Francisco January 14. 1892

J H Culver

Secretary Mechanics Institute

Dear Sir

Mr Duffey Accepts

Yours of the 6th inst duly received, absence from the City delayed my answer until the present time.

I feel highly honored by the action of the Board of Trustees in electing me to fill the vacancy so worthily represented by Irwin C Stump Esq

I sincerely hope that my actions while a member of the Board of Trustees will be for the best interests and welfare of the Mechanics Institute - Kindly inform me when and where the next meeting takes place and oblige

Yours Very Truly

George F Duffey

A Communication from the Journal of Commerce in regard to an Advertisement in their Annual Edition was read and as also one from W F Fountain in regard to Fire Extinguishers

A request from the Meteriological & Magnetical Central Observatory Mexico. for an Exchange of Publications was referred to the Librarian with power to answer

More Salary wanted

A petition from Assistant Librarians Graves & Wood for an increase of salary was received and referred to the Finance Committee

The Chair presented the following Communication received by him which was read by the Secretary

California Worlds Fair Commission

Worlds Fair

San Francisco January 15. 1892

David Kerr, President

Mechanics Institute.

Dear Sir:-

This Commission has under consideration the advisability or desirability of holding an Exhibit or Fair in the City of San Francisco during the month of September or at such other time as may be decided upon during the Fall of 1892, of Exhibits that will eventually go to Chicago for the Columbian Exposition and a Committee has been appointed by this Commission to look into the matter and see whether buildings can be had for that purpose. and, as Chairman of that Committee, I desire to ask you to your Honorable Board of Directors, whether arrangements could be made for the use of the Mechanic's Pavilion at or about that time

If this project is carried out it is desirable to let the general public and probable Exhibitors know the same at an early day and for that reason I will be pleased to receive some answer from you, if possible, before our Board adjourns tomorrow night.

I have the honor to be, Yours respectfully

Thos H Thompson

The President stated that he had had an interview with Mr Thompson the Secretary and Irving M Scott the President of the Commission in regard to the matter and they seemed anxious that some arrangement might be made with the Institute to carry out the spirit of the above Communication

On motion of Mr Dalton and by an unanimous vote the matter was referred to the President with power to act

Mr Duffy came in and took his seat.

The chair said that an application had been made to him for
Dog Show use of the Pavilion four days commencing May 4th for a dog show and wished an expression of opinion from the members as to the amount to charge for same

Mr Hendy moved the price be same as last year viz $100 - per day and 25% off - Carried

A question here arose as to whether they were to pay for the time used in fitting up which was settled by referring the same to the President with power - as also an application
Flower Show for the Pavilion for a Flower Show in the latter part of May.

The meeting then adjourned

J H Culver
Secy.

Regular Meeting Board of Trustees February 2. 1892

President David Kerr in the chair and a quorum present

Absent at Roll Call Mess Lewis & Starbird

The minutes of the last meeting were read and approved

Report from Committees

No Committee made a report Except the Finance who presented the following bills and recommended they be paid when properly signed the total amount being $4042.69

Bills

Cal Jewelry Co	3.	amt forward	2673.53
Hibernia Saving & Loan	500.	Pay Roll Evening Classes	150.
Backus Printing Co	3.75	Okell Donnell & Co	12.75
Spring Valley W W	12.	George Easton	11.25
" " " "	19.	Colin M Boyd	65.
Jones Carpet Beating Co	4.25	Robert Dickson	65.
Estate Wilson & McCutchen	200.	Queen Ins Co	26.15
Hicks Judd Co.	21.50	" " "	7.30
Payot Upham & Co	9.81	Mfrs & Builders Fire Ins Co	8.75
" " " "	22.84	Connecticut Fire Ins Co	11.75
" " " "	121.85	P J Thomas	1.25
Sundberg & Mitchell	7.	S Jacobs	15.
J R Southern	14.	J H Boden	4.
S F News Co	753.93	Rees & Williams	27.96
Wm Cronan	90.43	Librarian	38.85
B F Stevens	229.33	"	38.40
" " "	112.68	Salaries Library, Jan.	827.50
P J Thomas	18.	Bonestell & Co	9.35
Whittier Fuller & Co	2.35	Maggie G Barrett	18.
Pac Gas Impt Co	193.32	Payot & Upham & Co	11.90
" " " "	36.54	H S Crocker & Co	12.
Edison Light & Power Co	14.10	Dewey & Co	7.
Pacific Telephone Co	7.10		2.69
Lillenthal & Co	3.75		$4042.69
J H Culver	200.		
C H Starbird	75.		
	2673.53		

After being read the recommendation of the Committee was adopted.

Librarians Report

The Librarians Report for January was read the names of new Members approved and the financial part referred to the Committee.

A Summary shows his total Collections to have been $ 2095.65 1942.80

New Members

Deposited with the Treasurer $ 1963.43 2095.65 On hand $132.22

New Members (78)

A E Grant, W H Arthur, Theo F Laist, E F Hopke, R W Forrest
P Schackman, Geo H Greer, E Nelson, H T Greenough, C Hensch,
Benj n C Wright, Geo H Rock, Fred Hanson, A G Douzel, C W Swain,
E L Collins, F M Willis, Chas H Lymberg, Chas Macdonald,
J W Newton, John Dixon, W S Whitwell Sr, F W Knight, W B Burgess,
W Gale, F H Carson, Ezra Clark, D Tamai, Thos Murphy, Alfred Abbay,
Wm Watson, Chas J Dickerson, E Wanek, Mrs C M Wilson, E L Goold,
Miss Beatrice Cuvellier, Mrs J Nagle Burk, Mrs Susie R Vail.
Miss F C Batcheller, Mrs B Murray Jr, Mrs M C Ten Broeck, Chas Davids
Geo E Madison, J N Jordan, Wm Townsend Smith Chas A Schaff
John Stiefel, C B Labatt, Jos F Kearny, Fred M Fairchild, A W Fox,
C C Horning, W J Shipman, E C Moulton, Joseph Kemp, Geo Kugler,
Henry Michaels, Henry C Hyde, Patrick Boland, W H G Schultze,
Miss Sadie L Corbett, Miss F I Lockwood, Miss Florence Fletcher,
Miss M G Salcido, Miss M A Harrington, Mrs Mary B Robson,
Miss May Greenwood, Miss Oline Williams, Mrs J M Braly, Mrs L B Deal
Mrs W E Paulsell, Miss Alice C George, Mrs A F Peterson, Mrs Wm Haas
Mrs Julius H Smith, Miss Minnie E Horton, Mrs M A Bryan

A Communication from Acres & Williams in regard to binding of books and mentioned by the Librarian in his report was on Motion referred to the Book Committee, although Mr Ewing Chairman of the Committee said they had examined into the matter and recommended the request of Acres & Williams be granted

Treasurers Report

The Treasurers Report for January was read and referred to the Finance Committee Following is a Summary

General Fund

Receipts $4247.69 Disbursements $4247.69

Sinking Fund

Balance on hand $1271.69 (Jan 31)

26th Exposition

Receipts $48098.78 Advanced by Treasurer $1545.13 Disbursements $49643.91

Insurance Scrip –

A communication from John R Waters N.Y. offering to pay 50 cents on the dollar for Scrip of the Mutual Fire Insurance Co of New York, of which the Institute holds Six dollars worth was referred to the Secretary with instruction and power to accept the offer –

A petition from Samuel W Grubb for permission to appear before the Board and make a statement regarding a bill presented for payment some time ago but audited for only a part of the amount; was read and request granted

The Secretary went out to invite Mr Grubb in, but reported he was not in the building. and the time was extended until the next meeting

The following Communication was received and read

Nominees for Trustees

San Francisco Feby 2. 1892

To the Board of Trustees of the Mechanics Institute

The Nominating Committee selected at the last meeting of the Members of the Mechanics Institute to nominate seven Trustees to succeed those whose term is about to expire would respectfully present the ~~names~~ following named gentlemen, who according to Custom will Constitute the "regular Ticket"

Hon A S Hallidie	Pres Cala Wire Works
D A Macdonald	Enterprise Mill & Building Co
Marsden Manson.	Civil Engineer
George Cumming	Machinist
Charles A Malm	Manufacturer
A W Stott	Jeweller
F Formhals	Tinsmith

All of whom have accepted in writing

With the exception of Mr J J Mahoney who declined to vote for reasons courteously expressed, these gentlemen were unanimously chosen.

Very respectfully yours
James H Barry
Secretary

Mr Schenck moved the report be received and the Secretary instructed to have the tickets printed in due time for the Election Carried

Another report was received and read as follows:–

To the Board of Directors of the Mechanics Institute

Gentlemen:–

Having been elected as members of the Committee to nominate

Nominees for Trustees

to nominate Directors for the years 1892 and 1893, we beg leave, for reasons stated below, to present to you a Minority Report. The gentlemen with whom we have been Associated on the Committee, while we believe that they are honest in their Efforts to advance the best interests of the Institute as we judge all those interested in it are, still we conceive that equally Earnest men may have opposite views as to the best ways, means, or men, in carrying out the same object, namely, the success and prosperity of the Mechanics Institute.

Nearly all the other members of the Committee thinks the interest of the Institute would be best subserved by electing gentlemen who are not in the present Board of Directors, as their Majority report will show.

Our ideas in that respect are entirely different, and while we agree partially with the majority of the Committee. we urge very strenuously on the members of the Institute the desirability of continuing in Office, as long as they will Consent to serve. Men who have been loyal to the best interests of the Institute in the past, whose integrity is undoubted and who we believe will work for its best interests; and while not in the slightest degree objecting to any of the nominees of the Majority of the Committee, we think it is due to those members of the Present Board of Directors who will Consent to give their time to the Institute, to at least recognize their past services by a nomination for the Ensuing two years.

Holding these views we think it our duty to dissent from the report of the Majority of the Committee and present for your Consideration. the names of the following gentlemen:

David Kerr
Robert Ewing } members of the Present Board of Trustees
J K Firth
W J G Schenck

and also the names of:

R P Hammond
Irwin C Stump
D A Macdonald

And we would here beg leave to state that we have only presented names of gentlemen that came regularly before the Committee, leaving it with the Members of the Institute to take any action they may wish, or give this report such Consideration

as they may desire.

We remain very respectfully
John J Mahony
John McLaren

San Francisco Feby 2. 1892

On motion the report was received

Silver Medal to Emrich — Under the head of New Business Mr Schenck stated, that a recommendation and award of a Silver Medal to Ernest Emmrich for best pen drawing had been overlooked in the report, and moved the same be now prepared and given him
Carried

Duffey appointed on Finance Com — The chair announced that the vacancy in the Finance Committee, he moved now ~~be~~ filled by the appointment of Mr Duffey to that position, and the Committee would stand Schenck, Scott and Duffey

The president said he had obtained the greater part of the rent of the Pavilion for January and expected to get the balance on Thursday

On motion of Mr Dorn the president was authorized to take such action in the matter as he deemed best.

Watkins presents Views — Mr C E Watkins presented six large fine photographs of the interior of the Pavilion while on Eighth St, which were received and the thanks of the Institute ordered returned to Mr Watkins for his acceptable Gift -

Mr Watkins further sent a sample of large Photographic views of Rome which he has for sale and requested an investigation of the same, which on motion was referred to the Book Committee. to examine and report back to the Board

Adjourned
J H Culver
Secy

Regular Meeting Board of Trustees February 16. 1892.

President Kerr in the Chair and a quorum present.

Absent at Roll Call Dalton Dorn Hendy Lewis Scott

The Minutes of the last Meeting were read and approved

The Finance Committee presented the following bills amounting to $1405.89 and recommended they be paid by orders on the Treasurer which after being read was so ordered

The J Dewing Co	17.00	
Raphael Weill & Co	7.20	
S F News Company	480.40	
Charles Katz	78.75	
Payot Upham & Co	268.38	
" " .	305.01	
" " "	117.20	
W F Wilson	43.94	
J H Culver	5.80	
Acres & Williams	43.21	$ 89
Spring Valley W W	20.00	
" " " "	12.00	$1405.89

The Committee on Books & Donations asked further time to report on the request of Mr Watkins referred to them at the last Meeting Granted

No other Committee had any report to make, and the Chair Called the attention of the various Chairmen to the necessity of having their final reports for the year ready at the next Meeting.

Skating Rink The President reported that the January rent of the Pavilion Roller Skating Rink had been paid and $250 - on the February account with fair prospect of trouble in getting the rest -

The following Communication was received from the Secretary of the Nominating Committee

San Francisco Feby 16. 1892

To the Board of Trustees
of the Mechanics Institute

Judges of Elections The Nominating Committee respectfully suggests Mr Herman Royer. Mr Henry Toomey and Mr Chas L Gompertz for Judges of Election

Very truly Yours. The Committee
By James H Barry Secy

(Mr Hendy Came in and took his Seat.)

On motion the Communication was received and filed -

The chair said that in accordance with the Constitution the Judges of Election and a Committee to install the Trustees Officers Elect must be Selected and appointed this Evening

(Mr Dorn Came in and took his Seat.)

~~On Motion~~ Mr Dorn moved the Board proceed to Elect three Judges of Election - Carried

Judges of Election Mr Hopps nominated Mr John H Gilmore
Mr Starbird " Mr A S Perley
Mr Schenck " Mr Herman Royer

Moved by Mr Ewing that Nominations Close - Carried,

On Motion the Secretary was instructed to Cast the ballot for the above named ~~Judges~~ gentlemen, which was done and they declared Elected Judges of Election. 11 votes

Mr Dorn then moved ~~that~~ the Board proceed to Elect three Alternate Judges to act in the absence of the Regular Judges - Carried

Mr Hopps nominated William Murray
Mr Wilkie " Eugene J Duffey
Mr Dorn " John Gay

. Moved that nominations Close - Carried.

On motion the Secretary Cast the ballot and the President declared them Elected

A motion was then made and Carried that the Chair appoint a Committee of three from the Board to take Charge of Matters pertaining to the Election with power to fill vacancies

Election Committee & Clerks The President named Trustees, Dorn, Wilkie, & Duffey. Committee on Election,

On a motion duly made and Carried J H Culver and Alexander Young were appointed Clerks of the Election

Regular Ticket On Motion of Mr Schenck the Secretary was instructed to have the Regular Ticket printed in the same form as last year.

Grubb At the request of the Board Mr Grubb was invited in and asked to make such Explanations as he desired in regard to a bill presented to the Board for Services rendered at the Pavilion but not audited for the full amount.

After Mr Grubb had made his statement the President called Mr Dow to the Chair and taking the floor made a statement of the matter as he understood it. Several Members addressed questions to Mr Grubb among which was one, as to what he had done to warrant a charge of $10.00 for five minutes work?

Mr Grubbs reply in substance was, that a two inch gas pipe was clogged up by dirt or rust, and that he knew exactly where the obstruction was and had no trouble in removing it almost immediately -

No further action was taken on the matter and the Board adjourned after the President had again imposed upon the first four Committees of the Board, the importance of having their reports ready for the next meeting

J H Culver
Secy

Special Meeting of the Board of Trustees 4 PM Feby 26.92

President Kerr in the Chair and Present, Dalton Dow Ewing Firth, Hopps Hendy Scott Starbird Duffey Schenck + Scott.

The Chair said the meeting had been called to consider some Communications regarding the late election and certain matters pertaining to the Pavilion -

Election Matters

Communications

(1) To the Board of Directors of the Mechanics Institute San Francisco

Gentlemen:- I respectfully ask for a recount of the votes whereby Mr Irwin C Stump was declared elected a Trustee of the Mechanics Institute by a Majority of five.

Yours Respectfully
C A Malm

San Francisco Feby 24th 1892

(2) San Francisco Feby 25th 1892

To the President of the Mechanics Institute

Dear Sir:- I respectfully ask for a recount of the votes whereby Mr I. C. Stump was declared Elected a Trustee of the Mechanics Institute

Charles A Malm

(3) San Francisco February 26. 1892

To the Board of Trustees of the Mechanics Institute

Gentlemen:- Your Secretary having requested me to state my reasons for desiring a recount of the vote by which Mr Irwin C Stump was declared Elected a Trustee; I would state that it has come to my knowledge that a recount of the Straight tickets on the night of election reduced Mr Stump's majority from twelve to five, a recount of the Scratched ballots may still further reduce it, and even show that I was Elected instead of Mr Stump.

If I was elected of course I am entitled to the place; if not I wish Mr Stump to fill it, as I have no doubt he would do with credit to the Institute and honor to himself.

Yours Respectfully
Charles A Malm

Mr Schenck moved that the Communications be received and spread in full upon the minutes Carried

Recount

He further moved that the request be granted -

Mr Scott Seconded his motion and amended the same to the effect, that the recount include the whole vote.

The amendment was accepted by Mr Schenck and the motion on being put to vote Carried unanimously

Mr Firth moved that the recount begin Saturday the 27th inst at 12.30 P.M. Carried

On Motion it was [illegible] ~~ordered~~ that Mr Malm and Mr Stump be allowed to each name a Judge, and Clerk of Election, and the Board sit in session during the recount

It was understood that each Contestant would be allowed to have a fair representation in the room during the recount.

The President said the Lease of the Olympian Skating Rink would Expire on the first of the month and Mr Wolff and Nevin of the Rink desired to address the Board -

Skating Rink

Leave was granted and Mr Nevin said the rent of the Premises had been paid in full except for this month on which $1000- had been deposited with the President - As the Entertainment had entailed great loss on themselves and they had done everything possible to keep, and would leave the Pavilion in good Condition he would ask ~~that~~ the lease be cancelled.

Mr Ewing said he did not see ~~how~~ why, if we were secured

Skating Rink

that we should give away $500- If we were acting as private individuals it would be a different thing.

Mr Lewis replied that he thought the Board should act in the matter as if it was each ones individual case As for himself he thought the circumstances justified the Board in granting the request and was in favor of it -

Mr Hendy agreed with Mr Lewis and thought it would be fair to Cancel the lease-

Mr Wilkie moved that the lease be Cancelled when all bills against the Rink from the Institute were paid

Mr Wolff said they intended and would turn over to the Institute if the lease was Cancelled, all the Counter Shafting, belting etc they now have in use-

Mr Hendy moved that the Institute rebate $300.00 of the rent, and the Pavilion Committee be Empowered to Purchase the Counter shaft, Belting & other Articles at a Cost not to Exceed $200- Carried

On motion further matters pertaining to the recount of votes was left to the Election Committee

The Meeting then adjourned

J H Culver

Secy

Meeting of the Board of Trustees Saturday February 27th 92. 12^{30} m

Present Trustees Dalton, Dore, Ewing Firth Lewis Scott Starbird Duffey Wilkie Hopps & President Kerr

The Chair said the Board had assembled to Supervise the recount of ballots

Recount

Mr Scott said that at the last meeting he had moved and it was carried. that all the votes be Counted.

He would now move, that vote be reconsidered, and only those Cast for Mr Stump and Malm be Counted- Carried unanimously

Mr Malm named R P Doolan Judge, and Wm Morser Jr Clerk.

Mr Stump named F G. Drumm Judge, and H C Droger. Clerk.

Mr Roger one of the Judges of the annual Election pronounced the Seals on the ballot box intact

Mr Starbird wanted to Know: if there should be a difference between the Count to day and the one last Tuesday which would be Considered Correct

The Chair ruled that the report of the Judges to day would be Considered Correct.

Mr Wilkie said there was one ticket in the hands of Mr Gilmore, one of the Judges of the late Election; that had been rejected on account of its having Eight names thereon.

Mr Gilmore not being present Mr Dalton moved he be sent for. and requested to bring the ballot, Carried

The Counting then began:—

At 1.20 Mr Gilmore Came in and left the ballot- –

A question here arose as to whether pasters should be counted or not.

Mr Hendy moved that pasters on both tickets be counted Carried -

At 3.10. the Judges announced the ballots all counted and the Clerks stated that Mr Malm had received 763 votes Mr Stump 768 votes Scattering 81. the tally being the same as at the former Count.

The Meeting then adjourned

J H Culver

Secy

Regular Meeting of the Board of Trustees March 1. 1892

President David Kerr in the chair and a full Board Present

The minutes of the regular meeting February 16th and the Special meeting of February 26th & 27th were read and approved.

The Finance Committee presented the following bills,
Bills Paid amounting to $2210.23 and recommended they be paid by warrants on the Treasurer. After being read it was so ordered.

Pacific Gas Improvement Co	210.42	
" " " "	43.56	
Pacific Telephone Co	44.05	
Evening Post	3.	
Evening Bulletin	2.50	
Daily Report	1.50	
Morning Call	2.65	
Examiner	2.65	
Chronicle	1.80	
Glaser Bros	1.50	
Hibernia Bank	500.	
D. H. Starbird	75.	
Pay Roll Evening Classes	150.	
J. H. Culver	200.	
C. A. Murdock & Co	23.75	
" " " "	24.10	
P. J. Thomas	10.50	
Librarian	88.25	
Salaries – Library for Feby	825.	$2210.23

The following reports from Committees were received read and ordered spread upon the minutes

Library Rooms & Building.

To the President and Trustees of the Mechanics Institute

Gentlemen

Your Committee on Library Rooms & Building respectfully report as follows:

The Library Building and Rooms are in good Condition.

During the year various improvements have been made, some of which are as follows:–

Repairs in Library & Pavilion The placing of a number of Alcove Book-cases in the Reference Room to accommodate our Constantly increasing supply of Books.

A new Heating Plant, which seems to give general Satisfaction.

Necessary changes in placing Secretarys office on third floor etc.

Very extensive repairs have been made on the roof of the Pavilion Building, requiring over Eighty thousand shingles and five thousand flashings, beside the re-tinning of Cornice pediments and tower decks; indeed from now on this building will be a source of Considerable Expense to keep it in anything like good Condition.

There are many Expressions of dissatisfaction among the Members on Account of our limited library rooms and building accommodations.

Your Committee thinks this dis-satisfaction not without cause, and in view of the large and Constantly increasing membership, believe the time has arrived when an Effort should be made to provide more Commodious quarters, including Library, Reading and Chess Rooms, a Lecture Hall Laboratory and Class Rooms, thereby placing the New Building Mechanics Institute in a position to accomplish all the Promoters and Organizers had in view. Several plans suggest themselves to your Committee and are as follows:

First: The remodeling of our present Library Building which would give ample library reading and chess room accommodations but we would still be without class and lecture rooms other than the Art Gallery of the Pavilion, which we Consider altogether unsuitable.

Second: The erection of a building facing on Larkin and Hayes Sts. large enough for all Library Lecture and class purposes.

A building of this character would probably cost from four to five hundred thousand dollars. To raise a portion of the money for this Purpose it would be necessary to dispose of our Post Street Property, discontinue for a time our Industrial Expositions and lease all that portion of the block not occupied by the aforesaid buildings on long terms. (say twenty years) thereby Creating a revenue to be applied to interest account and a sinking fund for the re payment of borrowed money.

Third: Should it be thought not wise to build on the Pavilion Lot, Your Committee suggest the Purchase of a lot in a desirable locality and the Erection of a building such as above described. That we may act intelligently in Carrying out the wishes of the members it would seem proper that this whole matter be laid before them either at a Quarterly Meeting or one called for this special purpose.

Andrew Wilkie
Robert Ewing } Committee
J K Firth

Books & Donations

To the President & Directors, Mechanics Institute San Francisco.

Gentlemen:

Your Committee on Books & Donations beg leave to report that during the past year many and important changes & improvements have been made in the Library as regards book space and the arranging of books.

Report on Books Binding & Periodicals

For several years past one of the principal complaints against the Library management has been, the lack of shelf room.

That complaint has now no foundation as by the placing of new cases in what was the meeting room of the Board, and removing the older and not much used English Patent Reports to the Board Room upstairs, we have space for all the accessions that will be acquired for some time to come.

Gas lights have been placed in all parts of the library where necessary, which will probably in the near future be supplemented or supplanted by the incandescent Electric light, which will do away with the heat so detrimental to the binding of books.

The purchase of books, periodicals and book binding by contract is a departure from former custom, and we believe will be the most advantageous to the Institute, as it is the business way, and that adopted by nearly all public institutions, corporations and business men, insuring the largest quantity for the least money.

The number of books purchased during the past year has been 3.036, presented 158, bound 812, making an increase since last report of 4006 volumes.

Of paper volumes & pamphlets there has been purchased 404 and presented 97. a total of 501. Of this amount 469 volumes were placed in the reference room, and 3537 added to the circulating department.

Of new volumes from the Binders we have had 812, and old volumes rebound 3316 making a total of 4128.

Quite a number of Periodicals have been added to to the former list; duplicates of those that are the most popular and largely read being a necessity. A full list can be found posted in the Library.

A detailed statement of all expenses will be found in the financial report.

Respectfully Submitted. 1st March 1892

Robert Ewing
Geo E Dow } Committee
Wm A Dorn

Lectures and Classes

San Francisco March 1st 1892

To the President, Trustees & Members of the Mechanics Institute

Gentlemen:-

Your Committee on Lectures and Classes would most

Evening Classes

respectfully report that the Mechanical and Architectural classes were opened for the present term on October 15th with an enrolled membership of 95 pupils divided as follows: in the Mechanical Class instructed by Mr David Cumming and A W Scott 30 and 32 respectively and in the Architectural Class instructed by Mr Maybeck 33. The Free Hand Classes were opened on October 16th with an enrolled membership of 88 pupils divided as follows: in the class instructed by Mr Joullin 40 and that instructed by Mr Jorgensen 48. Making a total in the five classes of 183 pupils.

As could be naturally expected some of these after a few evenings attendance for various reasons dropped from the roll. but there have always others to take their places so that now we have an average attendance of about 50 in the Mechanical Classes, 20 in the Architectural and about 75 in the Free Hand Classes, making a total average attendance at the Evening Classes of about 145 pupils.

Separate rooms have been provided for the Classes meeting on different evenings, so that the classes do not conflict in the least as to the use of the rooms, each being independent of the other. The Free Hand Class room has been provided with movable screens and an additional number of Casts and such improvements have been made from time to time as the experience of the teachers would suggest to be for the best interests of the Class.

The Architectural Class which was started some-what as an Experiment for the first time this year is proving quite a success and we would recommend its further Continuance. This Class meets on the same Evening and in the same room as the Mechanical Classes. This room has been supplied with new boards, books etc. but we would recommend that Stools be supplied for the Pupils as many of them Complain of having to Stand during the Evening. Most of the young Men in this Class are Apprentices in Shops stand all day, and Stools supplied them would be greatly appreciated

The Classes as a whole have been very successful and much interest has been displayed by both Teachers and Scholars in their work, and while much has been accomplished in the line of drawing, we think that Lectures on Mechanical, Scientific and Engineering Subjects would prove of great interest and of practical value value to the Classes, and we would recommend that some arrangements be made during the Next term of the Classes for these Lectures

Respectfully Submitted

Committee on Lectures & Classes
J K Firth Chairman
Geo E Dow
Andrew Wilkie

Upon the recommendation of the Librarian Mr Charles Kohler, of the Firm of Kohler & Frohling was Elected a Life Member of the Institute

Librarians Report -

The Librarians report for February was read, the names of New Members approved and the financial part referred to the Finance Committee.

A Summary shows his receipts to have been $1782.12. Deposited with the Treasurer $1602.25. on hand $179.87

New Members (57)

W. G. Dutton, Dr J D Arnold, E B Seeley, Robert J Rock, D G Clark, Archibald Murray, Valentine Huber, J W Goodwin, Clarence C Norman G W F Devine, Wallace S Taylor Robert McGay, H F Eckert, James McHaffie J S Carpenter, W B Brown, Geo A Montell, J M Painter, R W Martinoff, Henry C Wehr, M E Rountree, Francis E Crofts, John Woodlock, Bert F Miller, George W Holt W E Corson, F L Bakeman, Chas K Rosenberg. Mrs A E Gould.

Mrs M H Davidson, Miss Maud Lee, Mrs M G Young. Mrs Emma Endres, Mrs L Guidicelli, C H Pennoyer, J C Stubbs, John Paul Cosgrave C N McConnell, J Orton, L D Manning, Henry F Alciatore, J E Gay D. J. S. Muir, Edgar C Humphry, George Sherwood, M. D. Rainbow D J O'Brien Miss Lucy F Swett, Miss Isabella R Brown, Miss Ada F Brown, Mrs S M Theall Miss Zaida Tyrrell.

A Quarterly report from the Librarian was also presented, and referred to the Quarterly meeting March 5th.

Treasurers Report

A report from the Treasurer for the Month of February also his quarterly and Annual report for the months and year Ending February 29. 1892 were presented and referred to the Finance Committee.

A Summary of his Monthly report shows

General Fund

Receipts $13621.50 Disbursements $12727.10 Balance on hand $894.40

Sinking Fund

Bal Feb 1 $1271.69. Receipts $160.22 Total $1431.91

Disbursements - Transfer to General Fund $1431.91

Twenty Sixth Exposition

Receipts $48098.78. Transfer from General Fund $2906.57. Total $51.005.35

Disbursements Total $51005.35

Report from Judges of Election

The following report from the Judges of the Election was read, and referred to the Quarterly Meeting, with a Statement of the recount which took place at the Library on Saturday February 27th 1892

" To the President and Board of Trustees
of the Mechanics Institute

The Undersigned Judges of the Annual Election of the Mechanics Institute, and held at the Library Rooms 31 Post Street on Tuesday February 23rd 1892 do hereby certify that the whole number of votes Cast were fifteen hundred and Sixty nine (1569) and the following named Candidates for Trustees received the number set opposite their respective names

A S Hallidie	946.	Irvin C Stump	768.
D A Macdonald	847.	Robert Ewing	714.
Marsden Manson	860.	W J G Schenck	727.
George Cumming	850.	J K Firth	789.
Charles A Malm	763.	Charles Elliot	719.
A W Stott	803.	R P Hammond Jr	715.
F Formhals	697.	Henry J Bush	752.

Judges of the Election { John H Gilmore
A S Perley
San Francisco February 23. 92 { H Royer

The Finance Committee reported that they had examined the quarterly financial statement of the Librarian and found the same Correct.

Mr Lewis said that from the reports of the various Committees and action of the Members at the last quarterly meeting. it was evident there was a strong feeling and desire that in the near future something should be done to increase the facilities and improve the property of the Institute and to that End he would sugest and move that a Committee of three be appointed by the President to examine fully into the matter in all its bearings and present their Conclusions to the Board of Trustees as soon as possible. so that a well formulated plan can be prepared and presented to the Members at the quarterly meeting in June. as it is too late to have one ready for the Annual Meeting next Saturday.

Committee on New Building

A few members suggested that it might be advisable to defer action until after the organization of the New Board, but after a short discussion the motion was unanimously adopted, and the President appointed Oscar Lewis, Andrew Wilkie and George F Duffey as the Special Committee

The meeting then adjourned
J H Culver
Sec

Art Gallery Rooms, Mechanics Pavilion, March 5th 1892

Annual Meeting of the Members of the Mechanics Institute

At 8 P.M. the meeting was Called to order by President Kerr a quorum being present.

The Minutes of the last quarterly meeting were read and approved

The Librarians Annual Report was read, and ordered spread in full upon the Minutes, and is as follows

To the President and Members
of the Mechanics Institute

Librarians Report.

I have the honor to present the 37th annual report - a summary of the Library work for the year ending February 29. 1892.

There has been an increase in Membership, in receipts and in Circulation as will appear in the tables herewith presented, and consequently increased work in every feature of the business of the Library

Table of Membership

In good standing last report			4076
New Members 1145. Life Members 5	1150		
Withdrawn and dropped	1096,	Gain	54
In good standing this date			4130

Of whom 186 are Life and 11 Honorary Members

Books

The accessions number 4017 volumes under the following Classification

Bibliography	19.	Fine Arts	113.	General Periodicals	171
Poetry	145.	Philosophy	59.	Religion	50
Fiction + Juvenile	1828.	Literature & Miscellany	130	Sociology	241
Geography Descriptive travel,	179.	Philology	20.	Biography	260
Natural Science	154.	History	167.	Useful Arts	481

Of these were purchased 3040, Bound 812, Presented 165 - Total 4017

Unbound + Pamphlets, Purchased 446, Presented 121. 567

Total New 4584

There were assigned. Reference Rooms 630. Circulating Department 3387

The book account for the year is $4506.41

Table of Books & Accessions

Number of volumes last report			54982
New volumes added		4017	
Lost with dropped Members	31		
Lost and paid for	77		

Librarians Report

Worn and discarded	374	
Returned to Government	89	
Missing Unaccounted for	494.	
Total reduction	1065	
Net increase		2952
Total as per account taken Feby 28		57,934

The large loss in missing volumes is incident to the system of free access to the shelves, and must be accepted as the penalty, or offset to the popularity which that system brings.

The loss is principally from the "fiction class" and is believed to be largely the result of carelessness rather than intention. There are however losses which can not be so charitably considered. Frequently books are missing from the Reference Department generally works of which the Library Contains but a single copy - not perhaps a costly book - but rather an unusual one not readily obtained at the book stores.

Sometimes these are found in place again after an absence of days or weeks. Losses of this kind and the more grevious ones of Mutilation of some rare work or valuable set to obtain a brief article or an Engraving which might be copied in a few minutes, are among the Exasperations which give variety to librarian Existence.

There is no apparent remedy for these evils under our library system while members have free access to the shelves, and in portions of the rooms which cannot be under constant surveillance.

It is however encouraging to note that these depredators have occasional spasms of Concience. Recently several valuable books, missing for years, have surreptitiously re-appeared upon the shelves.: While some missing folded maps were returned anonymously as "found among the effects of a deceased person" and once "Concience Money" was sent the Librarian by Mail.

Binding

New volumes bound	812
Old Volumes re-bound	1788
Old Volumes repaired in the Library	4508

The binding account is $\$1641.30$

Periodicals

The Library is in receipt of 470 Papers and Periodical publications

Subscribed for 332 Presented 138 Total 470

American 375. Foreign 95 = 470

Librarians Report

The Subscription account is $\$2340.61$

Donations

The gifts to the Library were; Bound volumes 165. Unbound & Pamphlets 121 Papers and magazines 138.

Circulation

There were issued at the delivery desk for home use	139090	volumes
An increase of	3118	"
The average daily issue was	454.	Volumes
The greatest was February 5th	965	"
The Smallest was May 5th	197	"

The Library was open 306 days

The Library is open on Sunday from 12^{30} to 4^{30} o'clock P.M. for reading and study only; no books being given out or received. The Sunday visitors number from 39 to 84, the average being 53. and an average present of 22

Receipts

There were Collected at the Library

Fees - New Members		1145.
" - Life Members		250.
Quarterly Dues		21938.50
Books Paid for	(77.)	84.90
Fines Collected	(7945.)	1117.32
Books Extra	(4005.)	400.50
Sundries		63.40
Total Collections		24999.62
Balance March 1st 1891		144.59
Total Cash Receipts		25144.21
Deposited with the Treasurer		24964.34
Balance on hand March 1st 1892		179.87

The Collection of this sum, mostly in small amounts of $\$1^{00}$ each or less, involves a great amount of clerical work in keeping the accounts and in collecting, as but little more than half the dues are paid at the Library

A happy Event marking the year was the visit of Eastern Librarians, and the successful Session of the American Library Association in this City in October.

The immediate benefit was apparent in the unusual interest developed in Library affairs.

The ultimate results cannot be estimated - a list of donors and table of statistics is appended -

Respectfully Submitted

Horace Wilson, Librarian

Treasurers Report

The following report from the Treasurer was read and ordered

Treasurers Report Spread upon the minutes

To the President and Members

of the Mechanics Institute

I herewith present my report for the Year Ending February 29 1892.

General Fund

Receipts

Quarter Ending	May 31.	1891	11295.85	
" "	Aug 31.	"	13684.40	
" "	Nov 30.	"	37260.08	
" "	Feby 29.	1892	23359.13	85599.46

Disbursements

Quarter Ending	May 31	1891	11295.85	
" "	Aug 31	"	13684.40	
" "	Nov 30	"	36690.03	
" "	Feby 29	1892	23034.78	
Balance on hand "	"	"	894.40	85599.46

Sinking Fund

Receipts

Balance on hand	Feby 28.	1891	388.33	
Quarter Ending	May 31.	"	577.57	
" "	Aug 31	"	677.58	
" "	Nov 30	"	572.49	
" "	Feby 29	1892	658.76	2874.73

Disbursements

Quarter Ending	May 31	1891	—	
" "	Aug 31	"	—	
" "	Nov 30	"	—	
" "	Feby 29	1892	—	2874.73

Respectfully Submitted

A W Starbird

Treasurer

San Francisco

March 5th 1892

The following was presented by the Finance Committee

To the Members of the Mechanics Institute

The Finance Committee of the Board of Trustees of the Mechanics Institute respectfully report that a Statement of the Past years financial affairs is Embodied in the Quarterly and Annual reports of the Treasurer and the tabulated financial Statement ~~of~~ in the Presidents Address.

We also report that we have Examined and found Correct, the reports of the Treasurer and the financial part of the Librarian's, for the year ending February 29. 1892

Yours Respectfully

W J G Schenck }
A W Scott } Finance Committee
George F Duffey }

San Francisco }
March 5th 1892 }

A report from John Pettee an Expert accountant, was then read

Pettee's Report and ordered Spread upon the Minutes. as follows:-

San Francisco March 4. 1892

To David Kerr Esq President, and the Board of Trustees of the Mechanics Institute

Gentlemen

I have Examined the financial books of the Institute for the year Ending Feb 29. 1892 and beg leave to submit the following report.

The Library Collections

In Schedule A I hand you a list of Library Collections, showing an increase of $\$1066^{77}$ over the Preceeding Year. For every item of revenue however small, the Librarian has directed that a receipt be given, and the Library Cash books were compared with such receipts and found to be correct. A large portion of the receipts are for $\$1^{50}$ each which are charged to the Librarian and have been accounted for by him in Cash and Cancelled receipts. I find the Cash books of the Librarian to be creditably kept, both as to neatness and particularity of detail. The amount appearing in said Schedule A. as paid to the Treasurer agrees with the Treasurers Cash account Viz $\$32814^{34}$.

The Hayes Street Collections

In schedule B. I hand you a list of Hayes St rents. The total as per Schedule differs from the Treasurers a/c 0.30. The payment for January 1892 being Entered by the Treasurer $\$341^{45}$ instead of $\$341^{25}$ reported by agent.

The Pavilion Collections (other than receipts of the 26th Industrial Exposition)

The amount of Pavilion Collections as per Treasurers Cash account agrees with the Secretarys account Except as to the Skating Rink Collections not included

Petter's Report

in Secretary account, and the Collections for gas and gas Mom in Said Treasurers Cash account agree with the Secretarys and Gas Inspectors statements, The Skating Rink Collections are A. N. Ridgeley balance for year 1890-1 $1450.- and Pavilion Roller Skate Co $5500. the Property being leased to them 4 mos from Nov 1 1891 @ $1500 = $6000. - allowance by your Board $500 = $5500.

Other receipts as per Schedule C. reported by Treasurer agree with Secretarys of Pavilion collections excluding sale of material and Cancelled Insurance exceed those of last year $\left(\begin{smallmatrix}11586.74\\7579.51\end{smallmatrix}\right)$ $\$4007.^{23}$.

The 26th Exposition

The amount reported Collected as per Treasurers Cash account for account of 26th Exposition agrees with Finance Committee's report (p 16 Report of Exposition) As to Ticket receipts the Ticket Committee remark (See p 130 Report 26th Exposition) "Your Committee has met with the Treasurer and duly Counted the tickets and found Everything to be correct and we will refer you for an account of sales of tickets to his report. Although in the Finance Committee's report, (See page 16 Report of 26 Exposition) the amount reported from sales of tickets agrees with the Treasurers Cash Book, yet in Treasurers account of tickets sold as per report of his in Report of 26 Exposition the amount received for tickets sold is $\$3^{00}$ in excess of Finance Committees Statement. The total payments and transfer to the Mechanics Institute in Finance Committees Report differ 0.01. each from Treasurers Cash a/c. The Committee on Privileges report in detail (page 133, 26 Exposition Report) ammounts aggregating the same as is reported by the Finance Committee and Treasurer, The amounts received for gas, gas service, and donations as per Finance Committee report also agrees with Treasurers Cash Book.

The Vouchers

Vouchers were found for all items of expense, exclusive of a few bills for repairs Hayes St Property. The receipted bills allowed by the Board of Trustees were Compared directly with Treasurers list of payments of orders issued in payment of said bills.

The Secretarys Trial Balance

The Secretarys Trial Balance, I have examined and find Correct.

Miscellaneous.

I note the following on Pay Roll for week Ending Oct 3 1892 (26th Exposition Pay Roll) Fisher $2\frac{3}{4}$ days @ 3^{50} calculated $\$15^{60}$ - an error of $\$5^{00}$ otherwise I find the Calculations and addings of Fair Pay Roll to be Correct - All errors mentioned in my report of last year have been Corrected.

Petter's Report

The Treasurers Account

The addings and extensions of the Treasurers accounts I find to be correct, and the general accounting thereof is as follows, viz:-

Cash on hand March 1st 1891 viz				
Sinking Fund			388.33	
Library Fund			354.48	
25th Exposition			397.74	1140.55
Receipts				
From Librarian	See Schedule A	24.964.34		
" Rents Library Building	" "	7850.	32814.34	
" Pavilion	" " C	11651.66		
" Hayes St Rents	" " B	3741.30		
" Cancelled Insurance		172.85	15565.81	
" Penalty on Taxes, Rec'd from J. H. Culver		336.48	336.48	
" Folsom St Rents June 18 91 to Feby 18 92 8 mos @ 50 pr mo			400.	
" Errors			43.08	
" American Bank & Trust Co, borrowed			7000.	
" 26th Exposition			48098.78	104258.49
				105.399.04
Payments				
25th Exposition		322.95		
26th "		30366.10		
Hibernia Saving & Loan Society		20.000.		
Martin Jones		3.000.		
Other Payments		50.815.59		104504.64
Cash on hand March 1st 1892 (General Fund)				894.40

Note. Cash in hands of Librarian $179.87 additional

Very Respectfully Your Obt Servant

John Petter

Schedule A. Library Revenue.

1891	Rents	New members	Dues	Fines	Books Paid For	Extra Books	Life members	Miscellaneous	Total
March	$ 650	$ 82	$ 2754	$ 110 25	$ 6 85	$ 30 90	$ 50	$ 6 95	$ 3690 95
April	650	55	1384	98 05	5 15	28 80			2221
May	650	48	987 50	98	9 50	24 30		14 80	1832 10
June	650	78	2669	75 20	5 95	28 20			3504 35
July	650	82	1410	93 30	6 85	28 80	50	75	2321 70
August	650	299	1827	93 35	13 65	36 20	50	1 50	2970 70
Septr	650	95	2432 50	86 15	8 05	34 20			3305 90
October	650	113	1381	90 80	7 20	42 50	50	95	2335 45
Novr	650	79	1114 50	87 95	3 55	34 40		8 20	1977 60
December	650	79	2873	103 32	8 70	33.		15	3747 17
1892 January	675	78	1665 50	103 95	6 85	38	50	50	2617 80
12 Feby	675	57	1442 50	77	2 60	41 20		29 60	2324 90
	$ 7850	$ 1145	$ 21938 50	$ 1117 32	$ 84 90	$ 400 50	$ 250	$ 62 40	$ 32849 62
Previous year	7525	1131	21082 50	954 30	87 35	293 10	650	65 60	31788 85
Excess this year									$ 1060 77

Cash in hands of Librarian Mar 1 1891	144 59
Library Receipts, Year Ending Feby 29 1892	32849 62
	32994 21
Payments to Treasurer a/c of Library (including $7850 Rents)	32814 34
In hands of Librarian Feby 29 1892	$ 179 87

Schedule B. Hayes St Rents.

1891	Owens	Weber	Simmons	Lewin	Wainwright	Healy or Gordon	Healy	Justine	Sweeney	Total
March	$ 34 40	$	$ 12	10	$ 150	50	13	20	40	329 40
April	34 40		12	10	150	50	13	20		289 40
May	34 40		12	10	150	50	13	20	40	329 40
June	34 40		12	10	150	50	13	20		289 40
July	34 40		12	10	150	50	13		80	349 40
Aug	34 40		12	10	150	50	13	40	80	389 40
Sept	34 40		12	10	150	50	13	20	40	329 40
Oct	34 40		12	10	150	50	13	20		289 40
Novr	17 40	17	12	10	150	50	13		40	309 40
Decr	17 40	17	12	10	150	50	13	40	40	349 40
1892 Jany	17 40	17		10	150	50	13	20	40	317 40
Feby	17 40	17	12	10	150	50	13	20	80	369 40
	$ 344 80	$ 68	$ 132	$ 120	$ 1800	$ 600	$ 156	$ 240	$ 480	$ 3940 80
Taxes Wainwright $42.60. Lewin $5.00										47 60
Errors last year										8 90
										3997 30

Commission ½ of 1% on $39??.40	199.45	
Repairs	56.25	
Net Receipts	3741.60	$3997.30
Treasurers Report	3741.30	
Difference	.30	

Schedule C. Pavilion Rents &c.

1891		Rents	Gas	Gas Inspector	Damages	Moving Seats	Total
May 9	Knights of Pythias	250					250
	A N Ridgely, Skating Rink	1450					1450
Jun 26	Caledonia Club	100	25 74	10			135 74
July 3	Philharmonic Society	250	25 20	10		40	325 20
10	Thistle Club	100	25 75	10			135 75
25	Musical Fund Society	250	48 78	10			308 78
Oct 3 to 9	Kirmess	300	152 10				452 10
10	Spanish Mutual Socy	250	65 52		29 50	31 65	376 67
12 to 17	Youths Directory	450	141 84		7 50		599 34
23	Boys Brigade	75	30 42				105 42
24/31	D R McNeil	525	257 76		125		907 76
30	Thistle Club	100	36 54				136 54
24	Horace Mann School	75	28 44				103 44
	Pavilion Roller Skate Co	5500					5500
	Relaying Floor						500
	O'Brien & Sons	280					280
	Damages Pratt Hamners Recp				10		10
	Bar License						10
	Old Iron						64 92
		$ 9955	$ 838 09	$ 40	$ 172	$ 71 65	$ 11651 66

Recapitulation

Rents	$ 9955
Gas	838 09
Relaying Floor	500
Damages	172
Moving & Fixing Seats	71 65
Old Iron	64 92
Gas Inspector	40
Bar License	10
	$ 11651 66

Report of the President

President Kerr's Report

To the Trustees and Members of the Mechanics Institute

Since the last Annual Meeting of the Members, the affairs of the Institute have been in a prosperous Condition and during the year many and important changes and improvements have been made in the Library as regards book Spaces and the arranging of books.

Quite a number of periodicals have been added to the former list; the duplicates being of those that are the most popular and largely read. The increase was a necessity. A full list can be found posted in the Library

Classes

Our Classes have been well attended during the term and the progress of Pupils has been Satisfactory. We hope ere long to be able to furnish the Scholars with more pleasant quarters, as the Art Rooms at the Pavilion at the best are cheerless and Cold during the Winter Months.

Separate rooms have been provided for the Classes meeting on different Evenings so they do not Conflict in the least as to the use of the apartments, Each being indepent of the other.

The Free Hand Class Rooms have been provided with moveable Screens, and an adatitiona~~le~~ number of Casts and such improvements made from time to time, as Experience would suggest to be for the best interest of the Class.

The Architectural Class which was Started somewhat as an Experiment for the first time this year is proving quite a success and the Committee earnestly recommend its Continuance.

The Classes as a Whole have been very successful and much interest has been displayed by both Teachers and Pupils in their work.

While much has been accomplished in the line of drawing, the Committee believe that Lectures on Mechanical, Scientific and Engineering subjects would prove of much interest and practical value to the Classes and they recommend that arrangements be made during the next term for these Lectures.

Building

The Library Building and Rooms are in good Condition. During the past year various improvements have been made, among which I will mention:—

The placing of a number of Alcove Cases in the Reference Room to accommodate our Constantly increasing supply of books.

President's Report

A new and much needed Heating plant has been placed in the building that seems to give general Satisfaction.

Necessary changes in providing a new meeting room for the Trustees and placing the Secretarys office on the third floor.

Very extensive repairs have been made on the roof of the Pavilion, using over Eighty thousand shingles and five thousand flashings, besides the retinning of Cornice, Pediments and tower decks. It is probable from now on this building will be a source of Considerable Expense to keep it in anything like good Condition.

There are many expressions of dissatisfaction among the Members on Account of our limited Library Rooms and Building Accommodations.

That there is good Cause for grumbling I believe and in view of the large and Constantly increasing Membership, the time has arrived when an effort should be made to provide more Commodious quarters, including Library, Reading and Chess Rooms, a Lecture Hall Labratory and Class Rooms thus placing the Institute in a position to carry out the objects for which it was organized.

I would recommend that a Committee of three or five be chosen by the Board from the Membership at large, selecting men who are well known friends of the Institute and have taken an interest in its welfare during the past, and to whom refer the Entire matter of improvements and location,

Let them Canvass the Matter fully as to the Location of the Library on Hayes and Larkin Streets, or the re-modeling of our Post Street property also the question of purchasing a lot in a desirable location and the Erection of a building such as the Mechanics Institute requires for all purposes, and report back to the Board for approval or rejection, any or all conclusions they may agree upon. Said Committee to serve without any pay for their Services.

To assist them in their labor, it shall be the duty of the ~~Sec~~ Secretary of the Board of Trustees to attend all meetings of said Committee and keep a record of the Proceedings and perform any other duties they may require.

My reasons for making this recommendation are:—

When the new Board organizes, it will take hold of Fair Matters, which of necessity will take all the time they Can spare up to next November and then the Matter of improvements will, I fear, pass over until it is Stirred up again at the next Annual Election.

I would further recommend that the Institute open an account at some

President's Report

Bank and all moneys taken in either by the Librarian or Secretary be deposited each day at the Bank, if the sum exceeds $50.00 and that all bills be paid by draft on the bank when Countersigned by the Treasurer.

The following Statistics and financial report for the Year will be of interest:—

Financial Report for the Year Ending February 29, 1892.

Receipts

Financial Report

Library				
Books, fines, over paid bills etc	$1681	93		
Entrance Fees	1145			
Life Membership	250			
Quarterly Dues	21938	50		
Rents Post St	7850			
Tax Account JHC	92	03	$32957	46
Folsom St Lot				
Rents	400			
Tax Account JHC	50		450	
Pavilion Property				
Rent of building	11586	74		
Sale of old Material	64	92		
Cancelled Insurance	172	85		
Rent Hayes St building	3741	30		
Tax account JHC	194	45	15760	26
Twenty Fifth Exposition				
Balance from last Year			74	79
Twenty Sixth Exposition				
Profit			17732	68
Loan Account				
American Bank + Trust Co			7000	
Sundry Bills				
Unpaid	2456	27		
Error in Taxes last Year		27	2456	54
Cash Balance March 1. 1891				
With the Treasurer	742	81		
With the Librarian	144	59	887	40
			$77319	13

Financial Report

Expenditures.

Library				
Advertising	78	60		
Books	4506	41		
Binding	1641	31		
Printing + Stationery	934	64		
Periodicals	2340	61		
Salaries	9712	50		
Water	230	25		
Taxes	1669	30		
Fuel	168	14		
Expense	925	48		
Furniture	201			
Insurance	1087	50		
Lighting	1946	06		
Repairs	1100	15	$26541	95
Pavilion Property				
Interest	1000			
Permanent Improvements	4667	71		
Taxes	3527	76		
Salaries + Labor	3538	62		
Gas	844	20		
Repairs + Expense	1997	69		
Water	144			
Insurance	1637	45	17357	43
Folsom Street Lot				
Taxes	907	44		
Interest ($1000 of which was due on last years a/c)	7000		7907	44
Evening Classes				
Salaries + Expense			1438	04
Bills Payable				
Hibernia Bank, on Loan			20000	
Martin Jones				
Payment of Loan			3000	
Cash Balance March 1. 1892				
With Treasurer $894.40 Librarian $179.87			1074	27
			$77319	13

Respectfully Submitted
W J G Schenck
A W Scott
Geo F Duffey
} Finance Committee

Presidents Report

Recapitulation

Paid out for Permanent Improvements

Pavilion Block

Machinery Hall			
Smoke Stack	195.		
Exhaust Pipe	694 76		
Machine Work	17 80		
Lubricater	15	922 56	
Repairing Roof			
Tinning & Flashings Shingles & Painting	833 43		
Carpenters & Labor	1612 91	2446 34	
New Floor			
Lumber	426 75		
Freight	260 95		
Cartage	15		
Labor	199 77	902 47	
Side Walk			
Repairs to		65	
Expense			
Glass	247 65		
Labor	37		
Hardware	46 69	331 34	$4667 71

Library Building

Roof & Ventilating	120 25	
Carpenter work & material	485 44	
Plumbing Gas fitting etc	115 22	
Painting & Whitening	41 50	
Glass	35 24	
Heater	300 00	
Sidewalk (repairs to)	2 50	1100 15

Mortgage Indebtedness

Paid Hibernia Savings & Loan Socy	20000
	$25767 86

Presidents Report

Assets.

Valuations

Pavilion Block	$1000.000.00	
Post St Property	225.000.00	
Folsom St Lot	175.000.00	
Books & Furniture. Library	82.000.00	
Cash	1 074.27	$1483 074 27
Against which there is a Mortgage by Hibernia Bank of	100.000.	
Floating indebtedness	9456.27	109456 27
		$1,373.618.00

I desire to call your attention to the report of Irving M Scott president of the Institute, on page 77 of the Fourteenth Industrial Exposition for 1879, placing the value of the Entire property of the Institute above all incumbrances at $204.969.54. To night the value of your property at a fair Estimate, is $1.373.618.00., Showing a clear gain for the Institute in twelve years of $1.168.484.46.

In Conclusion, Members of Every opinion, allow me to say to you to lay aside Every feeling of interest which tends to place this most worthy result of thirty-seven years, as a matter of second importance; but united, Each helping the other, shoulder to shoulder, press forward and upward, towards the goal of permanent success. It is close at hand; it is within reach, your income is larger than your Expenses your total debt is small in Comparison to the property you own.

The Coming years should add a fund with which to enlarge your Library increasing your Reading and Chess Rooms, adding to your Social Conveniences, and make true the long delayed hopes of the best friends of the Institute, and recollect it is the Mechanic's, who are on trial, who are doing this.

Its fulfillment will be to their honor; its failure their disgrace. So far, not a single dollar of aid given in the name of Charity has been used to build its walls or fill its shelves. But Manfully and in business fashion you have paid one hundred Cents on the dollar for Everything you needed, You have given and are giving now to the public the greatest amount of benefit at the least possible cost.

Uplift the Cause, cement as Brothers Every interest, and make the Mechanic's Institute and the name "Mechanic" a synonym of success and fair dealing

David Kerr
President

March February 5th 1892

Mr Macdonald moved the report be received approved and spread in full upon the minutes Carried

Report to be printed

~~moved~~ It was further moved by Mr Britton that for better information the report be printed and distributed among the members. Carried

The following reports from the Judges of Election and Trustees of the Institute were read and ordered spread upon the minutes :

" To the President and Board of Trustees
of the Mechanics Institute

Report of the Election Judges

The undersigned Judges of the Annual Election Election of the Mechanics Institute and held at the Library Rooms 31 Post St on Tuesday February 23rd 1892 do hereby certify that the whole number of votes cast were fifteen hundred and sixty nine, and the following named Candidates for Trustees received the number set opposite their respective names – viz

A S Hallidie	946	Irwin C Stump	768
D A Macdonald	847.	Robert Ewing	714
Marsden Manson	860	W J G Schenck	727
George Cumming	850	J K Firth	789
Charles A Malm	763	Charles Elliot	719
A W Stott	803	R P Hammond Jr	715
F Formhals	697	Henry J Bush	752

Judges of Election { John H Gilmore
A S Perley
H Royer.

San Francisco February 23rd 1892

To the Members of the Mechanics Institute

Installation

In accordance with the Constitution a Committee of three was appointed to install the Trustees Elect, and we also present the report of the Judges of Election, from which it will be seen that:- A S Hallidie, Marsden Manson, George Cumming, D A Macdonald, A W Scott, J K Firth and Irwin C Stump received the highest number of votes, and are therefore duly elected Trustees of the Mechanics Institute to serve for two years –

We further present the following Extract from the Record, prepared by the Secretary.

" Mr C A Malm a Candidate on the Regular Ticket having asked for a recount of the vote whereby Irwin C Stump received a plurality of votes over himself, the President convened a meeting of the Board, and his request was favorably considered, and Mr Malm and Mr Stump each being granted the privilege of selecting one Judge, and on Clerk, and Saturday Feby 27th at 12,30 P.M. the time set to recount the ballots; the Board to sit in session during the time.

At the hour named the Trustees assembled with the following named Clerks and Judges, to wit:- F G Drum, Judge and H C Droger, Clerk selected by Mr Stump, and R P Doolan, Judge and Wm Mosser Jr Clerk selected by Mr Malm, and the count was proceeded with.

At 3.10 the Ballots were counted, and the Judges declared that Mr Stump had received 768 votes and Mr Malm 763, Scattering 81. that statement agreeing with the report previously presented by the Judges of Election –

Respectfully Submitted

March 5th 1892 The Board of Trustees

Gallaghers Amendment

An amendment to the Constitution offered by E A J Gallagher at the last meeting, was, on motion of M A Clarke indefinitely postponed.

Mr W H Davis presented the following resolutions.

Davis's Resolution

" Resolved, That we recommend to the Board of Trustees of the Institute that the price of single tickets of admission to the next Industrial Exposition of the Mechanics Institute be placed at 25 cents each. and that no season tickets be sold except to members of the Institute.

" Resolved That we recommend to the Directors to adopt as a rule, that a member of the Institute may be allowed to transfer his right to a season ticket to his son, who shall be placed in the same position regarding the Rules and restrictions of the Institute as a member. the ticket to be used solely by the party to who the right is transferred during the entire term of the Industrial Exposition, and by no ~~other Sta~~ person.

On motion the above Resolutions were laid over until the next meeting

Toomeys Resolution

Mr Henry Toomey presented the following Resolution regarding the hours of labor which was referred to the Board of Trustees –

Resolved that the members of the Mechanics Institute in Annual Meeting Assembled, recommend to the Directors a reduction of the hours of labor for the assistants in the Librarians Department –

(For Continuation of Annual Meeting See Page 179.)

M

Mechanics Pavilion Saturday Evening March 5th 1892

Immediatly after adjournment of the Annual Meeting the Trustees repaired to the Board Room for the Purpose of organization

Vice President Dow took the Chair, and Called the Meeting to order. there being present Trustees Cumming, Dalton, Dorn, Dow, Firth Hallidie Hendy, Lewis, Macdonald. Manson, Stott Stump & Wilkie

New Board organizes

The Chair said the first thing in order would be the Election of a President Mr Macdonald nominated Mr A S Hallidie. Seconded by Mr Stott Mr Lewis nominated Mr Irwin C Stump, Seconded by Mr Wilkie

There being no further nominations Mr Hendy moved the Election be by ballot, and that the Chair appoint tellers to take the vote –

Carried.

The Chair named Trustees Macdonald and Dalton to act as tellers. and the vote proceeded with. Upon Counting the ballots it was found that thirteen votes had been Cast of which Mr Stump received Nine and Mr Hallidie four.

Mr Stump was declared Elected President of the Board and took the Chair returning thanks for the honor Conferred and hoping he would be able to fulfill the duties of the Office to the Satisfaction of the Board and the Members at large

The Election of a Vice President being the next order Mr Dalton nominated Mr Geo E Dow

Mr Macdonald nominated Oscar Lewis, and Mr Cumming nominated Marsden Manson.

The two gentlemen last nominated declined

It was then moved and Carried that the Secretary cast the ballot for Mr Dow for Vice President which was done, and he declared Elected. (13 votes)

In a like manner on motion of Mr Manson, Mr J K Firth, was Elected Treasurer. (13 votes)

For Recording Secretary Mr Wilkie nominated S J Hendy and moved the Secretary Cast the ballot

Mr Macdonald objected to such action, as there might be more nomination His objection was sustained by the Chair and Mr Hallidie nominated Mr Stott for the Position stating that on account of the Sentiment Expressed at the Members Meeting he Could not Support Mr Hendy.

The vote was then taken by the tellers, who stated that Mr Hendy had received, Eight votes. and Mr Stott, four. Mr Hendy was declared

Elected, Recording Secretary

For Corresponding Secretary Mr Hallidie nominated Mr Marsden Manson previously stating that officer should be a man of ability, and Conversant with learned societies and matters Connected therewith.

On motion the Secretary Cast the ballot for Mr Manson and he was declared Elected Corresponding Secretary. (13 votes)

The Meeting then Adjourned

J H Culver
Secretary

Regular Meeting Board of Trustees Tuesday March 15th 1892

President Stump in the Chair and all the members present Except Mr Macdonald

The Minutes of the Meeting of March 1st and 5th were read and approved.

The President then Announced the Standing Committees the list being read by the Secretary. (see next Page)

Mr Stott said he would most respectfully ask to be Excused from serving on any Committee with Mr Hendy

The President said he was sorry to hear any Expression whose tendency would be to mar the harmony he hoped would Exist in the Board. He would however, later on endeavor to re-arrange the Committee

He further stated that there was a vacancy in the Board which would be proper to fill this Evening –

Mr Duffey Elected

Mr Firth nominated Mr Geo F Duffey for the Position

Mr Hallidie nominated Mr C A Malm, and gave as a reason that Mr Malm had received the next highest vote to the Elected Candidate at the last Election.

Several members Expressed their opinion on the subject before a vote was taken which was done by ballott, Trustees Manson & Dorn acting as tellers. who announced that Mr Duffey had received seven votes. and Mr Malm four votes

Mr Geo F Duffey was declared Elected ~~Elected~~ to fill the vacancy in the Board.

Next Exposition

The President said it was important that the Board fix the time of the Opening of the Next Exposition or better still to take some action whereby the Worlds Fair Commissioners will become interested in making it a part of their Collection for Chicago in 1893.

Next Exposition

Have interviewed several prominent Citizens on the matter who are Enthusiastic and ready to do all in their power to bring about such a result. An Exhibit of Natural Products would no doubt for this Year, be the most advantageous for the Institute and believe it would be well to prepare at an early date as possible a Comprehensive and liberal premium list and send Agents out to present the inducements offered, and invite Counties and individuals to Come in.

Trustees Lewis, Manson Dorn Dow Cumming and Hendy Spoke in favor of Conferring with the Worlds Fair Commissioners and Mr Hendy moved the Chair appoint a Committee of two to interview that Body and learn if any arrangement was desired by them whereby Exhibits for the Worlds Fair should be displayed at the Institutes Exposition this fall

On being put to vote the motion was carried and the Chair named Trustees Dorn and Manson for said Committee.

Treasurer files a bond.

The Treasurer J K Firth, presented his bond in the Sum of Ten thousand dollars with David Kerr and Edwin Fretwell as sureties.

On motion of Mr Hallidie the same was approved.

Toomy suggests less hours of labor

A Communication from Henry Toomy suggesting that a reduction in the hours of labor of the Assistant Librarians, would be in Conformity with the Spirit of the age and public Sentiment was read and referred to the Committee on Books & Donations with request they report at the next meeting the hours of labor of each Employee of the Institute

Maple Lumber

Mr Wilkie said, a Mr Johnson, Contractor & Builder claimed to own by purchase from J Wolff; a certain amount of Maple lumber now in the Pavilion. Had some doubts about the transaction and would like the Board to decide if the lumber should be delivered. Pav

On Motion of Mr Dorn the matter was referred to the Pavilion Committee –

The final arrangement of the Committees as presented by the President were as follows –

Standing Committees

Finance – Dalton Hallidie, Dorn. Library Rooms & Building – Wilkie. Macdonald, Lewis. Books & Donations – Hallidie, Dalton, Manson, Lectures & Classes – Manson, Dow, Firth. Printing & Advertising – Duffey Hendy, Dalton. Power & Machinery – Firth, Dow, Cumming.

Rules Regulations & Awards – Lewis, Manson, Macdonald, Tickets & Admissions Dow, Hendy, Wilkie, Music Decoration & Art – Dorn, Hallidie, Scott, Privileges – Hendy, Wilkie, Duffey. Location & Police – Macdonald Cumming, Wilkie, Horticulture – Stott, Manson, Duffey, Special Exhibits – Cumming, Firth, Lewis.

The meeting then adjourned

J H Culver Secy

(Continuation of Annual Meeting from Page 175)

Geo F Duffey

The President said that Mr Geo F Duffey had been appointed by the Trustees since the last meeting, to fill a vacancy existing in the Board

Mr M a Clarke moved that the action of the Trustees in the matter be Confirmed –

A Standing vote was taken and the Secretary requested to count the number He reported to the Chair there were forty seven in the affirmative and fifty six in the negative –

Much Confusion here ensued, a roll call being demanded by some, while others insisted a vote had been taken –

The Chair decided that as he had made no announcement a vote had not been taken, and an appeal was taken from his decision.

The Secretary put the question "Shall the decision of the Chair be Sustained" and a Standing vote taken, Messrs Pinkham & Macy acting as Tellers – who after carefully counting the votes ~~declared~~ stated there were Sixty four in the affirmative, and Sixty one in the negative –

The Secretary declared the motion carried and the Chairs decision, that a vote had not been taken, Sustained.

Mr Davis then moved that the action of the Board in appointing Mr Duffey be Confirmed.

The Chair appointed Messrs Pinkham & Byron Jackson as tellers and put the question "Shall the action of the Board in appointing George F Duffey be sustained" those in favor to rise and be Counted, and those opposed the same, after the others were seated

The tellers announced the vote as fifty eight in favor, and Seventy eight in the negative.

The Chair declared the motion lost and Mr Duffeys appointment not Confirmed.

Mr Barry said that under the head of new business he desired to give one of the Trustees a chance to carry out an assertion made before Election and therefore moved that the resignation of Samuel J Hendy be accepted.

The Chair said that the next business before the meeting would be the installation of the Trustees Elect and called upon the Committee to

Installation Come forward.

Mr Wells ~~came for~~ responded and stated that Mr Stetson and Mr Mahoney the other members were absent and requested John H Gray and H C Macy to act for those Gentlemen. Messrs Gray & Macy accepted and came forward to assist in the required duty.

Mr Wells took the Chair and requested the Secretary to call the names of the Candidates which was done, each responding and signing the following obligation:–

" We severally, having been duly elected Trustee of the Mechanics Institute do promise faithfully and honestly to perform the duties of said Office, and to support and advance the best interests of the Association.

After their signatures were attached to the obligation the Chairman declared them legally installed as Trustees of the Mechanics Institute, and that the Board would now meet in the Directors room for organization.

Mr Barry objected to any adjournment of the meeting until the question of Mr Hendys resignation was disposed of, and again moved it be accepted.

The Chairman said the motion was out of order, and upon a motion being made to adjourn, he put the same, and declared it carried

J H Culver
Secy

Special Meeting of the Board of Trustees Tuesday Evening March 29. 1892

President Stump in the Chair and present Trustees Hendy Manson Cumming Duffey Hallidie Macdonald & Stott.

The Chair stated that the meeting had been convened to consider matters pertaining to the next Exposition more particularly to its being

next Exposition held in conjunction or with the assistance of the Worlds Fair Commission

and The Committee appointed at a former meeting had had a Conference

Worlds Fair with them and they would be here this evening to further discuss the question and if the matter can be satisfactorily arranged no doubt it will be to the advantage of the Commission and the Institute.

Believe it would be better for the Exposition to be held under the auspices of the Commission as that would save much expense in Advertising and give the Occasion an eclat not otherwise obtainable. With such a prospectus and wide awake Agents in the field a general and large representation of the Products of the State would be made.

If decided to hold the Exhibition, the next thing will be to fix the dates of opening and closing, and the question of Premiums.

Under the circumstances it will probably be advisable to not give the usual Cash prizes but expend the amount in arousing interest and paying expenses of transportation etc.

Presume the Commission may have a proposition to submit this evening.

Commissioners Hatch, Phelan & Thompson came in and stated they had no definite proposition to make but desired to hear the opinions of the Trustees on the matter.

A general discussion of the subject then took place, a number of ideas being advanced as to the best time of opening, duration, Premiums, transportation, the influence of County Fairs, price of admissions, general arrangement etc.

Mr Manson suggested that Premiums for the widest range of Fruits ~~&~~ grasses, Minerals & Timbers by any one County would bring out a large and instructive exhibit showing in a comprehensive manner the capabilities of our Soil and Climate in a given area.

After some further discussion on motion it was agreed that the Committee have further time and report a plan for ratification ~~&~~ by the Board at its next meeting, the joint Committee to meet at 11 a.m. on Thursday.

adjourned

J H Culver Secy

Regular Meeting Board of Trustees Tuesday Evening April 5. 1892

President Stump in the Chair and present Trustees Dow. Forth Manson Cumming Dalton Dorn Macdonald Stott & Wilkie –

The Minutes of the last regular, and the Special Meeting of March 29th were read and approved –

The Finance Committee presented the following bills which after being read, were approved, and ordered paid –

Edison Light & Power Co	9.30	Amount fwd	847.39
Pacific Telephone Co	7.95	C H Stanbird	75.
J C Wilson	61.25	J H Culver	200.
" " "	15.67	" " "	20.86
" " "	14.70	Pac Bell Telephone Co	8.50
Spring Valley W W	12.	Pay Roll Evening Classes	150.
" " "	15.	Salaries, Library	825.
John Pettie	100.	David Bush	1.
Duffey Bros	1.	" "	1.
" "	1.	Edison Light & Power Co	8.65
Will & Finck	10.50	Hibernia Bank	500.
Pac Gas Imp Co	165.24	J C Wilson	13.12
" " " "	83.88	Stanbird & Goldstone	92.16
" " " "	42.30	Wells Russell & Co	30.24
Librarian Petty Cash	34.75	Spring Valley W W	19.50
" " "	48.35	" " "	12.
Connecticut Ins Co	212.50	Queen Ins Co	53.20
H S Crocker & Co	12.	O'Kell Donnell & Co	106.25
forward	$ 847.39		$ 2963.87

Skating Rink

The Committee on Library Rooms & Building reported that since the removal of the Skating Rink they had found it necessary to purchase about 6000 feet of Lumber to replace the Staging for the seating benches in the Pavilion; that amount having been used for necessary purposes at the late Exposition

There is a bill before us of some 60^{00} from J Wolff. for hardwood lumber, now in the Pavilion which he claims belongs to him, and is desirous of disposing of the same to the Institute for the above sum and turning in 37^{50} of the amount for the Cost of replacing the Elevator now due from the Roller Skating Rink Co. Mr Johnson a Contractor claims that the lumber belongs to him, having taken the same as part payment of ~~the~~ a bill against Mr Wolff. Mr Johnson is here to night and desires to address the members on the subject –

Johnston vs Wolff & Maple Lumber

Permission being given Mr Johnson made a statement of the matter claiming that Mr Wolff had sold the lumber to him rendering a bill therefor ante-dating the one presented to the Institute. Mr Johnson retired and after some further discussion it was moved and carried that the matter lie over until the next regular Meeting and in the meantime the Committee see if some amicable arrangement can be made between the parties interested.

Standard time in Library

Mr Wilkie said it was difficult to keep the correct time in the Institute, and as the Western Union Telegraph Co has offered to put up a suitable Clock in the library and keep the same running and regulated daily to show Correct Standard Time for $\$1^{25}$ per month he moved recommend the proposal be accepted.

On Motion it was so ordered

The Committee on Books and Donations presented the following report which was read and placed on file

To the Board of Trustees of the Mechanics Institute

Gentlemen:– Your Committee submit the following report of the hours of daily attendance of the different regular Employees and their duties.

Hours of attendance of Employees

Horace Wilson. Librarian 8.45 a m to 12.30 P.M. and 2 to 6 P.M. usually 3 evenings in the week 7^{30} to 10 = 54 hours per week

Arthur Jellison – Assistant Librarian. Tuesday Thursday and Saturday 10¾ hours daily, Wednesday Friday & Monday 8¼ hours daily = 57 hours weekly

Frank Blgraves. Assistant Librarian Monday Wednesday & Friday 10¾ hours daily Tuesday Thursday & Saturday 8¼ hours daily = 57 hours weekly

John H Wood. Assistant ~~Librarian~~ & Collector. Tuesday Thursday & Saturday 11 hours daily Monday Wednesday & Fridays 8. hours daily = 57 hours weekly

Frederick J Bamford – Assistant, Monday Wednesday Friday 8¼ hours daily Wednesday Thursday & Saturday 11 hours daily = 57 hours weekly

R D Colquhoun Assistant & Collector. Monday ~~Wednesday~~ Tuesday & Thursday. 11 hours daily. Wednesday Friday & Saturday 8. hours daily = 57. hours weekly

Geo H Brewer – assistant. Monday Wednesday & Friday 11 hours daily Tuesday Thursday & Saturday. 8½ hours daily = 58½ hours weekly

F E Harris – Janitor 60 hours weekly

Herbert Simmon Asst Janitor 60 hours weekly

The foregoing comprise all the Employees of the Library. Of those attached to the Pavilion Mr J H Culver Secretary – his duties are such as to render it difficult to credit him with a definite number of hours –

During the term of the Fairs including the preparation, the Continuance and the closing work, his time is taken up from an early hour in the morning until quite late at night. – and his average time is estimated at daily 10 hours by your Committee.

C H Starbird – The Janitor at the Pavilion his duties require his constant presence there and although we cannot state the number of hours he is employed daily. it is clear that if he does his duty his entire time will be taken up.

Respectfully Submitted

A S Hallidie } (Chairman), Committee on
Marsden Manson } Books & Donations

March 29. 1892

Vacations of Employees

Mr Manson said that the usual vacation of the Library Employees would soon begin and recommended the Librarian have power to fix the time at such dates as would least interfere with the work of the Library.

Mr Dorn wanted to know how long a vacation was allowed the regular Employees of the Institute

The President replied that it had been usual and Customary ~~For~~ to grant two weeks leave of absence per Annum.

No objection being offered Mr Mansons recommendation was adopted.

Books & Binding

The Chair reminded the Committee that the Contracts for supplying books and doing the binding for the Library would soon Expire, and hoped they would give the matter serious attention as a large part of the revenue of the Institute is Expended in the above two items.

$200 to State Floral Society

A request from the State Floral Society for the Management to donate for Premiums the Amount they receive from them ($200) for rent of the Pavilion on May 11.12.13 & 14 was denied, the Secretary to notify them that a donation of one half the usual rate of rental had already been given –

A request from the Government for certain Statistics regarding the Library was referred to the Librarian to answer

The Report of the Librarian was then read the names of new Members approved and the financial part referred to the Committee.

Following is a Summary

Receipts $2935.75 Bal from July $179.87 Total $3115.62

Deposited with the Treasurer $2935.50 Balance on hand $180.12

New Members (87)

Daniel P Stubbs, Patrick Whalen, J T Douglass, E J Floyd

Borg T Gorrod. A R Jotherok, George Clayburgh. H S Wallace. T S Mann.
Joseph A Joyce, A S Keeler. A G Tashiera, F Leslie Ransome, George Davidson
D J O'Brien. H J Brewer, H W Simpkins, Thomas Carroll, Jos B Weston, J F Morrow.
C C Robinson. George E Kearney, Harrison Macy. John Noyes. L M Hoefler
Walter Mayerhofer. Chas S Peterson. W W Emery, R B Miller. Chas F Howell
Ed Cucul. Frank K Clark. Ed Ackarman. Walter D Sheldon. C McL Stoneman
Lee Lash. J J La Chapelle. H W Sabin, Wm A Ruthrauff. Philip S Fay.
Wm R Eaton, C S Crowe, E L McClure, J J Carey. George A Patterson,
Adam L Rankin. H Jane D Sewell, J H Corcoran, George Dyer. Henry Hunter
Claude Maybell, W A Behrens, Sampson Tams. C S Goods. F W Swan
W F Gunn, Dominick Lavin, E M Andrews. Emile C Jesurun. Sydney S Holman
W T Bordwell, Brother Frederick, C M Truby. S A Shipman. Carl A Christensen
E A Deane Mrs Mary A Wardwell, Mrs F S Angellotti, Miss Mary J Kelly Mrs Flora
S Hewson, Miss Lillie F Strenlie Miss Belle Trullinger, Sylvain Schnaittacher
Miss R B Sachs Miss Dora W Tiedeman, Mrs E P House, Miss Ella Ferre
Mrs Josephine Walcott, Miss Ada E Tracy. Miss Cattarina Secli,

Treasurers Report

The Treasurers Report for March was read and referred to the Finance Committee. A Summary shows

General Fund

Receipts $5785.05, Disbursements $5785.05

Sinking Fund

Receipts $293.55.

In his summary he says there is a net overdraft at the Am Bank & Trust Co where the funds of the Institute are deposited of $724.38

Sam Grubb

A Communication from Sam Grubb for a re-hearing or payment of a bill formerly acted upon by the Trustees November 17th 1891. was read. and on Motion of Mr Dalton it was ordered that the action of the Board at that time be and remain the sense and action of the present Meeting.

Worlds Fair

Mr Dorn for the Committee on Conference with the Worlds Fair Commission reported progress, and said it was very probable the Exposition would be held as no doubt the members would assent to a plan soon to be presented.

Mr Stott outlined a plan for the Construction of a large aquarium which he believed would be a new, interesting, and instructive feature of the proposed Exhibition. He believed if the Board approved such action he could secure the hearty Co-operation of the Fish Commissioners and others interested in pisciculture

The President said that the recommendation of the retiring President, in his annual

Committee on Improving Property address that a Committee of 3 or 5 selected from the members outside the Board be appointed to consider the question of building or improving the Property of the Institute was a good one and should be acted upon

The Meeting then adjourned

J H Culver Secy

Special Meeting of the Board of Trustees Tuesday Evening Apr 12. 1892

President Stump called the Meeting to Order and present Trustees Dow Forth, Hendy, Manson Cumming Dalton Dow Duffey Lewis Macdonald Stott & Wilkie

The Chair stated the Meeting had been convened to consider the Next Exposition question of another Fair and its being held in conjunction or under the auspices of the Worlds Fair Commission. The joint Committees had met in Conference and a report of their action would now be read.

The secretary read the same as a whole and then by sections, the same being thoroughly discussed and generally approved by the members and finally adopted.

Two new Sections were introduced, approved, and ordered to be incorporated in the report. as follows

1. Special Award

For the Most Complete Exhibit in place on the opening night $500

" " " Original and attractive Exhibit 250

" " Widest range of useful products in place " " . . . 250

2. That all special Exhibits collected by the Worlds Fair Commission shall be Exhibited as herein provided for, but shall not be open for Competition.

The President and Committee were requested to notify the Commission of the adoption of the report presented this evening, with the changes and amendments thereto, and the Committee to re-write and present in complete form at the next Meeting of the Board a full report of all matters adopted this Evening.

The Meeting then adjourned

J H Culver Secy

A full copy of the report as adopted by the Board will be found on Page 190

Regular Meeting Board of Trustees Tuesday Evening May 3. 1892

The President being absent Vice President Dow presided with all the ~~following~~ members present except Mr Stump

The minutes of the last regular and the special meeting of April 12th were read and approved.

The Committee on Finance presented the following bills properly signed and recommended they be paid by orders on the Treasurer which after being read was so ordered - the amount being $

Payot Upham & Co	99.90	forward	1586.56
" " " "	16.93	Edison Light & Power Co	8.65
" " " "	185.78	Librarian	55.37
" " " "	3.	"	27.46
Acres & Williams	82.68	Salaries - Library	825.
Sanborn Vail & Co	62.10	Pac Gas Impr Co	241.38
Am Socy Civil Engrs	30.	" " "	142.20
B Quaritch	42.25	Pay Roll Pav	15.
Barretts Bindery	48.87	Evening Classes	150.
U S Pat Office	31.20	Am Bank & Trust Co	40.85
Wm Little	1.85	" " "	40.85
" "	1.25	" " "	1.10
Geo W Clark & Co	9.60	Cal Jewelry Co	10.55
David Bush	14.70	A M Robertson	21.88
Wm M Johnson	60.	Payot Upham & Co	549.76
W W Montague & Co	8.10	Spring Valley W W	12.
J S Fordever	18.25	" " "	16.25
Duffey Bros	1.20	Pac Bell Tel Co	6.95
Chas Katz	16.50		$ 3751.81
Hicks Judd Co	2.50		
C A Murdock & Co	12.25		
" "	39.50		
Western Mailing Buro	6.15		
Acres & Williams	5.		
Geo Spaulding & Co	12.		
C H Starbird	75.		
J H Culver	200.		
Hibernia Bank	500		
	$ 1586.56		

Binding

Mr Hallidie for the Committee on Books & Donations reported that in the matter of binding the Librarian had got three propositions for the work and the one from Hicks Judd & Co was the lowest, and if the balance of the Committee concurred would be in favor of their doing the work without any Contract, as he believed it would be done in a more satisfactory manner than during the past year.

Mr Macdonald moved the matter be referred to the Committee with power.

Mr Dore wanted to know by whose request the bids were sent in.

The Librarian replied that he had asked for proposals to do the work.

Mr Wilkie said it was usual in matters of this kind to invite sealed bids and award the work to the lowest responsible bidder –

Mr Dore moved that proposals for doing the binding of the Institute be advertised for in the City papers, and sealed bids be received up to May 17th at 8 P.M. The specifications to state that the Contract when awarded shall terminate at the pleasure of the Board –

The motion was seconded by Mr Hendy and Carried

Renting Pavilion

A petition from Co D, Naval Battalion N.G.C inquiring if a portion of the Pavilion could be rented for drill purposes, and if so, that favorable terms for the rent would be given,. was referred ~~to~~ to the Pavilion Committee with power, as also a request from H J McCoy General Secretary of the Y.M.C.A. for a lease of the Folsom St Lot for an athletic recreation ground.

Leave of Absence to Mr Hendy

Trustee Hendy, asked leave of absence for Six weeks. Granted.

Convention of Engineers

Mr. Manson said that Mr Eckart a member of the American Society of Mechanical Engineers was present and desired to address the Board in regard to the proposed visit and reception of the Society in this City

Permission being granted Mr Eckart stated the aim, object and influence of the great representative body soon to be here and suggested that the Institute extend to them an invitation to visit the rooms, and such courtesies as may best show our hospitality and interest in the great issues and matters of the worlds progress they represent.

Mr Manson moved that the President appoint a Committee of five, of which he shall be one, and that Committee in the name of the Institute extend to the Engineers as suggested by Mr Eckart a cordial invitation to visit the Library, and that the Trustees, Librarian and Assistants show them every possible attention during the time they are our guests

Mr Hallidie seconded the motion and warmly eulogized the Society of Engineers and suggested that two hours be set apart for their special reception – or better still that ~~that~~ the rooms for an entire evening be given up for that purpose.

Mr Firth concurred in the remarks of Mr Manson & Mr Hallidie as also did Mr Cumming who however thought the rooms would be too small for the intended reception.

Mr Mansons Motion was then put to vote and Carried

The Librarians Report for April was read the names of new members approved and the financial part referred to the Committee

Following is a summary

Receipts $1776.27 Paid Treasurer $1603.10 On hand Apr 30 $173.17

New Members (63)

A G Elliot, Fred G Gantner, John Malon ver Mehr, Thomas White, A L Strauss
Thos J Bridger, Chas S Johnson, H M Shillito, S Shotwell, Leo J Clayburgh
Thos H White, T F Healy, John P Shearman, T J McRoberts, J Johnson
Theo Langguth, J P McCormick, G H Wheeler, Ed Gray Stetson, W F Timlow
Chas P Austin, W Clarence Ford, W C Corbett, E V Burke, W H Chase, Wm S Wallace
Wm B Fisher, Theodore Kash, A C Schweinfurth, A W Kearne, Miss Alice McAuley
Miss May A Keeler, Mrs Laura Olney, Mrs Clara A Potter, Mrs S T Comstock, J C Stone
Miss Kate W Storey, Mrs J M Campbell, Mrs E F Thompson, Mrs Estelle Irwin
Charles Gruggel, Thos H Griffin, Ulric Brunet, B F Sanfar, E H Moller, C R Muston
Edward Malley, S Haussman, Thos Whitten, F W Newman, F E Dietz, Emil Stroth
R L Frier, L K Grimm, A Vessy, Mrs F P Cole, Mrs D E Frick.
Mrs Mary Waldron, Miss A J Spencer, Mrs Josephine de Greayer, Miss A M Huntley
Miss Lulu A Godsil, Miss Evelyn Manning.

Treasurers Report

The Treasurers Report for April was read and referred to the Finance Committee

A Summary shows:–

General Fund

Receipts $3664.23. Disbursements. $4224.91. Overdraft $560.68

Sinking Fund

Balance Apr 1. $293.55 Receipts for April $160.31. Balance in fund $453.86

Overdraft as above $560.68 Less Credit in Sinking Fund $453.86 = $106.82. Cash recd Apr 30 after banking hours. $310. = $416.82 Check for Comm Ins Co not yet presented at Bank $212.50 Check to Sam Gruh. $5.00 not presented = $217.50 Net Overdraft at our Bank & Trust Co $199.32

Report of Committee on California Worlds Fair Exhibition

Worlds Fair

April 12-1892

To the President and Trustees of the Mechanics Institute

The joint Committee from the Worlds Fair Commission and the Mechanics Institute beg leave to submit the following for your Consideration

First That it is the sense of both Committees in this Conference that we do hold an Exhibition to be known as the "World's Fair Exhibit of California Products" under the auspices of the Worlds Fair Commission and management of the Mechanics Institute, in the Mechanics Pavilion at San Francisco, Commencing Tuesday August 30th and Closing Saturday October 29th 1892

Second That each organization shall use its best endeavor by sending men throughout the State and by such other means as they may deem proper, to encourage people and Counties to become Exhibitors, to the end that this shall if possible be made the most Comprehensive and Successful Exposition ever held on the Pacific Coast.

That while the fair shall open on August 30th Exhibits may be strengthened and increased to October 10th, at which time all Exhibits must be in place.

While Exhibits may be received up to October 10th a strenuous effort shall be made by both Organizations to have the Exhibit as Complete as possible for the appropriate Exercises that will take place on Admission day Sept 9th.

Third The California Worlds Fair Commission and such assistants as they may deem necessary shall have free access to the Pavilion for Examination of Exhibits and the selection therefrom of such as they desire to use in forming the ~~Worlds Fair~~ California Exhibit to the Worlds Colombian Exposition, and on all goods so selected and turned over to the Commission the freight from the point of Shipment to San Francisco be repaid to the Exhibitors from the proceeds of the Exhibition. Also that all goods so selected for forwarding to Chicago be furnished free Storage in the Mechanics Pavilion until such times as it is thought necessary to send them to their destination.

That all Special Exhibits collected by the Worlds Fair Commission shall be Exhibited as herein provided for, but shall not be open for Competition

Fourth That we recommend a free distribution of gold, silver, and bronze medals, diplomas, blue ribbons etc, and liberal Cash Premiums for Art work, artistic and effective designs and original

ideas in making an Exhibit, to the first, second, third, fourth and fifth degree of Merit. Also the following special awards be given for Exhibits arranged and in place on the Opening day viz

For the most Complete Exhibit	$500.
For the most original and attractive Exhibit	$250.
For the widest range of useful products	$250.

Said display must be Complete in every detail by September 3rd, on which day the awards will be made by the Commission of the Worlds Fair.

Fifth Inasmuch as the work of preparation and getting ready is to be done in a liberal manner by both Parties, each one bearing its own Expenses and using its own way in bringing about the desired end, it is understood that when the result of these labors is finally brought together in the Mechanics Pavilion it shall be under the entire Control and Management of the Mechanics Institute with such assistance as they may require, or the Commission may render, and when the Exhibition is finally Completed the Commission is to receive for the benefit and use of the Exposition at Chicago, 25 per cent of the net profits of the Exposition

Respectfully Submitted

Committee
Mechanics Institute
and
Worlds Fair
Commission

[illegible]

Regular Meeting Board of Trustees Tuesday Evening May 17th 1892

President Irving C Stump in the Chair and the following named Members present. Dow. Firth Manson Cumming Dorn Hallidie Lewis Macdonald & Wilkie

The Minutes of the last meeting were read and approved.

Muybridge & Animal Locomotion

Mr Manson for the Committee on Lectures & Classes reported that Mr Edward Muybridge an old resident of San Francisco and well known Scientist, the inventor and authority on the subject of Animal Locomotion was here in the City and desirous of giving before the Institute one or more illustrated lectures detailing and showing by improved Optical Apparatus the various phases of motion in men and animals.

He also has a work published in Eleven large volumes and containing over 700 Photogravures of Studies on the above subject and prepared under the auspices of the University of P

The author would be pleased to have the Institute subscribe for the entire set the Cost of which is $550.00. His lectures including all Expenses Except the hall will Cost $100.00 Each. There is no doubt if arranged for they will be exceedingly interesting and instructive and very gratifying to the Members of the Institute and suitably inaugurate the Commencement of the proposed lectures that are intended to be given in the near future

If the work is purchased the lectures will be gratuitous.

Would recommend the lectures be given & the work purchased.

Mr Dow & Mr Firth advocated the Lectures the latter suggesting the advisability of charging outsiders an admittance fee and giving members a non-transferable ticket.

Classes

Mr Manson further reported that in regard to the Classes the Committee believed it would be best to continue the Session without the usual vacation as that seems to be the wish of a Majority of the Scholars. Should any of the Teachers desire a short vacation a substitute could take their place for the time being. About June 1st we propose to re-organize the Class by advancing deserving pupils and otherwise arranging the Scholars as may be best for their promotion or advantage and for the accommodation of new ones desiring to join

Would recommend that favorable action be taken on the above proposition.

Mr Hallidie thought the lectures would be valuable and interesting but should be given in a more convenient place than the Pavilion.

Mr Wilkie thought so far as the lectures were Concerned, the recommendation of the Committee was good, but he ~~thought~~ believed the purchase of the book should be referred to the Committee on Books & Donations before such a large amount of money was Expended   moved so move.

Mr Macdonald said it was, or had been customary for parties having Expensive books of that kind they desired to dispose of to the Library to place a Copy before the Members for Examination

Mr Hallidie Concurred and thought it best for the Secretary to ~~notify~~ request Mr Muybridge to send up one or more volumes for Examination.

Mr Wilkie's motion was then put and Carried, the Committee having power to arrange with Mr Muybridge for two lectures, and a Copy of his work be submitted to the Committee on Books and the other Members for Examination

In regard to the Classes the recommendation of the Committee was approved, and power granted to make the proposed changes and re-arranging

Books for State Prisons

A Communication from W E Hale Warden of San Quentin, State Prison asking for a donation of discarded books was referred to the Committee on Books & Donations

A request from Harold Wheeler for use of the Board room in the Institute for four days use for Examination of Students for Harvard University, was granted

$200 to State Floral Society

E J Wickson President of the State Floral Society sent in a Communication asking that the Board, donate the amount they owe for rent of the Pavilion ($200) to the Society to be offered and known as the "Mechanics Institute" Premium at their fall show in 1892

After some discussion on motion of Mr Dorn the request was granted.

Mr Hallidie for his Committee presented a list of books they recommended be purchased which on motion was approved.

Binding

In answer to the following advertisement bids were received from Acres & Williams, Hicks Judd Co, and J K Phillips & Co. the same being opened and read by the Secretary

MECHANICS' INSTITUTE.

SEALED PROPOSALS

FOR BOOKBINDING, ACCORDING TO SPECIfications supplied on application, will be received at the office, 31 Post st., until TUESDAY, May 17, 8 o'clock P. M.

The right is reserved to reject any or all proposals. [my6 3t] J. H. CULVER, Secretary.

Mr Wilkie said it was apparent that the bid of Acres & Williams was the lowest and moved they be awarded the Contract

Mr Firth moved as a substitute the matter be referred to the Committee on Books & Donations

Mr Wilkie replied that he did not think a Contract of this kind should be left to a Committee or the librarian. If work is wrong the librarian should give notice to the Committee and they report to the Board

Mr Hallidie here gave an analyzation of the bids and said it appeared that there was about $3.75 in favor of Acres & Williams in the Set of books Enumerated. Would like further time to prepare a report.

On motion the matter was referred to the Book Committee with instruction or. Report at the next Meeting

Mr Manson for the Special Committee on "Next Exposition"

Next Exposition — presented the following Preamble and Resolution.

Whereas on the 5th day of May 1892 at a joint Session of the Conference Committee of the Mechanics Institute and the Worlds Fair ~~Committee~~ Commission the representatives of the State Fair and the various District and County Fairs appeared and Earnestly and unanimously advocated the postponement of the Autumnal Fair So as not to interfere with the others. and assured the joint Committee of their Earnest Assistance in Case of such postponement. therefore be it —

Resolved that the date of the Annual Exhibition of the Mechanics Institute be postponed until Tuesday the 10th of January and close on Saturday the 29th day of February 1893.

Messrs Dorn & Manson strongly advocated the adoption of the resolution,

Mr Wilkie, Said the Trustees had been instructed by the Members to hold a fair this Year.

Finally the resolution on being put to vote was Carried unanimously

Memorial Day — On motion of Mr Dorn it was ordered that the Library be Closed on Memorial Day May 30th

The President said Mr Turrill the Agent of the Exposition was present and would answer any questions relative to the matter, the Members might ask —

Turrill Speaks — Mr Turrill in a general way gave an account of what he had done and proposed doing in the future and also presented a draft of Rules & Premium List for Consideration by the Proper Committee

Mr Cumming Called the attention of the Building Committee to the defective Sidewalk on the Hayes St Side of the Pavilion Block

Mr Wilkie replied that orders had been given to have it put in Proper Condition.

The meeting then adjourned

J H Culver Secy

Regular Meeting Board of Trustees Tuesday Evening June 7th 1892

President Stump in the Chair and all the Members present Except Mr Wilkie

The Minutes of the last Meeting were read and approved

See page 198 for remarks by Committee on bills —

The Finance Committee presented the following bills and recommended they be paid, which after being read was So ordered

Evening Post	4.		3[illegible]4.7[illegible]
Examiner	7.	J A Hofmann	14.20
Galloway	11.50	Johnson Emigh	41.44
W H Ames	18.	A C McKenzie	5.50
Pac Auxiliary Fire Alarm	24.	Publishers Weekly	4.65
Payot Upham & Co	4.56	A M Robertson	25.76
Tillman & Bendel	4.50	E M Slater	18.
Pac Telephone Co	7.10	J Stuart & Co	2.25
Edison Light & Power Co	865	Fauzy Levy & Co	22.70
Chronicle	5.	Pay Roll Pav	72.50
Evening Classes	150.	B Hofman	6.50
Galloway	22.50	James Ross	7.
C A Murdock & Co	95.75	Robinson Gillespie	15.40
Librarian	40.	Charles Katz	2.50
J Carson & Co	2.70	Cunningham Curtis & Welch	4003
Will & Finck	15.	H S Crocker & Co	12.50
H S Crocker & Co	17.10	" " "	22.50
Wm Little	4.60	C B Turrill	37.10
G W Clark & Co	9.50	P J Healy	7.50
Librarian	71.25	A Morgenthal	40.
Salaries Library	825.	J Boehrer	5.25
Pac Gas Impt Co	453.06	Janitor Flood Bldg	4.
Spring Valley	33.	Am Bank & Trust Co	4085
C H Starbird	80.75	" " "	2.73
J H Culver	211.50		3464.62
Hibernia S & Loan	500.		
Payot Upham & Co	249.58		
" " "	63.83		
" " "	18.91		
" " "	41.42		
F A Davis	15.		
	3014.76		

Sidewalk on Hayes St Mr Wilkie for the Committee on Building reported they had Examined the Sidewalk on Hayes Street and found it in a dilapidated Condition

Had inquired of Contractors the Cost of putting down new and find the probable Cost would be about $450.00 for wood Asphaltum 7 per foot and Stone 9 Cents Think a new walk should be laid but recommend before further action is taken that the President write to the Supervisors and Endeavor to get a permit to put down a temporary Sidewalk of Wood –

The Committee on Books & Donations presented the following report:

Book-binding To the Board of Trustees of the Mechanics Institute

The Committee on Books and Donations report that it has carefully Examined into the Matter of book binding and the bids for doing the same in accordance with the specifications heretofore submitted to the Board.

Three firms submitted bids viz Acres & Williams, Hicks Judd Company and Phillips & Co. The bid of Messrs Phillips & Co being much higher than the other two, was not further Considered.

In order to arrive at the Comparative cost of binding to the Library under the two bids, the Secretary has Computed the Cost of binding based upon the number of volumes bound last Year, 1751 volumes in all, resulting as follows

Acres & Williams	$816.08
Hicks Judd Co	857.98
Difference in favor of Acres & Williams	$41.90

The binding last year was not done in a Satisfactory Manner and Extraordinary delays were Experienced in getting the books back from the bindery.

In view of the above and the fact that the Specifications and bids do not include quantity or time we recommend that the binding be done for say three Months, Equal quantity by each of the two lowest bidders so as to Enable your Committee to decide at the Expiration of that time what further recommendations to make to the Trustees.

A S Hallidie }
Marsden Manson } Committee on Books & Donations
Frank Dalton }

Letter from Librarian }
Computation of Costs } attached hereto
Comparison table of bids }

June 7. 1892

Mr Dow moved the report of the Committee be adopted.

Mr Cumming wanted to know if the parties were willing to accept such a proposition – Mr Hallidie said that as nothing had been inserted in the specifications regarding quantity or time, he saw no reason why the proposition might not be accepted.

Mr Dows Motion to approve the report was then put to vote and Carried.

Muybridge's Book Mr Hallidie further reported that the Committee on Books as yet had had no Conference on Mr Muybridge's book on Animal Locomotion but for himself would state he was not in favor of its purchase as it was very Expensive and ~~a work~~ more suitable for an Art Gallery or Scientific Institution. as a part of the work must be kept apart from general Examination –

Mr Hendy moved the report of the Chairman be adopted as the report of the Committee – Carried

Mr Manson for the Committee on Lectures & Classes reported that in attempting to carry out the recommendations adopted at the

Classes last Meeting they found it was necessary to make some Modifications as the attendance on account of the Summer vacations had materially fallen off. So much so they deemed it best to close the classes with instruction to teachers and pupils that another Session would begin July 9th and close the 22nd of December and that the most advanced and deserving pupils would receive a Certificate or Diploma awarded at the Close of the term by Competent Judges.

This action we strongly recommend as it will act as a stimulant to these brave young men and women who deserve and should have our warmest Support and Encouragement. During the Fairs of the Institute other rooms than those now occupied should be obtained for the Classes that no interruption need be had during the term

No doubt some of the Public School rooms can be had for such purpose if desired.

We have a list of books we desire referred to the Committee on Books and Donations, and that they be purchased for use of the Classes

We also find that a few more models drawing boards and apparatus is needed.

Mr Macdonald said he thought the pupils furnished their own books. Mr Manson said they did but the works suggested were for reference and general use of the Classes The reference to the Committee on Books was to get prices and investigate

On Motion the action of the Committee as to opening and closing the classes was approved.

Prem. List. The chair called the attention of the Committee on Rules & Awards to the
importance of preparing as soon as possible a premium list for the
next Fair {Mr Dorn came in and took his seat}

The Librarians Report for May was then read the names of new members
Librarian approved and the financial part referred to the Committee
A summary shows his receipts to have been $1474.42 Deposited with
the Treasurer $1357.33 on hand May 31st $117.09

New Members (56)

Frank Crothers, Jas J Dolan, Thaddeus Welch, H S Walters, T H OBrien,
New Members Thos Magee, J B Mayberry, T B Murphy, Walter E Gardner, E H Adams,
C A Feldmeyer, J M Smith, A N Aitken, W Mangelsdorf, S H Greenberg,
Clark J Burnham, F G Ferris, W Barlow, John R Puckring, Geo H Fitch
John G Proudfoot, G P Vance, A B Bowers, F C Turner, Austin Lewis,
W C Graves, Edward Howard, Mrs Edward Hackett, Miss J R Cagan, Miss Harriett
N Foster, Mrs Caspar Pischel, Mrs G A Bethune, Miss Birdie Gancbetz, Mrs
Laura Mason, H Congdon, Corwin Gitchell, D E Deal M.D. Geo A Aldrich,
F W Dieckmann, John Boenisch, Galusha E Sampson, Jos C Peterson
J J Little, Wm Oelrich, R B Kessen, J C Berwick, Robt C Paninski,
A J Allen, Miss Marie Ayers, Mrs E H Davenport, Miss Kittie Baito
Miss Ray E Feder, Mrs Wm Boericke, Miss Mamie Farley, Wm Weston

A supplementar report from the Librarian calling attention to
Payot & Upham a bill of Payot Upham & Co for $76 of which $20.81 was for freight
when the same books might have been sent by mail for $4.80 and
received much earlier, was referred to the Finance Committee to
adjust the bill to be audited for the cost of postage, instead of
freight, as rendered.

The Treasurers Report for May was presented, read
Treasurer and referred to the Committee following is a summary

General Fund

Receipts $3618.15 Overdraft $790.84 Total $4408.99
Disbursements 4408.99

Sinking Fund

Receipts $135.73 Balance May 1 92 $453.86 Balance May 31 $589.59

The Finance Committee here presented a list of bills
amounting to $3295.77 and recommended they be paid
stating that a number incurred for the Worlds Fair Exhibition
had been withheld at the request of a member of the Committee

who desired further information regarding them.

Mr Turrill, & bills of the Worlds Fair Exhibit Mr Hallidie the member referred to said he did not exactly understand
how these bills had been incurred, as they were only endorsed Correct by
Mr Turrill, and he thought all purchases for the Fair or Institute, should
only be by the authorized officers of the Association,

The President requested Mr Dorn to take the chair which was done
and he took the floor and said that in regard to those bills they were
incurred under extraordinary circumstances. When the decision was made
to commence work on the forthcoming Exhibition Mr C B Turrill had
been unanimously selected by Mr Manson Mr Dorn and himself for the
position of general agent, as his experience qualification and fitness for
the position was highly endorsed by those familiar with the work, as
also by the Worlds Fair Commission. They authorized him at that
date April 26th to commence work, which he had done most vigorously
as an enormous amount of correspondence and statistical information
would vouch for. They also found it was imperative for him to
have a stenographer who understood typewriting to assist him, and
had authorized the employment of one at a salary of $60 per month.

As to compensation to Mr Turrill it could not be expected a man
of his ability would work for less than $100 per month, which sum
they agreed to give.

The matter of an Office was also discussed, and it was deemed
advisable to rent one adjoining that of the Worlds Fair Commission
as four-fifths of the work would be in conjunction with them, and the
facilities and advantages in many ways of by having it there
would largely outweigh the expense, which was $20 per month.

A certain amount of furniture and stationery was necessary
to fit up the office, and was required at once, which is the reason
the bills were presented a little out of the usual order.

Most of the furniture was borrowed from the Pavilion, and
whatever in the stationery line is not used, will be returned to
the Institute.

Mr Hallidie said that after Mr Stumps explanation he would
cheerfully sign the bills, and moved they be presented and paid.
So ordered. Amount $168.85

Mr Macdonald then moved that the action of the President
and Committee in the matter be approved, Carried.

Mr Hallidie moved and the motion prevailed that Mr Turri have placed on the door of his office in the Flood building a sign that he was the Agent of the 29th Exposition of the Mechanics Institute and Worlds Fair Exhibit of California Products.

An Encyclopaedia A recommendation from the Book Committee that a Copy of Rees Cyclopaedia (29 vols) for sale by G F Wakefield be purchased for $29.00, ~~and~~ as also another list of books amounting to $200.00 was on motion approved.

Worlds Fair Magazine A proposition from B Fehnemann publisher of the California World's Fair Magazine to print matter pertaining to the Coming Exposition and supply a certain number of Copies monthly, was referred to the Committee on Printing and Advertising.

Acres & Williams A Communication from Acres & Williams relative to their late Contract for book-binding was read and placed on File.

New Building Mr Manson said the matter of a new building for the Library and other uses of the Institute should be taken hold of at once and some Conclusion arrived at.

The President replied that some time ago a Committee was appointed to Examine into the matter and report at the next quarterly meeting, Mr Lewis was chairman and he would like to know what action had been taken.

Mr Lewis said the Committee had given the matter a great deal of thought and arrived at the Conclusion that one of the three following propositions would have to be adopted.

First, to buy a lot in some suitable locality and Erect a building large enough for all Institute purposes

Second, to Erect a building on the Pavilion lot Cor of Hayes and Larkin Streets

Third, to improve and Enlarge the Present building on Post Street

No doubt Each plan will have its advocates but something should be ~~done~~ agreed to in this Board for if we cannot come to some decision, how can we Expect the members will when the number is so large.

Mr Macdonald said he was going to suggest that a Special Meeting of the Trustees be held to discuss the matter.

~~Mr~~ The President thought it was the duty of the Committee to present some kind of a report at the meeting Saturday night. and Mr Cumming said we should come to some understanding among ourselves first.

New Building Mr Manson said that in his opinion the re-modeling and enlarging the Post Street building was out of the question, as also its location on Larkin and Hayes streets. The moving of the Mercantile Library to Van Ness avenue has shown how disastrous a location away from the business Center is to an institution whose support is in ratio to the facilities with which the general public can reach its doors. Think the best thing to do is to sell or Exchange the Post Street property for one as accessible, and erect a building that will be an honor to the Institute, and a pride to the City.

Would move, that it is the sense of this Board that the re-modeling and Enlarging of the Post St property is not advisable. Carried

Mr Manson then moved that the plan of building on the Pavilion lot take the same course, or not be taken in Consideration.

Mr Cumming said the Board was going a little fast in passing resolutions and thought some Explanations were necessary before any further voting was done. Individually he thought the Pavilion lot was the most suitable for a Library Building as but few years would elapse before that locality would be the Center of the City and the building we propose to put up is not alone for the Present, but for years to Come.

Mr Dorn made an Eloquent speech in favor of a new locality and building; the same to be near the present site which in his opinion would be central for fifteen or twenty years to Come.

Mr Hallidie, said he was glad to hear the matter discussed, and pleased with the remarks of Mr Dorn, and agreed that the Pavilion lot was too far out at present for Library purposes and would be in favor of a locality four or five hundred feet north of Market and this side of the Baldwin; Rooms for Lectures and other objects of the incorporation require a Central position, as well as the Library.

Mr Hendy said he had just returned from the Eastern States where he had made a special Examination of the location of the Principal Libraries and found in most ~~Comm~~ cities their location was in the very Center of the business portion.

Mr Lewis said that in general he agreed with Mr Dorn, yet there were many Members of the Institute who think we have real estate Enough. {Mr Hallidie retired}

The Motion of Mr Manson that a building on the Pavilion lot be not taken in Consideration was then put and Carried 11 yeas to 2 noes.

The President suggested that the best way to get an Expression from the members as to their ideas of location, would be to send them a Circular with suitable Explanation, and a request to fill out a blank, also enclosed, and return same to the Office.

Mr Firth agreed with the President that that was the most practicable way to get a fair Expression of opinion from the members

adjourned J H Culver Sec

Quarterly Meeting June 11. 1892 (Mechanics Pavilion)

The Meeting was called to order by President Irvin C Stump a quorum being Present

The Minutes of the Annual Meeting of March 5th were read and approved -

The following reports were read and referred to the Proper Committees

Librarians Report

June 7. 1892

To the Members of the Mechanics Institute

Gentlemen

Librarian I have the pleasure to present my report of Library Work for the quarter Ending May 31st

Receipts

Fees new members		$200.
Life membership		50.
Books paid for	18	18.90
Fines Collected	1825	239.25
Books Extra	1190 @ 10c	119.
Paper Sold		10.
Total Collections		5833.15
Balance from last quarter		179.87
Total Cash receipts		5913.02
Deposited with Treasurer		5895.93
Balance in Librarians hands		117.09

New Membership

201 new members have joined the Institute. 179 having withdrawn or dropped, leaving total Membership in good Standing 4152

Books

The accessions number 799 volumes of which 109 were assigned to the Reference Department and 690 to the Circulation department.

Of these there were acquired by purchase 714 Volumes 67 were presented and 18 were bound Periodicals and Patent reports.

There were also purchased 68 volumes unbound and pamphlets and 1422 were repaired in the Library.

The Outside Circulation was 33969 volumes an average of 435 daily The greatest number given out in any one day was 768. the Smallest 244 The Library was open 78 days.

Respectfully Submitted
Horace Wilson Librarian

Treasurers Report

Treasurer To the President and Members of the Mechanics Institute

Gentlemen :- I herewith present my report for the ~~[illegible]~~ quarter ending May 31st 1892

General Fund

Receipts Balance March 1.92		894.40
For the Month of March 1892	3872.72	
" " " " April "	3664.23	
" " " " May "	3618.15	1115510
American Bank & Trust Co Overdraft		790.84
		12840.34
Disbursements		
For the Month of March 1892	5785.05	
" " " " April "	3206.98	
" " " " May "	3848.31	1284034

Sinking Fund

10% Transferred from March Library Receipts	293.55	
" " " April " "	160.31	
" " " May " "	135.73	58959

Respectfully Submitted
JK Firth
Treasurer

Fair Postponed until 1893 Mr Wm A Clarke Said that at the last quarterly meeting it was moved and Carried that a Fair be held in 1892. but he now thought it would be better to amend the resolution to the Effect that it be left to the discretion of the Board of Trustees -

Mr Plum moved such action be the sense of the meeting

Carried -

New Business

Committee to amend the Constitution Mr Clarke Said that a number of years ago a Committee had been appointed to examine into and recommend for action by the Institute Such amendments and revision to the Constitution & By-Laws as they deemed desirable or necessary for the Government of the Institute

Owing to changes and progress, he believed it would be desirable at this time to have the matter again examined, and moved that a Committee of five be appointed by the Chair from the members at large, to examine the Constitution and By-Laws, and present at the next quarterly meeting such amendments as they decided, were needed for ~~for~~ for the interest of the Association,

Carried

Acres & Williams

Mr Acres of the firm of Acres & Williams read a Complaint regarding his late Contract and recent bid for book-binding.

On Motion the Matter was referred to the Board of Trustees

Mr Cummings new Mode of Election

Mr George Cumming presented the following Amendments to the Constitution and gave notice that at the next quarterly meeting he would move their Adoption.

~~To Amend Section~~ Proposition

To amend Section 2 of Article IX. Constitution of the Mechanics Institute of San Francisco to read as follows:-

Sec 2. Every Member who shall have Complied with Article VIII Sec 4 or 5. at least Six months previous to such election and who is not delinquent shall be entitled to vote in the Election of Trustees.

The voting shall be by the process known as the preferential method of proportional representation as follows:,

1. Each ~~member~~ voter shall have one vote, but may vote in the alternative for as many of the Candidates as he pleases by writing the figures 1. 2. 3. etc opposite the names of the Candidates in the order of preference.

2. The ballot papers having been all mixed shall be drawn out in Succession and Stamped with numbers, so that no two shall bear the same number.

3. The number obtained by dividing the whole number of good ballot papers tendered at the Election, by the number of Trustees to be Elected shall be called the Quota. If such number has a fraction the fractional part shall be deducted.

4. Every Candidate who has a number of first votes Equal to, or greater than the Quota, shall be declared Elected, and so many of the ballot papers containing those votes as shall be equal in number to the Quota, shall be set aside, as the Quota of that Candidate in a Suitable Envelope and Sealed and Signed by the Judges of Election. On all other ballot papers the name of such Elected Candidate shall be deemed to be Cancelled, with the effect of raising by so much in the order of Preference all votes given to other Candidates after him. This process shall be repeated until no Candidate has more than a quota of first votes, or votes deemed first.

5 Then the Candidate or Candidates having the fewest first votes or votes deemed first shall be declared not to be Elected, with the effect of raising by so much in the order of Preference all votes given to Candidates after him or them, and Rule 4 shall be again applied if Possible.

6. When by successive applications of Rules 4 & 5 the number of Candidates is reduced to the number of Trustees remaining to be elected, the remaining Candidates shall be declared Elected.

7 At the Quarterly meeting in December any member in good Standing may nominate any Member as a Candidate for the Board of Trustees, and such Candidate may be voted for at the Annual Election of such Trustees provided the following Conditions shall have been then or thereafter Complied with. 8 On or before the first Tuesday in January such nominee shall file or cause to be filed with the Secretary his acceptance of such nomination to which shall be added the signatures of not less than 25 members of the Institute in good Standing, setting forth that they intend to vote at the Ensuing Election for such nominee as their first Choice for Trustee.

Thereupon the name of such nominee shall be placed by the Secretary upon the list of Candidates for the Board of Trustees, to be voted for at the Ensuing Election as hereinbefore provided and the names of all Candidates shall be placed upon said list and printed on the ballot papers in Alphabetical order. And said list shall also be placed by the Secretary in Conspicuous places within the Institute and due publicity otherwise given thereto by the Secretary through the Press and other available means

9 It shall be the duty of the Board of Trustees to prepare ballots suitable for the Proportional and preferential methods hereinbefore in this Section designated with a view to carry out the Provisions specified in the first paragraph in this Section.-

George Cumming

On motion it was ordered that a sufficient number of Copies be printed to supply the Members who desire to read the same before the Meeting.

The following report from a Committee appointed March 1st was read

Report from Committee on Improving the Property of the Institute

To the President and Members of the Mechanics Institute

We the undersigned a Committee appointed to submit a plan for Consideration whereby the Members of the Institute may have such Library accommodations and other facilities as the large and increasing membership imperatively demands beg leave to report as follows.- So many and various plans and building Schemes

Improving the Property

have been put forward, strongly advocated and discussed in the past few years that it would seem the subject was nearly exhausted were it not from the fact, that nothing has yet been accomplished

What is wanted now is the adoption of some plan that will receive the endorsement of a majority of the members, and when such endorsement is received for the Trustees to vigorously and earnestly carry the same to completion.

To get a decided and positive opinion from the members, on the subject, it has been suggested that the best method would be to send to each one a Circular containing two or more proposed plans for the location of the future building with an enclosed Card for reply, on which could be stated the particular plan preferred. Each member would thus have an opportunity of expressing and opinion and have a voice in the selection of a site, and the Board would feel if such action was taken they were carrying out the wish of the members.

Your Committee have had under consideration three different plans. The first was to add another story to the present building on Post street take one of the stores on the first floor, and re-model the entire building from basement to roof. It is the opinion of your Committee this plan is perfectly feasible and would accommodate the patrons of the Institute for many years to come, at least until such time as the great Center of the city would be near the Center of the Corner of Hayes + Larkin Streets

The Second plan would be to build upon the Pavilion Lot, the Library to be on the Corner of Hayes and Larkin Streets. The only objection to that proposition is that some think ~~that~~ the location is too far out at present to be advantageous to build upon and fifteen or twenty years must expire before it would be suitable – Let the 4000 members decide this:–

The third plan and the one that meets with the greatest approval so far as canvassed is the Purchase of a lot of sufficient size as near as possible to the present Library Building, say North of Market, East of Powell and South of Post Street and erect thereon such a building as would be a monument to the zeal and energy of the founders and promoters of the Institute.

To do this it will be necessary to sell the Post Street property and probably that on Folsom Street, as we do not think the latter will increase during the next ten years to an amount equal to the Interest Taxes and Street work.

We concur in the proposition of sending a Circular to each member and recommend the same be done. Said Circular to embody in a comprehensive manner the principal points in the above plans we have mentioned with such statement as will give the reader a clear idea of the matter at issue. The replies when received to be carefully filed and preserved ~~where~~ by the Secretary as a record ~~and~~ of the opinion and wishes of the membership. Such action is the best way that we can devise to obtain a fair expression of opinion from the members as to where they think the Library should be, and it must be evident to all that the first thing to decide if a new building is to be erected, is the location, as that to a certain extent must and will govern all subsequent details

Respectfully Submitted
Oscar Lewis
Andrew Wilkie

Several members expressed a favorable opinion upon the recommendation of the Committee to send a Circular to each member, and finally upon motion it was ordered, that a Circular be prepared embodying the report of the Committee and sent to each member requesting them to reply at once, or in time to have a proper report ready for presentation at the next Quarterly Meeting; the Circular to be accompanied by a blank and stamped envelope for return answer. (See last page for Copy of Circular)

Geo F Duffey not Elected.

The President said a vacancy in the Board caused by a non-confirmation at the last Meeting had been filled by the ~~Board~~ election of Mr Geo F Duffey to the vacant position and his confirmation or rejection would now be in order.

Messrs Clarke, Macy, Doolan, Barry, Lewis + Cubery made remarks on the question at issue, and a motion was made and lost that the Election be by ballot.

A vote was then taken the members rising while being counted, Messrs Cumming + Pinkham acting as tellers with the result of 51 in the affirmative and 60 in the negative.

The chair declared the motion lost, and Mr Duffey's confirmation not approved by the Meeting.

The Meeting then adjourned

J H Culver
Secy

Regular Meeting Board of Trustees Tuesday June 21st 1892

President Stump in the Chair and a quorum present

Absent at roll call Dalton, Dorn, Dow, Firth, & Manson.

The minutes of the last meeting were read and approved

The Finance Committee presented the following bills which they recommended be paid when signed by ~~the~~ a Majority of the proper Committee.

C B Turrill	175.	
Stenographer (Elmer Currie)	70.	
John Kelso	308.50	$ 553.50

On motion it was so ordered.

The Committee on Books and Donations presented a list of books amounting to $179^{50} which they recommended be purchased –

On motion the same was approved

A written report from C B Turrill the Special Agent was read and filed

Communications

Selling Optical Goods — From James G Evans of Chicago and C F Hughes Los Angeles in regard to the Privilege of Selling Optical Goods at the 27th Exposition was referred to the Committee on Special Exhibits

From Wright & Sanders. Irving M Scott, W K Vanderslice, Abner Doble and Chris Jorgensen recommending the Board

Animal Locomotion — to purchase Muybridges Work on "Animal Locomotion" and from Mr Muybridge himself stating that his work was the source and foundation of all Scientific information on Animal Movements and asking the Board to Examine the list of Subscribers containing, the names of Noted men in Literature, Science & Art & Schools of Learning in this Country and Europe. were read and placed on file.

Acres & Williams — On motion the Communications were placed on file –

A Communication by Acres & Williams read at the last quarterly Meeting and referred to the Board and one of June 21st (both relative to bookbinding) were read. and on Motion it was ordered that the president appoint an Evening and the Members Meet as a Committee of the Whole to investigate the matter and the Librarian be present to answer the Charges

preferred against him by the above firm.

The following Communication was read and on Motion of Mr Hendy referred to a Committee of three appointed by the Chair. ~~Hend~~ Dorn, Hallidie, & Lewis

San Francisco June 20 1892

To the Honorable Board of Directors of the Mechanics Institute

Gentlemen

McQueen's bill — Under the advice of Attorney I beg to submit claim against the Mechanics Institute for injuries received in Mechanics Pavilion Nov 4. 1890

Aggregate Expenses to date

Doctors Nurses and Drug Bills	2,818.90	
Injuries damages & Suffering	50,000.00	$ 52,818.90

Respectfully Yours

A. W. McQueen

115 Bartlett St

Mr Wilkie retired

Annual Report — On motion of Mr Hallidie, it was ordered that 1000 copies of the last annual report of the President, Librarian & Treasurer be printed for general distribution

Vacancy in the Board — Mr Hallidie nominated Mr Malon to fill the vacancy existing in the Board caused by the Non-Confirmation of Mr Duffey

Mr Hendy left the room

Malon. Nomination — Mr Macdonald moved the matter lie over untill the next Meeting

Mr Scott said he could see no good reason for postponing action. but upon investigation it was found there was not a quorum present and the Meeting adjourned

adjourned

J H Culver

Sec

Regular Meeting Board of Trustees July 5. 1892

President Stump in the Chair and a quorum present.

Absent at Roll Call Messrs Firth, Hendy ~~Manson~~ & Stott

The Minutes of the previous Meeting were read and approved

The Finance Committee presented the following bills and recommended the same be paid by orders on the Treasurer. which after being read was so ordered

Salaries Library	827.50		Will & Finck	9.60
Librarian Petty Cash	23.75		Western Mailing Bureau	6.20
" "	33.80		Geo Easton & Co	146.75
Post Office Stamped Envelops	186.46		Northwestern Ins Co	62.50
C H Starbird	75.		Queen Ins Co	52.70
J H Culver	200.		Westchester Fire Ins Co	31.25
Morning Call	6.		London & Lancashire	31.35
Hibernia Savings & Loan	500.		Okell Donnell & Co	70.
Spring Valley W W Co	12.		Queen Ins Co	177.40
" " " City	20.50		Royal Exchange Assn	31.25
Pac Gas Impt Co	66.06		Western Assurance	52.80
" " " "	120.75		Alliance Assurance	62.70
Edison Light & Power Co	8.65		Geo Easton & Co	105.
Raphael Weil & Co	9.35		Royal Exchange Ins	31.40
David Bush	1.50		Queen Ins Co	70.
Saml Carson & Co	7.50		Connecticut Ins Co	62.50
Bancroft Co	7.		Queen Ins Co	125.
A C McKinzie & Co	11.50		Rayst Upham & Co	79.25
A M Robertson	166.47		" "	102.
Hicks Judd Co	116.65	2754	C B Turrill	150.
J A Hofmann	10.23		Elmer Currier	60.
Am Bank & Trust Co	85		A Morgenthau	20.
" " " "	40.85			$ 3997.18
" " " "	513			

The Committee on Books & Donations recommend the purchase of 129 volumes of books amounting to $102.00 which was approved

The Committee on Power & Machinery reported that they had decided adversely to a request from Mr Hewson to use the boilers for testing a Rotary Engine. Their action was approved

The Committee on Special Exhibits asked further time to report

on Certain Matters referred to them.

The Finance Committee reported that they had Examined the quarterly financial Statement of the Librarian and found the same Correct.

Librarians Report

The Librarian presented his report for June which was read the names of new Members approved and the financial part referred to the Committee.

Summary of Cash account

Receipts	Fees from new members, Quarterly Dues, Books etc	2857.10	
	Balance from May	117.09	$ 2974.19
	Deposited with the Treasurer	2824.25	
	Balance on hand	149.94	$ 2974.19

New Members (70)

P. M. Randall, H W Noble, Eugene Janin, C A Fuller, Lo A Flynn, W F Hobe, Abraham Isaacs, Henry Hellmers, C A Langston, L W Seely, Fletcher F Ryer, John Lloyd, Alexander Breckenridge, John F Mees F A Clapp mis Willatz Johannsen, John Parkin, T A Vandyckel, J E Wooley, Charles Hilton, Marius Goldtree, Thos W Martin, Thos O Callaghan W W Sanderson, Michael J Lantzyn. George McGillvrany, Herman C Smith, G B Burling Hermann C Schmidt, Albert Cushman, W F Michael, Henry L Dunck, W G Patch, Joseph Burnside, Miss Lillian E Craig, Miss R L Waterman, Miss R A Thompson, Miss M A Wheat, Miss M E Dunne, W H Vance, Miss Ella Brattenober. Miss Harriet Jacobson, Miss Cora L Williams, Miss Helen E Shellard, W H Vance, V A De Prosne, V C Miller, George Hicks E H Burrell. Albert Marx. E J Parsons, H C Kuine, James Conning Andrew G Myers, A A Bates, A C Dannell, Herbert Miller, W A Williams, W B Burling, Charles E Bancroft. Charles E Mooser, Frank D Henderson. Mrs E G Welsh. Mrs M Levy. Mrs A M Underhill. Mrs Jane A Cutler. Mrs G W Britton. Mrs Annie Jones. Mrs Geo E Raum, Mrs Nellie Blessing Eyster, Miss Annie Johnson.

Treasurers Report

The Treasurers Report for June was then read and referred to the Finance Committee. Following is a summary

General Fund.	Receipts	$3765.89 Overdraft $975.86 =	$4741.75
	Expenditures. Orders paid		$4741.75
Sinking Fund	Balance June 1st $~~975.86~~ 589.59	Receipts $282.42 =	$ 872.01
27th Industrial Exposition	Disbursements		$ 406.38

A report from the Special Agent C B Turrill was read and filed.

Mr Manson for the Committee on Lectures and Classes reported that
Evening Classes the Evening Classes would re-open Thursday the 7th inst - and close December 22nd.

Leave of absence to Mr Hallidie Trustee Hallidie asked leave of absence for two months from the 19th. which on Motion of Mr Macdonald was granted.

The Committee on Rules were granted further time in preparing a Premium List and Regulations for the next Exposition

The Meeting then adjourned
J H Culver
Secretary

Special Meeting Board of Trustees Tuesday Evening July 12th 92

President Stump Called the Meeting to order there being present Trustees Cumming, Dalton, Dow, Firth Hallidie Manson Lewis Manson Stott & Wilke - Mr Acres of Acres & Williams & Mr Wilson Librarian were also present

Acres & Williams The Chair stated that the Meeting had Convened to Consider the Communication from Acres & Williams referred to the Trustees by the Members at the Quarterly Meeting in June - and requested the Secretary to read the same which was done -

The Librarian was asked if he had any reply to make to the statements made by Acres & Williams.

Mr Wilson replied that he had written an answer, but he really Could see no specified Charges to reply to

Mr Stott Said that much of the matter at issue was something done last year by a former Board and as the Committee in Charge of the matter had accepted the work and the bills were paid he Could see no advantage or propriety in discussing a question already settled

It was suggested by a member that as Mr Wilson had prepared a statement it be heard.

Mr Wilson the Librarian then read so much of his reply, with Supplemental letters reports tables and records as pertained to the refutation of the Complaints and claims of Acres & Williams Omitting a portion which Expressed his own Comments upon the business methods of Acres & Williams and their purpose in making an attack on him

Mr Macdonald thought the present Board had nothing to do with the and moved the Communication be filed. No Second

Mr Hallidie Chairman of the Present Book Committee gave a general review of the matter strongly deprecating the action of Acres & Williams and that the Trustees should settle the matter tonight and the action of the Committee and Librarian be Concurred in and moved move that a report be made to the Members at their next meeting that the Trustees had Carefully Examined the Communication of Acres and Williams referred to them, and find the Complaint therein Expressed entirely without foundation, and the Librarian justified in his actions and efforts to have the binding of the books of the Institute done in a Workmanlike manner and in accordance with the Specifications.

-Mr Hallidie's Motion was duly seconded

Mr Dow Stated that he was a member of the Book Committee last year, that Mr Wilson's representations of the unsatisfactory character of the binding under the Contract was wholly true and Expressed in very Moderate terms and the record of Committee meetings presented by him were Entirely Correct.

The Motion was then put to vote and Carried

Evangelical Association Upon recommendation of the Pavilion Committee the Evangelical Association represented by the Rev J Q A Henry were granted the Pavilion for religious Services August 8 to 31st inclusive at a rental of $100.00 per day with 40% off

Adjourned
J H Culver
Sec

Regular Meeting Board of Trustees Tuesday Evening July 19th 1892

The President and Vice President being absent Trustee Lewis was called to the Chair there being present Trustees Cumming Dow Firth Hendy Lewis Macdonald Stott & Wilkie.

The Minutes of the last regular Meeting of July 5th and the Special Meeting of July 12th were read and approved.

The Committee on Lectures & Classes presented the following

To the Hon the Trustees of the Mechanics Institute

Gentlemen:- Your Committee on Lectures and Classes report:-

Jorgensen resigns as drawing teacher — We have received the enclosed letters from Chris Jorgensen notifying us of his intention to leave for Europe after August 1st and after that date he will not be able to further serve as teacher -

Mrs Paine elected — 2nd That Mrs C B Payne who holds the Mechanics Institute Medal for proficiency and Excellence in drawing is an applicant for the vacancy occurring by the resignation of Mr Jorgensen and is recommended by Messrs Jorgensen and Joullin.

It is therefore recommended

(1) That a vote of thanks be tendered Mr Jorgensen for the zeal and skill manifested by him in the Conduct of the Classes in his Charge

(2) That Mrs Payne be appointed as teacher for the following reasons, Her testimonials bear witness to her efficiency and Character. That in honoring our own Medalist we advance the Standing of our work and stimulate the interest which should be taken in the Classes

Respectfully

Marsden Manson
J K Firth
Geo E Dow
} Committee on Lectures & Classes

(Letter from Mr Jorgensen)

San Francisco Jun 15 92

To the Committee on Classes and Lectures of the Mechanics Institute

Gentlemen

Evening Classes — At the request of the Chairman of your Committee I shall open the classes on July 7th next and remain until August 1st when I shall be obliged to resign my position and prepare for a trip to Europe, and having the interests of the Class at heart I will

take the liberty of recommending to you Mrs C B Paine a former pupil of mine and one who I am sure will fill the vacancy and work for the interests of the Class better than any one else I could suggest to you -

I should be very much pleased to hear of Mrs Paines appointment

Yours Very Respectfully
Chris Jorgensen

823 A Sutter St -

(Letter from Mr Joullin)

To the Committee on Art Classes. Mechanics Institute.

Gentlemen

I take great pleasure in recommending Mrs C B Paine as teacher in the Drawing Class to succeed Mr Jorgensen who I understand is about to leave for Europe, being assured of her ability as a teacher of Drawing and a lady of many accomplishments and enthusiastic in her profession. I feel assured she will give satisfaction both to the Students and the Management.

Very Respectfully
Jun 10. 92 Amadee Joullin

(Letter from Mrs Paine)

San Francisco Jun 15th 92

Mr Marsden Manson Chairman, and Gentlemen of the Art Classes of the Mechanics Institute

Mr Chris Jorgensen has informed me of his approaching trip to Europe, and therefore of the vacancy in the position of teacher of the free-hand Drawing Class, I therefore ask to be appointed to succeed him

I have been a pupil in that class for several years and have been so fortunate as to receive the gold medal and diploma from the Institute. I enclose references which I hope will be Satisfactory to you.

Respectfully
Mrs C B Paine. 1515¾ Mission St

The Committee also presented the following

To the Hon The Trustees of the Mechanics Institute

Gentlemen

Lecture — Your Committee on Lectures and Classes find that the Cost of preparing the Lantern Slides for a lecture by Lieut Findley of the U S Weather Bureau will not exceed the Sum of $\$40^{\underline{00}}$.

They therefore respectfully report in favor of authorizing this

Lecture — expenditure or so much thereof as may be necessary to have the slides made and that the lecture be delivered at a time and place to be subsequently fixed.

Respectfully

Marsden Manson }
Geo E Dow } Committee on Lectures & Classes
J K Firth }

On motion of Mr Macdonald the recommendations of the Committee were approved, and Mrs Paine elected a teacher at a salary of $30.00 per month and the amount asked for slides for Lieut Finley's lecture granted,

The Committee on Special Exhibits said that matters pertaining to their duties was in the hands of the Agent, Mr Turrill who would report later on.

A notice from the Tax Collector that the Institute's personal property tax
Taxes — for 1892 was $235.00 was now due & payable was read and on motion of Mr Hendy the Treasurer was instructed to draw his warrant for the amount and the tax be paid before the 1st inst -

A Communication from Frank E Harris Janitor of the Institute
Janitor — asking $5.00 for extra compensation for overwork on May 30th and July 4th was referred to the Librarian with power.

Mr Hendy for the Committee on Printing & Advertising reported adversely on a proposition of Mr Fehneman to sell the Institute 1200 copies of a lithograph of the Worlds Fair Exposition buildings at Chicago for 26 cents each - and on motion of Mr Dorn the report was approved by the Board

McQuean — Mr Dorn for the Special Committee appointed to examine into the matter of compensation to Mr McQuean for injury received at the Pavilion in 1890 reported that he had given the matter attention and at his request Mr McQuean was present to show the members the serious nature of his injury and answer such questions regarding the same as might be asked -

Mr McQuean then came forward and exposed his foot & leg and gave an account of the way the accident occurred

No further information being desired, Mr McQuean retired and after some discussion the further consideration of the subject was postponed until the next meeting several members expressing a desire that a full Board be present at the final disposition of the matter.

Mr Dorn said there was a vacancy in the Special Committee caused by the absence of Mr Hallidie and recommended the same

be filled by the appointment of Mr Stott. So ordered

Circulars to members about location of Library — It was moved and carried that Mr Cumming be appointed a Committee of one to open the envelopes containing the answers to circular sent to members relative to location of Library Building

It was further moved and carried that Mr Stott be added to the above Committee.

Mr Macdonald said there was a vacancy in the Board and nominated
Mr Malm nominated — Mr Malm for the position - Seconded by Mr Stott

Mr Hendy thought the important matter of Election of a Trustee should only come up in a full Board and moved the Election be postponed Seconded by Mr Wilkie Carried

Mr Cumming said as Mr Turrill our agent was present he would like to hear from him

Turrill speaks — Mr Turrill said he had filed his report with Mr Stump but gave a general statement of Exposition matters.

In reply to a question "if any County or individual had yet applied for a definite amount of space" he replied in the negative

Mr Wilkie requested Mr Turrill to make an estimate of the probable expense that would likely be incurred before the opening of the Exposition.

The Meeting then adjourned

J H Culver
Secretary

Regular Meeting Trustees Mechanics Institute Tuesday Aug 2. 1892

President Stump in the Chair and present at Roll Call Trustees Dow, Firth, Cumming, Dalton, Dorn, Lewis, Macdonald, Stott, & Wilkie

The Minutes of the last Meeting were read and approved -

The Finance Committee presented the following bills and recommended they be paid which after being read, on motion was so ordered

B F Stevens	16,09	C A Murdock & Co	25.50
B Quaritch	35.70	H S Crocker & Co	27.
J Tauzy & Co	83.33	Salaries Libray	827.50
A Waldteufel	9.	H S Crocker & Co	12.
A M Robertson	103.93	Pac Gas Impt Co	90.54
Payot Upham & Co	3432	" " " "	117.90
" " "	1,01	Swains Bakery	10.30
Osborn & Alexander	41.39	Edison Light & Power Co	8.65
Librarian	44.10	Hibernia Bank	500.00
Johnson & Emigh	12.41	Pac Telephone Co	8.70
J A Hofmann	27.07	" " "	8.50
Hamersly & Co	12.	George Spaulding & Co	4.00
Hicks Judd Co	356.45	" " " "	68.00
Dewey Publishing Co	7.	Evening Classes	150.00
J H Boden	4.75	Huntington H & Co	4.10
Forderer Cornice Works	3.	C B Turrill	14.55
Librarian	29.60	" " "	150.00
J H Culver	220.	" " "	6.40
R Lewin	3.	Elmer Currie	42.00
A Morganthal	20.	Cunningham C & W	1.75
Chas North	20	" " "	9.20
Janitor Flood Bldg	4.	" " "	.75
Geo Alexander & Co	90.	Am Bank & Trust Co	50.87
			$ 3372.19

Political Record Mr Dalton for the Committee on Library Rooms & Building in response to an inquiry from the Librarian as to whether he should subscribe for the Political Record, reported adversely and the decision was approved by the Board.

Mr Lewis was appointed a member of the Printing Committee in place of Mr Duffy.

Mr Lewis for the Committee on Rules & Awards said that by their request Mr Turrill had prepared a Premium List which in his opinion was too voluminous and he did not approve of it and another thing he found, that it was absolutely necessary for the Board to fix an approximate amount to be expended for Cash awards and Medals before the List could be properly presented. Thought it would be better for the matter to be considered by the whole Board instead of a Committee.

Prem List

Mr Dorn moved and the motion prevailed that the Committee make a detailed Statement to the Board at the next Meeting of the Status of Premiums, and their recommendation therefor.

Mr Cumming wanted to know of Mr Turrill who was present if any County or individual had, yet definitely applied for Space -

Mr Turrill replied he had a number of letters from parties stating they intended to Exhibit but as blank Applications for Space were not ready no Official application could be made.

Postponement of the Fair

Quite a lengthy discussion here ensued in regard to the next Exposition the President Mr Stump, giving an account of the interview with Mr Lubin & others from Sacramento wherein it was agreed that the State Fair on account of the Postponement of the Institute Exposition would work for the interest of the Proposed ~~State~~ Dress Rehearsal to be held in January & February next and the other Members expressing their opinion of the situation

Mr Cumming moved the whole matter lie over until the next Meeting which the President suggested be a special one for that purpose.

Mr Cumming motion was then put & Carried

On motion of Mr Stott it was decided to meet next Tuesday Evening for that Purpose

Librarians Report

The Report of the Librarian for July was read, the names of new Members approved and the financial part referred to the Committee. a Summary shows his receipts to have been $1887.54 deposited with the Treasurer $1733.55 on hand $153.99

New Members (112)

J E Ferguson, A L Farr, Umataro Ide, Gus D Avery, Chas P Hirst, James H Page, M A Gunst, K Natsui, Chas H Forbes, H C Rowley, H E Poehlman, Philip H Schaefer, Wm H T Durrant, M W Backus, Alexander McCulloch, E C Sargent, Jno T Schneider, H B Havens, Rev Thos Van Ness, Dr A Lutz, W J Bryan, Wm S Hughes, Herman Jentzen

John N Howse, C B Johnson, Wm J Brady Sr, Frances Smith, Noa Quiroga J W Leichter, Andrew Veit, F B Gibson, George Sawlor, J Meinecke Louis P Burnham, Cyril Williams, F E Gunn, G H Fairchild, Henry Ferber, Alfred Cridge, Robert Ash, Edwin R Kilgore, W Ensbury, C R Sweeney, Fred C Gerdes, T J Tillinghast, Wm A Allen, Francis W Wilson, John Bermingham, Rienzi Hughes, Patrick Noble, M Peterson, John Traynor, Edward Brady Marquand Hansen, J F Johnson, Frank Lester, Geo A Dodge, Richd B Lynch, C Herbert Hasty, James Bot, Harry Ogilvie, J W Williams, E W Mead, Geo Green, Joseph C Sala, Henry L Detrick, Walter E Hammond, James C O'Malley C C White J L Mathis, M A Bullion, J M McGraw, Gerard A Railly, Armand E Briggs J J Ching, Geo O Korts, J E Coffer, H P Cattingham, Mrs E E Porter Mrs C N McJunkin, Mrs E B Stone, Mrs E H Heacock, Mrs Julia M Gilmore Mrs M E R Lewis, Mrs Marie G Perkins, Mrs R L Sherwood, Mrs Mary Cheever Mrs E W Lincoln, Mrs Max Levy, Mrs Katherine J Broth, Frank Dowbosky Wm J Kearns, H Heynemann, Chas Schoane, Milton E Ulmer, E E Jones, Wm L Garratt, Sydney L Strickland, Edward A Nis, E E Jones Eugene Saul, Miss M M Derby, Miss Elisabeth Moffatt, Miss N F Johnson, Miss A Dannebaum, Miss Jennie E Morgan, Miss Flora E Kendall - Miss Lucretia E Watson, Miss N E Dunscombe, Miss Netta Curtis Miss Martha Conradt, Miss Josephine Howard -

Treasurers Report

The Treasurer presented his report for July which was read and referred to the Finance Committee. A Summary shows.

General Fund

Receipts $3049.98 Overdraft on Am Bank & Trust Co $1139.66 Total $4189.64

Sinking Fund

Expenditures. Paid on orders from the Board $4189.64

Sinking Fund

Receipts $173.35. On hand July 1. 93 $872.01 Total $1045.36

29th Exposition

Disbursements $230.00

A report from Mr Turrill the Agent was read & filed.

Pavilion granted for a benefit — A request from Lieut Westfall 1st Cal Guard. that the rent of the Pavilion June 29th for a benefit to a disabled member be donated was on motion of Mr Lewis, granted.

A request from W H Murray to store in the Pavilion some Mining Machinery was referred to the Committee on Power

and Machinery with Power.

(Mr Wilke retired)

A Communication from David Lubin, Chairman of the Committee on Historical Collection at Sacramento asking the Co-operation of the Mechanics Institute was read and placed on file.

Board declines to be photographed — An offer from Jones & Lotz Photographers to take a picture of the Board for nothing was read and the Secretary instructed to return thanks for the invitation

A request from Miss Mary Tiffany for Employment in the Library was read and placed on file

A request from a Society of Clerks & Bookkeepers for use of the Committee, one Evening for a preliminary Meeting. was granted

The following report was read

To the President and Board of Trustees of the Mechanics Institute

Count of Circulars to Members — Your Special Committee appointed at the last Meeting to count and tabulate the replies to the Circular sent to Members relative to the location for a Library Building beg leave to report that we find

there are in - Favor of Plan No	1	750
" " " " "	2	278
" " " " "	3	298
Criticisms but no vote		25
Left to decision of the Board		20
Total		1371

Respectfully Submitted

Aug 2, 1892

A W Stott

George Cumming

On motion the report was placed on file

Mr Macdonald said there was a vacancy in the Board and Moved Mr Maloy be elected to the Position

Seconded by Mr Stott.

Mr Firth Moved as an Amendment that the Election be postponed

Seconded by Mr Dalton

Mr Firth's Motion was put to vote and Carried

McQuesen — Upon the request of Mr Dorn the further Consideration of a request from Mr McQuesen for Compensation for injury received at the Pavilion was laid over until the next Meeting

J H Culver

Secy

Special Meeting Board of Trustees Tuesday Evening August 9th 1892

Present Trustee Cumming Dow, Hendy, Manson, Lewis, Stott, Wilkie & the President

The Chair stated the Special business of the Evening would be the Consideration of Rules & Premium List for the next Exposition

Side walk on Hayes St

Mr Wilkie said that before proceeding with the regular business, he wished to state that a notice from the Street Superintendent had been served on the Institute ordering a new Sidewalk constructed on Hayes St between Polk & Larkin and if not Commenced within three days the City would perform the work & charge accordingly.

On motion it was ordered that a bituminous rock Sidewalk be laid and the Committee to get bids therefor and submit them at the next meeting in the meantime the Street Superintendent to be informed of the action of the Board

Rules and Prem List

The Committee on Rules and awards said they had prepared a copy of ~~the~~ Rules for the Next Exposition which they would submit, and also a draft of a premium List, as far as enumeration of articles went, it being impossible to fix the awards until the Board determined the amount to be expended

Mr Manson said that in the Consultation had with the managers of the State Fair certain statements had been made and promises given which he thought would be well to insert in the Premium List when printed as it would have a general Circulation throughout the State

He would therefore move the following have a place in the book when Published

" The Mechanics Fair this Season has been postponed until Jan 10th ~~1893~~ to Feb 25th 1893 in order to avoid interfering with the State and District Fairs -

Representatives of those organizations having appeared before the Trustees of the Mechanics Institute and pledged themselves to aid the Dress Rehearsal, provided such postponement were made. We earnestly urge a full Compliance with this agreement feeling assured that by a hearty coöperation the best Exhibition ever in the State will be made.

Storage in the Mechanics Pavilion will be free on all Exhibits Selected by the Worlds Fair Commission for transmission to Chicago - The freight to San Francisco upon Exhibits thus Selected will be refunded by the Mechanics Institute, and will be paid by the Worlds Fair Commission thence to Chicago - "

Mr Wilkie moved the above statement be adopted and published in the Premium List - His motion was Seconded by Mr put to vote, and Carried unanimously.

The Rules and Regulations as presented by the Committee were then taken up seriatim and finally adopted as a whole (See Page 638 of this Record)

After a lengthy discussion it was agreed and ordered that the sum of $12000- be offered as premiums, the same to cover the expense of Medals & Diplomas and the Cash Awards -

Aquarium

Mr Stott moved that a Special Committee be appointed, to investigate the Cost and give an Estimate of the Expense of Constructing two aquariums Six feet wide four feet deep and Sixty feet long, and that Mr Schumann, a scientist and old Employee of Mr Woodward who had made the Matter a Study both here and in Europe, be Consulted as to the feasability of the Plans Submitted

Carried.

The Matter was left to the Committee on Special Exhibits

The Meeting then adjourned to Saturday Evening the 13th inst, the Committee on Rules & Awards to have the Premium List ready for Consideration by the Board at that time.

The Meeting then adjourned

J H Culver
Sec

Special Meeting Board of Trustees Saturday Evening Aug 13th 93

Trustees Cumming, Dow, Firth, Hendy, Manson, Lewis & Macdonald responding at roll Call.

Prem List There not being a quorum ~~present~~, the members present resolved themselves into a Committee of the Whole, and proceeded to Consider a Premium List presented by the Committee on Rules & Awards. Each class was taken up and Considered separately and if deemed advisable, revised or amended and finally adopted, the whole to be presented to the Board for approval at the next Meeting.

The aggregate amount of Cash premiums were

For Natural Products	$6205
" Art Department	1100
Estimate for Medals Diplomas etc	4883
Total	12,188

The Meeting then adjourned

J H Culver
Secretary

Regular Meeting Board of Trustees Tuesday August 16th 1892

President Stump in the Chair and a quorum present

Absent at Roll Call Trustees Dalton, Dore, Dow Hallidie & Wilkie

The Minutes of the last regular and the Special Meeting of August 9th were read and approved.

Reports from Committees

Finance Committee, no report. Building Committee, no report. Book Committee recommended the purchase of books to the amount of $70. approved Lectures & Classes, no report. Printing & Advertising, no report, Power Machinery, no report. Rules & Awards, The Committee said that at a Meeting of the Board on Saturday Evening Seven Members being present they had Considered and approved a Premium List which if desired, would be read, A statement of the Meeting and the result is spread upon the Minutes (page 224) and has been read by the Secretary. Prem List

After some further Explanations Mr Hendy moved that the Premium List as approved and recommended by the Committee on Awards and the Members present at the Meeting Saturday night, be adopted by the Board. Seconded by Mr Firth, and on being put to vote Carried unanimously.

Natural Gas Mr Manson said he had written to the City Engineer of Stockton in regard to a display of Natural Gas at the Coming Exposition, and a favorable reply had been returned, and no doubt that would be made an instructive and interesting feature of the Fair.

On Motion of Mr Firth the Printing Committee were authorized to have the Premium List and other necessary Printing done at once, the number to be left to the judgement of the Secretary.

Mr Hendy for the Ticket Committee said they would like an Expression of opinion from the Members as to the price of Admission tickets. The Committee could take no action until that matter was determined by the Board.

The President said on account of a bare quorum being present he thought the Matter had best go over until the first Meeting in November which was agreed to.

Further time was granted the Committee on Special Exhibits to present figures on the Cost of an aquarium.

A report from C B Turrill Agent and a letter from Thos H

Thompson to the President were read and filed

Lithograph

A recommendation from Mr Jewell that Lithographs of the Worlds Fair Building at Chicago be purchased was referred to the Printing Committee to Consider and report at the next meeting.

Sidewalk on Hayes St

In regard to the sidewalk on Hayes Street the Building Committee were authorized to get further bids (two were presented but not read) and have the work done without further reference to the Board.

Lectures

Mr Cumming wanted to know about the lectures that were Expected, and had been promised by the Committee.

Mr Manson replied that slides for an interesting lecture by Lieut Findley were being prepared and would soon be ready

Mr Stott presented the following and moved its adoption

Stott's motion in regard to Post St Building

" In order to hasten the much needed addition of space for the uses of the Institute I propose that the Building Committee be Empowered to proceed at once and Engage the services of a Competent Architect to investigate the possibility of adding another Story to the present building, Erecting an Elevator and making such other additions as may occur to them as desirable, ascertain the Cost of such alterations and report at the next regular meeting of the Board on the first Tuesday in November.

Mr Stotts motion was seconded by Mr Hendy.

Mr Manson said the motion of Mr Stott was on the assumption that the late vote of the members decided the Proposition; Individually he did not agree with them and thought the building should be on a lot twice the size of this.

Mr Firth believed if an Estimate was given of the Cost of re-modeling the Building on Post Street, one should also be given of the Cost of the other two propositions.

Mr Stott said he had received a letter from the Architect of the building, which he desired read. and is as follows.

San Francisco Aug 2. 1892

A W Stott Esq

Letter from Wm Patton

Dear Sir. At your request I have examined the subject of increased accommodation in the Mechanics Institute Library building

Being the Architect of the original building I am familiar with its Construction. One more Story may be placed upon the building which will enable you to relieve certain portions thereof

and give facilities for increased accommodations for a few years by distribution of spaces.

An Elevator will be desirable which can be easily placed.

All of which, for purposes used in ordinary different from the present, in case of sale, will enhance the value so much.

I am Sir very respectfully yours

Wm Patton
Architect

Mr Lewis thought that from Mr Pattons knowledge of the building he would be the man to make a drawing and give an Estimate.

Mr Stotts motion was then put to vote and Carried

McQueen

Mr Cumming inquired if the Committee appointed to investigate the request of Mr McQueen for Compensation for injury received at the Pavilion were ready to report.

Mr Stott a member of the Committee gave an account of what he had done and after some discussion, upon the suggestion of the President that Mr Dorn the Chairman of the Committee being absent further action had better be deferred until another meeting, it was so ordered.

Legal Adviser

Wilson & McCutchen

The question of Legal Adviser for the Board was discussed by Several members and finally on motion of Mr Stott Messrs Wilson & McCutchen were appointed to that Position.

Vacancy in the Board

Mr Macdonald stated that there was a vacancy in the Board and nominated Mr Malm for the place

Seconded by Mr Stott.

Mr Hendy moved the matter lie over until there was a full board the Secretary to notify members when such election was to take place

The meeting then adjourned

J H Culver
Secy

Regular Meeting Board of Trustees Tuesday September 6. 1892

President Stump in the chair and present Trustees Cumming Dow, Forth, Hendy, Manson, Lewis Stott Wilkie & Mr President

The Minutes of the last Meeting were read and approved -

Report from Committee

There being no member of the Finance Committee present, Trustee Manson & Lewis were appointed to temporarily act on the Committee and present the bills that had been previously signed by the Chairman Mr Dalton; time being given them for Examination

The Committee on Library Rooms & Building reported that in accordance with a resolution adopted at the last meeting they had Consulted an Architect who had prepared plans and the following Communication which they would present as a report

Report

San Francisco September 3 1892

To the Building Committee of the Mechanics Institute

Gentlemen

Improving Library Building

At your direction I have Examined the subject of adding to the present Library Building on Post Street to increase the accommodation of that portion of the Institute Property.

The suggestion is to put one Story more on the building the Construction and Scheme of which is shown by accompanying Sketches and diagrams, which Comprise the putting in of an Elevator for the use of the Several floors.

It will be necessary to Stiffen the third Story Side walls by the addition of Steel or iron Skeleton frame bolted to the Same.

Certain portions of the present Construction will be Strengthened in which it will have additional work to perform.

The weight of the new fourth Story will be borne principally upon the Side walls of the building by trusses in the Manner shown, It is not desirable to place More brick work upon the rear wall hence sloping roofs have been placed on front and rear, with fire proof Coverings of Slate and galvanized iron as is usually done in Such Cases.

The Story over the present Library Rooms will also be used for Library purposes, access to which by the public will be made from the interior of the present rooms in plain view of the Librarians desk.

by two winding, iron Stairs which will give access to the Small galleries winding up each story as desired as well as to the floor above.

Officers rooms and details, increased accommodation for ladies and gentlemen are placed where most ~~desirable~~ available.

The Chess Room is enlarged and placed in the 4th Story rear, in a Sunny room - There are four Class Rooms on this floor.

The Gents toilet is in the roof, other portions as shown for this story.

The rear toilet places of third floor are raised up 8 ft above the old situation and re-used and a ladies retiring room placed below them Connected with the ladies sitting room of Second Story by a Stair.

There will be a Small Storage place in the roof.

It is my opinion not desirable to use the basement for other purposes than as at present. previous Experience has proved it unavailable for Institute purposes.

We must however make use of the Central front portion thereof for Elevator Machinery.

In this Connection it may be Stated that it would be best to hire Steam power direct from some outside source as being the most desirable Economical and efficient from want of for the generation of Steam on the Premises for running the Elevator.

There are other details ~~which~~ with which you are familiar in this Scheme concerning the Trustees room Meeting room etc which may be set apart in portions of the ~~building~~ Library rooms of the third Story adjacent the Secretarys Room in the rear Side with means of access thereto as shown on the plans - using the suite on the East ~~Side~~ or the West Side full length from back to front, or any portion thereof as required for public or Special Meetings.

$30000.00 is the Estimate of the Cost made with the assistance of the gentlemen You appointed which will be closely approximate unless large changes are made.

I have the honor to be
Gentlemen
Your Obedient Servant
Wm Patton Archt

The Matter was laid over until later in the Evening

Books & Donations, no report. Lectures & Classes. no report

Printing & Advertising reported that the Rules & Premium List Applications for Space and Preliminary Announcement had been printed as required by the Board and Committees

Rules & Awards. reported that the Rules & Premium List were prepared and being distributed by the Secretary & General Agent

Committee on Tickets & Admissions Mr Dod reported that as the Premium List and other information was now ready the Board should consider the question of tickets and settle the matter at an early date - The President suggested that it would be

Tickets well for the Committee to formulate some plan or rules to govern the matter and submit the same to the Board to act upon.

Music Decoration & Art. Mr Stott for the Committee reported that as it was desirable and probable that there would be a large and fine display of Paintings and Statuary at the Coming Exposition we would require the services of a Competent Superintendent he took pleasure in nominating for that position Mr Norton Bush,

Bush, elected Supt Art Gallery an Artist well known and peculiarly fitted for the labor and important duties of that department. The gentleman now holds a similar position at the State Fair, and his election to night would be a wise thing to do as then his efforts at Sacramento would be of great advantage to our own Exhibition

His nomination was seconded by Mr Cumming -

Mr Firth & Hendy warmly Endorsed Mr Bush as a suitable person for the position

There ~~motion on~~ being no further nomination a vote was taken and Mr Bush elected unanimously, the salary to be the same as paid at previous Fairs viz $250.00 for services before and during the entire Exposition

Committee on Privileges -	no report.
Location & Police	no report
Horticulture	no report

Special Exhibits - Mr Cumming reported that in

Aquarium regard to the aquarium he could only make a partial report but from a rough Estimate he thought the glass would cost near $1200 - Mr Schumann thinks it will cost a great deal more, and then in addition about 30 tons of water will be required which must be brought from the vicinity of Santa Cruz

Mr Stott said he was giving the matter attention and had asked

Mr Geo Duffy to prepare a plan and Estimate of an Aquarium, which he was unable to get ready for to-nights meeting. The Fish Commissioners will heartily Co-operate with us in the securing and caring for the fresh water fish, they detailing men for that purpose with no cost to the Institution except for money paid out for actual expenses.

Mr Stott added to Com. Spl Ex

Mr Cumming requested that Mr Stott be added to the Committee on Special Exhibits which was so ordered -

The President wanted to know of Mr Stott if he could give a probable

Fish Estimate of what it would cost to get the fish as proposed by the Fish Commissioners. Mr Stott replied that the whole expense would not exceed $100.00

Wilkie & Lewis Catch one fish

Mr Wilkie was afraid that Estimate was low, as Mr Lewis and himself had recently expended $15.00 and two days time in securing one small fish of the black bass variety.

Mr Cumming thought the expense of the Exhibit would be not less than $3000 - and the question is, Cannot that amount of Money be spent to better advantage

Mr Stott replied ~~that~~ the attractiveness of such an Exhibit was beyond question, and a private Company was ready to put in an Aquarium as proposed and pay a fair sum for the Privilege, providing they could charge and collect 10 cts for admission

Mr Stott moved and the Motion prevailed that a Special Meeting of the Board be held next Tuesday Evening to Consider that, and such other matters as deemed desirable.

The Finance Committee here reported that they had the bills ready for presentation, which was done and read by the Secretary the amount being $3685.21 After which they were ordered paid by orders on the Treasurer

Following is the list

Spring Valley W W	12.	C H Starbird	75.
" " " "	12.	Salaries Library	825.
" " " "	23.50	Western Mailing Buro	6.25
" " " "	27.50	Pac Bell Tel Co	7.30
Pac Gas Impt Co	227.70	Evening Classes	150.
" " " "	138.06	J H Barry	17.50
Edison Light & P Co	8.65	Geo W Clark & Co	2.35
Hibernia S & L	500.00	J M Duncan	11.50
J H Culver	200.00	Pac Aut'y Fire alarm	12.

Whittier Fuller & Co	2.57	J A Hofmann	8.03
Chas Katz	7.00	Hicks Judd Co	355.79
C H Starbird	26.00	D Appleton & Co	6.
Librarian	34.95	B F Stevens	332.58
"	28.05	Am Bank & Trust Co	55.40
Post Office	42.00	C B Turrill	150.00
H H Moore	11.50	" " "	50.10
A M Robertson	131.67	Chas Worth	60.
Payot Upham & Co	29.94	Bancroft Co	17.75
W H Sondermick & Co	5.00	Jo Winterburn	1.50
Johnson & Emigh	6.57	Cunningham C & W	2.50
Post Office	40.00	A Morgenthal	20.
		Janitor Flood Bldg	4.

Total $3685.21.

Librarians Report

The Librarian presented his report for August which was read the names of new members approved and the financial part referred to the Committee. A summary of his Cash account shows

Receipts. $1631.04 Deposited with Treasurer $1453.70 On hand $177.34

New Members (99)

Albert Dellwig, X E Burns, C Sagehorn, W S Pond, Frank Girst Alex Willman, Saml P Butler, Elisha Cook, Albert Groninger Jno Sachman, Adolph Weske, Wm Edward Lingard, Herman Schaffner Dr Arthur J Regensberger, Chas Goodwin, A A Ringwolt, Jonas Weyl, ~~Chas Goodwin~~, J B Boland, H Parbach, Joseph G Eastland, Wm L Goodwin, James Manning, Fred Hooper, F M Vaughn, John F Lorenz, G Branchi Arthur G Cuthbert, Guy W Everett, Saml J Taylor, Edward Neisser, Lionel E Joseph, John E Higgins Wm Flanders, G L Center, James Fegan C W Backe, H C Converse, Henry Michel, T Tucker, J R Whalen Louis Steiger, George Thompson, P T McFarlane, Saml Russell Russell S Gardner, E W Crowshay, J F Barter, Percy T Kahn Samuel A Copper, Wm C Wilson, H Faraday, H Taylor. Fredk W Harris, C A Morgan, Herbert L Smith Henry Dankroeger. Geo B Kane Jr. W Taylor Grubb, Reid Beckett, John Lorden Leonard G Seitz, Bailey Terrill, John K Orr, Thos H Andrews. John McCarty, D J Brennan, John McGreevy, Chas C Elsasser. Fred S Joyce, Mrs Dell Linderman, Mrs L E Yale, Mrs F A Hatch Miss Mabel Downing, Miss Clara Jenkins, Mrs C W Woodworth.

Mrs A Greenkevitch, Mrs D B Condon, Miss E S Murison, Miss Julia S Scott Miss Cora C Wilbur, Miss Emma M Garretson, Mrs Chas B Overacker, E H Pratt Miss Mary O'Sullivan, Dr R K Young, Miss Ada H Mathews, Miss Minnie Samuel Miss Anna Slonky, Miss Mary Nichols, Mrs J Claymour, Mrs M A Rothchild Miss M C Day, Mrs William de Fremery, Mrs A Denham, Miss Lotta Jacobs, Mrs J Hawley, Miss Margaret F Maroney, Mrs Ernest Amsden, Mrs John A Bauer.

Treasurer Report.

The Treasurer presented his report for August which was read and referred to the Finance Committee. A Summary Shows.

General Fund

Receipts $3521.19, Disbursements $3156.34, Balance $364.85.

Sinking Fund

Receipts $145.37 On hand Augt 1 $1045.36 Balance $1190.73

27th Exposition

Expenditures $363.15.

(Mr Dorn Came in and took his Seat)

A request from the American Carnival for a reduction in the rent of the Pavilion on the night of October 1st was denied

Extension of Market St

The Secretary was instructed to prepare and present to the Board of Supervisors in the name of the Institute a protest against the action of the City in the matter of the Extension of Market Street.

Sam Grubb going to Law

A notification from S W Grubb that unless his bill was paid he would Commence legal proceedings, was read and placed on file

A Communication from Capt Turner of Los Angeles in regard to an Exhibit of Pottery was referred to the Committee on Special Exhibits

Repairs to Post St Property

The report of the Building Committee was taken up and the President wanted to know of the Chairman Mr Wilkie if they had any suggestions to make. He replied they had except that the idea of Class rooms in the building would have to be abandoned as there would not be enough room.

A general discussion of the matter here ensued during which Mr Dorn moved that the whole matter be properly prepared for presentation at the Quarterly Meeting Carried

Mr Manson moved "That it is the opinion of the Majority of the Board of Trustees that it is not in the best interests of the Institute to modify the Post Street Building by reason of the Cost and extreme inadequacy of the room furnished,

The ayes and Noes were Called for on this vote with the following result
ayes Dorn, Dow, Firth, Hendy, Manson & the President 6
Noes Cumming, Lewis, Stott Wilkie 4

The chair declared the motion Carried

Mr Manson also moved but subsequently withdrew the Motion "That the Quarterly Meeting be informed that it was the sense of a majority of the Board that the interest of the Institute demand the purchase of a lot East of ~~Powell~~ the Baldwin Hotel and the erection thereon of a suitable Library Building -

Mc Queen Mr Dorn for the Special Committee on the Mc Queen Matter reporting that a majority would report that inasmuch as the Institute has no legal liability that no amount be paid except as a gratuity, and recommend that the sum of $500 - be given Mr Mc Queen as a donation - Mr Dorn Said that as an individual, he was not in favor of the recommendation as he thought a larger sum might be given -

The recommendation of the Committee was put to vote, and lost.

Mr Wilkie Said there was a vacancy in the Board and he would nominate Mr Henry J Bush for the Position

Mr Manson nominated Mr C A Malm -

H J Bush Elected a Trustee There being no further nominations the chair appointed Mr Manson & Lewis as tellers who upon receiving the ballots said that Mr Bush had received 7 and Mr Malm 3.

The Chair declared Mr Henry J Bush Elected, and on Motion of Mr Cumming the vote was made unanimous.

Chess Men Mr Stott moved that three additional Set of Chess Men be purchased at a Cost not to exceed $10.00 per Set. Carried

Telephone in Pavilion On Motion of Mr Dow it was ordered that a telephone be placed in the Pavilion and the Secretary make the best terms he was able, for its cost.

Mr Wilkie moved that a balance of $90 due for rent from the Mills Revival Meetings be remitted. Carried

The Meeting then adjourned

J H Culver
Secy

1892

Quarterly Meeting Mechanics Institute Saturday September 10.9

The Meeting was Called to order at 8 P.M. President Irwin C Stump in the Chair and a quorum present -

The Minutes of the Previous Meeting were read and approved.

The following report from the Librarian and Treasurer were read and referred to the Board of Trustees

Librarians Report.

Mechanics Institute Septr 6. 1892

To the Board of Trustees
Gentlemen

I have the pleasure to present a brief summary of the business of the Library for the past quarter

Receipts

There have been Collected the following

Fees from New Members		281.00.
Quarterly Dues		5387.50
Books paid for	22	28.55.
Fines Collected	1678	237.45
Books Extra	1173	117.30
Drawing Paper & Sundry		19.95
Total Collections		6071.75
Balance from preceding quarter		117.09
Total Cash receipts		6188.84
Deposited with the Treasurer		6011.50
Balance on hand		177.34

Membership

Two hundred and Eighty one (281) new members have joined the Institute 307 have withdrawn or been dropped, leaving total membership in good Standing 4226 -

Books

The Accessions number 1813 volumes. Of which 620 were assigned to the Reference Rooms and 1193 to the Circulation department

There were ~~presented~~ purchased 854 volumes, presented 343, and bound periodicals and pamphlets 616. There were also purchased 296 unbound volumes and pamphlets, and presented 79 -

Binding

There were passed through the binders hands 616 new volumes and 645 old volumes rebound. Repaired in Library 1595 volumes

Circulation

There were issued for home use 35117 volumes, an average of 450 volumes daily. The largest issue in any one day was 844 – the Smallest 301 volumes.

The Library was open 78. days.

By re-assignment of library assistants the working hours of Each have been decreased one Evening, nearly three hours per week –

Respectfully Submitted
Horace Wilson " Librarian

Treasurers Report.

To the Officers and Members of the Mechanics Institute

I herewith my report for the quarter Ending August 31st 1892

General Fund

Receipts

For the month of June	1892	3765.89		
" " " " July	"	3049.98		
" " " " August	"	3521.19	10337 06	
Overdraft Am Bank & Trust Co May 31			790 84	
additional overdraft June July & Aug			1959.36	13087.26

Disbursements

During month of June	1892	4147 75		
" " " July	"	4189.64		
" " " August	"	3156.34	12087 73	

Disbursements 27th Industrial Exposition

During June	1892	406.38		
" July	"	230.00		
" August	"	363.15	999.53	13087.26

Sinking Fund

Balance		589.59	
10% Library Receipts for June	282.42		
" " " " "	173.35		
" " " " "	145.37	601.14	1190.73

Respectfully Submitted
J K Firth
Treasurer

Sept 10. 1893

The Committee on Amendments presented the following

San Francisco Sept 10. 1892

To the Members of the Mechanic's Institute

Committees report on Amendments

Your Committee on Amendments to the Constitution & By-Laws beg leave to report that we have had the same under Consideration and do not see where any change would be of advantage to the association Except as follows –

"To Amend Article XII. Section 2. by changing the word fifteen to twenty five

We also offer the following amendments for your Consideration –

" Article IX. Section 3. The Election of Trustees as provided in Art VII. Sec 1 shall be held in one or more Election booths as may be determined by the Board of Trustees and each election booth shall be under the superintendence and Control of an Election Board Composed of one ~~Elector~~ inspector two judges and two Clerks selected from the Members of the Institute by the Board of Trustees at a Meeting held at least one week before Election. The Boards of Election shall have full Charge of the Polling places and ballot boxes and may Exclude from the room in which the Election is held all persons but those appointed or selected to represent the different sets of Candidates being voted for, but shall admit representatives for each Set of Candidates.

Twenty days previous notice of Election shall be given by publication in two daily papers printed in San Francisco. The poll shall be open at 11 A.M. and be Kept open Continuously until 9 P.M. At the closing of the Polls the Board of Election shall immediately proceed to Count the votes until they are all Counted and Tallied and shall make a full return of the whole number of votes cast and the vote given for Each Candidate. Said return shall be made to the Board of Trustees

The Boards of Election shall Enclose and seal up the ballots Counted and strung and a Copy of the Poll list and tally sheet used in such election booth, and shall retain a Copy of the poll list and tally sheet until after the meeting at which the result of the Election shall be ascertained, declared and announced –

All ballots cast in the election of the Institute shall be printed and distributed at the Expense of the Institute. All Candidates must be nominated in the manner following –

A Certificate of Nomination Containing the name of the Candidate for nomination, his residence and office for which he is nominated shall be signed by members of the Institute qualified

vote cast	
1886	375
1887	154
1888	138
1889	536
1890	1293
1891	408
1892	1569
1893	905

Proposed Amendments

to vote at the Ensuing Election, and who so Constitute --- per cent of the entire vote cast at the last preceeding Election of the Institute held for the purpose of electing Trustees.

A certificate signed by members of the Institute qualified to vote at the Ensuing Election and who Constitute --- per cent of the entire vote cast at the last preceeding Election of the Institute for the purpose of Electing Trustees shall be sufficient to nominate a ticket composed of Candidates for each of the Offices to be filled at the Ensuing Election.

The persons nominating such ticket may in their certificate of nomination adopt a designation or name for the ticket so nominated but said designation shall never employ any word or name which would in any manner indicate that such ticket was the Official or regular ticket of the Institute.

All Certificates of nomination shall be filed with the Corresponding Secretary of the Institute at least ten days before the day of Election.

If any vacancy occur in the list of nominees. such vacancy may be filled by a majority of the persons by whom such nomination was made, by a new Certificate filed as hereinbefore required on or before the third day preceeding the Election.

No Certificate of nomination can be filed after the third day preceeding the Election. The ballot shall be printed by the Corresponding Secretary and shall conform as near as may be to the ballot required by the so called California Reform Ballot Law of 1891.

The Judges of Election in each of the Election booths shall perform the duties of ballot clerks as required by that law

All elections of the Institute shall be conducted in the manner and under the provisions of that law as near as may be ——

David Kerr. Chairman

Mr Doolan said a number of proposed Amendments had been handed him by Mr M A Clarke which had not been approved by the Committee and he would hand them to the Secretary to read if desired. The Chair said he presumed they would be accepted without reading which was so ordered

On motion of Mr Clark the report was received & filed. and the Committee discharged.

~~Mr~~ The amendments proposed by Mr George Cumming at the last quarterly meeting (as spread in full upon the minutes pages 204 & 205 this book) were taken up and read

The matter was debated by Messrs Cumming, Clark, Roger, Gallagher, Cridge, Smith Lewis & Macy. and upon a ~~vote~~ ballot being taken (Messrs Stott, and Rankin, acting as tellers) the Amendments were adopted by a vote of 85 ayes to 32 noes.

Improvement of the Institute Property – Circular and replies thereto

The Secretary reported that in accordance with instructions from the Members at the last quarterly meeting a Circular had been prepared setting forth the plans proposed by the Special Committee on "Improvement of the Institute Property", and a copy sent to each member. The replies thereto were referred to a Committee, who presented the following report –

" To the President and Board of Trustees of the Mechanics Institute

Your Special Committee appointed at the last meeting to count and tabulate the replies to the Circular sent to members relative to the location for a library building beg leave to report that we find there are in favor of

PLAN ONE.

If deemed practicable by competent architects and builders, to remodel the present building on Post Street, adding another story, and putting in a swift-running elevator and all modern improvements, using the entire building, if necessary, for Library and Institute purposes. This plan will give us sufficient room until the growth of the city renders it expedient and desirable to build on the Pavilion lot at Larkin and Hayes Streets.

Seven hundred and sixty one votes (761)

In favor of

PLAN TWO.

To build on a portion of the Pavilion lot, bounded by Larkin, Hayes, Polk and Grove Streets, a large and commodious library building of the most approved construction and arrangement for Library and Institute purposes, with ample room for all requirements of the Institute.

Two hundred and seventy nine votes (279)

In favor of

PLAN THREE.

To purchase a lot of suitable size in a locality bounded by Powell, Post and Market Streets, and erect thereon a library building similar to Plan No. Two.

In case this plan is adopted, it is probable the Post-street property will have to be sold, as also that on Folsom Street.

Three hundred and one votes	(301)
Criticisms but no vote	28
Left to decision of the Board	20
Number of replies	1389

Respectfully Submitted

A W Stott
George Cumming

August 2. 1892

Messrs Wilkie & Lewis the "Committee on Improvement" then presented a report embodied in a letter from Wm Patton, Architect. (See page 228 & 9 of the book)

Mr Barry moved that plan No one be adopted

The question was warmly debated by several members. Mr Rankin plan No 3. Mr Gallagher was in favor of Plan No 1 so far as using the 1st Story & location was concerned and stated that last Saturday a Count was taken of the people entering ~~the~~ Institute Library, and found to be 2130. During the same time but 82 Entered the Mercantile Library.

Mr Dorney was strongly in favor of Plan No 3. Mr Stott of No 1. Mr Knowlton favored No 1 as a large per cent of those replying ~~found~~ Expressed their preference for the Present location.

Mr Clark was in favor of purchasing a lot of suitable size for a Library. Hall to seat at least 3000 people and other necessary rooms. Mr Britton said the present building was well Constructed as many Earthquakes had tested its stability but he thought the Directors should bring a more Comprehensive report with Estimates of Cost

Mr Rankin moved as a substitute for the motion before the Institute" that the Board of Trustees report at some future meeting of the Institute a definite plan for the improvement of the Post St building or the Erection of a building somewhere Else." The Motion was Carried

Mr Macy favored Mr Rankins Substitute

Mr Rankins motion was then put to vote and Carried

The Chair stated that Mr Henry T Bush had been elected by the Trustees to fill a vacancy in the Board and the name was before the members for approval or rejection

On motion the Election of Mr Bush was Confirmed by an unanimous vote.

The meeting then adjourned

J H Culver

Sec

Special Meeting of the Board of Trustees Tuesday September 13th. 1892

President Stump in the Chair and a quorum present

Absent at Roll Call Trustees Dow. Dore Dalton + Hallidie

The Chair said the special business before the meeting was the Consideration of having an aquarium in the Coming Exposition.

Mr Cumming said he had made inquiries as to tanks and approximate Expense Mr Waite a gentleman familiar with the subject is here and will Explain his views

Aquarium Mr Stott said that Mr Geo Duffey was to have had a plan ready for to night but he had been unable to get it. but would state the plan includes an aquarium Constructed of iron or steel glass and brass with pipes, fittings, electric light fixtures and everything complete at a Cost not to Exceed $3000. The only ~~Expense~~ Cost that would have to be incurred for the Fish Commissioners would the actual Expenses of the men while getting the fish. During the Fair they will take charge of all matters Connected with the display of fresh water fish and in return ask only that the fish be returned to them. In regard to a statement made at the last meeting that a Company would put in an aquarium providing they were allowed to charge a fee I am informed by the Fish Commissioners that if such arrangement is made they can take no part in the matter as the law prohibits them from assisting a private enterprise -

It is probable that the whole Expense of the Aquarium Salt + fresh water fish Expense and attendance will not Exceed $2600. (Mr Dow Came in)

Mr Manson gave an interesting description of the Fish hatcheries and Government display at Washington and statistics of the amount and value of the Product ~~in~~ in this State and believed such a display would be instructive and interesting to our own people and of Especial interest to visitors from abroad. If the Exhibit can be made in a Creditable manner we had better have it, if not, not.

The Chair wanted to know what the Condition was, of the Aquarium at Woodwards Gardens, if it Could be moved

Mr Cumming replied that it could not be taken apart and was of no value whatever Except where it is. A long tank of wood with divisions across Can be made cheap and the glass need not be as thick as that at Woodwards.

Mr Waite, a gentleman present, by invitation of Mr Cumming and permission of the Board addressed the Meeting giving his views on the construction of Aquariums and said the cost of the size required could be kept way below $2000. The principal requirement would be a good foundation.

Mr Lewis said, the question for the Board to consider now was the Expense.

Mr Dow wanted to know of the Committee, if they intended the aquarium as a permanent fixture of the Pavilion

Mr Firth thought the admission fee to the fair would cut some figure in the proposed Expense

Mr Lewis said the Exhibit if made would no doubt be interesting, but did not think it would bring in the amount of $2500.

Mr Dow wanted to know if it would not be advisable to make the display on a smaller scale say $1500.

Mr Manson suggested that a supply of salt water fish might be obtained by allowing some dealer or dealers to place their name over the tank that contained the fish

Mr Wilkie thought it possible that the Park Commissioners might take the tanks off our hands if they were made in portable form.

Mr Firth moved that the Committee be requested to prepare a plan of an aquarium that would cost not to exceed $1500 and present the same to the Board.

Mr Lewis moved as an amendment that it is the sense of the Board that the Exhibit be made at an Expense not to exceed $1500 exclusive of the fish and maintenance, and the Committee have power to act Carried

Fish It was further understood that the Committee have power to go ahead at once & get the fresh water fish (as they must be obtained by October 1st) and place the same in temporary tanks at an expense not to exceed $135.00

Mr Dow said that Mr Firth Hendy & himself had lately visited the State Fair and from observation there did not think it advisable to withdraw the Season tickets and charge

Season Tickets an admission fee of fifty cents

Mr Lewis moved that for the 27th Exposition that Season tickets be sold to Members of the Mechanics Institute only, and at same terms as last year viz Double Season $2.50 Single Season $1.50 and that single admissions for adults be 25 cents and for children 15 cents.

Seconded by Mr Hendy and on being put to vote Carried

unanimously.

A request for a reduction in the rent of the Pavilion from the "Seven Pines Circle G A R" was referred to the Pavilion Committee with power.

Mr Manson said that all arrangements for the proposed lecture were completed, except the date and obtaining a hall.

On motion the Committee were authorized to proceed ~~and~~ secure a hall and issue the necessary invitations.

Some discussion here ensued in regard to a new Building but no action was taken —

The Meeting then adjourned

J H Culver
Secy

Regular Meeting of the Board of Trustees Tuesday September 20th 1892

President Stump in the Chair & a quorum present

Absent at Roll Call Dow Firth Hendy & Dalton

The minutes of the meeting of Sept 6th were read and approved.

Committee Reports

Finance — none. Library Rooms & Building, none. — Lectures & Classes

Mr Manson reported that the 1st lecture would be ~~given~~ delivered the last week in

Printing & Advertising, none. Power & Machinery, none, Rules & Awards, none, Tickets & Admissions, none. Music D & A, none; Privileges, none. Location & Police, none. Horticulture, none, Special Exhibits none.

Hib Bank wants Mortgage Paid A Communication from the Hibernia Savings & Loan Society notifying the Board that the Mortgage held by them would have to be paid or a new one secured was read and the matter referred to the Finance Committee with power and the President and Secretary authorized to sign the necessary papers in the name of the Institute.

A request from L E Phillips that the Washington Star be added to the Newspaper List was referred to the Book Committee

A request from Miss F C Kendall (Oakland) for the loan of a book (History of Music) from the Reference Room, was granted.

A Communication from Horace Wilson Librarian calling attention to a desired revision and re-adjustment of the Pay Roll of the Library Employees was referred to the Finance Committee

A proposition from Chas F Howland to publish and distribute at the next Exposition 10000 Copies of a book to be called "The Mechanics Institute Illustrated Magazine" was referred to the Committee on Privileges

A proposition from J Begg San Diego to construct & operate a Rail road commencing and terminating in the Pavilion was referred to the same Committee.

A report from C B Turrill agent was received and filed

Citrus Fair — also a supplemental report that the Directors of the Northern Citrus Fair Association were desirous of meeting the Trustees for Conference in regard to their Exposition this winter and named Saturday the 24th inst at 2 P.M. as the time most Convenient.

On motion it was agreed that when the Board adjourned it be to that day and hour and the Secretary so inform the Citrus Fair Managers.

The question of the Improvement of the Institute property was

Improving the Institute Property — introduced and debated at Considerable length and finally on Motion of Mr Manson it was ordered, that the Committee be increased to five, and they examine into the plans for improving or enlarging this building, and the other projects presented for Consideration, and present a report to the Board on Tuesday Evening October 18th.

The Chair named for the additional members of the Committee Messrs Manson, Hallidie, & Bush, the other two appointed March 1st being Mr Lewis & Mr Wilkie.

McQueen — ~~Mr Wilkie~~ The President reported that Mr McQueen had commenced action, for damages against the Institute, and he had ~~left~~ placed the Matter in the hands of our Attorneys Wilson & McCutchen.

Mr Dow reported that Sam Grubb wanted to know if he would be allowed to do work in the Pavilion for outside parties

Sam Grubb — He had informed Mr Grubb that owing to his threatened legal proceedings he did not deem it proper for him to have unrestrictive access to the property of the Institute and would reccommend that the Building Committee be authorized to employ some individual or firm to do required gas-fitting and plumbing work at the Pavilion.

On Motion his ~~reccom~~ action and reccommendation were approved.

adjourned

J H Culver
Secy

Adjourned Meeting of the Board of Trustees Saturday Sept 24th 1892

Pursuant to a resolution adopted at the last meeting the Board of Trustees met at 2 P.M. present Firth Manson Cumming Bush Lewis Macdonald Stott Wilkie & Mr President.

There was also present Messrs Hall Walton & Rowley of the Northern Citrus Fair Association

Citrus Fair — The Chair stated the meeting had convened to Consider matters pertaining to a display of Citrus Fruit at the Coming Exposition that opens January 10th

Mr Hall Chairman of Citrus Fair Association made a statement of what their Directors had decided would be desirable and necessary to make a Creditable Exhibit - They estimated that they would require about 100 x 160 ft of space and Expenses would be for

Printing and Stationery	500. ✓
Decorations.	1500. ✓
Citrus Fruit	2000. ✓
Freight	500.
Secretary & Clerk	750.
Labor	500.
Carpenter work	1000.
Designs & incidentals	750.
	7750 7500
Cash at close of Fair	1000.
Total	8500

The above estimate was for a display of three weeks duration, longer time would require a further Expense for fruit.

During the discussion two other Directors Messrs

Came in -

After such inquiries as the board desired the President said the matter would be taken under advisement and the meeting adjourned

J H Culver
Secy

Regular Meeting Board of Trustees Tuesday Evening Oct 4th 1892

President Stump in the Chair and a quorum present

Absent at Roll Call Dalton Dorn Dow Hallidie & Manson

The Minutes of the regular Meeting of Sep 20th and Special of the 24th were read and approved

Report of Committees

Owing to the absence of the Committee on Finance Trustees, Lewis, Hendy and Cumming were appointed to temporarily act for the Committee and presented the following bills which were read and on Motion ordered paid by orders on the Treasurer—

Pay Roll Par	6.00	S F Printing Co	10.00
Pac Telephone Co Par	6.35	T P Andrews	15.00
" " " Lib	7.50	Oscar Foss	24.95
Spring Valley "	26.00	A A Sanders	20.00
" " Par	12.00	Pac Gas Imp't Co	146.88
C A Murdock & Co	35.75	" " "	435.78
Librarian	29.75	J H Culver	200.00
Evening Classes	150.00	C H Starbird	75.00
S F Chess & Whist Club	30.00	Wm Patton	150.00
Santa Cruz Rock Paving Co	456.00	Salaries Lib	825.00
Jh Meyer	10.55	Librarian	26.95
Edison Light & Power Co	8.65	Am Bank & Trust Co	40.85
Twenty Seventh Exposition			
Post Office	20.00	Cunningham Co W	2.35
C B Turrill	150.00	" "	330
Janitor Hood Bldg	4.00	P J Thomas	257.50
A Morganthal	20.00	Charles North	30.00
F G Hawkins	10.00	J W Little	18.00
Saml Carson & Co	17.40	Total	$3316.51

Duffey Bros appointed to do gas fitting for the Institute

The Committee on Library Rooms & Building reported that in accordance with a resolution adopted Sept 20th they had appointed Duffey Bros to do the necessary gas fitting for the Institute   Approved

Books & Donations – No report – Lectures & Classes no report Power & Machinery, no report. Rules & Awards, no report Music & Art Mr Stoll the only member present said it was important the Matter of Music should be settled at once but as the Chairman was not present and the Committee has had no Meeting

he would suggest the Secretary call one at an early date, say Thursday Evening and the matter go over until the next Meeting.   So ordered—

Tickets & admissions, no report. Privileges, no report Location & Police no report— Horticulture no report. Special Exhibits Mr Cumming gave an account of a further interview he had had with Duffey Bros and also an estimate from Chatain & Gillette of the Cost of tanks made of Concrete, which with attendant Expenses he thought would cost by the End of the Fair at least $3000. Would ask a further time –   Granted

Aquarium

Mr Dorn came and took his Seat

Librarians Report

The report of the Librarian for September was read the names of new Members approved and the financial part referred to the Committee –   A summary shows

Receipts $3255.59   Disbursements $3105.80   On hand $149.79

New Members (90)

Edward L Holmes, F H Gilbert, Werner Stauf, J Werthemer, L H Bricker
James H Holderby, Monroe Goldstein, John R Coryell, C E Eagan
J F Dooley, A F Potter, W R Henry, B Martin, Dr B W Brown
Wm Patterson, John F Conway, S D Stein, George Kirach, M. Adagira.
H J Maxwell, Hiram Greves, Frank D Hudson, Victor H Generaux
Fred H Meyer, Matt Holter, Charles Harcourt, E Jinushi, Earl Barnes
James B Mathews, John Usborne, Charles Wilson, Milton H Esberg
William Waugh, Wm H Kennedy, Peter Van Peet, Alfred H Pollock
Miss Carrie Belknap, Mrs M R. Krigbaum. Miss Marion Bugbee.
Mrs Clara J Bigelow, Mrs A M Lawrence, Mrs Fannie Evans.
Miss Carrie McMills. R N Graves. Gorham P Low. Herman Hoelscher
L H Strother Lynde A Washburne, Lieut H A Smith, Chas. Billman
Louis Schwabacher, James H Norton, W T Alexander, H P Holland.
Chas A Duebel, Wm Lewis Chamberlain, D Goodale, Wm L Martin,
Ben Heard, J H Smith. Harry W Knoll W B Clayton, Mrs J L Bordon
Mrs A S Bettelheim, Mrs H C Carlton, Mrs A P Cecil, Mrs H Sutton.
Mrs Kate C Thompson, Mrs Charlotte Trubenbach. Miss Ella M Tilton
Miss Marie Graham. Mrs F Garcia Jr. Mrs J L Chalmers. Mrs Alexdr Forbes.
Mrs S Goodman. Miss Alice C Vincent, Miss Grace H Bailey
Mrs L Ornstein, Miss Sara Deane. Miss Margaret C Davis
Mrs Sands W Forman. Mrs B F K Roberts, Miss Alice Livingston
Mrs F C Blum, Miss Laura F Pollard. Mrs E C Sherman
Miss Anna Sirion, Mrs M I Gladwin.

The Librarian called the attention of the Board to the necessity of more shelf room for books which Mr Wilkie said the Committee had considered and recommended that steps be taken immediately to place shelves in the Chess Room and the Reading room if necessay.

On Motion the recommendation was approved -

Treasurers Report

The Treasurer presented his report for September which was read and referred to the Finance Committee. Following is a Summary.

General Fund

Receipts $4966.11 Expenditures $3635.39. Balance $1330.72

Sinking Fund

Receipts $310.58 Balance Sepr 1st. $1190.73 Total $1501.31

29th Exposition

Expenditures $345.85

Mr Dorn said he would have a report in regard to Music, ready for the next Meeting.

A Communication from W G Scott in regard to a Mining Exhibit and Employment was read and filed

A petition from the State Floral Society asking favorable terms for rent of the Pavilion for their proposed flower show was referred (on Motion of Mr Cumming) to the Pavilion Committee with Power -

A request from W S O'Brien attorney at Law for a refunding of a part of the rent paid for the Pavilion on September 9th was denied

J Begg A Communication from J Begg of San Diego offering to act as Agent for securing Exhibits on very favorable terms, was read and discussed by the Members, and finally, it was decided that the Secretary be authorized to negotiate with Mr Begg and engage his services at a Cost not to exceed $200-

A Communication from Mr C B Turrill Agent to Mr Stump was read also an accompanying one from Mr Kimball of San Diego. Complaining of Omissions in the premium list, and Mr Turrill recommending that some action be taken to remedy the matter.

Mr Dorn moved that Mr Turrill meet with the Committee on Rules & Awards and suggest such additional awards as he deemed proper Carried

Mr Turrill & Exhibits Mr Hendy wanted to know what had been done about City Exhibits

Mr Turrill replied that as his report showed he had been visiting Fairs but should now begin Canvassing the City for local Exhibits -

The President said some action should be taken in regard to the

Citrus Fair proposal from the Citrus Fair Association, recently made.

Mr Forth said he believed the Board was unanimous about the Matter, that is, we cannot afford to pay any such sum as asked by the Committee

Mr Cumming moved that the Secretary inform the Association that the Management of the Institute could not see their way Clear to donate or pay the sum named by them, for a display of Citrus Fruit at the Coming Exposition. Carried

The Meeting then Adjourned

J H Culver

Sec

Special Meeting of the Board of Trustees October 11th 1892

The President being absent Vice President Dorn took the chair and the following Members responded at Roll call Cumming Forth Hendy, Manson, Lewis, Macdonald Stott & Wilkie

The chair stated the principal object of the meeting was to hear a report from the Committee on Music & from the Rules & Awards Committee in regard to a Supplemental Premium List

Mr Stott the only member present of the Committee on Music

Music said he expected a report from Mr Dorn and as he had the Matter in Charge would suggest the matter lie over until later in the Evening although he believed that as Mr Casassa had given good satisfaction to the Board before and made a reasonable proposition for the next Exposition it would be good policy to settle the matter at once.

Mr Cumming for Committee on Special Exhibits said they

Aquarium had Contracted with Duffy Bros for one tank Complete, and when that was ready could determine if any changes were required, and give the necessary order for the Complete lot.

Would endeavor to have a more Complete report at the next Meeting

Mr Manson for the Committee on Classes asked authority

Drawings, for Classes

to have certain drawings or plates of Architecture mounted in a suitable manner for use of the Classes ~~and~~ as they were greatly needed and would not cost to exceed $44.– Granted.–

Lecture

He also reported that Prof. Frank Soulé of the State University had kindly consented to deliver a lecture before the Institute on modern researches and discoveries in Astronomy – and asked authority to arrange for the same.– Granted.–

Mr Lewis for the Committee on Rules and Awards said since the last meeting of the Board they had met and after due consideration would present the following report

San Francisco Oct 11. 1892

To the President & Members of the Board of Trustees of the Mechanic's Institute

Gentlemen:– Your Committee on Rules & Awards beg leave to submit the following report.

Rules & Prem List

At the last Meeting of the Trustees, this Committee was instructed to confer with the Agent of the Board Mr C B Turrill in regard to the advisability of issuing a Supplemental Premium List the necessity of such a list being based upon the complaint of Mr Frank A Kimball of National City Cal. Said complaint was expressed in a private letter to Mr Turrill and was probably not intended for the ears of the Board of Trustees or it would undoubtedly have been couched in more courteous language but inasmuch as it has been presented to the Board in a most public manner, your Committee feel called upon to refer to it in this report. It is true that Olive oil has been unintentionally from the Premium List but a short letter of explanation would have been all that was necessary.

As to the criticisms on the Marble and Onyx, portions of the Premium List, it is only just to the Committee to say that the magnificent display of both California Marble and Onyx have graced several of our former Exhibitions and received Awards, and yet were entered under a premium list expressed in the exact language as the one complained of [illegible] and Mr Kimball has himself been an exhibitor in this line and furthermore as the 27th Exposition (and is so stated a Dress Rehearsal of California products, manufactures and inventions intended to be forwarded to Chicago as California's

Exhibits to the World's Fair) Mr Kimball's fears of foreign competition falls to the ground.

Rules & Prem List

Accompanying Mr Kimball's letter was a lengthy lecture to the Board and Committee although addressed to Mr Irwin C Stump President of the Mechanic's Institute. This your Committee are at a loss to know whether to regard as the result of a lack of judgement or the attempt of an employee to offer unwarrantable criticisms of the actions and judgement of the Board.

As to the issuing of a Supplemental Premium List, your Committee are opposed to it for the reason that the present list is ~~more~~ much more extensive and varied than any of the lists of previous Fairs of the Institute, both in number and amount of awards.

At the 23rd Exposition when a special effort was made to obtain County Exhibits, Fifteen Counties were represented and 486 individual Exhibitors participated and the result was a grand display and a financial success.

This Fair was gotten up and conducted under the full control of the Board of Trustees and its Committees. All was accomplished with a premium list much less in magnitude than the one we have adopted and without the co-operation of a World's Fair Commission, or the incessant banging of a Type Writing Machine.

Your Committee has received from its Agent a list of 113 Awards which he suggests should be issued as a Supplemental Premium list and so we can go on with supplemental lists and at last we will find that some plate of fruit some bottle of oil or some species of Rag mat has been neglected.

We have already a very large premium list amounting to over $12000, and to add to this 113 awards together with the cost of Printing this ~~[illegible]~~ supplemental list is more than this Committee care to recommend.

Added to the fact that all Exhibits that so far amount to anything seem to point to a very large expenditure of money with a very problematical prospect of profit your Committee would recommend that in all cases properly brought to the attention of the Board regarding any omissions that may appear to those not understanding the scope of Rule 17 that the Secretary be instructed to give notice that a very liberal interpretation

Rules & Prem List of this rule will be made in favor of all character of California Products, and that every article entered for Competition whether it be the product of the soil of California or the ingenuity of its inventors, or the skill of its Mechanics will be just as cordially received and its merits as carefully considered and its award as large as though it appeared on every page of the Premium.

Your Committee would further recommend for the Convenience of all Committees of the Board that the room in the Flood Building be given up and the office of the Agent be located in this room so that the business of the Fair may be centered at one place thus enabling the different Committees to attend to the Management of the Fair

As at present it is very inconvenient for the Members of the Board, and from this time until the fair is open, this will become more apparent. The reasons advanced five months ago why the rooms of the Agent should be located away from this building and near the rooms of the Worlds Fair Commission have long since ceased to exist. At that time the Board believed, and with good reason, that the active Co-operation of the Worlds Fair Commission would make it very convenient for the two offices to be near together, this was the theory that captured the Board, but the facts seem to contradict our expectations, for during the five months that we have sat so near the throne, we have not received one Official Communication directly or indirectly from the Worlds Fair Commission through our Agent or otherwise that pointed to any work connected with the Coming Fair that would be conducive of practical results. We would therefore suggest that as our new departure has proved a lamentable failure, that from this time on the business of the 27th Industrial Exposition be Conducted in the same manner as the 26 preceding ones namely the sole Manager of the Fair consist of Officers and Members of the Board of Trustees, as expressed through its various Committees, the Clerical Work to be directly performed under the supervision of the Secretary Mr Culver and that Mr Turrill act as agent and his duty shall be to solicit exhibits and perform such other duties as pertain to the position and report at each Meeting of the Board the result of his labors

Turrills duties

that all matters requiring attention may be promptly referred to the various Committees for their action or recommendation to the Board, Thus the business of the 27th Exposition can be run smoothly and successfully - Respectfully Submitted

Committee { Oscar Lewis
Marsden Manson
D A Macdonald

Mr Cumming moved that the report of the Committee be received, adopted, and the recommendations acted upon at once. Carried unanimously

J Begg On motion Mr Begg was authorized to state to Exhibitors in Southern California, that the freight on Meritorious exhibits for the Coming Fair, approved by him; would be paid by the Management -

On Motion of Mr Stott the Secretary was instructed to Communicate with Edwin F Smith Secretary of the State Agricultural Association in regard to further negotiations with the Northern Citrus Fair Association, whom he, Mr Stott, believed would make another and more favorable proposition than the one received.

Worlds Fair Mr Manson thought it would be well for the Committee on Conference with the Worlds Fair Commission to have a Meeting with those Gentlemen and learn, or get an Estimate of the probable amount of Space that will be required for their Exhibits at the 27th Exposition and Storage room necessary for their purpose at the Close - Would so move

Carried

Mr Wilke said there was one part of the business that was being overlooked entirely and that was the Canvassing of the City which should be attended to immediately

Mr Manson said the Librarian was desirous of having a Special watchman appointed to detect the person or persons who take books from the library without their being properly recorded -

On motion the Matter was referred to the Book Committee with power -

Regular Meeting Board of Trustees Tuesday October 18th 1892

The President being absent the meeting was called to order by Vice Presdt
Dow there being present Trustees Bush, Cumming, Dalton, Firth
Hallidie Handy Lewis Macdonald and Wilkie

The minutes of the last regular and the Special Meeting of Oct
11th were read and approved

The Finance Committee presented the following bills and
recommended they be paid which after being read was so ordered.

Wm Doxey	3.60	
J Dewing Co	47.70	
Hicks Judd Co	203.69	
Johnson & Emigh	12.62	
Payot Upham & Co	58.45	
A M Robertson	179.25	
Osborn & Alexander	101.33	
Hibernia Bank	500.00	$1106.64
C B Turrill 27th Et	78.40	$1185.04

The Finance Committee (Mr Dalton) further reported that
a loan of $100.000. for one year at 6% secured by a mortgage on
Loan of $100000 the Pavilion property had been effected with the Regents of the
University of California, and the indebtedness of a like
amount to the Hibernia Savings and Loan Society had
been paid and cancelled.

On motion their action was approved.

Upon the recommendation of Mr Hallidie, the advisability of
having the Janitor or a watchman remain at night in the
Library Building was referred to the Committee on Library
Rooms and Building to examine into, and report to the
Board".

The Secretary ~~Stated~~ Said that Mr Dorn, Chairman of the Committee
on Music, requested him to state that notices had been sent
Music to Band Masters in this City to send in propositions to furnish
Music but one had asked for further time which he
thought would be best to grant and he would therefore ask that
the matter of Music go over until the next Meeting at which
time he would be prepared to make a full report.

The Committee on Location reported that they had received a list of
Applications for Space from Mr Turrill in classes 2-5-6-9-11-12-16-17-18-21
24-25-28-29-34-35-37-45-46 Amounting to 38 in number and 24.216 ft of
floor Space 36 ft table 66 ft table & wall & 1733 ft of wall They would recommend
the same be referred to the Committee. So ordered

A report from Mr Turrill Agent was read and supplemented by
his reading from the Application book a list of the Exhibitors who have
applied for Space.

Mr Dow said that there was only about two months more for work
before the Exposition, and the showing made was far from Satisfactory, and
something energetic should be done at once –

Considerable discussion here took place as to the best method and means
of securing Exhibits, and an increased interest in the Exposition and the
Secretary was authorized to go to Sacramento for Conference with the
Citrus Fair Association if they desired an interview

Mr Robinson Secretary of the California Worlds Fair Association
Relief map of presented an application for permission of the Association to have the use
the State of a portion of the Pavilion to Construct therein a relief Map of San
Francisco, He illustrated the Map by a Model and gave the dimensions
as 40 feet in diameter and Six feet high – He suggested that the annex
on Hayes St would be a desirable place for its Construction

On motion of Mr Macdonald, the matter of a permit was referred
to the Pavilion Committee to examine into and report to the Board at the
next meeting

Pav Committee On Motion of Mr Cumming the Pavilion Committee were granted
to direct the Agt power and instructed to oversee and direct the Agent in his work
of Canvassing and attending to matters pertaining to the Exposition

Adjourned

J H Culver
Secy

Special Meeting Board of Trustees October 25th 1892

Pursuant of a notice sent by order of the President to each Member of the Board of Trustees a Meeting was Convened at the Institute ~~at~~ on ~~Tuesday~~ Thursday afternoon at two o'clock for Conference with a delegation from the Northern Citrus Fair Association,

There were present of the Trustees Cumming, Dalton, Hendy Manson, Lewis, Macdonald, Stott and the President, and Messrs Hall Rowley and O'Brien of the Citrus Fair Association,

The President Stated that the Meeting had Convened to Consider the advisability of offering some proposition ~~for them~~ to the Citrus
Citrus Fair
Fair Association for them to hold their Exposition with us this winter.

A general discussion here Ensued among the Members present both of the Trustees and the Citrus Fair Association and finally on Motion of Mr Lewis the following was adopted

Resolved that a sum not to Exceed $5000, be appropriated to the Northern Citrus Fair Association for an Exhibit of Citrus Fruits in the Pavilion during the entire time of the 27th Exposition that opens January 10th and Closes February 25th 1893., and also as a bonus for said Exhibit, a further sum of five per cent of the net profit the Institute may derive from said Exhibition.

The Management of the display to be under the joint Control of the Managers of both associations, and the Exhibit of said Northern Citrus Fair to not Compete for the premiums offered by the Mechanics Institute.

Mr Wilkie said that in accordance with the opinion of Mr Hallidie chairman of the Book Committee and several other Members he would recommend that the Chess Room be closed from Wednesday night, until Monday Morning for the purpose of making the alterations and repairs agreed upon. On being put to vote the recommendation was adopted unanimously.

A Communication from the Sisters of the Holy Family Stating that their recent Bazaar at the Pavilion had not been the Success they Expected and asking the favorable Consideration of the Board, was read and on Motion of Mr Lewis a rebate of ~~$~~40% on the regular rate of $100- be granted as also one day (Monday) that was used for the sale of goods, be given gratis.

The Meeting then adjourned
J H Culver Sec

Regular Meeting Board of Trustees November 1st 1892

Present - Trustees Bush Cumming Firth Hendy Manson Macdonald Stott Wilkie and the President

The Minutes of the last regular Meeting were read and approved Owing to the absence of the Committee on Finance the bills ready for Examination were ~~p~~ laid over until the next Meeting.

The Committee's on Library Rooms & Building, Printing & Advertising, Power & Machinery, Rules & Awards, Tickets & Admissions made no report.

(Mr Hallidie Came in & took his seat)

Mr Dorn Chairman of the Committee Music being absent the President said a report from that Committee had better lay over until later in the Evening as then Mr Dorn might be present.

The Committee on Privileges presented the following report.

November 1st 1893

To the President and Board of Trustees of the Mechanics Institute

Privileges
Gentlemen:- Your Committee on Privileges would most respectfully report and recommend that the following privileges for Selling goods be allowed for the sums we mention

Mr Hammond	for Cleaning Compound	$75.
Mr Hughes	„ Optical Goods	75.
Mr Doherty	„ Mechanical Toys	75.
Kate M Breen	„ Jewelry	75.
Mr Laity	„ Wire Goods	75.
Mrs May	„ Sea Mosses	25.

We further recommend that the Privilege of selling Microscopes be given to the highest bidder, and the Secretary inform the various applicants of the action of the Committee.

In regard to the large Privileges we recommend that the usual Advertisement be inserted in the City papers calling for bids for the Exclusive privilege of Selling Candy. Soda, Ice Cream, Lemonade, Cider, Pop Corn, Perfumery, to Keep a Restaurant, and publish a News paper. and the same be received up to, and opened at a Meeting to be held three weeks from to-night.

Very Respectfully

Committee

A motion was made that the report be adopted, but upon the suggestion and recommendation of Mr Hallidie it was laid over untill the next Meeting.

Mr Cumming for the ~~Exh~~ Committee on Special Exhibits said he had
Aquarium had a heap of trouble in the Matter of the Aquarium a section of which however was now nearly ready and Complete as it is intended it will appear at the Exposition. By the next meeting will be able to present a full report on the Matter.

Have had a proposition from a party to put in the Exposition a Toboggan
Toboggan Slide that will have natural ice and be a ~~satisfactory~~ novel feature if Satisfactory arrangements can be made for placing it in the Pavilion.

A report from the Librarian (for October) was read the names of new
Librarian members approved and the financial portion referred to the Committee.

A summary shows -

Receipts $~~1165.60~~ 1815.39 Paid Treasurer $1686.70 On hand $128.69

New Members.

George Marshall. Horace B Gale, George K Burton. D Ernest Mellis
M J Lindsay - F C Pierce. Fred W Boole. James A. Taylor. Lewis McKissick
F A Zane. Frank T Ellis, Charles Young. E K Carson, Chas F Mallett
Wm P Dwyer. Julius Johnson. P S Woolsey. J L Storey, E C Beasley
Guy Dunbar. P A Fortiere. J R D Grubb. J M Teal, J M Huddart
Geo E Morse, E S Brown, Orlando Winterbottom, Chris Geisler.
Edward Barrow. James C Douglass, Geo T Goldstone, C Clemens.
Alfred F Webb. Jos W Daniels, Alex Gordon, Miss Maud A Wellendorf
Miss Helen Dewing, Miss Mary A Lynch. Miss Vita Borel. Mrs J. T.
Bonestell. Miss Ada F Burge. P J V Busch. W C Swinford,
Wm Menke. E Jones. Eugene G Davis, Wagner Bradford.
Pedro P Yrigoyen, John Slater, David O Brien, George F Whitney
Frank H Walker. De Witt C Lockwood. A Blohm. W W Alexander.
Irving White, E A Bayley. Mark M Dugan. Fred W Taylor.
S P Young. F L Boulanger. Chas F Brignardello Miss J D Sherwood
Mrs E Llewelling. Miss M Joy Low. Mrs E Schoenwasser
Mrs M E Fuller. Mrs John Hynes. Mrs Irobell R Burges.
Mrs J Conley. Mrs C Hirschfeld. Mrs E Fitzmaurice
Mrs C M Brown.

Treasurers Report

The Treasurer presented his report for October which was read and referred to the Finance Committee

Library Fund

Receipts $4836.40 Disbursements $4452.58. Balance Oct 31. $383.82

Sinking Fund

Receipts $168.67 Balance Oct 1st $1501.31. On hand $1669.98.

27th Exposition Industrial

Expenditures $1991.33

Dr Hudson A Communication from Dr J W Hudson, Ukiah in regard to an Exhibit
of Ukiah of baskets, Curios etc was referred to the Committee on Special Exhibits, and one from J T Jenkins Los Angeles in regard to a tapestry picture was referred to the Art Committee -

Mr Doe of the Pavilion Committee said that Mr D R McNeill desired to have
D R McNeil the use of a portion of the Machinery hall at such times as he desired before the Coming tug of War Contest that begins Nov 30th for the purpose of Exercising his teams, and was willing to pay such price as the Committee deemed proper to charge for rent. Being a new feature in the building did not think it advisable to allow the same without ~~first~~ Consulting the Board first. Can see no objection if the floor is protected to the Satisfaction of the Building Committee.

On Motion the matter was left with the Committee to do as they deem best for the interests of the Institute.

A report from Mr Terrill Agent was referred to the Committee on Location and Police.

The following from the Northern Citrus Fair Association was read

New Castle Placer Co. Oct 27th 1892

To the President and Board of Trustees
Of the Mechanics Institute San Francisco
Gentlemen

Your letter of the 26th inst Containing a Copy of the
Citrus Fair. resolution of your Board adopted October 25th is received - and regarded in the light of a proposition to this association; is hereby accepted with the following interpretation and Conditions.

1st The Northern Citrus Fair Association is to have entire Charge of the arrangement of Exhibits in the Space to be allotted for the Northern Citrus Fair - Also the Entire Charge of the arrangement of the list of Premiums provided for by State appropriation and the Awarding of the same and the Publication of an Official Catalogue Containing advertisements -

2nd The Mechanics Institute is to furnish free of Charge to the Northern Citrus Fair Association the necessary space in the Mechanics

Pavilion for said Fair; such space to be mutually agreed upon hereafter. Also all necessary lights including arc and incandescent lights for general lighting and special display purposes; and also all necessary patrol and janitor service.

3rd The Northern Citrus Fair Association agrees to make the Exhibit and maintain it during the entire 27th Exposition, provided the condition of Climate and the temperature in the Pavilion are such that the Exhibit can be maintained by proper care and by reasonable replenishment with new fruit.

4th The Mechanics Institute accords the Northern Citrus Fair Association the Privilege of distributing in the space allotted to it, Advertising literature describing the different localities comprising what is known as the Northern Fair District, and also the Official Catalogue and Premium List.

Respectfully Yours
Thos B Hall
Wm B Gester Secty Prest N C F Assn

The Communication was filed for future action

C.H.Clark ~~Mr~~ President Stump said he had employed Mr Carl H Clark at his own expense to canvass for applications for space in this City, who is present and if desired will explain to the Board what he has done.

Postponament of Fair A discussion here ensued wherein all the members took part as to the advisability of postponing the 27th Exposition each one expressing his individual opinion on the matter. Finally on motion of Mr Firth it was ordered that when the Board adjourned it be to Friday night at 7½ oclock and the special order of business be "the next Fair in January"

adjourned
J H Culver
Secy

Adjourned Meeting Board of Trustees Friday Evening November 4. 1892

The Meeting was called to order at 8 oclock there being present Trustees Bush Cumming Firth, Hallidie, Hendy, Manson, Stott, Wilkie and the President.

The chair said this was an adjourned meeting and the special order would be the consideration of business pertaining to the next Exposition more particularly the question "Shall the same be postponed"

Loan to Hib Bank ord paid Mr Hallidie said that previous to the regular order of business being taken up would state that the interest on the Loan from the ~~Hibernia Bank~~ University of California should be paid at once, and moved that the President and Recording Secretary be authorized to sign a warrant for the same, ~~when due~~ as also hereafter, when due, without further sanction of the Board. Carried

Legal Holiday Mr Manson stated that next Tuesday was Election day and a legal holiday, and would move that the Library Reading and Chess Rooms be closed and the Secretary put up notices to that effect tomorrow morning

Carried.

The President said that the meeting last Tuesday night had adjourned ~~to~~ until this Evening to consider the advisability of not holding the Fair as advertised. The matter was discussed at the meeting, but owing to the absence of several members it was thought best to put off action until tonight. in the meantime the absent ones to be notified of the matter to be considered this Evening. The Chair is now ready to hear anything on the subject but sorry a full Board is not present four members being absent.

Postponement of the Fair. Mr Hallidie said that at the last meeting he had asked that the consideration of the awarding of certain privileges be laid over on account of the question that is to be considered tonight. As for himself he would submit certain reliable statistics relative to the weather in January and February for the past six years as also of the attendance since the Fairs were held. which he believed would show, that the proposed Fair in Mid-Winter would result in loss to the Institute.

The following letter relative to the matter at issue was read.

San Francisco November 4. 1892

Irwin C Stump Esq
President Mechanics Institute

Dear Sir

I have heard on the outside that some members of the Institute are dissatisfied with the idea of holding a ~~fair~~ dress parade fair.

Postponement of Fair. I know little about the facts, but wish to state to you that the State Board has based all their arrangements with the Counties making Exhibits upon the Condition that these Exhibits be Exhibited at the Dress Parade, and that the Exhibits that Come up to the Standard (a committee to be appointed for that purpose) will be accepted, and the freight paid on them to the State Building at Chicago.

Any change in Programme agreed upon will be very difficult to explain to the County organizations. We have organized 35 Counties in the State into Complete and Strong organizations, and a number of Counties have Combined together to form district Associations, with the idea that Combined Effort would be more productive of beneficial results.

Experience has demonstrated the wisdom of this course.

In many Counties that have no organized Worlds Fair Association, the active work in the Collection of Exhibits is Conducted through Boards of Trade and other local bodies, and they will be able to make a splendid Dress Parade Exhibit.

We have detailed Mr John Hayes Hammond, of San Francisco. on Mining; Mr W H McNeil, on Viticulture, Mr A J Hatch on Woods. Pres Jordan of Palo Alto University on Fish. Mr Wells, of Los Angeles on Horticulture; Promotion and Publicity. Mr Judkins Religious Exhibit Department. Mr A J Nelson & Mrs E A Wilson of Oakland, Educational Exhibit; Mrs Fostina Butler Natural Flora, wild fruits nuts & berries, Mr L S Watkins, Relief Map of the State Willard & Johnson: all of whom are now and have been employed in working up the Exhibition for Chicago which is to be exhibited in the Dress parade, the State Commission paying all salaries and Expenses of the same.

Through their Efforts and the Efforts of the Supervisors and Citizens of the Counties, Alameda County has Contributed $40.000; Butte - $4.000. Fresno $7500 Humboldt $5.000. Kern - $7000 Los Angeles $40,000. Mariposa $5.000. Merced $1.000. Orange $4.440 Placer $2.500. Sacramento $40.000. San Bernardino $7.500. San Diego. $7500. San Luis Obispo. $2.500. San Mateo $3.000. Santa Barbara. $5.000. Santa Clara $4.000. Tehama $2.500. Ventura $5.000. making a total of $189.440 Contributed by the Counties for the purpose of increasing their Exhibit at the Columbian Exposition, all of which has been aided materially by the organization of the State Fair Board from which the Mechanics Institute would derive benefit.

Postponement of Fair. In addition we have a Committee on Souvenirs, art & needle work. Art Loan Exhibit, Silk Culture Exhibit, Music and Literary work of California.

We desire to call your attention to the fact that this organization and this work has been done in Connection with, and in the spirit outlined by the plan adopted by the joint Convention of the State Commissioners and Letter from I M Scott Trustees of the Mechanics Institute, and the State Commission think the Mechanics Institute Trustees should ponder well before any change is made in the agreement. which was entered into by both parties in good spirit and has been Carried along by the State Commission to the present satisfactory Condition of affairs in the Spirit and to the letter of said agreement, and at great Expense to the State Commission

Yours Respectfully

Irving M Scott

A general discussion of the matter here Ensued Each member being Called Fair Postponed to Jan 10. 1893 upon to Express his opinion in the matter. Finally a motion was made by Mr Firth" that the Fair be held and Continued five weeks from January 10th. The motion was seconded by Mr Hendy and on being put to vote Carried unanimously

Mr Lewis then moved that the price of single admissions as previously adopted by the Board be reconsidered Carried

Price of Tickets Mr Lewis further moved that the price of single admissions to the 27th Industrial Exposition be 25 cents for adults and 15 cents for Children in the day time, and 50 ~~twenty~~ cents for adults, and twenty five Cents for Children at night.

Turrill's Services dispensed with The motion was seconded by Mr Wilkie and on being put to vote, Carried Messrs Hallidie Manson & Stott voting No.

Mr Wilkie moved that after the 15th of the Present month the Services of Mr C B Turrill, Agent, be dispensed with. Carried unanimously

It was also moved and Carried that Mr Carl C Clark be C H Clark elected Agt appointed as Agent to solicit Exhibits. his salary to begin at the time he Commenced work and be $150 per month.

Adjourned

J H Culver

Secy

Regular Meeting of the Board of Trustees Tuesday Evening Nov 15th 93

The President being absent the Meeting was Called to order by Vice President Dow there being present Trustees Bush, Cumming, Dalton, Dow, Firth, Manson, Lewis, Stott & Wilkie.

The Minutes of the regular Meeting of Nov 1st and the Special Meeting of Nov 4th were read and approved

The Finance Committee presented bills amounting to $4.108.67 and recommended they be paid when signed by a Majority of the Committee. Following is the list.

Allemania Fire Ins Co		17.50	Hicks Judd Co	176.73
C H Starbird		75.	Osborn & Alexander	41.20
" "		28.	Regents University of Cal	500.00
Mfrs & Builders Ins Co		35.	" " "	188.
Pac Gas Impt Co	Pav	399.06	Wm Patterson	189.50
" " "	Libry	166.86	Am Bank & Trust Co	40.85
Pac Tel Co	Pav	5.50	" " "	5.86
" "	Libry	8.45	W W Montague & Co	1.50
Edison Light & Power Co		8.65	" " "	17.95 ~~21.60~~
J H Culver		213.70	James Ross	10.35
Library Salaries		827.50	Library Bureau	8.
Spring Valley W W	Pav	12.	Duffey Bros	6.90
" " "	Lib	22.25	Will & Finck	21.60
Evening Classes		150.	P J Thomas	4.25
Librarian		23.70	Britton & Rey	5.
"		45.50	Chas Katz	5.
Payot Upham & Co		75.04	Fraser & Keefe	55.25
A M Robertson		168.43	W C Bodecker	5.
J N Phelan		7.20	S F Printing Co	1.00
J Tanzy & Co.		14.90	Wells Fargo & Co	7.50
J Dewing Co		9.	Wm Patterson	39.75
J A Hofmann		18.64	Wm Little	4.
S F Printing Co		31.50	P J Thomas	3.50
" " "		1.50	J H Culver	54.65
Post Office		10.	Janitor Flood Bldg	2.
C B Turrill		150.	F E Hawkins	60.
" "		75.	Cunningham C & W	5.05
" "		3.95		$4108.67

After being read the recommendation of the Committee was adopted

Mr Wilkie for the Committee on Library Rooms and Building stated they had no special report to make except in the Matter of a Special Watchman for the building, that was referred to them.

Special Watchman

After Examination they think it unnecessary to Employ one for the present as Morse's Patrol visits the Bank below at Certain times during the night and the Janitor arrives at the Building at four or five o'clock in the morning therefore, think it unnecessary for further protection.

Periodicals,

Mr Manson for the Committee on Books & Donations, said that the time had arrived to order the annual list of Periodicals and moved that the Librarian be Empowered to renew the same for the Coming Year. Carried

Lectures.

The Committee on Lectures reported that several interesting lectures had been arranged for to be given between now and the Holidays, after which and the Fair it was Expected to have one Each week -

Mr Bush Chairman of the Committee on Printing & advertising wished to get an Opinion from the Board as to the advisability of having illustrated posters this Year.

Posters

After an Expression of Opinion from Members present, the Committee were instructed to investigate the Matter and report to the Board at the next Meeting -

The Committee on Music through Mr Stott a Member presented a report as follows

San Francisco November 15th. 1892

To the President and Trustees of the Mechanics Institute

Casassa gets Contract for Music.

Gentlemen: Your Committee on Music would most respectfully report that after Examining Carefully the several bids for Music, we recommend the award be given to Charles H Casassa, Director of the First Regiment Band. The Contract to be for five weeks, and the Band to Consist of forty Musicians and the Soloists specified in his application.

The Amount to be paid for the services of the Band being $5.881.20 for five weeks with the Privilege of retaining its services for a longer period, if necessary, at the rate of $202.80 per day.

Several other bids have been received from Eastern Bands which we have not Considered for two reasons; the first being that we are in favor of patronizing our own Talent, and Secondly, they were in each Case nearly fifty per cent higher than the bids received -

Respectfully received
A W Scott
A S Hallidie

On motion of Mr Firth the report was adopted.

Mr Wilkie stated that it had been suggested that a less number of men in the Band would be as satisfactory as the number stated in the Committee's report and moved that they the Committee, be empowered to investigate the matter and if they deemed it desirable, to reduce the number.

Carried

Mr Wilkie further moved that the report from the Committee on Privileges submitted at the last meeting and laid over for action tonight be adopted

Carried

Mr Cumming for the Committee on Location and Police read a lengthy statement of the inefficiancy of Police Protection at the Pavilion during certain Entertainments recently held there but made no recommendation as to how the Evil might be remedied.

Fish Exhibit. Mr Cumming further reported for the Committee on Special Exhibits that one of the Aquariums for the Proposed fish Exhibit was now completed and in good working order, and that the Fish Commission had placed therein, several variaties of fish, obtained from the interior of the State. The Cost of the tank had been pretty expensive amounting to to about $380.00 We have an estimate for five more at a Cost of about $270 each. which when completed will make that portion of the Exposition very attractive, instructive and a drawing feature of the Fair. The whole thing will be completed in about four weeks, and the Committee have decided to only have fresh water fish, instead of fresh and salt water as previously determined upon. Mr Stott of the Committee has a black striped bass, almost

Striped Bass. too beautiful to live which he has promised to kindly loan the Exposition if proper attention to its food and lodging can be given.

The Committee now desire to obtain a Collection of turtles,

Turtles etc. terrapins, toads and other pleasant objects to place in the lower part of the tanks.

We have also had an application to place in the building an

Man Fish. Aquarium or tank to contain a "Man fish" that from the picture has the shape of a human being, and claimed to posess considerable intelligence as it can eat, drink, smoke and play Cards under the water, after which it is said to posess the power of walking about the building and possibly conversing with Members of the Board or visitors. The name of this fish is   who will charge $60.00 per Week for two performances each day and the

use of his aquarium!! The Committee do not recommend his engagement

In the matter of a Toboggan Slide we find that the Proposition submitted

Toboggan. by the owner Mr Coffin to be impracticable in the place desired, but have suggested to him that a certain space in the garden might possibly be utilized for that purpose and he is now engaged in preparing a plan for that location for the inspection of the Committee.

Dr Hudson's Exhibit. In regard to the proposition of Dr Hudson of Ukiah to exhibit baskets and Curios providing the Board pay the expense of shipment and Cases for the same we recommend the Proposition be accepted and the Secretary be empowered to make the necessary arrangements.

On motion the recommendation was approved

Mr Stott of the Committee said he had recently met Mr Emeric of Contra Costa County who has a large and valuable Collection of rare birds

Rare Birds. that he had imported and acclimatized at his residence across the bay. He was willing if the Board desired, to make an exhibit of his finest birds if satisfactory arrangements can be made for so doing.

On motion of Mr Wilkie Mr Stott & Cumming were appointed a Committee to investigate the matter and report to the Board.

Citrus Fair. The Amended acceptance of the Proposition sent to the Northern Citrus Fair Assn was read and accepted, with a limit of $250.00 for Wiring and placing Electric lights.

A Communication from Norton Bush Supt of Art Gallery was read and filed.

The following Communication from President Stump was read –

November 15th 1892

To the Board of Trustees of the Mechanics Institute

Gentlemen

Realizing the importance of having employees at the Coming Exposition who are familiar with the work particularly

Graves Employed. with preliminary and running details, I deemed it advisable to ask Mr H A Graves if he could and would again accept the position he held last year – He informed me if the offer was made he would consult his present Employers, and if satisfactory arrangement could be made would be pleased to serve the Institute – I told him if he was at liberty to come at once and he has since informed me that he leaves Chicago to day.

I recommend that he be Employed to begin on the 20th inst and at once make the drawings plans etc necessary for the preliminary work and perform such other duties as are necessary and important at this time.

Yours Respectfully
D C Stump, Prest.

On motion his recommendation was adopted by an unanimous vote.

A report from C B Truvill Agent was read, and filed.

Worlds Fair Commission. A Communication from the Worlds Fair Commission acknowledging the receipt of the action of the Board in Shortening the time of the Exposition was read, and a verbal report from the Secretary made that Mr James D Phelan ~~Of~~ one of the Commissioners had informed him that the time Specified was agreeable to them, only they Expected and desired ample time at the Close of the Fair to Box and ~~Ship~~ arrange their Exhibits for Shipping as previously agreed upon.

The Secretary was instructed to inform the Commission that Every facility would be afforded them for preparing their Exhibit for Shipment.

Taxes. The Secretary reported that the taxes of the Institutes property were due and payable and 15 per Cent would be added November 28th if not paid by that time.

On Motion of Mr Firth the Secretary was authorized to draw a warrant for the proper amount and the taxes be paid in time to avoid the penalty -

JHCulver
Secy

Regular meeting of the Board of Trustees, December 6th

Present - Prest. Cumming, Dalton, Dorn, Dow, Firth, Hallidie, Hendy, Manson, Lewis and Wilkie. The minutes of the last meeting were read and approved.

Posters. The Committee on Printing and Advertising presented bids from Dickman-Jones Co. and Frances & Valentine as to the cost of printing posters. On motion, the Committee were granted power to accept the most advantageous proposition and have posters printed and pasted up immediately. or when they deemed it necessary

Tickets. On motion of Mr. Hendy, the Committee on Tickets and Printing were authorized to have the necessary tickets of admission prepared at once.

The Committee on Privileges reported that a number had been received which would be presented later on in the evening.

Committee on Location and Police said their work was somewhat delayed by delay of the World's Fair Commission in presenting a list of the exhibitors they desired space for. Mr Dorn moved the Secretary be requested to communicate with the World's Fair Commission and find out what they wanted in the way of space and accommodation.

The Committee on Special Exhibits reported that the Fish Tanks were nearly ready.

Librarian. Report from the Librarian for the month of November was read and the names of new members approved, and the Financial part referred to the Committee.

The following is a summary:

Receipts $1328.40 Bal. from Oct. $128.69 - Total $1457.09
Deposited with Treasurer $1137.30
Balance on hand $119.79

Membership.

Coll Deane, J. D. Jamieson, R. Steidman, J. Simmons M.D.
P. Schwardt, B. Lindecker, W. N. Byrnes, A. W. Dunbar, M.D.
Peter Ponella, A. L. Duncan, E. Thompson, C. H. Ellison

Charles Müller, Wm Seward McClure, C. P. Eaton, Fred W. Volz, A. Latham, Jas. L. Fraser, Wm. D. McKinnon, Irwin J. Weil, E. Mullally, Benj. H. Griffins, A. C. Dibert, John W. Farris, Jas. H. Demerest, J. W. Johnson, Edward Fessant, Andrew T. Corbies, John W. Hatch, Miss Dora B. Wood, Mrs. A. Clark, Miss Hilda Steinhart, Mrs. G. W. Phelps, Mrs. Jessica M. James, Edgar B. Haymond, George Vaughn, C. H. Clark, John F. Bragg, F. H. Hubbell, W. W. Reed, R. H. W. Bryan, J. N. Levy, Henry B. Madison, Amos A. Sanders, Max Caspari, John J. Meyers, T. J. Kampelmeis Jas. Kerr, Edward Brunner, R. G. Armstrong, John Brookes, Geo. S. Williams, Louis F. Smith, Geo. A. Hare, W. M. Roberts, A. Burling, Miss M. F. Sanders, Mrs. B. Barroilhet, Mrs. M. A. Kittle, Mrs. M. C. Ten Broeck, Mrs. Jessie L. Eickhoff, Mrs Geo. F. Weeks, Mrs M. McInerney, Mrs. Maria Pacheco, Miss Minnie Stebbins, Mrs. S. M. Steel, Mrs. Jessie M. Dodge, Mrs. J. McG. Murison, Mrs. F. M. Franklin, Mrs. N. Church, Miss Kate Conniff, Miss Nettie Fry

On Motion, A. E. White was elected a Life Member.

The Treasurer's report for the month was read and referred to the Finance Committee. A summary shows:

General Fund

Receipts $3932.29 - Over Draft $3015.42 Total $6947.71
Disbursements on Orders 6947.71

Sinking Fund

Receipts $113.73 Bal. November 1st $1669.98, Total $1803.71

Twenty Seventh Exposition

Expenditures - Overdraft Nov. 1st $1991.33, During Nov. 396.15
Total $2387.48

The Finance Committee presented bills to the amount of $6883.30 and recommended that they be paid which, after being read by the Secretary, were so ordered.

J. H. King	68.00	Firemans Fund Ins. Co.	62.50
Johnson & Enright	20.15	City & County of S.F.	3152.80
J. A. Hoffman	29.67	Whittier, Fuller & Co.	7.60
Librarian's Petty Cash	32.55	Payot, Upham & Co.	12.00
Payot Upham & Co.	65.42	A. K. Perley	20.00
Raymond & Ray	12.50	W. W. Montague & Co.	1.00
S. F. News Co.	49.30	Whittier, Fuller & Co	8.47
B. F. Stevens	173.37	Duffey Bros.	19.25
Jas T. White & Co.	16.00	Payroll Pavilion	13.75
Wm Doxey	4.00	C. H. Starbird Lighting Co.	16.00
W. W. Elliott	31.50	Payroll 27th Exp.	310.00
Hicks, Judd & Co.	34.22	Cubery & Co.	2.50
Cubery & Co.	5.00	Evening Post	15.00
The J Dewing Co.	9.00	Geo. Spaulding & Co.	7.50
Spring Valley W. W.	12.00	Bancroft & Co.	1.80
Pac. Bell Telephone Co.	6.80	Bulletin	17.15
" " " "	7.45	Examiner	23.10
Regents Univ. of Cal.	500.00	S. F. Printing Co.	2.50
Salary Janitor (Pav.) Nov.	75.00	Payroll, Pavilion	30.75
" J. H. Culver, (Nov)	200.00	Whittier, Fuller & Co.	4.65
Librarian Petty Cash	17.85	R. Lewin	13.45
Post Office	42.00	Cent. Lumber & Mill Co.	32.55
Salaries Library Nov.	825.00	E. E. Otterbeck	10.00
Edison L & P. Co.	8.65	C. H. Starbird	.60
Pac. Gas. Imp. Co. (Inst)	188.64	Chas. McCarthy	12.00
" " " " (Pav.)	266.94	Payroll Evening Classes	150.00
Spring Valley W. W.	18.50	Am. Bank & Trust Co.	5.95
Am. Bank & Trust Co.	40.85	" " " "	5.02
		E. Peabody & Co.	101.35
			6883.30

Privileges.

The Committee on Privileges here presented the various bids received in response to the advertisements in the Daily Papers. The same were opened and were as follows:

Popcorn -

James Miller	403 Jones St.	$105.00
D. S. Ciphers	Oakland	303.00
J. Walsh	City	228.00

Privileges. Candy:			
	James Miller	405 Jones St. S.F.	470.70
	G. H. Stulz	Oakland, Cal	577.00
	W. H. Martin	Baldwin Hotel	726.00
	Thain Bros	781 Market St.	880.00
	Sparrowe Bros.	101 Post. St.	20% of Gross Receipts
Lemonade:			
	C. L. Dingley & Co.	City	200.00
	Geo. C. Thompson	"	52.50
Soda-Water:			
	Geo. C. Thompson	"	305.50
Ice Cream & Soda:			
	Sparrowe Bros.	"	20% of gross receipts
Ice Cream & Restaurant:			
	W. H. Martin	"	426.00
Cider: –			
	Geo. C. Thompson		52.50
Cider, Ginger Ale & Sassafras Sour			
	Scott & Gilbert	Sacramento	205.00
Sassafras Sour			
	Scott & Gilbert	"	100.00
Lemon Ginger Beer & Malt Extract:			
	W. H. Steiger		75.00
Whips and Canes:			
	W. H. Martin		51.00
Printing and Pub. Fair Paper:			
	Chas. C. Hoag		200.00
	S. F. Journal of Commerce		1,000.00

After being read, on motion, the bids were referred to the Committee on Privileges with power to grant, if they deemed them for the best interests of the Institute.

Mr. Cumming, for the Committee on Special Toboggan. Exhibits, said that Mr. Coffin, the inventor and proprietor of the Toboggan Slide, was present and desirous of addressing the members in regard to his invention and the feasibility

of its being erected in the Pavilion. Mr. Coffin, by permission, addressed the Board, showing drawings and giving explanations of what he desired and proposed to do. He then retired and after some further discussion, the matter was referred back to the Committee on Special Exhibits to get the proposition in shape and report at the next meeting.

A proposition from W. H. Robertson, proprietor of the "Little World", to exhibit the same in the Little World. Pavilion during the coming Exposition and pay $500. for the privilege, was referred to the Committee with power.

Mr. Hendy, Chairman of the Privilege Committee, Privileges. said that there were petitions and applications for privileges presented for their consideration from day to day, and would ask authority from the Board for the Committee to decide the matter and grant or reject the applications as they deemed best for the interest of the Exposition between now and the opening.

Carried.

Mr. McNeil was granted the use of the Pavilion on Monday evening the 5th inst., to terminate his "Tug of War Contest," free of cost, the doors not having been opened for McNeil, & his Tug of war Contest. general admission. A lengthy discussion here ensued as to the propriety and advisability of allowing the Pavilion to be used Sunday and Sunday night, as advertised by D. R. McNeil, he having rented the Pavilion nine days for what he terms a "Candle Contest," and paid the Secretary a portion of the rent, taking a receipt therefor. Finally, on motion of Mr. Dorn, it was ordered that the Pavilion be not opened on Sunday night for the admission of visitors, but the candles and other paraphernalia of the entertainment be allowed to remain on Sunday as projected by Mr. McNeil.

Lighting & heating the Pavilion.

Mr. Cumming wanted to know what was being done about lighting the Pavilion. Mr. Firth said he called on the General Electric Company to see if anything could be done with them in regard to lighting the Exhibition and that in the course of the conversation they said that they thought by the first of the year they would be able to supply all the electric light required. We must soon decide if we are to put in our own plant or hire the light from them. Should judge that the Citrus Exhibit would require 600 to 800 incandescent lights, other parts of the building might be arc lights. Mr. Cumming said that the cold weather was now coming on and thought something ought to be done to warm up the Building before the doors were opened. Thought a large blower might be constructed that with proper appliances might be able to supply hot air to the various parts of the Building sufficient to make it comfortable.

Opening Exercises.

Mr. Dow said the matter of opening exercises required immediate attention, and on motion, the Chair was instructed to appoint the same, which was done by naming Firth, Hallidie and Dalton.

The Committee on Decorations was requested to examine into the matter and report at the next meeting.

Mr. Wilkie wanted to know if the Chairman of the Special Committee of the Improvement of the Institute Property had a report to present to the Members of the Quarterly Meeting to be held on Saturday Evening. Mr. Lewis, the party referred to, said he had not, but presented the following communication from Mr. Henry Toomey:—

"San Francisco Nov. 1892.

To the President and Directors

Of the Mechanics' Pavilion:

Henry Toomey & Calvary Church.

The Calvary Church Lot and Building, N. W. Cor. Geary St. and Union Square, is herewith presented to your consideration as a site for a Mechanics' Institute.

It is accessible by R.R. Cable lines, for one fare, from all parts of the City, is convenient to principal Hotels, Theaters and Dry Goods Stores. The area of the lot is 13,046 sq. ft. (97½ x 137½ ft.) The area of the Building is 8,770 sq. ft. with addition of the annex, over 9,000 sq. ft. It is lighted on all sides, and the surplus ground of the lot affords an open pathway all around, isolating it from other buildings in the block.

The area of the present Institute lot is 7,050 sq. ft.; the area of the present Institute Building is 6,141 sq. ft. The areas of the lots are taken from City Block Books; the areas of the Buildings from Architect's diagrams to scale. The street floor of the Church has already a large Lecture Room and Class Rooms and has further space for Men's Reading and Chess Rooms. In addition, the main body of the Building will afford space for Book Cases and Shelving of twice the capacity over any possible adaptation of the present Building.

The Church Lot and Building have been offered at $240,000. The cost of necessary changes by estimate, will not exceed $10,000., in all $250,000.

Now, the Post St. building will require an outlay of $30,000. (on estimate of your architect) to fit it for daily increasing Library uses, and if to this be added the price at which sale can be assured of the Post St. lot, the amount will equal that stated for the new site and building. In this way, virtually by exchange of properties and without extra expenditure, permanent Library accommodations, sufficient for many years, can be had with the necessary adjuncts of a Mechanics' Institute, Lecture and Class Rooms.

Respectfully submitted,
Henry Toomy

It is apparent, to all having general recourse to the Library, that the daily increasing requirements for Book space and members accommodation now render some change indispensable, therefore the foregoing plan is suggested. It is easy and speedy of accomplishment, cannot fail (I think) to meet general approval of members, and cannot interfere with any design, if such be considered, of a large future Mechanics Institute.

I do not presume to represent the Church property, or the price, as fixed or final. Your Committee, if favoring the plan, may be able to make better terms.

Henry Toomy."

Treasurer
authorized to
pay $1000–

On motion of Mr. Dalton, the Treasurer was authorized to honor drafts from the Northern California Citrus Fair Association to the amount of One Thousand ($1,000.00) Dollars.

J H Culver
Sec

Mc Neil &
his Tug of War.

Special meeting of the Board of Trustees, Friday December 9th. Present: Trustees Macdonald, Bush, Dow, Lewis, Dalton, Wilkie, Hendy, Bush, Cumming and Stott. The President being absent, Vice Pres. Dow took the Chair, and stated that the meeting had been called to hear some explanations from Mr. McNeill relative to the Baby Show and Candle Contest to be held in the Pavilion, commencing Saturday evening. Mr. McNeill being present, made a statement of its general features and that the whole thing was in no wise contrary to good order, and an entertainment that he believed, would be patronized by the best citizens of this city. After answering such questions as the members desired to ask, Mr. McNeill retired. Mr. Cumming moved that the Resolution adopted at the last meeting, relative to closing the Pavilion on Sunday be reconsidered.

Carried

It was then moved and carried that Mr. McNeill be permitted to open the Pavilion on Sunday providing that no bar be allowed or spirituous liquors of any kind sold in the Building on that day, and that hereafter the Pavilion be not opened on Sunday for any purpose unless by resolution of the Board. This motion was carried by a vote of six yeas and four noes.

In Mr. McNeill's explanation of his entertainment, he earnestly advocated the advisability and necessity of extra or storm doors being placed in front of the Main Entrance to prevent the strong draught of cold air that at present proves a source of great discomfort to visitors. Mr. Cumming moved that the Building Committee be authorized to make such improvements as are necessary to remedy the complaint made by Mr. McNeill, which would also be a necessity for our coming Exposition.
The meeting then adjourned. J H Culver Sec

Quarterly Meeting of the Mechanics Institute

Art Gallery Room at the Pavillion Saturday evening, December 10th 1892. President Stump being absent, Vice Pres. Dow called the meeting to order at eight o'clock, a quorum being present.

The minutes of the last meeting were read and approved, after being amended by inserting the words: "and the Committee discharged" at the end of the sentence on 36th line of page 238

Members go to a baby Show. Mr. McNeill, manager of the Great International Candle Contest and Baby Show, by permission of the Chairman, addressed the Members and invited them to visit his moral entertainment then in progress in the Main Hall, at the close of the Meeting. On motion, the invitation was accepted.

The following reports from the Librarian and Treasurer were read and referred to the Board of Trustees.

"Mechanics' Institute, Dec. 6th 1892.

Librarian, Librarians' Quarterly Report.

To the Board of Trustees

Gentlemen: I have the honor to present a brief summary of the business of the Library for the three months ending Nov. 30th 1892.

Receipts.

There have been collected the following:

Fees from New Members		233.00
" " Life "		50.00
Quarterly Dues		5,375.00
Books paid for	19	23.30
Fines collected	1921	237.25
Extra Books	1464	146.40
Drawing Paper		7.30
Total Collections		6,072.25
Balance from last quarter		177.34
Total Cash Receipts		6,249.59
Deposited with Treasurer		6,129.80
Balance on hand		119.79

Membership.

Two hundred thirty three (233) new members and one life member have joined the Institute. Three hundred have withdrawn or been dropped for non payment of dues, leaving the total membership, Dec. 1st, 4,160.

Books.

The accessions were 1,265 volumes of which 187 were assigned to the Reference Rooms and 1078 to the Circulation Department.

There were purchased 777 volumes.

Presented 82

Bound 406 – There were also purchased 231 unbound volumes and pamphlets, and presented 77.

Binding.

The work returned from the Bindery numbers 406 new volumes and 272 old volumes rebound. There were repaired in the Library 1347.

Circulation.

The delivery for home use was 36,700 volumes, an average of 496 daily. The largest issue for one day was Nov. 26th, 1068 volumes; the smallest Oct. 21st (Columbus Day) 121 volumes. The Library was open seventy four days.

Respectfully submitted,
Horace Wilson, Librarian."

Treasurer. To the Officers and Members of the
Mechanics' Institute

I herewith present my report for the Quarter ending Nov. 1892.

General Fund.

Receipts

For month of September, 1892	4966.11		
" " " October, 1892	4836.40		
" " " November, 1892	3548.47	13350.98	
Overdraft during Sept, Oct + November		2652.70	
			16003.68

Amount brought forward			16 003.68
Disbursements			
During Month of Sept. 1892	3635.39		
" " " Oct. 1892	4032.63		
" " " Nov. 1892	6947.71		
		14615.73	
Disbursements 27th Ind. Exhibit			
During Month of Sept. 1892	345.85		
" " " Oct. 1892	645.95		
" " " Nov. 1892	396.15	1387.95	
			16 003.68

Sinking Fund.

Balance		1190.73	
10% Library Rec'd for Sept. '92	310.58		
10% " " " Oct. '92	168.67		
10% " " " Nov. '92	133.73	612.98	
			1803.71

Respectfully submitted

Dec. 10- 1892 J. K. Firth, Treasurer."

new building, Mr. Henry Toomy said he had presented a communication to the Special Committee on Building and desired to know what action had been taken on the matter. Mr. Clark wanted to know if the Committee had any report to make and if they had not, that the Committee should be discharged and another appointed from the body of the members. Mr. Lewis, Chairman of the Committee, said the Committee had no report to make tonight, but he would state that the matter had been under consideration, and they had used all the effort and diligence possible in the matter. It was a subject that required careful consideration and did not admit of a hasty conclusion. In regard to the communication of Mr. Toomy, it was addressed to the Board and Committee and he

did not consider it necessary to present it at the meeting although he had no objection to its being read and would so request. The Secretary then read the following communication: (See Mr. Toomy's letter on Page 275 of this Journal.) After a heated discussion by several of the members, on motion of Mr. Macdonald, the communication was referred back to the Committee.

Improvements for Post Street building. Mr. L. E. Phillips presented the following Resolution and moved its adoption: "Resolved that a sum of money sufficient for the purpose, be appropriated out of the funds of the Mechanics' Institute for the construction of an elevator in the Post St. Building and that a further sum requisite for the purpose, be appropriated to refurnish that portion of the Post St. Building now reserved for the use of the Lady members of the Institute, consisting of parlor and reading room." Signed "L. E. Phillips."
On motion of Mr. Manson, the Resolution was referred to the Committee on Library Rooms and Building with power to act.

New building. Mr. Lewis, for the Special Committee on Building, further stated that the Committee had had several meetings and it was exceedingly difficult for them to arrive at any definite conclusion as to what was best to be done, although in one thing they were unanimous, that is, their disapproval of Mr. Toomy's proposition and purchase of the Calvary Church property. If any member of the Institute has ideas on the matter of building or other improvement he desires to present, the Committee will be pleased to hear them.

Amendments to Constitution The amendments to the Constitution presented at the last meeting were then read. Those by Mr. Clark being in full on Page 238.
Mr. Phillips moved that action upon them be deferred until the next Quarterly Meeting of the Institute. Mr. Mosbach moved that as an amendment,

that the whole subject matter be referred to a Committee of five to be appointed by the President to properly compare and arrange the same for presentation to the members. Also, the whole matter be printed for distribution. Mr. Phillips accepted the Amendment which was put to vote and carried.

The meeting then adjourned.

J. H. Culver
Secy

Special Meeting of the Board of Trustees.

Tuesday Evening, December 13th 1892

The President being absent, the Meeting was called to order by Vice Pres. Dow, there being present Trustees Bush, Cumming, Dalton, Dorn, Dow, Firth, Hendy, Manson Lewis, Macdonald and Stott. The Chair said the principal order of business would be nomination and election of employees.

Mr. Dalton, Chairman of the Finance Committee, said that before the regular order of business was begun, he desired to submit the following report:

"December 13th 1892.

To the President and Trustees of the Mechanics' Institute:-

Raise of Salaries in Library.

We have given careful examination to the question of salaries of Library employees and recommend the following changes to take effect December 1st 1892. That the salary of F. B. Graves be raised from $80. to $90. per month; J. K. Wood from $70. to $80. per month and George N. Brewer from $45. to $60. per month."

(Signed) "Frank Dalton
M. A. Dorn."

On motion, the Report was adopted.

The matter of election of employees for the coming Exposition was then taken up, and on motion, it was decided that the election of ladies be first considered. Nominations were made for the Cloak Room as follows:-

Election of Employees for Exposition

Mr. Manson	nominated	Mrs. Smith
Mr. Macdonald	"	Mrs. Watson
Mr. Firth	"	Mrs. Isaacs
Mr. Lewis	"	Mrs. May.

No further nominations being made, the Chair appointed Messrs. Hendy and Bush as tellers who proceeded to collect and count the ballots with the following result:

Mrs. Smith	received	eight	votes
Mrs. Watson	"	three	"
Mrs. Isaacs	"	nine	"
Mrs. May	"	none	"

The Chair declared Mrs. Isaacs and Mrs. Smith elected.

Nominations were then made for the Ladies' Dressing Room, down stairs -

Mr. Lewis nominating Mrs. May
Mr. Firth " Mrs. Morrell. - On the Ballots being counted, Mrs. Morrell received seven, Mrs. May four. Mrs. Morrell was declared elected.

Next in order was names for the Ladies' Room. Upstairs.

Mr. Dalton nominating Mrs. Richardson
Mr. Lewis " Mrs. May. - On the Ballots being counted, Mrs. Richardson received five votes, Mrs. May four. Mrs. Richardson was declared elected.

Mr. Macdonald thought the best way to select the watchmen would be for each Director to present the name of one person they would recommend and desired to be appointed, such selection to be equivalent to an election. Would so move. Carried.

Mr. Hendy	nominated	Henry Falk
Mr. Bush	"	M. Dugan
Mr. Dalton	"	W. B. Smith
Mr. Macdonald	"	D. Logan
Mr. Dorn	"	Thos. Henly
Mr. Lewis	"	D. R. Riding
Mr. Manson	"	W. J. Alexander
Mr. Stott	"	Henry Savage
Mr. Cumming	"	Abraham Isaacs
Mr. Firth	"	John Page

Mr. Dow nominated John Gay
Mr. Wilkie (By Mr. Hendy) nominated G. B. Nell. {Cont'd on Page 285

Statue of Marshall

A communication to Mr. Stump from the World's Fair Commission stating that Mr. Marion Wells, the designer of the statue of Marshall, the discoverer of gold in California, would place the original model on exhibition at the Pavilion for the sum of $500, was read, and on motion, decided to be not entertained.

The following propositions were read:

Proposition to deliver freight

"Overland Freight Transfer Co., San Francisco, Dec. 10th 1892
J. H. Culver, Secy. Mechanics' Institute
San Francisco, Cal.

Dear Sir:- In compliance with our conversation of recent date, we beg to submit to you for consideration, rates of transfer on such commodities as are likely to arrive by Railroad for the coming 27th Industrial Exposition.

In making a rate to cover all classes of goods without knowing exactly what class and what quantity, is going it somewhat "blind" but we will, however, name such rates as will form a basis:

On fruit (fresh) in boxes or goods analogous thereto	$.50	per Ton
" " canned or in glass. " " "	.50	" "
Growing plants potted " " " "	.75	" "
Evergreens in bunches or bags or goods. "	.75	" "
Booth Fixtures - K/D.	1.00	" "
Unloading Cars	.25	" "
Minimum Charge on any one Shipment	.50	" "

In making these rates, as I said before, we are going it somewhat "blind." We would prefer to do the work and render bills in accordance with the service rendered, which have no doubt, would make entirely satisfactory to you.

Awaiting your further favor, we are
Yours Truly,
Thos. W. Collins, Manager."

(Continued on Page 286.)

The absent members were to be notified of the action of the Board and requested to furnish such names as they desired on the list. The balance of help required to be selected later on. The Superintendent was instructed to select from the above list, names for day and night Sergeant. Frank Gallager was elected Messenger, and by request of Mr. Stump and nomination of Mr. Dorn W. Tally was elected Porter.

A statement from the Building Committee of the cost of suitable matting for the office rooms at the Pavilion was read and they were granted power to purchase same and have it put down at once, and also to supply a gas stove, if necessary.

Optical Delusion

A communication from A. Rothair in regard to an Optical Illusion that he desired the privilege of placing in the Pavilion was referred to the Committee on Privileges with power, as also one from W. C. Quinby in regard to placing on exhibition and charging an admission thereto, a plan of the great and mighty City of Babylon that fell several thousand years ago but has recently been rebuilt on a somewhat smaller scale, the present one being 45 by 55 feet, [illegible] large enough to contain a representation of

Tower of Babel

the Tower of Babel from which the various languages of the earth sprang, as also the Hanging Gardens so noted in history, and the Flat wherein lived the great and noted Queen Semiramis. The model is furthermore realistic in containing numerous automaton figures, representing men mixing mortar and laying brick, doing carpenter work, and building Fish Tanks. (See 3rd line, Page 284)

"California Transfer Co. San Francisco, Dec. 1st 1892.

Freight Matters

Mr. C. H. Clark, Agent Mechanics' Institute, City.

Dear Sir:- In reply to your inquiry for a rate, for the transfer of exhibits, we beg leave to quote you $.75 per ton for car lots and $1.00 per ton for less than car lots, minimum charge for a single truck load, $3.00. We also quote a time rate of $1.50 for first hour and $1.00 for each subsequent hour."

(Signed) "California Transfer Co.
Brown."

"S. F. and North Pacific R. W. Co. San Francisco, Dec. 9th 1892.

Mr. C. H. Clark,
Agent, 31 Post St., City,

Dear Sir:- In accordance with your request, I hereby confirm the arrangements made with you in this office yesterday, by which exhibits shipped from points on this road to San Francisco for the 27th Industrial Exposition to open January 10th, 1893, shall be charged at half rates; and as you state that shipments will commence shortly after the first of January and probably cease about the time of opening, I have issued instructions to our agents covering all shipments made from the first to the fifteenth of January, 1893 inclusive."

"Yours Truly
(Signed) W. H. Menton
G. F. A."

On Motion, the matter was referred to Mr. Clark, the Agent, to examine into and report to the Board. Mr. Clark here read a report setting forth the amount of space applied for and the available space in the Pavilion, showing that a great reduction in space applied for must be made somewhere to accommodate exhibitors, or else, certain articles must be ruled out. Mr. Dalton moved that Stoves be excluded from the Exhibition this year on account of lack of space. Seconded by Mr. Stott and Carried.

Articles ruled out.

Vehicles

Mr. Stott then moved that the same course be pursued in regard to vehicles except such as may be novel or of new invention or those intended for the Chicago Exhibit. In all cases the same to be of California manufacture. The motion was carried.

Privileges

The Committee on Privileges reported that they had awarded the privilege of selling Lemonade to C. H. Dingley & Co. for $200. and the Printing and Publishing of a Newspaper to the S. F. Journal of Commerce for $1,000.00. Mr. Hendy for the Committee, further reported that the proposition of Sparrowe Bros. of 20% of the gross receipts for the candy, soda and ice cream privilege had been rejected. Subsequently the committee called on them and they advanced their bid to 27½% which we deemed satisfactory. Mr. Thain had called on Mr. Hendy in regard to his bid of $880. as to whether it would be accepted or not and he had told him that the Committee thought it was too low and it had been rejected. Mr. Thain then said he would like to figure on a per cent and also offered 27½% of the gross receipts. As Sparrowe Bros' bid was the first received on the percent basis and the Committee had already agreed to accept it, and Mr. Thain's bid being no higher he would recommend the Board accept Sparrowe Bros.' bid, though individually he was in favor of Mr. Thain. The fitting up and general arrangement is to be made to the satisfaction of the Management and a bond of $500. given that their proposition is properly carried out. Cash Registers are to be placed in each stand, and an accounting made each evening during the Fair. Would move Sparrowe's proposition be accepted. The motion was seconded by Mr. Cumming. (Mr. Stott moved that as the Board seemed to be going into the retail business, that we engage employees, buy material and carry on the Privilege business ourselves. No second)

Mr. Hendy's motion was then put to vote and carried.

Advertising. Mr. Bush, Chairman of the Committee on Printing and Advertising, asked permission to do the usual advertising in the City Press. Granted.

J H Culver
Secy

Regular Meeting of the Board of Trustees

December 20th 1892

Present - Trustees Bush, Cumming, Dow, Firth, Hendy, Manson, Lewis + Wilkie. The minutes of the regular meeting of Dec. 6th, and Special meetings held December 9th + 13th were read and approved.

Storm Doors Mr. Wilkie, for the Committee on Library, Rooms and Building, reported that storm doors had been designed and put in position at the Pavilion which, in a great measure, would prevent the strong draught of cold air at the entrance that at times is so objectionable. As heretofore, it will be necessary to engage a man to take charge of the gas apparatus, Gas man, Carpenter + Elevator man as also a foreman for the carpenter work. The elevator will also have to be placed in position, it having been removed on account of the skating rink last year. Would recommend the Committee be granted power to engage the above employees and have the necessary work done. Carried. He also presented the following petition signed by 69 members:

"San Francisco, Nov. 1892

"To the Board of Trustees of the
Mechanics' Institute.

Gentlemen:

The undersigned members of the Mechanics Institute frequenting the Chess and Reading Rooms, beg respectfully to represent to your Honorable

More Heat wanted. in Chess Room Body that our experience in these rooms during the previous season demonstrated the fact that the furnace heat received from the registers in said rooms was insufficient for comfort during cold and wet weather.

We, therefore, petition you to furnish a stove for each of these rooms and at as early a date as practicable.

Very respectfully," ———

Mr. Manson, for the Committee on Books and Donations, reported that a Mr. Ransome desired to withdraw from the Reference Room, "Whitney's Auriferous Gravel" and recommended the request be complied with under the usual conditions. Granted.

Classes. Mr. Manson further reported for the Committee on Classes, that the Classes would close on Thursday and Friday of this week. In view of the fact that the pupils of these Classes are a very important factor in the future of the Institute, the Committee deemed it desirable to not close the course of instruction as intended, but if possible, lease a room suitable for the accommodation of those who desire to continue their studies until March 1st, when the Pavilion can again be utilized for Class Instruction. We have also made a drawing for a diploma to be awarded to two or three of the highest pupils in each class and the same to be delivered at the commencement of the next session. We believe such reward will stimulate the pupils to still greater effort, and be an honor to the Institute. Would recommend that authority be given the Committee to have the above suggestions carried out. On motion, it was so ordered.

Mr. Firth, for the Committee on Machinery, reported that he had called on the Electric Light Co. who informed him that they could not supply the electric light desired, and the Management will now have to put

Electric Light.

in dynamos for supplying the same. He thought a sufficient number could be hired for a reasonable sum.

Heating the Pavilion.

In regard to heating the Pavilion - Mr. Cumming today has been across the Bay and secured a large blower with heater and engine attached which we can obtain by paying the cost of moving it over. In regard to pipe, the Committee expect to get the loan of some from Mr. Hendy who has kindly promised to supply the same at a nominal cost.

Upon recommendation of Vice Pres. Dow, the Committee on Power and Machinery are authorized to arrange the necessary apparatus for warming the Building.

Tickets.

The Committee on Tickets and Admissions reported that the tickets were being printed and probably would be ready by Saturday, and recommended they be placed on sale Monday, 26th inst. In regard to single admission tickets, the Committee were not decided as to whether it would be best to have a ticket for each day, or for each week, or just what charges to make in order to prevent the discrepancies that have occurred in the ticket count at former Fairs - Will carefully consider the matter and report to the Board.

Optical Illusion

The Chairman of the Privilege Committee reported they would recommend that N. Rotthain be allowed to place his Optical Illusion in the Pavilion during the Fair, for $500. On Motion, their recommendation was approved. They also stated

Pop Corn.

they had awarded the Popcorn privilege to D.S. Ciphers for $350.

Mr. Graves, the Superintendent, reported that exhibitors were being notified that their space had been located, and they were now coming in and accepting the same.

Fish

Mr. Cumming, for the Committee on Special Exhibits, reported that the Aquarium was about

Geyser Action.

finished and would like power to erect an apparatus designed by Mr. Manson for showing Geyser action. Granted.

Toboggan

In regard to the Toboggan slide of Mr. Coffin, nothing definite had been decided upon. Mr. Wilkie thought that the matter should be referred to the joint Committee on Privileges and Location. Would so move. Carried.

Mr. Firth, the Treasurer, stated that his last report showed an overdraft of $3,000. and the Cashier of the American Bank and Trust Co. informed him that he would like an authorization from the Board for him to overdraw the account of the Institute. Mr. Hendy moved the following Resolution be adopted, seconded by Mr. Lewis and carried unanimously. "Resolved that J.K. Firth, Treasurer of the Mechanics' Institute, is

Treasurer granted power to overdraw A/c

hereby authorized and empowered to draw checks on the American Bank & Trust Co. to the amount of Ten Thousand Dollars in excess of his deposit, when the same is for payment of warrants drawn on him and signed by the President and Recording Secretary."

The Secretary reported that he had received the following telegram from Sacramento:

"December 20th 1892

"Can you guarantee us $500. if we bring Sac. Co. exhibit to Fair. Ans. Immediately."

(Signed) "W. Walter Greer."

After a general discussion, it was decided that the request be declined and our agent, Mr. Clark, go to Sacramento at once to confer with them in regard to their exhibit.

Citrus Fair & Prems for Same

A communication from Edwin F. Smith, Secy. of the State Agricultural Association stating that $2500 would be placed at the disposal of [illegible] Citrus Fair Association for Premiums and that their Association would in no wise be responsible for any debts contracted for the Citrus Fair in excess of said sum, was read and filed.

A letter from Mr. C. F. Smurr, Genl Freight Agent of the S. P. Co. was read, and Mr. Clark made some explanations regarding the same. He also stated that the Pac. Coast Steamship Co. and the North Pacific Coast R. R. would also carry freight on the same terms as the Southern Pacific.

War Ships

Two models of war ships, the "Charleston" and "Oregon" respectively, now in charge of the Union Iron Works, were represented by Mr. Firth as being obtainable for the Exhibition, providing the Management would pay the freight charges of $180. and Insurance of $10,000. upon them from now until the close of the Exhibition. On motion, the Committee on Special Exhibits was granted power to accept the same and pay the sum required.

Factotum.

Mr. Cumming wanted to know if he was, or would be authorized to employ someone as factotum, he thought it ~~was~~ necessary that we have one, but as Mr. Firth had just left the room, it was found there was no quorum present and Mr. Cumming's request could not be considered, and the meeting adjourned.

J H Culver
Sec

Special Meeting of the Board of Trustees.

Tuesday Evening December 27th.

The President and Vice President being absent, at eight oclock, on Motion of Mr. Dalton, Trustee Firth took the Chair and called the meeting to order, there being present Trustees Cumming, Dalton, Firth, Hendy, Stott and Wilkie. It was found that there was no quorum present but as several matters required immediate attention, it was decided to go on with the meeting, the action taken to be subject to approval at the next Session of the Board.

Heat for the Chess Room

The Committee on Library, Rooms and Building reported that they had taken it upon themselves to somewhat change the Resolution of the Board wherein they were ordered to place stoves in the Chess and Library Rooms, as upon investigation, they found the temperature of the Reading Room sufficiently comfortable, and upon consultation with a number of a the visitors, they deemed it would be rather objectionable than otherwise. A stove has been placed in the Chess Room, as suggested in the petition.

The Committee on Printing and Advertising stated that matters pertaining to the Exhibition were being attended to as usual.

Mr. Cumming for the Committee on Power and Machinery, stated that the Engineer had fired up under the Boilers and everything seemed to be satisfactory. He was now at work on the heater that was to supply hot air to the Pavilion.

Tickets turned over to the Treasurer.

Mr. Hendy for the Committee on Tickets stated that the double and single season tickets had been printed, stamped and numbered and turned over to the Treasurer and would be for sale at the Library in a day or two. Will have the single admission tickets ready next week.

Mr. Stott for the Committee on Music, Decoration and Art said that pictures were now arriving at the Pavilion and it was necessary that immediate insurance on the same should be effected, and recommend the matter be referred to someone with authority to attend to at once. On motion, it was ordered that the matter be placed in the hands of the Finance Committee with power.

Pictures.

Mr. Stott further reported that he understood a large Eastern firm was desirous of securing space for display of pictures, engravings and bric-a-brac and unless Mr. Gump signified his intention of occupying the space set apart for his display, that they be communicated with at once. The Agent, Mr. Clark, was instructed to visit Mr. Gump in the morning and learn his intentions.

Decorating.

Privileges

Mr. Wilkie said he thought something should be done at once about decorating the Pavilion. Mr. Hendy, for the Committee on Privileges, reported that they had awarded the privilege of selling Sassafras Sour, Ginger Ale and Cider to Scott & Gilbert for $400. and Glass Engraving to Mr. Evans for $75. Up to the present time, we have application for privileges to the amount of $3,500. outside of Candy, Ice Cream & Soda.

"Faith" to be moved

The Committee on Location and Police recommend that the Statue of "Faith" now standing in the Garden be moved to another locality, and the expense be charged to the Statue, and so ordered.

Mr. Albert Moore was appointed watchman on the recommendation of

Employees

Mr. Cumming wanted to know if employees were found incompetant, who had the power to remove them. Mr. Hendy said it was customary in such cases, for the Superintendent to discharge the man, report the same to the Committee on Police and notify the Trustee who had recommended the employee, of the fact, and the Trustee would be permitted to name another to take his place. Would move that the Superintendent be held personally responsible for the satisfactory performance of the duties of employees and empowered to discharge them if found incompetant. Carried.

Mr. Stott said he had interviewed the officers of

Floral Socty

the California Floral Society who had promised to make an exhibit of California flowers three times each week during the continuance of the Exposition, the same to be considered as payment of the sum of $200. they owe us for rent of the Pavilion – think it advisable to enter into an agreement to that effect and it was so ordered.

Automaton Figures

A proposition from Leo Zander to display a collection of automaton musical figures and other interesting objects, if the Management would erect platform and partition, was referred to the Committee on Special Exhibits with power.

The following communication was read:

San Francisco, December 17th 1892.

Jas. N. Culver, Esq.

Complaint, O'Brien & Sons

Dear Sir:– Mr. Clark called and tried to explain why we should be satisfied to stay out of the Fair after having been solicited to exhibit and to occupy 60 x 80 space. Now, we are willing to meet the Directors half way but consider the great expense we have gone to in getting out novelties especially for exhibit purposes,– Stock not regular and mostly unsalable and at a cost of $5,000. Viz. a carved Victoria of new design, latest style Brougham of Queen Anne time, a finished Berlin Coach; A novelty in Oak line, complete of Solid Oak, no paint and lightest buggy in State, will fit under Marcean Wagon and show difference 100 & 2000# All new jobs of their kind and not before built or exhibited in this City & Mr Clark can himself speak of the merits of the above. Also the Marcean wagon, nothing like it ever been seen here before and I venture to say will attract more attention than all others and which will represent $10,000. in five single articles. We have built four phaetons, Surries, Cabriolets and various style carriages which we will be satisfied to leave out. Those mentioned will require a space of 35 x 35 which is as close as we could possibly get along with. We feel it would be unjust and very unreasonable to shut us out at this late day and trust such action will not be taken by you as we would feel it a great hardship and would not feel like again being caught in the same fix.

Yours truly
O'Brien & Sons."

Mr. Clark, our agent, said that the Pacific Manufacturing Co. also had a display of vehicles specially manufactured for the occasion that they greatly desired to have on exhibition. Mr. Wilkie moved that the Location Committee find space for Mr. O'Brien and for the Pacific Mfg. Co. Carried.

Mr. Hendy said that the Union Iron Works had decided not to exhibit their mining machinery as expected by the Board, and applied for, by them. Mr. Stott moved that Mr. Clark call on the Union Iron Works and tell them that the Mechanics' Institute thought their exhibit would be very interesting and desirable, and hoped they would change their minds and make the proposed display.

A communication from Mrs. G. Eibeshutz about some baskets, was read and referred to the Committee on Privileges, with Power.

Mr. Cumming said that at the request of Mr. McDonald, he would nominate Mr. Harding for the position of watchman.

Several bids for the supply of Electric light were referred to the Committee on Power and Machinery with power.

Heating Pavilion

Mr. Cumming gave a description of the character and estimate of the cost of heating apparatus which was being erected in the Pavilion, and had decided that wood would be preferable to metal for conducting the heat and they would be made of that material.

Opening Ex.

Mr. Firth of the Committee on Opening Exercises said that they had engaged the Baldwin Theater for that occasion at a cost of $100. which would include all expenses. The Programme was being arranged and would be ready for announcement next Tuesday.

The following communication from C. M. Plum with an accompanying engraving nicely framed of a proposed Library Building on Hayes and Larkin Sts. was received and the thanks of the Board tendered him for his gift of the Drawing.

Mr Plum writes, & Presents a Drawing.

"To the Board of Trustees
Of the Mechanics' Institute of the
City and County of San Francisco:
Gentlemen;

I herewith present to the Mechanics' Institute, a sketch of a Building adapted to the Institute's property corner Larkin & Hayes Sts.

My object is so that the Members of the Institute may consider the feasibility of improving their own property in preference to speculating in abandoned church edifices, and antiquated buildings to be remodelled to the Institute's uses.

In my estimation, the location of Hayes & Larkin Sts is now the most central and accessible location for the uses of the Institute that is now available, and while I believe Market St. possesses the true site for the oldest and largest Institution of its kind in the State of California, yet the day is passed for such an opportunity, and there is no doubt but Hayes and Larkin Sts. is as near the great thoroughfare as the Society will ever get.

Respectfully,
Charles M. Plum.

San Francisco, Dec. 27th 1892."

Large Stick of timber

Mr. Graves, Superintendent, and Mr. Clark, Agent, gave a verbal statement of what was being done at the Pavilion and among exhibitors. It was deemed desirable to have the large stick of timber now in the Pavilion removed at once, and the matter was left to the Building Committee with power.

Regular meeting of the Board of Trustees Tuesday evening, January 3rd. Present- Trustees Bush, Cumming, Dorn, Dow, Firth, Kallidie, Kendy, Lewis, Macdonald, Manson, Stott, Wilkie and Mr. President. The minutes of the last two meetings were read and approved.

The following list of bills, partly signed, was presented and read, and ordered paid when the signatures of the proper committees have been attached thereto. See Page 306

The Committee on Library Rooms and Building reported that everything was going on in a satisfactory manner at the Pavilion. Some discussion ensued in regard to the rebuilding of a sounding board or shell, for the exhibit of Mr. Wells - finally, the Chairman of the Committee was authorized to incur one half of the expense. The Committee was also authorized to repair the ceiling over a space occupied by John Mallon for his exhibit of Art Glass work, the same having been injured by employees of the Institute; the cost not to exceed $30.

The President called attention to the exhibit of the Mining Bureau who would require a few more cases to hold their exhibit. On motion, authority was given to hire the necessary cases and also to do the necessary carpenter work for their exhibit.

Mr. Manson, for the Committee on Lectures and Classes, said that at the last meeting he had been authorized to hire a hall for the continuation of the Classes, but he had deferred the matter until the first of the year, as better terms could be made by the delay.

The Committee on Printing and Advertising reported that one hundred posters had been put up in the city and forty-four or five sent to various interior cities and towns.

Complimentary Tickets,

The President reported that he had taken it upon himself to have the usual Complimentary Tickets printed and they would be issued at the proper time. He also requested the Members to hand him the names of those they deemed proper to receive that favor from the Institute.

Elec Light.

Mr. Cumming, for the Committee on Power and Machinery reported that the engine had been started and was working satisfactorily. He made a contract with Electrical Co. to put in a dynamo of 800 lights at a rate of $16. per day. Think a smaller dynamo can be obtained as a loan, which will supply a number of lights when the larger one is not running. Incandescent lights will be supplied at the rate of $2.25 per light, which includes everything except the dynamo. If the larger dynamo is running for more than thirty days, the rate will be $16. per day and $5. per day for a man to attend the same and the expense of keeping the lamps in order. The Committee have decided to charge $3. per light for those that are used in excess of our contract and obligation to exhibitors.

Have tried the Blower and Heater today and find that it works satisfactorily. The cost of the pipes will be about $300. and in two or three days the whole thing will be arranged complete and we believe will furnish sufficient heat for comfort in every part of the Building. The shaft for the dynamos that was left from the Skating Rink, we are afraid is not safe, and would recommend that it be taken out and a new one supplied. A certain amount of Belting will also have to be purchased, and reccommend the Committee be empowered to obtain the same and also the shaft. So ordered.

The Committee on Tickets and Admission reported that they had appointed P. Shell and A. Little for door-keepers evenings, and D. H. Kerr ~~and~~ Benjamin Moore, and Robert Cash for the day time. Tickets will soon be placed in the hands of the Librarian for sale. The question before the Committee is whether to have the single tickets without change or have them printed for each day of the exhibition – will settle the matter in a day or two. Would recommend that the Librarian be empowered to employ more help in the Library for a few days for selling tickets. Carried.

Mr. Stott, for the Committee on Decorations, reported that after enquiry, the Committee had concluded to employ Hopps & Sons to decorate the Pavilion, Mr. Geo. H. Hopps to attend to matters connected therewith and be paid $100. in full for his services, all bills for material and labor to be paid by the Institute and the cost for the whole, including the services of Mr. Hopps, to not exceed $600. On motion, the action of the Committee was approved.

Hopps to decorate pavilion.

In reference to the Art Gallery – In accordance with a request from Mr. Busk, the Superintendent, the Committee have requested Dr. Winter and Joseph Britton to act as a Committee to examine and reject such pictures as they think not up to the standard required for the exhibition. Think there will be more real art in the Gallery this year than ever before shown at any of our Exhibitions. On motion, the action of the Committee was approved.

Mr. Hendy, for the Committee on Privileges, reported that every day was adding to the list of those sold, and believed the amount this year would approximate $6,000.

The Committee on Location and Police reported that the Floors both upstairs and down were all located, as also the Annex. O'Brien & Sons and the Pacific Mfg. Co. were both assigned places in accordance with the instructions of the Board at the last meeting. Chief Crowley has notified the Committee that he will detail the necessary police force for the Pavilion in due time.

Mr. Stott, for the Horticultural Committee, said that they had deemed it inadvisable to make any contract with Mr. Sievers, but the Sherwood Nursery had agreed to make very satisfactory terms and would decorate the Rockery, Garden &c. with fine plants at an expense not to exceed $400. if allowed to put on the large palms and fancy trees a notice or card stating where they came from. – The Committee recommended that privilege be granted. On motion, the report of the Committee was approved.

Sherwood Nursery to furnish plants.

Mr. Cumming, for the Committee on Special Exhibits, said that the ship models were ready and could be brought in at any time.

Mr. Stott said the Fish Commissioners were having fish brought in and the Committee have engaged a man satisfactory to them to attend to that department for which we would have to pay $3. per day, he would also act as Assistant Watchman. Action Approved.

Fish.

Mr. Wilkie said that there should be more Auxilliary Fire Alarms placed in the Building and would recommend that three more be added and placed in such parts of the Building as the Committee deemed most advantageous. Mr. Hallidie thought that three would be insufficient, and moved, as an amendment, that the number be left to the discretion of the Committee. Carried.

Aux Fire Alarm.

The Librarian's Report for December was read, the names of new members approved and the financial part referred to the Committee. Following is a summary of cash account:

Receipts $3298.54 Paid Treasurer $2727.90 On Hand $570.64
[List New Members, &c., next pages]

The Treasurer's Report for December was read and referred to the Finance Committee. Following is a summary:

General Fund.

Receipts 4639.53 Disbursements – 4639.53

Sinking Fund.

On Hand Dec. 1st $1803.71 Receipts $272.79 Total – 2076.50

27th Exposition

Expenditures – Bal. Dec. 1st $2387.48 For December $699.62

New Members. (107)

W. T. Ballard, A. C. Paulsmeier, H. M. MacLean, L. A. Nicholls, R. C. Medcroft, Edgar Apperson, Fred Penlecka, J. Eppinger, E. R. Mendell, Wm. A. Lilien, John Malowansky, Chas. H. Graham, B. B. Stanley, Edgar M. Eisfelder, J. Hill, Jr., F. F. Weston, H. A. Graves, C. J. Stuart, Chatain Evariste, A. Chetleville, Leo. V. Starr, Frank Hughes, Henry Williams, Leallay Parker, C. B. Crawford, Leo. H. Cleer, Myron H. Jones, W. M. Levensaler, Martin Leach, J. F. Dally, Geo. P. Cater, Peter C. Yorke, P. George Gahey, E. P. Ackerman, Lorenzo Cady, H. G. Meyer, Angus H. Macdonald, Samuel A. Boyd, J. E. Lane D.D.S. Almeric W. S. Coshead, John G. Stubbs, Vincent A. O'Neil, Edward J. Barnes, M. A. Menuk, C. H. Bonested, U.S.A., J. A. Irvine, M. C. Hasson, Jas. F. Breen, Wm. Barlow, Harry Runyon, Paul A. Helmore, H. Beechner, John F. Millerick, Geo. A. Taylor, Chas. S. Rosener, Julius Boysen, C. W. Likens, P. W. Fairweather, Rev. E. B. Payne, Robt. Baer, N. Bryar, Rev. H. Hammond Cole, Geo. W. Wise, Howard Gage, Ranar B. Knox, M. E. Alkins, A. W. Porter, A. Rosenthal, Jas. Otey Bradford, Philip Hammond, S. Wasserman, Porter Edminster, Walter J. Phelps, Chas. E. Pesoli, S. B. Bankson, H. P. Howard, Philip H. Aronson, Thos. McNaught, D. M. Black, Chas. A. Hare, C. H. Sawyer, A. M. Willis, Miss C. E. Bodwell, Miss Ida Friedman, Mrs. E. M. Miller, Miss A. M. Garrison, Mrs. Hilda Averell, Miss Jeanie Baker, Mrs. L. Isaacs, Miss Clarice Marson, Mrs. C. A. Porter, Miss Pena Buneman, Miss Abby F. Peterson, Miss Cornelia McKinne, Miss Lyda H. Simmons, Miss Florence Gray, Miss Genevera Callahan, Mrs. Harriet Gosling, Miss Helen Rosenberg, Mrs. Gage Hawkes, Mrs. Layne Alexander, Miss Jennie J. Bowman, Miss Alice Ann Clark, Mrs. H. Rosengarten, Miss Zoe G. Williams, Miss Stella Shirck and Miss Sarah S. Hamlin.

Communications from W. H. Souther, Mr. Biggs and Mr. Higgins of Los Angeles were read and referred to the Secretary to answer. A communication from the Valley View Vineyard Co. in regard to the privilege of selling unfermented grape juice, on motion of Mr. Hallidie was referred to the Committee on Privileges.

Voy's Photos.

Mr. Manson reported that Mr. C. D. Voy had offered a large list (254) of valuable photographs of New Zealand and other tropical scenery for the sum of $30. – Would recommend that they be purchased for the Library. Carried.

Treasurer granted Power.

The following resolution was presented and adopted unanimously:– "Resolved, that J. H. Firth, Treasurer of the Mechanics' Institute be and he is hereby authorized and empowered to draw checks on and against the American Bank and Trust Co., for and on behalf and in the name of the Mechanics' Institute. Provided, however, that the said American Bank and Trust Company, shall not permit or allow the overdraft of the Mechanics' Institute to exceed the sum of Ten Thousand Dollars at any one time."

The Committee on Opening Exercises presented the following order of exercises for the Opening to take place at the Baldwin Theater, on January 10th.

Programme

1. Grand Overture – William Tell – Rossini
Casassa's First Infantry Reg't Band.
2. Prayer Rev. A. C. Hirst, D.D.
3. Address by the President Irwin C. Stump
4. Cornet Solo –
Miss May Cook (Her first appearance) Hartman.
5. Aria – Faust – Miss Nina Lyon – Gounod
6. Trombone Quartette Donnizetti
Messrs. Tobin, Delany, Gutman & Wright.
7. Address – Capt. C. A. Woodruff, U.S.A.
8. Original Patrol – Band Arranged by Casassa
9. Soprano Solo, "Merrily I Roam." Schleifarth
Mrs. Martin Schultz
With Orchestra Accompaniment.
10. Selection Howard Quartette
Messrs. Flood, Keeley, Gage and Van Orden.
11. Grand Mosaique, Mayerbeer
Band.

Mr. Clark, the Agent, was authorized to hire a horse and buggy for necessary use during the coming week. The meeting then adjourned.

J H Culver
Secy

Special meeting of the Board of Trustees Jan. 8th

Present, Trustees Bush, Cumming, Dalton, Dorn, Dow, Firth, Hendy, Lewis, Macdonald, Manson, Stott, Wilkie and Mr. President. On motion, the reading of the minutes was dispensed with.

Mr. Dalton for the Finance Committee, recommended the payment of the Payroll of the 27th Industrial Exposition for the week ending Jan. 7th amounting to $1230.10, when properly signed. So ordered.

The Committee on Power and Machinery reported that the engines were working satisfactorily and the heating arrangement was a success. The dynamos for the electric light will be in running order for the Opening Night. The matter of arc lights in the Pavilion will be attended to tomorrow.

Tickets

Mr. Dow for the Ticket Committee, reported that everything in his Department was ready for the Opening, and would recommend that each Member, the Secretary, Librarian, Superintendent and Agent receive the same number of Season Tickets as last year. Carried.

Mr. Stott for the Committee on Music, Decoration and Art, said that a few pictures had been presented that the Committee deemed objectional and they had been excluded from the Exposition.

Committee on Location and Police reported that everybody seemed to be satisfied with their locations and the Chief of Police will have police at the Pavilion Tuesday evening.

Committee on Special exhibits reported that everything was about ready in their Department, and Mr. Manson's exhibit of Geyser action was being arranged.

Wells of Los Angeles.

Mr. Wells of Los Angeles, asked permission (which was granted) to address the Board in regard to extension of time and a Supplementary Premium List for the benefit of the Southern Counties. After making his statement and answering such questions as put to him by the Members, he retired, and after some discussion, the matter was referred to a Special Committee consisting of Dalton, Lewis and Manson.

Jurors.

The President called the attention of the Members to the necessity of at once appointing the necessary jurors to make the awards for the best display on the Opening Day. On motion the Board proceeded to elect the following named jurors for that purpose, and to also serve as jurors for Class 46. — James W. Sperry, Elisha Ransom, J. P. Hulme, D. E. Allison, H. H. Nash, and A. W. Porter.

It was then moved and carried that the further election of jurors be deferred until next Sunday, and that the various Members of the Board be requested to present names of parties they deemed suitable for the position.

Mr. Hendy recommended and moved that each juror should receive a double season ticket instead of the usual juror's ticket. Carried.

Mr. Dalton said that two bills had been presented for legal services that the Committee did not understand, and had not included them in the list of approvals at the last meeting. Would ask for information on the subject. The matter was left in the hands of the Committee to get further light on the subject and report at the next meeting.

A petition from Boericke and Runyon to exhibit "Kumyss" was granted. The meeting then adjourned.

J H Culver
Secy

List of bills ordered paid January 3. 1893

J H Culver	200.00	Pay Roll	47.00
Duffy Bros	4.90	W W Montague	1.00
C H Starbird	75.00	H A Grams	6.40
J H Culver	9.20	Pay Roll	535.00
A Sanders	20.00	Central Hardware Co	25.18
Evening Classes	150.00	Central Lumber & Mil	159.52
Morning Call	16.80	Palo Demartini	13.00
C H Greenhagen	4 50		
Leo Alexander	7.50	Dunham Carrigan & Co	21.84
W T Garratt & Co	2.40	J P Andrews	15 00
A Isaacs	28.00	W T Garratt & Co	.50
H C Campbell	50.00	Chatain & Gillette	157.50
J A Hofmann	1.60	F Larsen	8.00
H A Grams	9.00	W T Garratt & Co	3.95
W W Montague & Co	9.90	Bay City Iron Works	783.75
Elder & Drener	20.48	Duffy Bros	16.35
J H Culver	63.70	Duffy Bros	216.10
Chas Katz	4.00	C H Starbird	1.05
R Levin	10.00	" " "	30.00
Chas McCarty	25.20	Am Bank & Trust	40.85
Pay Roll	75.00	Pay Roll	406.00
" "	167.10		$3436.27

Special Meeting Board of Trustees Jan 10th 1893

Present Trustees Bush Cumming Dalton Dow Firth Lewis Macdonald Stott Wilkie and Mr President.

The Chair stated the meeting had Convened to consider the report of the Jurors of Awards on the Most Meritorious Exhibits on the Opening day.

A report was presented and approved by the Board.

(Note. The Report is not Spread upon the minutes as it was made under a misapprehension of the Rules) See, later meetings

Tickets to the band. On Motion it was ordered that the Band (Members of) be allowed to purchase Season at $4.50 Each. and the Spring Valley Water Works Such number of double Season tickets and checks and Single Season tickets at the regular rate as they desired. The following resolution was also adopted

Resolved: That the Librarian be instructed to Collect from Each new Member $2.50 for the Current quarter, dues ending Feby 28th and $2.50 for each double ticket sold, and $1.50 for Each Single ticket. That this rule shall be observed during the fair. Adjourned

J H Culver Secy

Special Meeting Board of Trustees January 11th 1893

Present Trustees Cumming Dalton Dorn Dow Firth Lewis Macdonald Stott Wilkie and Mr President

Awards. The President said the meeting had Convened to take into Consideration the report of the Jurors on Awards for the opening day as adopted at the meeting held yesterday

Mr Dalton Explained that the decision of the Jurors had been rendered under a misapprehension of the facts and rules governing awards.

Mr Dorn recommended that the action taken at the last meeting be regarding awards be reconsidered and the Committee be invited to come together to-morrow afternoon or Evening and again Examine the Exhibits, full instructions being given them as to what was desired by the management, and particularly to Explain that the display of the Citrus Association was not to be considered as a part of a County display. So ordered Mr Dalton said that the Committee appointed to Consider the advisability of offering additional premiums for Citrus Exhibits from Southern California had decided that they deemed it undesirable and impracticable at this time to make any changes, and would so recommend. Carried

The Treasurer wanted to know what amount he would be authorized to pay the Citrus Fair Association.

Citrus Fair After some discussion a motion was made and Carried that he be authorized to pay them sums to the amount of $2500. on the Contract.

A Communication from Mr Becker in regard to a Concert by his Zither Club, was referred to the Committee on Music, Decoration and Art.

A Communication from Mrs. E C Smith of the Worlds Fair Commission in regard to having space for four young ladies to sell souvenirs of the Chicago Exposition, and also to allow tickets of admission to Members of their Board was on motion referred to the joint Committees of Privilege and Location.

The President suggested that a Committee be appointed to look after the Comfort of visiting friends of the Institute and the Press and recommended that one be appointed for that Purpose.

Committee to Entertain Visitors It was moved and Carried that a Committee of three be appointed for that Purpose and the Chair named Messrs Wilkie, Lewis, and Stott. The meeting then adjourned

J H Culver
Secy

Regular Meeting of the Board of Trustees Jan 25 1893

Present Trustees Bush Cumming Dalton Dorn Lewis Hendy Manson McDonald Wilkie Dow and Mr President.

The minutes of the regular meeting of January 3rd and Special Meeting of Jan 8th 10th and 11th were read and approved—

A request from Wm Wainwright to place a White Washing and Spraying Machine by the Grotto was on Motion denied

A Communication from Alex Stair relative to the Amount paid for a Season Ticket was referred to the Secretary to reply to.

Special Days — A report from Supt Graves suggesting the advisability of having Certain days set apart for Special features was read, and referred to Mr ~~St~~ O'Brien of the Citrus Assn the Secretary and Superintendent

Smoking Room — Mr Wilkie said it had been suggested to him that if a Smoking Room could be arranged somewhere in the building it would be to many gentlemen a very desirable feature, and thought one might be Constructed in the Polk St End of the annex, which would utilize the room which is now vacant and unsightly, and probably the privilege of selling Cigars could be sold for more than the Cost of fitting up.

Honest Miner — Mr Cumming thought the space referred to might be made attractive by introducing an old time Mining scene with arrasta, rocker pick & pan operated by some honest miner if one could be found.

After some further discussion the Matter was referred to the Privilege Committee to examine into and find out what probable Sum could be obtained for the Privilege by adopting the Suggestion of Mr Wilkie, and report to the Board at the next Meeting.

Mr Wilkie wanted to Know if Coal Oil was allowed to be used in the building. After some debate on the subject a Motion was made and Carried that all Coal oil be

Coal Oil — Excluded from ~~the~~ use in the Pavilion. Except in the Stoves of John F Myers and the Conductor lamps in the Canadian Pacific R R Exhibit.

Joy's Exhibit — On Motion it was ordered that Joy's Exhibit of Patent Medicine be Modified or else Moved from the building Entirely, as also any other Exhibits of a like nature.

Mr Wilkie Chairman of the Committee on Supplies reported

Refreshment Room — that he deemed it advisable for keys of the refreshment room to be supplied only to the Officers of the Institute and Mr O'Brien of the Citrus Exhibit and that the Porter be instructed to not open the door to any person, as those entitled to enter could use their key. On Motion it was so ordered.

Fish — Mr Stott said they had great difficulty in keeping the water clear for the fish Exhibit and thought it would be necessary to employ a man to attend to the Matter and would recommend that one be Employed

So ordered

Zither — Mr Dorn for the Music Committee reported that they had examined into the Matter of "Beckers Zither Concerts" and thought they would be an attractive feature if suitable room can be found, and would so recommend

On Motion the Matter was left to the Approval of the Location Committee

See Page 311 — The Matter of the Selection of Jurors was then taken up and the following Elected, it being first decided to Consolidate Division VII with VIII and have a Committee for Classes 28 & 34, Classes 35-36-37 & 38 and Class 39.

Jurors, Division I

Wm Birch. J Ch H Stut I G Shepard

alternates

Wm Forsyth - Wm Deacon

Division II

B F Garratt. John J McCrosson Geo W Percy

alternates

Walter Webster. E L Ransom

Division III

Clinton Day. Henry E Holmes. Geo H Fuller

alternates

A Schindler Chas McCurrie

Division IV

H Royer. D E Walker. P Beamish

alternates

Thomas Hayes C W Carmany

Division V

Wm Hanscom. Geo P Low. M Shannon.

alternates

Orion Brooks Dr E S Clark

Division VI

Classes 35-36-37-38. Joseph Britton, E D Morgan Rev Jos Worcester
Class 39 E McD Johnston, Geo T Ruddock F A Tibbitts

Alternates

W H Hurr G K White

Division VII & VIII

Wm Cluff- in place of Mr Paulsell formerly appointed
Class 28 & 34. Mrs Mary W Parker, Mrs S P Smiley Miss Anna Hahne

The following report of Jurors on Exhibits on the Opening day was read and approved

January 12. 1893

To the Directors of the Mechanics Institute

AWARDS. Gentlemen;- The Committee of Jurors appointed by your Board on Farm Products for the present Fair beg leave to make the following reports:-

To Sacramento County we award the Premium No 916 of $500- for the most complete Exhibit on the opening day.

To Placer County we award the Premium No 917. of $250- for the most Original and attractive Exhibit on the opening day

To Sacramento County we award the Premium No 918 of $250- for the widest range of useful products Exhibited on the Opening day

Yours Respectfully
James W Sperry
Elisha Ransom
J P Hulme
D E Allison
W H Nash
A W Porter
Committee

On Motion the Pay Rolls of Jan 14th of $1302.63. and $63. for Ticket Office was ordered paid when signed by the Committee. Adjourned

J H Culver
Secy

Omitted on Page 309.

CLASSES. Mr Manson for the Committee on Lectures and Classes reported that he had obtained room at 1640 Market St and will have to have gas arranged and the furniture placed therein, On motion his action was approved and power granted to arrange the necessary the necessary fixtures.

RULES. Mr Lewis wanted to know what interpretation was or should be put upon Section 3 of Rule 10 of the Rules and Regulations of the Exposition. referring to to the "Sweepstake" Premium

After Considerable discussion Mr Dorn presented and moved the following be adopted.

"Resolved - That individual Exhibits, forming parts of County exhibits,
"may be entered for prizes and awards in their appropriate classes."

On being put to vote the resolution was Carried unanimously.

Regular Meeting of the Board of Trustees, Tuesday, Jan. 17, 93.

Present - Trustees Cumming, Dalton, Firth, Lewis, Macdonald, Stott, Wilkie and Mr. President.

LEGAL SERVICE The Finance Committee reported that they had approved the bill of Wilson & McCutchen, of $750 for legal services, and recommended the same be paid; On motion it was so ordered. It was also ordered that $200.00 be paid to Chas H. Cassasa on account of the first weeks services of the Band.

On motion the Committee on Printing and Advertising were authorized to have cards printed for distribution at the various hotels.

COL MARCEAU. The matter of Col. Marceau selling coupons for pictures to be delivered at his gallery on Market St, was discussed at considerable length and finally, on motion of Mr. Wilkie, it was ordered that he be allowed go on, providing no one is solicited to purchase.

FLORAL EXHIBIT Mr. Stott said he hoped to make arrangements with the Floral Society for a fine exhibit of plants and flowers before the Exhibition closes.

On motion the Treasurer was granted power to pay to the Northern Cal. Citrus Fair Association $4,000.00, on account.

MEYERS TO GO OUT Protests from Stove dealers, in regard to the exhibit of Jno. F. Myers & Co, was read, and on motion it was ordered that Mr. Myers remove his Stoves & Ranges from the Building.

A statement from R. Brown, that he had lost his $5.00 check for ticket and membership in the Institute, and asking that a duplicate be issued him, was read & favorably considered and a duplicate ordered to be issued to him. — The meeting then adjourned.

Meeting of the Board of Trustees, Jan. 22. 1893.

Present Trustees — Cumming, Dalton, Firth, Dow, Hallidie, Macdonald, Manson, Stott, Wilkie and Mr. President. The minutes of the last meeting were read and approved.

The Finance Committee presented the following bills, amounting to and recommended they be paid when signed by the majority of the Finance Committee. After being read, the recommendation of the Committee was adopted.

1- John Quadt.	$8.75.	28- Dunham Carrigan & H.	$17.29
2- Huntington Hopkins Co.	4.91.	29-	
3- Buchanan Bros.	33.00.	30 Gladding, McBean & Co.	2.50.
4- Golberg, Bowen & L.	3.25.	31- Ph. Meyer.	8.75
5- " " "	1.00.	32- Dunham, Carrigan & Hayden,	2.35
6- McLaughlin.	1.10.	33- " " "	8.18.
7- Redington & Co.	12.00.	34- Wm. Patterson,	86.21
8- Golberg Bowen & Co.	2.00.	35- Dunham Carrigan & H.	.40
9- Armes & Dallam,	8.50.	36- Wm. Patterson,	43/20
10- Fraser & Keefe	14.00.	37- Dunham Carrigan & H,	.35
11- Bush & Mallett Co,	1.68.	38- Crane Co.	.65
12- Chas. Katz	4.00.	39- Fraser & Keefe,	45.75
13- Bush & Mallett Co,	2.40.	40- Chas. McCarthy	4.75
14- " " "	1.20.	41- Golberg Bowen & L,	3.25.
15 " " "	2.00.	42- Plum & Co.	39.60.
16- "Progressive" Window Cl'ing Co,	50.00.	43- Pioneer Lead Works,	3.25.
17- Chatain & Gilette,	62.50.	44- Howard Quartette,	20.00.
18- Frank Greg.	10.00.	45- United Carriage Co,	7.00
19- Dunham, Carrigan & H.	4.75.	46- Baldwin Theater,	100.00.
20- Bass-Hueter Paint Co,	12.40.	47- Marsden Manson.	14.20.
21- Auxiliary Fire Alarm Co,	48.00.	48- Fleishman & Co.	15.00.
22- Joost Bros,	11.40.	49- S.F. Novelty & Plating Wks,	50.00.
23- Whittier, Fuller & Co	1.95	50- Wm. Cronan.	4.05.
24 " "	.52.	51- A. C. Robison,	12.40.
25- McNicoll & Co,	41.40	52- W. F. & Co's Express,	5.00.
26- Whittier, Fuller & Co	14.50.	53- Burke,	10.00
27- A. Cameron,	51.90.	54- C. M. Leopold,	83.50

55- C. H. Clark	$88.20.	69- Queen Ins. Co,	$105.00
56- Pac. Gas Improvement Co,	473.22.	70- " " "	157.50
57- " " "	222.48.	71- Miss Nina Lyons	20.00.
58- Pac. Telephone Co,	8.80.	72- Mrs. Martin Schulz.	20.00.
59 " " "	8.85.	73- Ensign & McGuffick.	7.50.
60 Edison Light & Power Co,	8.65.	74- Goodyear Rubber Co,	2.55.
61- Estee, Fitzgerald & Miller,	50.00.	75- Payne's Bolt Works,	11.52.
62		76- " " "	.63
63 Cal. Transfer Co,	63.61.	77- J. A. Firth & Co,	62.87
64 " " "	71.45.	78- " " "	6.15
65 " " "	2.57.	79- Huntington Hopkins Co,	24.79.
66 Jonathan Begg.	75.00.	80- Pac. Tool & Supply Co,	8.65
Charges on 66.	1.85.	81- F. Gitt,	10.00
67- Spring Valley Water Co,	21.50.	82- Dan'l McCoy,	30.00.
68- " " "	12.00	83 Pay Roll	1103.25

More Room For Citrus Fair

The Committee on Building reported that the officers of the Northern California Citrus Fair Association were greatly inconvenienced from lack of some room for their meetings and reception of friends, and would recommend that sufficient space be partitioned off in the annex corner of Hayes & Polk streets to accommodate them. On motion of Mr. Hallidie the recommendation was approved and the partition ordered to be erected.

Mr. Hallidie, for the Committee of Books and donations, reported that a list of new books had been selected and submitted to the Librarian for his examination.

Classes

The Committee on Lectures and Classes reported that the new quarters on Market St. were occupied by the pupils, but the Committee had found it necessary to make some changes in regard to the nights of meeting, and temporarly have changed the mechanical drawing class to Wednesday & Saturday nights.

Heating the Pavilion

The Committee on power & machinery reported everything was working satisfactorily in their Department. The Dynamos for incandescent lights are now running satisfactorily and the heating apparatus is keeping the building at a comfortable temperature. They had deemed it best to defer final settlement with the Citrus Fair People regarding incandescent lights, until the close of the Exhibition.

Col Marceau

Mr. Wilkie, for the Committee on Privileges, reported that the matter of the selling of Coupons by Col. Marceau, had been compromised by the payment of $100.00 for the privilege.

J.F. Myers.

A communication from Jno. F. Myers, relative to his exhibit of a stove and range, accompanied by a petition signed by several dealers stating they had no objection to the exhibit, was read and action deferred until the Board go in a body and examine the Exhibit.

Flora Eunice Waite

A communication from Flora Eunice Wait, in regard to granting the Womens' Auxiliary Fair Commission the privilege of suspending a banner from rail to rail of the Gallery for the purpose of announcing a benefit for their Organization by the Olympic Club, was read, and the request denied, the Secretary to inform her that every facility not interfering with the rules of the Exposition would be granted to advertise the entertainment.

Schmid

A communication from Loewy & Gutsch, attorneys notifying the Board that Rubert Schmidt, the sculptor, had complained to them that photographs of his statue of California, now on exhibition at the Fair, had been sold at the Mechanics' Pavilion without his permission or consent, and asking that their sale be at once discontinued, was read and the Secretary instructed to reply that the necessary order has been given, and none had or would be sold.

No free tickets to artists

A communication from Morton Bush, recommending that tickets be given the artists who have pictures on exhibition, was read. After some discussion it was decided it was decided by an unanimous vote that the request be denied on account of the accepted rule, that no tickets be given exhibitors.

O'Leary to pay

The Secretary reported that Mr O'Leary, the holder of the Newspaper privilege, had failed to make his final payment in accordance with the contract. On motion the Secretary was instructed to notify him that the payment must be made on Monday the 23d.

Rock of Ages

The President stated that the exhibitors of the "Rock of Ages" were obliged to employ two ladies to represent the Angels, that nightly appear, and most respectfully requested that the Board defray that part of the expenses, as it had proved a very attractive feature and certainly a drawing card for the exhibition. The expense would not exceed $10.00 per night. Mr. Stott moved that the Board take it upon themselves to employ two ladies during the remainder of the Fair to represent Angels, and the privilege Committee be authorized to make the necessary arrangement on such terms as they deemed advisable, the expenses as mentioned, not to exceed the sum of $10.00 per day. On being put to vote, Mr. Stott's motion was carried, Mr. Low alone voting no.

Election

Mr. Cumming suggested that some action should be taken about the details of the coming Election of the Institute and a Committee be appointed to supervise the same; but after some discussion the matter was laid over until the next meeting.

J.F. Myers.

The members then visited the exhibit of John F. Myers & Co. and after an examination, decided that Mr. Myers be requested to at once remove the stove and range to which objection has been made.

The meeting then adjourned.

J H Culver
Secy

Meeting of the Board of Trustees, Feb. 5 1893.

Present — Trustees Bush, Cumming, Dow, Firth, Hallidie, Hendy, Lewis, Macdonald, Manson, Stott and Mr. President.

The minutes of the last meeting were read and approved. The following bills amounting to $ see pp 319+20 were presented by the Finance Committee and after being read were ordered paid by orders on the Treasurer.

Fire at the Library

Mr. Wilkie, for the Committee on Library rooms and building, reported that a defective flue had caused a small fire at the Library. He had taken it upon himself to have the necessary repairs made and he believed that everything was now safe.

Classes

Mr. Manson, for the Committee on Classes, reported that since the occupation of the rooms on Market Street he had found it necessary to employ some one to attend to the lighting, as the janitor who formerly performed that service is busy at the Pavilion, and had selected one of the most worthy pupils in the classes to attend to the matter; his compensation to be fixed hereafter.

Mr. Hendy, for the Committee on privileges, reported that nearly all the collections had been made, which in the aggregate would approximate Six Thousand Dollars.

Ducks in good health,

Mr. Cumming, for the Committee on Special Exhibits, reported that everything was satisfactory in his Department, and the ducks in the pond were enjoying extremely good health.

Citrus Fair Wants money

A request from Wm. B. Gester, Sec. of the Northern California Citrus Fair Association, that the Association be paid the full amount of their contract, that is, $5,000.00. On motion their request was complied with and the Treasurer instructed to pay the same.

On motion of Mr. Hallidie it was ordered that no bills for Electric lighting be presented, to

the Citrus Fair Association until the close of the Fair.

Board of Education

The following communication from the Board of Education was read:—

"Board of Directors Mechanics' Institute.

At a meeting of the Board of Education, held on the 1st inst. the following resolutions were adopted:—

"Whereas, at the Mechanics' Institute now being held in San Francisco there is on exhibition, given by the Northern California Citrus Association, a display of citrus and other fruits, showing the capacity of the State of California in different localities to produce semi-tropical fruits, and,

Whereas, The Mechanics' Institute has, at this Exhibition, a particularly instructive exhibit showing the diversified character of the products of Cal., and

Wheras, We believe that the greatest and best education given to the students of our Public Schools is by a practical demonstration, and,

Whereas, We believe that our children should be thoroughly instructed in the various products of their own state,

Now therefore be it resolved, That we request the Directors and Trustees of the Mechanics' Institute to select certain days on which the children attending the Public Schools of the City and County of San Francisco may visit the Mechanics' Institute and view the exhibition there presented, and that said Trustees be requested to fix a nominal rate of admission for said scholars; and be it further resolved that upon the days fixed the teachers of the various schools in the City of San Francisco be directed to repair to the Mechanics Institute with their scholars, and view the exhibition, and accompany and instruct and explain to their pupils the locality of the geographical situation of the State from which the various products their exhibited there come."

Yours truly,

Feb. 2, 1893. (Signed) Geo. Beanston
Secy. [illegible]

After some discussion (on motion of Mr. Hendy) the matter was referred to a Committee of three to be appointed by the Chair, with power to consummate such arrangements as they deemed advisable. The Chair named as the Committee Messrs. Dalton, Hallidie and Firth.

FLORAL SOCIETY

A request from the California Floral Society for use of the Pavilion on April 26, 27, 28, 29, for a display of roses, at a rental of $50.00 per day was granted.

A communication from Mrs. E. M. Hinckley, in regard to gelatine, was referred to the Committee on Rules, Regulations and Awards.

A request from the Congregational Church at Sausalito for admission of its Sunday-school children free, was denied.

The President stated that he had informed a delegation from Livermore that an excursion from that place would be admitted to the Fair at the regular excursion rates.

THANKS FROM NAT. GUARD

A communication from the National Guard, thanking the Board for an invitation sent them to attend the Fair, was read and filed. One from Scott & Gilbert, in regard to privileges, was laid on the table.

MRS SMITH WANTS ONE NIGHT'S RECEIPTS

The request from Mrs. E. C. Smith, Pres. of the Board of Lady Managers of the World's Fair Commission, for one night's receipts of the exhibition in excess of the expenses, was presented, and after some discussion denied.

The Treasurer reported that the receipts up to date were about Forty Thousand Dollars, ($40,000.00)

LEGAL OPINION ON ELECTION LAWS

A legal opinion by Wilson & McCutchen, regarding the election Laws of the Institute, was read. Mr. Dalton moved that when the Board adjourned it should be until Monday evening next, and further consideration of the matter be deferred until that time.— Carried. — The meeting then adjourned.

J H Culver Sy

See page 312

1- Post Office,	$5.00.	39- C.H. Starbird,	$3.25.
2 C.H. Starbird	75.00	40- Spring Val. Water Co,	483.35.
3 J.H. Culver,	200.00	41- Crane Co,	1.44.
4- Pay Roll,	300.00.	42- E. E. Otterbeck,	20.00.
5- Am. Bnk & Trust Co,	7074.05	43- Jas. Duffey,	30.00.
7- J. Adelson,	.90	44- Will & Finck,	1.80.
8- Pac. Gas Impv Co,	217.08	45- " "	4.80.
9- " Tel. Co,	9.45	46- Chas. Katz,	130.50.
10- " " "	52.05.	47- J. J. Evans,	.85
11- Post Office,	5.00.	48- Holbrook, Stetson & Co,	1.00.
12- " "	20.00.	49- C.A. Klinkner,	2.00.
13- J. H. Culver,	35.35.	50- Will & Finck,	1.00.
14- Wm. Simpson,	.50	51- Hall's Safe & Lock Co,	2.50.
15-		52-	
16- Jno. B. Owens,	1.00.	53- C.A. Klinkner,	4.00.
17- Pac. Roll Paper Co,	2.00.	54- "Jewish Progress,"	5.00.
18- Starbird & Goldstone,	10.67.	55- Dake's Adv. Agency,	5.00.
19- Armes & Dallam,	8.75.	56- Le Count Bros,	20.00.
20-		57- Dewey Pub. Co,	10.00.
21- A. W. Bogart & Son,	.75.	58- "The Wasp,"	10.00.
22- C. Herman & Co,	29.00.	59- Galloway Litho Co,	7.00.
23- Bush & Mallett,	20.96.	60- "The Argonaut,"	10.00.
24- " "	.40.	61- Galloway Litho Co,	11.50.
25- " "	14.65.	62- Geo. Spaulding & Co,	12.50.
26- " "	1.80.	63-	
27- " "	15.77.	64- Galloway Litho Co,	8.75.
28 " "	47.42.	65-	
29- " "	4.75.	66- C.A. Murdock & Co,	52.00.
30- Geo. Fish,	15.00.	67-	
31- " "	6.00.	68- Cubery & Co,	7.50.
32- Cal. Pottery Co,	32.00	69- S.F. Bill Posting Co,	30.85.
33- C. A. Warren,	8.00.	70- Theatrical Pub. Co,	25.00.
34- D. J. Brennan,	25.00.	71- Cubery & Co,	3.25.
35- C. F. Hagman,	10.05.	72- C.A. Murdock & Co,	2.50.
36- Wm. Cronan,	15.00.	73- "The Wave,"	10.00.
37-		74- Dewey Pub. Co,	10.00.
38- R. Lewin,	35.25.	75- Galloway Litho Co.,	12.50.

76- Building Pub. Co.,	5.00.
77- Goldstein & Co.	5.00.
78- W. M. Patterson,	5.00.
80- Cubery & Co.	2.75.
82- 〃 〃	10.50.
83-	
84- Cubery & Co.	19.50.
85- H. S. Crocker & Co.	8.00.
87- S. A. Perry & Co.	1.40.
88- Plum & Co.,	.45.
89- A. W. Bogart & Son,	.85.
90- Bennett Bros,	3.50.
91- Levi Strauss & Co.	66.15.
92- R. F. Osborne,	8.85.
93- Cash acct. Decorations,	13.15.
94- C. A. Klinkner,	1.00.
~~95- Hopps & Son,~~	~~4.60.~~
96- Levi Strauss & Co.	298.41.
97- Hopps & Son,	27.20.
98- 〃 〃	1.50.
99 〃 〃	319.15.
100 〃 〃	59.50.
~~101 〃 〃~~	~~.90.~~
102- Chas. Crockford,	157.50.
104- Jno. Warner	1.50.
105- Mr. Burke,	4.00.
107- M. Foley,	3.25.
111- Redington & Co.	.50.
112- Geo. H. Koppitz,	11.50.
114- Alex Maleski,	2.50.
116- O'Connor, Moffatt & Co.	5.00.
117- 〃 〃	5.00.
122- Will & Finck,	18.55.
129- Geo. Cumming,	21.10.
130- Ensign & McGuffick,	4.50.
131- Pac. Tel. Co.,	12.25.
132- Black Diamond Coal Co.,	402.10.
133- Huntington, Hopkins,	.55.
134- Pac. Tool & Supply Co.,	2.65.
135- 〃 〃 〃	8.49.
136	
138-	
139- Pay Roll,	27.00.
140- Kohler & Chase,	6.00.
141- Lizzie Rea,	4.50.
142- Evening Class,	150.00.
143- Pac. Gas Impv. Co.,	1719.36.
144- Armes & Dallam,	2.25.
157- Lib. Petty Cash,	37.30
158- W. W. Montague & Co.	9.20.
160- Murdock & Co.,	20.25.
162- Library Salary,	860.00.
163- Edison L. & P. Co.,	8.65.
164- Mailing Bureau,	4.60.
161- Murdock & Co.,	23.25.
J. A. Hofmann,	12.64.
Hicks-Judd Co.,	121.72.
Johnson & Emigh,	34.36.
Library Bureau,	5.00.
〃 Petty Cash,	43.35.
Osborn & Alexander,	19.55.
Payot, Upham & Co.	35.20.
Rand, McNally & Co.	20.00.
A. M. Robertson,	217.29.
〃 〃	69.04.
C. D. Voy,	30.00.
S. F. News Co.,	759.87.
Pay Roll Jan 25	1109.95

Meeting of the Board of Trustees, Feb. 6, 1893.

Present - Trustees Bush, Cumming, Dalton, Dow, Hallidie, Lewis, Manson, Stott, Wilkie, and Mr. President.

The minutes of the last meeting were read & approved. The Committee on Rules and Awards reported that the Jurors in Classes 40 to 46 had made a report, and recommended the same to be read, which was done and, on motion of Mr. Wilkie, referred to the Committee on Awards to examine and report to the Board.

Mr. Dalton, for the special Committee appointed last evening to confer with the Board of Education in regard to their request to admit the pupils of the Public Schools, reported as follows:-

PUPILS OF THE PUBLIC SCHOOLS

"To the present Board of Trustees Mechanics' Institute.

The Committee appointed to consider the request of the Board of Education, that the pupils of the Public Schools be permitted to visit the 27th Exposition during the present week, have met the Committee appointed by the Board of Education to consult with us, and after due consideration have come to the conclusion that owing to the shortness of time it would be impracticable to accommodate so large a number as would necessarily have to be admitted in the four remaining days of the week that might be devoted for that purpose, as Two Thousand is as many as would be desirable or advantageous to admit on any one day.

It is to be regretted that the matter was not proposed in time to have had suitable arrangements perfected for the carrying out of the desired programme, which would have been as gratifying to the Managers of the Fair as to the Board of Education."

On motion the report was adopted and the Secretary instructed to send a suitable communication to the Board of Education.

The President said it would be the duty of the Board, at this or the next meeting, to suggest the names of three persons to see that the Laws regarding the election were carried out and install the Trustees which may be chosen at the next election.

ELECTION

Chas. M. Plum, Raymond C. Wilson and David Kerr were elected as Committee and Joseph Leggett and Wm. Mooser as alternates.

On motion of Mr. Hallidie the Secretary was instructed to insert in the daily papers a proper advertisement regarding the coming election of the Institute.

Mr. Dorn asked that a legal opinion, prepared by Wilson & McCutchen, in regard to amendments to the Constitution relative to elections, be read; which was done. A lengthy discussion here ensued regarding Cumming's Preferential Method

PROPORTIONAL ELECTION.

of elections and the advisability of having its constituency decided by competent legal authority before election, in which each member expressed his opinion but which was terminated by Mr. Hallidie moving that the Secretary be instructed to post up the names of the Candidates, and take such other actions as is necessary to carry out the intentions of the amendments. On being put to vote the motion was carried. Mr. Hallidie moved that a Committee of three be appointed by the Chair with authority to arrange the details necessary to carry into effect the propotional Method of election adopted at a meeting of the members of the Institute on the 10th of December, 1892.— Carried.— The Chair appointed for the Committee Messrs. Cumming, Hallidie and Manson.

Mr. Hallidie said the Librarian had recommended the purchase of one of Rudolph's approved Card Catalogue Holders and he had investigated the same and believed it would be a useful and labor saving device for the Library, and would recommend its purchase, cost not to exceed Three Hundred Dollars. He would also recommend that the Librarian be authorized to employ two boys to prepare the necessary cards for said device. On motion his recommendation was approved.

— The meeting then adjourned.

J. H. Culver
Sy

Regular Meeting of the Board of Trustees, Tuesday eve, Feb 14/93.

Present - Trustees Bush, Cumming, Dalton, Dorn, Firth, Hallidie, Lewis, Stott, Wilkie and Mr. President.

On motion the reading of minutes was dispensed with.

Mr. Stott, for the Committee on Horticulture, stated that on tomorrow the State Floral Society would make in the Pavilion, one of the largest and finest displays of cut flowers ever shown.

Mr. Cumming reported that a section of one of the Brooklyn Bridge Cables, two feet long and weighing Fifteen Hundred pounds, had been received and placed on exhibition in the main aisle.

The Treasurer presented his report for the month of January, which was read and referred to the Finance Committee. Following is a summary:-

To the President and Directors
of the Mechanics' Institute.

Gents:- I herewith present my report for the month of January 1893.

General Fund

Receipts.

Library Receipts	\$6100.00	
" " Transferred from sale of season Tickets.	1755.00	7855.00.
Post St. Rents, J. W. Evans	325.00.	
Mutual Sav. Bnk.	350.00.	675.00
Pavilion Receipts, Hayes St. Rents,		274.90.
" " Videlia Verein Dec 31.		200.00.
Overdraft General Fund.		4512.44 13517.34.
Disbursements. on orders.		13517.34.

Sinking Fund.

Bal. Dec. 31, 1892, \$2076.50; 10% Library recs. \$785.50, Total, \$2862.

Twenty-seventh Exposition.

Receipts — \$35807.60. Disbursements 23671.42.

Balance — 12736.18.

The Librarians report for January, was presented and read; the names of new members referred to the Committee on Books and Donations for their approval, and the Finance part referred to the Committee. The following is a summary of his cash account.

Receipts \$446.09. Paid Treasurer \$100.

Amt. on hand \$346.09.

Mr. Jones, in charge of the Placer County exhibit by request was permitted to address the Board in regard to premiums for Citrus fruit in his exhibit.

AWARDS. The report of Jurors in Division Four and on classes 28 and 34 were read and referred to the Committee on Rules and Awards.

Mr. Lewis, for the Committee on Awards, stated that they had examined the report of Jurors in Division Eight and find they have recommended 31 silver, Seven gold, Four grand silver, Seven bronze medals and \$5020$\frac{00}{100}$ in cash in their Department.

In regard to the exhibits from the Southern Counties, they would recommend that Mr. Louther be paid \$225 to reimburse him for expenses of

the display. — Carried.

CONTINUANCE OF THE FAIR. Messrs. O'Brien and Gester, of the Northern California Citrus Fair Association, being present were requested to address the meeting in regard to the adveasability of the continuance of the Fair another week which they did, and promised to get certain facts and figures to present to the Board tomorrow night, and after a general discussion Mr. Dorn moved that the Fair close next Saturday night as advertised. — Carried.

Mr. Wilkie moved that when the Board adjourned it should be until tomorrow evening. Carried. — The meeting then adjourned.

J H Culver
Secy

Meeting of the Board of Trustees Feb. 9, 1893.

Present — Trustees Bush, Cumming, Dalton, Dorn, Firth, Hallidie, Lewis, Stott, Macdonald Wilkie & Mr. President.

The Chair stated that the Meeting had convened to consider the advisability of continuing the Fair for another week. After some " discussion Mr. Macdonald moved that the Fair be continued another week if the Citrus Association would be willing to remain during the time; the motion was seconded by Mr. Dalton. Mr. O'Brien, Pres. of the Citrus Fair Association, came in and stated that he believed his Association would cooperate with the Institute in its continuance and do everything possible for its success. The motion was then put to vote and carried unanimously.

Mr. Wilkie said that the Boy's Brigade were desirous of renting the Pavilion on Friday 17th of March, and move they have the same for \$50$\frac{00}{100}$. Carried. — The Meeting then adjourned.

Special Meeting of the Board of Trustees Feb. 15, 93.

Present – Trustees Bush, Cumming, Dorn, Firth, Hendy, Lewis, Stott and Wilkie. The President and Vice President being absent on motion Mr. Dorn took the Chair.

Mr. Lewis, Chairman of the Committee on Rules & Awards, presented the report of Jurors on classes 40 to 46 and recommended it be adopted as revised by the Committee the changes being only in certain names

Awards and minor details. On motion the report was adopted. Mr. Lewis further presented the recommendation of Jurors in other classes, which were read and adopted, except the matter of Water Filters, Div. 2, which was referred to the Committee.

The Meeting then adjourned.

J H Culver Secy

Special Meeting of the Board of Trustees Feb. 17/93.

Present – Trustees Bush, Cumming, Dorn, Firth, Hendy, Lewis, Macdonald, and Manson.

~~Mr. Lewis, for the Committee on Rules & Awards, made the following recommendation in regard to Water Filters referred to them at the last meeting; That a Grand Silver Medal be given to the Hyatt Water Filter for superior hotel & house Filter. That a Silver Medal be given to the Rapid Safety Filter Co. for the best Table Filter.~~ Mr. Lewis ~~also~~ said that an

Premiums. important display from Sonoma Co., No. 925 in the Premium List, had been overlooked by the Jurors and he would recommend that the Award be granted. The motion was warmly seconded by Mr. Manson who stated the Premium had been placed in the list upon

his recommendation and he had carefully examined the exhibit which was a most worthy one and deserving of the Award. However, on motion of Mr. Hendy, the matter was laid over until the next meeting. —

The Meeting then adjourned. — For list of the Premiums awarded see Page — .

J H Culver Secy

Special Meeting of the Board of Trustees, Feb. 19/93.

Present – Trustees Bush, Cumming, Dalton, Dorn, Dow, Firth, Hallidie, Hendy, Lewis, Stott, Wilkie and Mr. President.

The Finance Committee presented the following bills and recommended they be paid when signed by a majority of the Committees:

Trestle Board Asso.	$5.00.	Morning Call,	$204.16.
People's Press,	4.00.	Herald of Trade,	5.00.
Examiner,	1.75.	Shipping & Hotel News,	10.00.
Hayes Val. Adv.,	5.00.	Pac. Methodist Advocate,	3.00.
Cal. Volksfreund	3.00.	Oakland Tribune,	40.00.
News Letter,	10.00.	J. Adelson,	.75.
Cal. Voice,	5.00.	The Hebrew,	5.00.
Cal. Journal	5.00.	Geo. Spaulding,	228.50.
Jewish Times,	5.00.	Watchman Pub. Co.,	6.00.
Mission Journal,	4.00.	Illustrated Pub. Co.	30.00.
Geo. F. Cavalli,	5.00.	Pac. Coast Wood & Iron,	5.00.
G. B. Cevasco,	10.00.	A. Patria,	5.00.
Cubery & Co.,	4.00.	Carrier Dove,	5.00.
" "	38.00.	A. Paladini,	12.00.
" "	4.75.	R. Schmid,	50.00.
Cal. Fruit Grower,	5.00.	Levi Strauss,	14.19.
Cal. Demokrat,	10.00.	A. C. C. F. Asso.,	55.00.
Hom Hung,	11.00.	Geo. H. Noppitz,	8.00.
Christian Adv.,	3.00	Levi Strauss	1.36
Accident,	3.00.	Cen. Hardware & Tool Co.,	25.92

Imperial Chinese B.	24.00	Pearl Pincker,	40.00
Bay City Iron Wks	16.75	Central Hardware & T. Co.	29.25
" " " "	8.75	Joost Bros.	3.35
W. T. Garratt & Co.	27.90	C. M. Plum & Co.	13.50
J. J. O'Brien	1.00	Cal. Pottery Co.,	1.00
Redington & Co.	1.20	E. Peabody & Co.	60.05
Bay City Iron Wks,	2.00	Wm. Cronan,	7.50
" " " "	8.75	Bush & Mallett,	4.00
S. F. Wire Works,	21.50	Henry Kahn & Co.	1.50
Redington & Co.	.50	S. F. Gas Light Co.,	5.00
Neville & Co.	1.00	Spring Valley W. W.,	100.00
Sanborn, Vail & Co.	1.20	Klein & Co.	14.50
A. C. Robison,	.25	Fink & Schindler,	16.50
National Ice Co.	17.15	Crane & Co.	43.79
Redington & Co.	1.20	" "	35.51
~~Hoffman & Dahl & Co.~~	~~10.50~~	" " allowance	43.79
Union Iron Works,	181.50	" "	.70
~~[illegible]~~	~~[illegible]~~	Payne's Bolt Wks,	5.17
John Muirhead,	8.00	Pac. Tool & Supply Co.,	7.41
Sherwood Hall N.	400.00	H. Royer,	332.55
Pay Roll, Feb. 18,	1006.18	Ensign & McGuffick,	3.00
Alex McCord	16.00	International E. Wks,	3196.75
P. G. Sweet,	2.00	S. F. Gaslight Co.,	24.00
M. B. Bryant & Co.,	436.00	B. F. Allan,	75.00

Total $7102.03

JANITOR FOR PAVILION.

Mr. Wilkie, for the Committee on Library Rooms and Building, reported that the Committee believed that there should be a more efficient man appointed as janitor than the one who now holds the position, as it specially requires a man of mechanical and executive ability in the building at all times as many duties devolve upon him that necessarily cannot come immediately under the notice and control of the Management. After a general expression of opinion by the Members, who generally concurred in the opinion of Mr. Wilkie, the matter was referred to the Building and Pavilion Committee to find a suitable person and report to the Board at the next meeting.

A request from the Catholic Society who hold a festival in the Pavilion next month, for use of the entire gallery at that time, was referred to the Committee on Building.

AWARDS

The matter of Premiums was here taken up and on motion it was ordered that the whole list of Awards be read. The Secretary commenced reading and on coming to the Award of Palmer & Rey, on motion of Mr. Cumming, a Silver Medal was raised to a Grand Silver Medal. Other Awards were approved until arriving at Typewriters in Class 6, Mr. Lewis read a protest from Scott & Bannan and the Yost Typewriter against the Award as announced in the papers. After some discussion, upon recommendation of the Committee, it was ordered that a Committee of three be selected from the Court Reporters to examine into the merits of the various Machines and report to the Committee on Awards, in the mean time all Awards for Typewriters to be withheld.

Owing to lack of time it was deemed inadvisable to continue the further reading of the list, but only take up special matters that required immediate action. On motion of Mr. Dow the Paraffine Paint Co. was awarded a Silver Medal for Sheathing Paper, ~~and~~ Wm. G. Hodson for display of Minerals from Shasta Co. a Grand Bronze Medal.
motion of Dow

A communication from D. B. Matlock, stating that his Fruit Gatherer had received highest award at the State Fair and intimating that a similar one should be given him here, was read; Mr. Lewis recommended he be awarded a special Grand Bronze Medal which was not concurred in by the Members, as it was deemed better to let the Award remain as recommended by the Committee.

Some discussion ensued in regard to the Liebold Harness Co.'s Award, but it was finally decided to let the Award remain as announced.

AWARDS

a Grand Silver Medal.

A protest from P. H. B. Varney, in regard to his Bicycles, was read, but no change was made in the Award. J. H. Durst from Yuba Co., was granted a special Silver Medal for fine display of Hops and other Products of Yuba Co.

Mr. Lewis stated that his Committee had carefully examined into the merits of some articles overlooked in the exhibit of Sonoma County, and recommended they be awarded premium No. 925, $100.00, for the best display of Indigenous Foods and premium No. 935, Silver Medal and $50.00, for second best display and variety of apples. Also that Mrs. Purrington be awarded a Grand Bronze Medal for fine exhibit and quality of Wool grown on her own ranch in Sonoma Co. Mr. Lewis also read a communication from the Exhibitors of "Highland Cream", who suggested a method of testing the quality of the various brands exhibited, which upon request was laid over.

There having been some error made in the announcement of Awards of Water Filters on motion of Mr. Cumming it was ordered that the Award as made by the Jurors be approved by the Board.

By request, Mr. Emery, in charge of the Alameda Co. Exhibits, addressed the members in regard to Premiums on County Exhibits, he claiming Alameda County was entitled to second prize. Mr. Emery retired and after some discussion, on motion of Mr. Hallidie, the matter was referred to the Committee on Rules and Awards, to whom Mr. Dalton was added for this occasion, they to confer with the Jurors on Division 8 and report the result at the next Meeting.

A request from W. W. Tally for an endorsement from the Board for his appointment as Janitor, Porter, or Caterer for the World's Fair Commission was approved and the Secretary instructed to issue him the necessary document. — The meeting then adjourned.

J H Culver
Secy

Regular Meeting of the Board of Trustees Feb. 21 1893.

Present – Trustees Bush, Cumming, Dalton, Dow, Dr. Firth, Hallidie, Hendy, Lewis, Macdonald, Manson and Wilkie. The President being absent Vice Pres. Dow called the Meeting to order. The Minutes of the Meetings of Feb. 7, 9, 15, 17 & 19 were read and approved.

The following resolution was read: —

DEATH OF
George Spaulding

It is fitting and appropriate that this Board should take official notice of the death of a member of the Mechanics' Institute who for many years as a Trustee, served the Institute faithfully and well.

Mr. George Spaulding, who died on the 27th day of January, for sixteen years was a Trustee of this Association and cheerfully rendered it a service of immeasurable value in giving his best thought, earnest work and personal attention to its affairs.

In the early days of the history of the Association and of its Fairs he shared the hardships and the responsibility of a faithful Trustee, ever ready to render his best services, and ever at his post doing his duty.

His advice was always wise and always disinterested and was given with a spirit single in the interests of the Institute, and now that he is gone, we who remain enlisted in the same cause, bear testimony to his worth and by resolution of the Board of Trustees order the foregoing spread upon the Minutes of this meeting as a record of the esteem in which he was held by his colleagues and associates during his life and in reverence of his memory now that he is no more.

Resolved further that an engrossed copy of the foregoing memorial be sent to the family of the deceased."

The Finance Committee presented the following Bills and recommended they be paid, which on motion was so ordered:—

10612.50

Weekly Gazette	$5.00	J. E. Shephard,	8.70
Hotel Gazette	30.00	J. Adelson,	.90
Examiner,	414.40	Engelberg's Bakery	29.15
"	63.00	C. H. Clark	9.95
S. F. Chronicle,	23.10	Bulletin,	162.60
" "	400.40	J. V. N. Young,	78.62
" "	63.00	University of Cal,	500.00
Evening Post,	30.00	E. M. Sleator,	20.70
" "	258.00	Am. Library Asso.	10.00
La Californein,	15.00	Dewey Pub. Co.,	9.40
Public Opinion,	5.00	Wm. Doxey,	6.75
The Call,	63.40	Hicks-Judd Co,	94.06
The Report	291.00	J. A. Hofmann,	3.38
Chas. J. Reilley,	62.50	Johnson + Emigh,	13.51
Wm. Paterson,	11.50	Lib. Petty Cash,	32.05
" "	109.70	Osborn + Alexander,	41.86
Andrew Weber,	16.20	A. M. Robertson,	93.00
Pac. Gas Impv. Co.,	1356.30	Payot, Upham & Co,	16.47
Chas. H. Cassasa,	5881.20	D. J. Stevens,	463.60
" " "	1216.80	Lib. Petty Cash,	26.60
Spring Val. W. W.	12.00	C. A. Murdock,	44.05
Butte County,	204.00	Salaries, Library	860.00
Spring Val. W. W.	20.00	Geo. Paul,	42.00
F. E. Hawkins,	30.00	E. B. Rail,	26.00
Morning Times,	4.00	Will + Finck,	12.00
De Troost & Co,	16.00	G. W. Clark & Co,	6.00
The Star,	5.00	J E Shephard	8.70
			$13312.55

A bill from the Board of Fish Commissioners of $425 00/100 and one of $110 50/100 from Hoffman, Dahl & Co, that had received the signatures of the Committee on Special Exhibits was, by request of the Finance Committee, referred back to that Committee to get such explanations as would make clear on the records the details of their incurrence.

Awards

Mr. J. V. N. Young in charge of the San Luis Abispo Co. Exhibit, being present, at his request was permitted to address the meeting in regard to what he deemed an unjust decision of the Jurors in not awarding his County fourth prize. The Chairman suggested that perhaps it would be well for the matter to be referred to the Committee on Rules + Awards and for them to see the Jurors and report the matter to the Board. Mr. Lewis said he could not see any good in referring the matter to the Committee as a similar request from Alameda Co. had already been referred (Mr. Dalton being added to the Committee) and he would now report that they had seen the Jurors in regard to Alameda's Exhibit, and they said that each Juror had examined the exhibits separately and had marked their conclusions before coming together for final decision and found almost invariably that their conclusions were the same, and he thought to go before them again on a similar errand would be in bad taste as they had come to their conclusions after a careful consideration of the matter. In the case of San Luis Abispo County the only thing we can do is to give some adequate Premium in recognition of their display. Can see no way of making any changes in the Awards as recommended by the Jurors and approved by the Board.

Mr. Dalton moved that in regard to the protest from Alameda County that the award as recommended by the Jurors stand. Carried. Mr. Dorn suggested and Mr. Hendy moved that the matter of an additional Premium to San Luis Abispo County be referred to the Committee on Rules + Awards, to report later. Carried. Mr. Lewis subsequently reported that they would recommend that a Grand Silver Medal be awarded to San Luis Obispo County for their very excellent display of Farm Products. On motion the recommendation was approved, Mr. Hallidie voting no.

INSURANCE

Mr. Dalton said that it was necessary to have the Policies of Insurance, on Pictures, that had not expired cancelled as soon as possible, which was concurred in by the Board and the Finance Committee instructed to see that the same was done.

The Committee on Privileges reported that the privileges were all paid except Dingley & Co., who yet owed a small sum.

Fish

Mr. Cumming, for the Committee on Special Exhibits, said that the Fish in the Acquariums were being distributed and expected to get them all away tomorow. He thought it would be advisable to take out the glass and place it in a safe place, and paint the Acquariums and leave them for future consideration. The distribution of the Ducks is a more serious matter and is giving the Committee some trouble to decide what to do with them.

A communication from Jas. Gordon Bennett, applying for the position of Supt. of the Pavilion, was read and filed.

The following report from the Joint Committee, appointed at the last meeting to investigate the advisability of changing the Janitor of the Pavilion, was read and on motion was adopted unanimously:—

Janitor

To the President + Board of Directors of the Mechanics' Inst.

"Gentlemen:— Your committee to which was referred the question of properly taking care of the Pavilion Building beg leave to report as follows:—

We are of the opinion, in view of the services required in caring for the Engine + Boilers, Gas and Water Pipes, and the roof and building generally, that something more than a mere Janitor is required, and a Mechanic capable of performing the foregoing enumerated duties, and at times when there is more to be done than one man can possibly do, he will then superintend the work, which will save to the Institute a Foreman's wages. Therefore we recommend that such a one be put in charge as Superintendent of the Pavilion, assuming all the foregoing duties as well as the Janitor's duties.

We therefore recommend that the position of Janitor be declared vacant to take effect on Tuesday the last day of the present month, and that James Gordon Bennett, whose application for the position accompanys this Report, be appointed as already set forth, at a monthly Salary of One Hundred Dollars ($100.00).

Your Committees are confident that Mr. Bennett is fully competent and will discharge the various duties to the satisfaction of your Board and profit to the Institute."

Respectfully submitted.

(Signed) Pavilion Committee Geo C. Low + J. K. Firth
Building Committee, Andrew Wilkie B. Lewis.

A communication from the World's Fair Association, asking for the use of a portion of the Pavilion to construct a Relief Map of the City, was referred to the Pavilion Committee with Power.

A request from the San Francisco Chess Club, for the Board to name a price for an unused Chess Table, was read and on motion the Table was presented to the Chess Club in the name of the Institute.

Bamford's Salary.

A communication from F. I. Bamford, Assistant Libarian at the Institute, asking that his salary be raised, was read, and, after a statement from the Finance Committee that they had examined the matter before and would not recommend the raise unless advised by the Librarian, on motion of Mr. Hendy, the request was denied.

Awards. Communications from L. Radovich, A. L. McDougall, Chas. Brown & Son and Christopher K. Lamb, relative to awards at the late Exposition, were read and referred to the Committee on Rules, Regulations and Awards, they to be notified of such action of the Board, and that the Committee will meet them for consultation on the matter.

The Committee on Rules & Awards stated that they had selected H. A. Jones, E. S. Belden and Geo. W. Smith as Jurors to consider the Award for Typewriters, which were approved by the Board.

Mr. Dorn moved that each Juror who had served during the late Exposition be sent a letter of thanks, acknowledging the services performed by them. — Carried.

Election Matters Mr. Cumming said that as Chairman of the Committee on Election he would state that the Ballots, Circulars of Instruction and notices of the Quarterly Meeting were printed and would be enclosed to each member tomarow. As Judges the Committee had selected Alfred Cridge, Henry L. Davis and Jos. Wilcox, and as Inspectors — Peter Van Pelt, E. H. Cole, M. H. Munk, R. M. Simmons, Wm. L. Peet, C. O. Helspich and H. Rogers. Mr. Dorn moved that the names be confirmed, and the Committee have power to fill all vacancies. Carried.

Awards Mr. Lewis, for the Committee on Awards, read a list of the Cash Awards and other Premiums to be given to Exhibitors, and recommended that the Cash Awards be paid at once, which was so ordered when the various amounts were properly certified to by the Finance Committee. $6155.00

A communication from Mr. Wright, in regard to what he claimed an unjust action of the Door-keeper and Policeman, was referred to the Secretary to answer.

Post Street Improvements Mr. Lewis for the Special Committee on "Building Site", reported the Committee had held a meeting during the afternoon and had unanimously come to the conclusion that the best thing to do at the present time would be to re-model and fit up the Building on Post Street (as far as possible without building an additional story) as will best accomodate the needs of the Institute, and that immediate action be taken towards having plans prepared for the improvement of the Pavilion Lot. Do not think it possible to find a lot in the vicinity of the present Building on Post Street that is suitable or could be purchased at a reasonable figure for an addition to the Library Building. Think it best to stay and do the best we can where we are and start the plans for carrying out the ideas suggested. If agreeable we will have a report to present at the next meeting. Mr. Dorn moved the recommendation of the Committee be the sense of the meeting, which was seconded by Mr. Hendy and carried.

On motion of Mr. Lewis, Mr. Irwin C. Stump, the President, was granted a leave of absence for thirty days.

J H Culver
Secy

Regular Meeting of the Board of Trustees Tuesday March 14th 1893

The Meeting was called to order by Vice President Doe there being present Trustees Firth Hendy Manson Bush Cumming Hallidie Lewis Macdonald Stott & Wilkie

The Minutes of the last Meeting were read and approved

Fish Commission gets $425

The following Bills were presented by the Finance Committee and ordered paid when signed by a majority of the Committee

In regard to a bill of $425⁰⁰ from the Fish Commissioners and one from Hofmann Dahl & Co for $110⁵⁰ laid over from the last Meeting for further Explanation, Mr Stott said that when the Statement was made about obtaining fish for $100 it was supposed that the tanks and arrangements for their reception would be ready as Expected and as then mentioned would require but one months work of a man to secure the required Exhibit, but unforseen Circumstances Extended the time which necessitated more salary and Expense to keep faith with the Fish Commission whose proposition was to furnish a Deputy at $100 per Month with Hotel and buggy hire paid by the Institute and charge nothing for fish, Cans or transportation

In regard to hire of Cases for the Mineral Exhibit the Matter was fully investigated and the Committee deem the charge reasonable as Cases were of superior quality and the rentor took all risks of breakage.

Mr Hallidie said that with the Explanation made he had no objection to the passage of those bills and several others endorsed by the Supply Committee from which he had withheld his signature; and on motion they were ordered paid

		Duffey Bros	2.
Chas Katz	3.50	Finck & Schindler	3.50
Pac Telephone Co	38.05	Frank Gregg	10.
Delecatessen	4.05	Spring Valley WW	18.25
J Muirhead	2.50	C Nutting & Sons	8.50
Edison Light & Power Co	13.	W H Smythe	4.
Salaries Library	919.	Geo Cumming	3.35
Swains Bakery	12.40	Spring Valley WW	12.00
Election Expenses (H Wilson)	72.60	Peabody Co	16.55
Librarian	71.60	Pay Roll, Pav	48.50
S F Gas Light Co	11.40	J Muirhead	10.
A Harmon	2.	Pac Telephone Co	7.70

Hermann & Co	1.50.	W W Montague & Co	1.25
Swain's Bakery	4.35	Geo Childs	783.65
Pay Roll, Pav	236.10	Black Diamond Co	372.05
C M Leopold	64.75	Edison Light & P Co	653.70
C H Starbird	13.25	Hofmann Dahl & Co	109.50
Harry N Morse	15.	Fish Commissioner	425.
Pay Roll 27th Ex	450.	C M Plum	.60
J H Culver	200.	Pay Roll Evening Class	150.
Pac Gas Impt Co	182.34	Bancroft Co	51.36
C H Starbird	75.	Dewey & Co	4.50
Dalton Bros	8.	Doxey Wm	8.26
Pac Gas Impt Co	18.54	Hicks Judd Co	347.61
J N Furlong	3.	Johnson & Emigh	28.51
Norton Bush	10.	Payot Upham & Co	19.08
P J Thomas	22.	J N Phelan	7.45
L' Italia	15.	Clark & Co	9.50
Western Mailing Bureau	15.55	Boden & Co	4.
Murdock & Co	76.10	Librarian	29.60
Town Talk	4.	Tanzy & Co	38.95
Argus	5.	A M Robertson	218.99
National Ice Co	9.50	Sundry Exhibitors (for Freight)	265.52
Francis Valentine Co	115.80	Am Bank & Trust Co	4.27
" " "	5.	Pay Roll Feb 25 (27th Ex)	644.50
" " "	30.		$7103.58
Cal World	5.		
Oakland Enquirer	25.		
The Pacific	3.		
Pac Railway Pub Co	10.		
Figaro	12.50		
Journal of Commerce	30.		
Olympic Club	3.		
H Kahn	4.50		
A C Robinson	8.50		

The Committee on Building presented a report which was received and ordered published in the report of the Exposition

Mr Wilkie for the Committee further reported that the Pavilion & Building Committee had found it not advisable to Employ Mr James Gordon Barnett for Janitor of the Pavilion

as decided upon. The man for the Position Thought best to leave
Janitor Pavln the matter with the new Board. in the meantime Mr Jackson had been placed in charge who seemed to be Competent and faithful and a good man for the Position.

Mr Cumming Endorsed Mr Jackson as a Competent man, as did Mr Stott who moved Mr Jackson be appointed, subject to the approval of the Pavilion Committee. Bonds to be given for the faithful performance of his duty. Seconded by Mr Bush"

Mr Manson thought it better to let the matter lie over for a time which was concurred in Mr Stott withdrawing his motion it being understood that Mr Jackson remain as Janitor of the Pavilion until further orders.

The Committee on Classes reported they had not yet had them moved on account of partitions in Art Gallery being ready

The Committee on Printing & advertising; Tickets & admission & Machinery & other Committees of the Fair asked for further time to prepare their final report.

On Motion of Mr Stott the Secretary was instructed to
Thanks to Fish Comsn return thanks to the Fish Commissioners for their kindness and assistance in arranging and maintaining the Fish Exhibit

Carried

Librarians Report

The Librarians report for February was read the names of new Members approved and the financial part referred to the Finance Committee. Following is a summary

Receipts - $1590.29 Paid Treasurer $1449- On hand. $141.29

On Motion of Mr. Macdonald Capt A H Paul was Elected a Life Member

Treasurers Report

The Treasurer presented his report for February which was read and referred to the Finance Committee. Following is a summary

General Fund

Receipts $2483.15 Disbursements $8541.74. Overdraft $6058.59

Sinking Fund

Balance Feby 1.93 $2862. 10% Library receipts for Feby $144.90 = $3006.90

The Special Committee on Building presented the following:-

San Francisco March 4. 1893

To the President and Trustees of the Mechanics Institute

Gentlemen:-

Your Committee on Building-Site beg leave to report that we have been unable to find a lot in the immediate vicinity of the Library building on Post St. that possessed sufficient advantages, either of size Location or price as to warrant any recommendation from us.

The lot and building known as the Calvary Church Property has been offered for
Library our ~~accommodation~~ Consideration, but met with no approval by the
Improvements Committee.

Your Committee is of the Opinion that when the members of the Institute vote to remove from their present premises on Post St. they will not be satisfied to go into an old building made over to suit them for a few years only; but will insist upon going into a new building, modern in every respect, and Constructed to conform to the special and peculiar wants of the Institute in every detail. As this will necessarily consume some time the best plan will be to utilize every foot of space in the Present Library Building for our immediate wants as without an additional story much can be done to add space and Convenience by finishing the basement after the plan of our modern buildings making it dry and light, and suitable for the many uses of the Institute.

We believe without materially interfering with our present income from rents sufficient additional space can be obtained to accommodate the wants of the Members fairly well until a new building can be erected.

Your Committee would recommend that this matter be referred to the Building Committee with instructions to report at once what improvements can be made and to approximate their Cost: also to have such plans and specifications prepared as may be required for that purpose, but the great question to be determined is the proper location for the Permanent home of the Mechanics Institute.

This has been debated and Considered in various forms for many years with but little practicable results.

It is idle to expect to Concentrate the different ideas of the Members of the Institute without the Board of Directors first uniting and agreeing upon a location and practical plan of Procedure.

The undersigned Members of your Committee have come to the Conclusion that the proper and best location for our permanent building is upon our own lot Corner of Hayes & Larkin Sts and we so recommend: and the said recommendation has been approved by the Board of Directors by the following vote - {See Members present top of Page 338; say}

See Page 352

We believe it is generally conceded by the Members that this is the proper location eventually but differ only as to the time at which we can move the Library without discommoding its Members and thus losing the Patronage of the Public resulting in an injury to the Institute.

New building on Pavilion Lot

In answer to this, so far as the Street Car accommodations are Concerned the Easy Manner in which the many thousand visitors of our late Fair were brought from all parts of the City Conclusively proves that in this respect our location is Second to none. Also during the last two years the Completion of the Doe Building, Hibernia Bank Building and the purchase of the 7th St lot for the new Post Office proves beyond question the inevitable and steady march of business out Market Street and we believe as time rolls on that it will be but a very few years before the Larkin Street lot will fully Confirm the wisdom of those who purchased it; not only for its speculative value but for its choice and central location for the uses of a Mechanics Institute. Your Committee would recommend if this report is concurred in that before Calling for plans a Committee should be appointed to prepare a Schedule of requirements for the proposed new building. Our opinion is without interfering with our Industrial Expositions we have ample ground room to erect such a building which in addition to the great Library space required will also be ample for the varied and many wants of the Institute. From the Experience of Mr Doe we will be able to Excavate 18 feet if necessary for a basement without being discommoded with water. This will enable us to place our Engine and boilers in the basement thus gaining more room for the Machinery Department of the Pavilion.

We could have ample basement room for Stores on the first Story if desirable leaving plenty of room for the electric light, heating and ventilating plant, Suction-fan for removing dust from book-shelves etc. We can add sufficient Stories to the building, with good Elevator accommodations to fully supply us with a Lecture Hall Museum Laboratory Reading rooms Class room Etc.; in fact fully accommodate us for many years to come.

We fully believe the block bounded by Hayes Polk Grove & Larkin Streets is sufficient for all the wants of a Mechanics Institute and that the better policy would be to concentrate everything there and to dispose of all unavailable or unproductive property at the Earliest possible time and to the best advantage of the Institute. Respectfully Submitted, (Signed)
Oscar Lewis, H J Bush, Andrew Wilkie, A S Hallidie Marsden Manson.

On Motion of Mr Firth the report was adopted unanimously as the sense of the Trustees, and ordered presented to the Members at the Annual meeting on the 11th inst.

The following report from Judges of Election was read and referred to the Members at their next meeting -

San Francisco February 28. 1893

To the President and Trustees of the Mechanics Institute

Gentlemen

Report from Judges of Election

We the Undersigned who were appointed by your Honorable Body Judges for the Annual Election of Trustees February 28th 1893 beg to submit the following report-

The Election was by the Proportional and Preferential method lately adopted by the Members of the Institute, and worked smoothly and well. The division of the Poll-List into four Sections materially facilitated the voting.

There were 905 votes Cast, the quota necessary for election of a Candidate being 129. There were thirteen Candidates of which Messrs George P Ayers R P Doolan. Geo R Dow. C A Malm. received the full quota, 129. F J Symmes 128. J Fornhals 122 and Oscar Lewis 123. There were 16. non votes.

We therefore declare the above named Gentlemen duly elected Trustees of the Mechanics Institute

Respectfully Submitted

Judges of Election { Henry L Davis
Alfred Cridge

Citrus Fair Wants $1000.

A Communication from the Northern Citrus Fair Association asking that a further payment of $1000 be paid them, more particularly for Expenses of the last week, was read, and after discussion the Secretary was instructed to inform them that the request was denied.

A Communication from James D Phelan Worlds Fair Commissioner to President Stump was read the Secretary stating that a suitable reply had been sent in acknowledgement.

Mr Scott moved that the Expense account of the 27th Exposition be charged $75.00 per day for rent of the Pavilion. Seconded by Mr Bush

Before the vote was taken the ayes & noes were called for with the following result Ayes 5 Noes 6

The chair declared the motion lost.

A proposition from the Geyser Water Company to pay their creditors 25% in six months
37½% in twelve months and the balance of 37½% in eighteen months
Geyser Water Co was referred to the Finance Committee with power to sign such an
agreement if they deemed it advisable -

A request from the Italian Free Schools (J. Baciguelpi Prest) ~~was~~
~~refused~~ for a reduction in the rent of the Pavilion on the night of March
25th (rented for a ball) was referred to the Pavilion Committee to
investigate and report to the Board -

A petition from the Manhattan Food Co in regard to Premiums
was referred to the Committee on Rules & Awards.

Voy wants A request from Mr C D Voy that he and Mr Powell be paid
Money for one weeks labor packing the Exhibit of the Mining Bureau
was referred to Mr Stott to investigate

A petition from Mrs Catherine McKinzie of Santa Cruz for
Mrs McKenzie a return of, or payment for, Jellies Exhibition at the late fair
wants Coin valued at $17.45 also complaining that a noted and valuable
bronze looted by the French from the Chinese Emperors Summer
Palace had not received due consideration was referred to the
Committee on Rules & Awards, the sense of the meeting being that
no money be paid for the lost exhibit -

The meeting then adjourned

J H Culver
Secy

Annual Meeting of the Mechanics Institute

Art Gallery Room of the Pavilion Saturday March 11th 1893

President Stump being absent from the city the meeting was called to order at 8 o'clock a quorum being present.

The Minutes of the quarterly meeting in December were read and approved -

The following report from the Treasurer was read and referred to the Board of Trustees

To the Officers and Members of the Mechanics Institute

I herewith present my report for the quarter Ending Feby 28. 1893

Receipts.

Library	December	1892	2727.90		
	January	1893	7855.		
	February	1893	1449.	12031.90	
Post St Rents					
	December	1892	675.		
	January	1893	675.		
	February	1893	675	2025.	
Pavilion					
	December	1892	1236.63		
	January	1893	474.90		
	February	1893	359.15	2070.68	
					16127.58

Disbursements

December	1892	2611.50		
January	1893	12529.95		
February	1893	4029.30		
Overdraft for Quarter				3043 17
		19170.75		19170.75

Sinking Fund

10% Library Receipts Dec 1892	272.79
	785.50
	144.90
	1203.19

Respectfully Submitted
J K Firth
Treasurer

Librarians Report.

To the President and Members of the Mechanics Institute

I have the honor to present the 38th Annual report of the Library for the Year Ending February 28. 1893.

The Statistics herewith presented are ample evidence of that steady growth which has been marked in the history of the Library for many years. New Members The gain in Membership has been exceptionally large during the last quarter in Consequence of the requirements of the Board of Trustees respecting the sale of Season Exhibition tickets to members.

There were 1394 New Members in the month of January, and 2295 during the year. The following table shows the gain and present Membership –

Table of Membership

In good Standing last report			4130
New Members	2292		
Life Members	3	2295	
Withdrawn & dropped		884	
Net Gain			1411.
In good Standing this date { Honorary 11 Life 194 Subscribers 5336 }			5541.

Books

The Accessions Catalogue shows the Addition of 5321 New Volumes – an increase of thirty per Cent. over last Year

No of vols. Per Cent

No of vols. Per Cent

Table of Accessions

	No of vols.	Per cent		No of vols.	Per cent
Bibliography	25	.4	Fine Arts	115	2.2
General Periodicals	272	5.1	Poetry	116	2.2
Philosophy	69	1.3	Fiction & Juvenile	2348	44.11
Religion	59	1.1	Literature	112	2.1
Sociology	836	15.8	Geography & Description	202	3.8
Philology	24	.4	Biography	231	4.3
Natural Science	161	3.0	History	193	3.7
Useful Arts	558	10.5		5321.	100.00

There were Purchased	2962	
Presented	676	
bound	1683.	5321.
Unbound and Pamphlets		
Purchased	924	
Presented	225	

These were assigned – Reference Rooms 1396, Circulation Dept 3925. = 5321

There are 62444 volumes in the Library. of which 23019 volumes Compose the Reference Library and 39425 are in the Circulation department.

The Book account for the Year is $5097.42

Table of Books & Accessions

Number of volumes Last Report			57934
New volumes Added		5321	
Lost with dropped Members	27		
Lost and paid for	71		
Worn out and disposed of	271.		
Missing, unaccounted for	442.	811.	
Net increase			4510
Total as per Account taken Feb 28th			62444

Binding

New Books Periodicals and Pamphlets bound	1683	
Old Volumes Re bound	1492	3175
Old volumes Repaired in Library		5757

The binding Account is $1731.43

Periodicals

The Library and Reading Room is supplied with 442 Current Periodicals Some of these are in duplicate, and some, six or seven Copies are required Some are issued in Circulation as books

Paid 311. Presented 131. = 442

American 346. Foreign 96 = 442

The Subscription Account is $1215.05

Donations

The gifts to the Library were

Bound Volumes	676
Unbound & Pamphlets	225
Papers & Magazines	131

Circulation

Issue of Books The issue of books for home use was 152709 volumes, an increase of ten per Cent. The Library was open 304 days and the average daily issue was 502 volumes. The largest delivery in one day being 1095 Volumes

Access to Books With our system of free access to the Shelves, both in the Reference and Circulating department. Where Members help themselves to whatever books they may want, it is absolutely impossible to keep any accurate record of the use of books in the Library. As this reference use is a most important, perhaps the most valuable feature of our work. it is to be regretted that the statistics are not more complete. But from careful observation and estimates such use must be at least two thirds the outside circulations. In some Libraries it is found to be fully equal to it. This is the case in the Mercantile Library of St Louis which attributes its unusually large reference use, chiefly to location.

Library Management.

I quote from its last report " The explanation of this large reference use lies first, in the fact that our building is situated in the heart of the shipping district, and within a few minutes walk of most of all the large office buildings."

It has been found that some 1600 persons visit the library daily, and on busy days more than 2100. Their demands for assistance, for service at the delivery desk, for information. all tax to the utmost the attendants, and the capacity of the Library.

The recent large accession to our Membership, the unusually large circulation last month (14.500 volumes an increase of 20% over the usual monthly average) has made uncomfortably manifest our cramped condition and meagre quarters.

The Reference department is on two floors and in four rooms. There is no adequate work room - The preparation of books for library use and the Catalogue work is carried on at great disadvantage. It is ~~[illegible]~~ intended during the present year to place a satisfactory Catalogue in use; but whatever its other deficiencies an adequate building is the greatest need, and one which claims precedence of all others.

Perhaps I should refrain from this subject since every one convinced of our necessity in this respect and really something seems likely to be done at last, but the want has long existed and as bright a promise has often failed.

Evening Classes

Classes.

An important feature in the Institute work of which little is said or reported is the evening classes; two in free hand. two in mechanical and one in Architectural drawing. Each two evenings a week and free to members of the Institute. The classes accommodate from 180 to 200 pupils in all. The applications registered at the Library for admission the past year were nearly 400.

The expenditure for this work was $1936.66

Receipts

The collections at the Library were -

Fees. new Members	2292.	
Life "	150.	
Quarterly Dues	24214.50	
Books lost (717)	84.95	
Fines Collected	$ 980.05	
Extra Books (5095 @ 10¢)	509.50	
Paper Sold & Sundry	44.55	
Total receipts at Library	28275.55	
Balance March 1 1892	179.87	
Total Receipts		28455.42
Deposited with Treasurer		28314.13
Balance on hand Mar 1. 1893		141.29

A list of donors and table of statistics is appended

Respectfully Submitted Horace Wilson
Librarian

March 11. 1893

On motion the report was received and placed on file, and Mr C M Plum recommended that the Trustees have extracts from the same printed for distribution to the members -

Financial Report

The following Financial Statement for the Year ending February 28th 1893 was read and filed -

Receipts

Library		
Books Fines etc	1545.45	
Entrance Fees	2292.	
Life Membership	150.	
Quarterly Dues	24214.50	
Rents Stores 29 & 33 Post	8100.	
Evening Classes, Drawing Paper	43.60	36375.55
Folsom St Lot		
Returned interest		16.66
Pavilion		
Rent of Building	9541.40	
Cancelled Insurance	22.	
Rents Hayes St Building	3157.13	12720.53
Twenty Seventh Exposition		
Sale of Tickets at Library		1755.

Insurance		
Returned premiums		64.40
Cash Balance March 1st 1892		
With Treasurer	894.40	
With Librarian	179.87	1074.27
Cash Balance March 1st 1893		
Overdraft		19136.94
Unpaid Bills		184.57
		$ 61327.92
Expenditures		
Library		
Advertising	434.51	
Books	5097.42	
Binding	1731.43	
Printing & Stationery	4738.66	
Periodicals	1215.05	
Salaries	10059.50	
Water	251.50	
Taxes	953.29	
Fuel	266.14	
Expense	974.87	
Insurance	881.70	
Lighting	2070.59	
Repairs	504.86	
Lectures	154.95	25334.47
Pavilion		
Permanent improvements	678.15	
Taxes	1843.68	
Salaries & Labor	3546.	
Gas	2502.72	
Expense	656.85	
Water	144.	
Insurance	1004.35	
		10375.75
Folsom St Lot		
Taxes	590.83	
Interest	6000.	
Improvements	308.50	
Legal Expenses	540.50	7439.83
Evening Classes		
Salaries Gas &c		1930.66
Bills Payable		
Am Bank & Trust Co. Loan Paid		7000.
Interest Account		
Am Bank & Trust Co. Loan & overdrafts		533.76
Twenty Seventh Exposition		
Advanced to Dec 31st Inclusive		3087.10
Unpaid Bills		
1892	2456.27	
1893	21.89	2478.16
Cash Balance March 1st 1893		
Treasurer	3006.90	
Librarian	141.29	3148.19
		61327.92

A report from John Petter the Expert accountant who had examined the books and vouchers for the past year was referred to the Board of Trustees –

The following report from the Special Committee on Building-Site, approved by the Board of Trustees March 4th was read –

San Francisco March 4th 1893

To the President and Trustees of the Mechanics Institute

Gentlemen

Report on Building Site.

Your Committee on Building-Site beg leave to report that we have been unable to find a lot in the vicinity of the Library building on Post St that possessed sufficient advantages, either of size, location, or price, as to warrant any recommendation from us. The lot and building known as the Calvary church property, has been offered for our consideration but met with no approval by the Committee.

Your Committee is of the opinion that when the members of the Institute vote to remove from their present premises on Post St, they will not be satisfied to go into an old building made over to suit them for a few years only, but will insist upon going into a new building, modern in every respect, and constructed to conform to the special and peculiar wants of the Institute in every detail. As this will necessarially consume some time the best plan will be to utilize every foot of space in the present Library building for our immediate wants, as without an additional story much can be done to add space and ~~Comfort~~ Convenience by finishing the basement after the plan of our modern buildings, making it dry and light, and suitable for the many uses of the Institute. We believe that without materially interfering with our present income from rents, sufficient additional space can be obtained to accommodate the wants of the members fairly well until a new building is erected.

Your Committee would recommend that this matter be referred to the Building Committee with instructions to report at once, what improvements can be made and to approximate their cost, also to have such plans and specifications procured as may be required for that purpose, but the great question to be determined is the proper location for the permanent home of the Mechanics Institute.

This has been debated and considered in various forms for many years with but little practicable results. It is idle to expect to concentrate the different ideas of the members of the Institute without the Board of Directors first uniting and agreeing upon a location and practical plan of procedure

The undersigned members of your Committee have come to the conclusion that the proper and best location for our permanent ~~location~~ building is upon our own lot, Corner of Hayes & Larkin Sts. and we so recommend, and the said recommendation has been approved by the Board of Directors by the following vote - Firth Hendy Manson Bush Cumming Hallidie Lewis Macdonald Stott & Wilkie

< For balance of report See Page 342 >

Signed
Oscar Lewis
H J Bush
Andrew Wilkie
A S Hallidie
Marsden Manson

Mr Joseph Britton moved that the report be adopted as the sentiment of the Institute.

Carried unanimously

Report of the Judges of Election

San Francisco Feby 28. 1893

To the President and Trustees of the Mechanics Institute

Gentlemen;-

We the undersigned who were appointed by your honorable
Who were Elected body Judges for the Annual Election of Trustees February 28th 1893 beg to submit the following report.

The election was by the proportional and Preferential method lately adopted by the Members of the Institute and worked smoothly and well. The division of the Poll-list into four sections materially facilitated the ~~election~~ voting.

There were 905 votes cast, the quota necessary for election of a Candidate being 129. There were 13 Candidates of which Messrs Grove P Ayers, R P Doolan, Geo E Dow, C A Malm received the full quota, 129. F J Symmes 128, F Formhals 122. Oscar Lewis 123. There were 16. non voters.

We therefore declare the above named gentlemen duly Elected Trustees of the Mechanics Institute

Henry L Davis }
Alfred Cridge } Judges of Election

On Motion of Mr Manson the report was received approved and ordered spread upon the minutes -

The following report was on Motion received and placed on file -

March 9. 1893

Amendments. To the President and Members of the Mechanics Institute

The Committee appointed at the last quarterly Meeting ~~of the~~ to examine the proposed amendments to the Constitution and By-Laws of the Institute have Considered those presented and recommend that the changes proposed be not accepted -

H Roger }
G H Fairchild } Committee
A H Sanborn }
J R Wilcox }

The following was presented

To the President and Members of the Mechanics Institute

Gentlemen

Stout gives notice I hereby give notice that at the next quarterly meeting of the Mechanics Institute, or as soon thereafter as the matter can be heard, I will move to amend Section 1. of Article IX of the Constitution and By-Laws of the Society so that it shall read as follows, to wit:

Section 1. Election of Members of the Board of Trustees shall be by ballot and by such members as attend in person. Ballots shall be printed to the Members in sufficient quantities at the expense of the Institute

At each annual Election each ballot shall be uniform with the others in size color and quality of paper and shall contain no mark. printing or character or design whatever on the back thereof.

The names of all the Candidates shall be printed in the order hereinafter provided for; on the face of each ballot. Nomination of Candidates for Trustees shall be made in the following manner and in no other way, to wit: Each nomination of a Candidate must be made separately, in writing, naming the Candidate desired to be voted for at the annual Election. it must be signed by at least twenty five (25) members of the Institute and be filed with the Secretary of the Institute at least thirty (30) days before the Annual Election.

Upon such filing of nominations with the Secretary, he must endorse the date of the receipt thereof upon each nomination numbering the nomination in the order of the receipt thereof commencing with the first received as "number one" and post the name of the Member nominated upon a black board in the hall of the Society for the information of other Members in the order in which it was received. Commencing with the First Nomination received marking same on said blackboard as "Number One" the Second Nomination as "Number two" and so on, in manner substantially as follows, to wit:

Nomination for Trustees to serve two Years

Number One name
Number two name
Number three name

The names of all the Candidates shall be printed upon each ballot in the order in which the Nominations were received and placed upon said blackboard. Each member shall be entitled to vote for seven (7) Candidates for Trustees and for no more at each Election and he shall show and manifest his preference in the following manner and in no other way, to wit: He shall draw a line either with pencil or pen and ink through the name as printed on the ballot that he uses, of each Candidate that he does not desire to vote for, thereby cancelling it, leaving uncancelled and unmarked on the ballot the names, not more than seven (7) in number, that he desires to vote for. All ballots containing more than seven (7) uncancelled names shall be thrown out and shall not be counted or regarded otherwise than as blank ballots.

In Counting the votes for Trustees, the unmarked and uncancelled names on each ballot, not more than seven (7) on each ballot shall be counted and be properly credited on the tally sheets and other records, the cancelled names on each ballot shall not be counted or regarded and the seven (7) Candidates receiving the highest number of uncancelled votes shall be declared to be duly elected and shall commence the duties of their offices on the first Saturday after the first Tuesday in the month of March next succeeding the date of the Annual Election.

Very Respectfully
W P Stout

Candidates take an oath

No further business being presented to the meeting the installation of the Trustees Elect was proceeded with they taking the oath of office and signing the following obligation

Mechanics Pavilion March 11. 1893

We Grove P Ayers, R P Doolan, George E Dow, F Formhals Oscar Lewis, C A Malm and F J Symmes having been duly elected Trustees of the Mechanics Institute do promise faithfully and honestly to perform the duties of said office, and to support and advance the best interests of the association.

Signed this Saturday the Eleventh day of March 1893

Geo E Dow
G P Ayers
Oscar Lewis
R P Doolan
Ferdinand ~~[illegible]~~ Formhals
C A Malm
Frank J Symmes

The Meeting then adjourned

J H Culver
Secy

At the close of the Annual Meeting Meeting of the Members Saturday

Board Organizes

Evening March 11th 1893 the Trustees assembled in the Board room of the Pavilion there being present Messrs Ayers, Cumming, Doolan, Dow, Firth, Fornchals, Hallidie, Lewis, Macdonald Malone, Manson Stott and Symmes

Mr Cumming took the Chair called the meeting to order and said the first business ~~in order~~ would be the Election of Officers, and nominated Mr Hallidie for President.

Mr Dow placed in nomination Mr Stump.

Mr Lewis withdrew the name of Mr Stump stating that he had positive information that under no circumstances would he accept the position.

Mr Dow accepted the withdrawal,

There being no further nomination the Secretary was instructed to cast the vote of the Board for Mr Hallidie which was done and the chair declared Mr Hallidie Elected President of the Mechanics Institute by an unanimous vote.

Mr Hallidie took his seat and in a brief speech thanked the Members for the honor conferred, and assured them that he should endeavor to perform the duties of the office to the best of his ability and understanding.

The next thing in order being the Election of a Vice-President Mr Macdonald nominated Marsden Manson.

Mr Lewis nominated Geo E Dow. Mr Dow declined and there being no further nominations the Secretary was instructed to cast the ballot for Mr Manson which was done and Mr Manson declared Elected Vice President by an unanimous vote.

In a like manner on nomination of Mr Stott, Mr C A Malone was Elected Treasurer, upon nomination by Mr Doolan, Geo P Ayers was Elected Corresponding Secretary, and R P Doolan Recording Secretary upon Nomination by Mr Cumming.

Father Conolly in charge of the Catholic Exhibition in progress in the Pavilion invited the Members to examine the display which was accepted and the meeting adjourned

J H Culver
Secy

Special Meeting of the Board of Trustees Tuesday Evening March 14th 1893

The Meeting was called to order by President Hallidie at 7^{40}, there being present Trustees Ayers, Cumming, Doolan, Firth, Formhals, Lewis Macdonald and Symmes.

The Chair stated that the Meeting had been called to have an informal talk upon Institute matters, and to enable him to appoint the Committees whose labor and supervision is required for the immediate wants of the Institute.

President makes a Report and names Committees

He then read a report outlining in a general way what he deemed would be wise provisions in the future government of the Institute and such suggestions and advice to the various Officers and Committees as in his judgement would prove of advantage in the work to be performed by them, and value to the Association.

A lengthy discussion here ensued among the members regarding the present and future of the Institute and finally the President announced the following Standing Committees

Finance	Symmes, Stump, Firth,
Library Rooms & Building	Manson, Lewis, Macdonald,
Books & Donations	Dow, Macdonald, Stump,
Lectures & Classes	Stott, Firth, Cumming,
Printing & Advertising	Formhals, Cumming, Lewis,

For the time being Mr Cumming was added to the Pavilion Committee Consisting of the President Vice-President & Treasurer

Upon motion the approval of the Treasurers Bond and accounts of the Ex Treasurer was referred to the Finance Committee

The Meeting then adjourned

J H Culver
Secy

Regular Meeting Board of Trustees Tuesday Evening March 21. 1893

President Hallidie in the chair and present Trustees Ayers, Cumming ~~Doolan~~ Dow, Formhals Macdonald Malm Manson Stott & Symmes.

The Minutes of the last Meeting were read and approved

The President stated that to be in accordance with the Constitution and By-Laws the Recording Secretary should sign the Minutes

The President further stated that the following changes had been made in the Committees. Mr Macdonald changed from the Committee on Books and Donations to that of Printing, and Mr Cumming. from Committee on Printing to Books & Donations.

Mr Symmes Chairman of the Committee on Finance presented the following bills properly signed, and recommended they be paid by warrants on the Treasurer. which on motion was so ordered

Pay Roll	39.	Cubery & Co	46.75
Cubery & Co	20.50	" " "	21.50
Park News Co	5.	" " "	64.
Weekly Com^l Record	5.	" " "	6.25
Abend Post	10.	John Pettee	100.
Spaulding & Co	5.	J H Culver	31.30
Hendy Machine Works	85.	Whittier Fuller & Co	3.95
Pay Roll part	143.10	Britton & Rey	80.
H. A. Graves	18.50	J Begg. (Specl order)	50.
			$734.85

A bill of $350.48 for Freight Charges and one of $19.55 for petty expenses of C H Clark agent. was referred to the Committee to Examine and if found Correct and approved by them to be paid with the rest.

Mr Symmes further reported that in accordance with the request of the President he had Examined the several suggestions relative to Finances made by him at the last Meeting. and generally approved the same and would have the proper forms prepared to carry into effect the desired and intended changes.

In regard to the matter of Creditors of the Geyser Water Co (of which the Institute is one) signing an agreement regarding the payment of sums due, the question was again referred to the Finance Committee with power.

Mr Manson for the Committee on Library Rooms & Building said that to carry out the suggestions of the President they had investigated

Library Building to be improved, the whole matter of improvements in the Post St building and had come to the conclusion that the first thing to be done will be the utilization of the basement, and to that end would ask authority and power to have the Architect of the Building prepare plans and specifications of the proposed work and give an estimate of the cost, and then if instructed by the Board, get bids for the completion of the proposed changes.

On motion of Mr Stott the Committee were granted power to carry out the plans suggested.

Mr Stott for the Committee on Lectures & Classes reported that at the next meeting he would present a detailed statement regarding the work in their department

Mr Cumming for the Pavilion Committee (by request of the President) Pavilion reported that the building was being cleaned up, and the loose property arranged in some kind of order. There is a great deal of instruction required for the proper government of that branch of the Institute and the matter requires careful and immediate attention.

Mr Symmes thought the employment of a permanent Janitor an important matter and one that should be decided at an early date.

An application from W M Russell for the Position of Janitor and from J W Rufner for Assistant Janitor was read.

A general discussion ensued regarding the Pavilion and its government but no definite action taken.

Mr Lewis thought that as the duties of the Building and Pavilion Committees seemed to be somewhat in conflict it would be well to increase the Building Committee to five by adding two members of the Pavilion Committee the President being ex officio member of each

Damages. The Diebold Harness Co and Katherine Russell each presented a request for payment of articles alleged to have been lost or stolen at the 27th Exposition; the first for a buggy robe valued at $35 – and the latter for "doylies" valued at $50.00

Mr Lewis said that in Mrs Russells case he thought she should have some compensation.

Mr Ayers expressed the opinion that the Rule that the management would in no wise be responsible for loss; be adhered to. and the sense of the meeting being taken it was so ordered and the Secretary

instructed to so inform them.

Ahlbach & Son Messrs Ahlbach & Co also presented a claim for damage by reason of rain coming through the roof over their exhibit; which was for reasons above given, referred to the Secretary to reply to

Subsequently on motion of Mr Dow the matter was referred to the Building Committee.

A communication from the Northern Citrus Fair Association to Mr Irwin C Stump ex-president was read.

Mr Symmes moved that the President and Trustees confirm the action of the Previous Board, which was that no further sum be paid them for the Citrus Exhibit which on being put to vote was so ordered; the Secretary to reply and upon the suggestion of Mr Manson to embody more specifically the extra cost incurred by the management for their display.

On motion of Mr Lewis Jonathan Bigg was allowed and ordered paid $50.00 the same to be in full for his services in connection with the 27th Industrial Exposition.

Schmid Mr Stott presented and read a bill ~~of~~ from Rupert Schmid of $165.00 for placing and removing his statue of California, and denounced it as a gross fraud and imposition on the Board of Trustees – and on motion of Mr Macdonald the claim was not allowed.

Lost Pictures Mr Stott further stated that Mr Hulbach had presented a bill of $20 for two lost pictures. Mr Bush had stated to him that the pictures were placed in the room below and taken by somebody without authority and the ~~frames~~ $20 was about the cost of the frames. Am sorry for the young man as he seems unable to well bear the loss –

The same course was adopted as for similar demands.

Mr Manson presented the following:–

Classes Mr President:– At the commencement of the Fair it was found necessary to move the classes from the Art Gallery. It was found difficult to secure quarters and at the suggestion of Mr Chas M Plum your Committee called on Messrs Doe owners of the Doe building who generously gave us the use of a large Store No 1640 Market St. The classes were there accommodated until after the packing of the pictures for the Worlds Fair. In doing this it was necessary to put in five plain gas drop lights of 4 burners each.

Thanks to Doe I respectfully recommend that the Secretary be instructed to draw up a letter thanking Messrs Doe in the name of the Trustees for their considerate and courteous action – also that the gas fixtures put in be left should Messrs Doe so desire.

It was found necessary to have some one to take care of the room and to light up and put out lights. Upon the recommendation of one of the teachers a worthy student was selected for which service the Chairman of the Committee agreed to present a proper bill to the Board.

On motion the report was received approved and his recommendation adopted

Under the head of new business the President ~~the provision~~ said the selection of a Janitor for the Pavilion, should be considered.

Janitor

Mr Fornhals moved the matter be referred to the ~~Pavilion~~ Building Committee - Mr Cumming moved as an amendment that the Pavilion Committee be added which was accepted by Mr Fornhals and Carried, a report to be presented at the next meeting in the meantime Mr Jackson to remain in charge of the Premises -

Committee of 5. on New Building

Mr Cumming called attention to the matter of improving the property of the Institute and moved that a Committee of five be appointed by the Chair to consider the requirements for the proposed new Library Building - Carried.

The Chair stated that he would name the Committee at the next meeting.

R. P. Doolan
Recording Secretary.

Regular Meeting of the Board of Trustees April 4. 1893

President Hallidie in the Chair and present Trustees Ayers Cumming Doolan Dow Firth Fornhals Lewis Manson Macdonald Malm Stott & Symmes. Absent Mr Stump.

The Minutes of the last meeting were read and approved

Committee Reports

Geyser Water Co

Mr Symmes for the Finance Committee said that since the last meeting he had signed the petition of Creditors granting time for the payment of the amount due from the Geyser Water Co -

On motion his action was approved

Estimate for books

He further stated that for estimates for Expenses for the coming year the Committee on Books and Donations named the sum of $11800 as the probable amount they would require, and the Printing Committee $780.00

In regard to Experting the Books, Mr John Pettie has offered to do the work for $30 per quarter -

Librarians Contingent Fund

Would recommend that the sum of $150 per month be fixed for the "Librarians Contingent Fund, and that all moneys received at the Library be turned over to the Treasurer each day -

Clark, Agt,

Had informed Mr Clark. Agent, that his services would not be required after April 1st and two bills presented by him for petty expenses, have been referred to Mr Stump for approval

The above matter referring to Mr Clark, and the Contingent fund of the Librarian was approved -

Treasurers Bond

The Treasurers Bond of $10000. with H J McCleary and A Sbarboro as Sureties was read and approved - the Secretary to notify the Treasurer of the action of the Board -

Plans by Wm Patton

Mr Manson for the Committee on Building reported that he had had two Conferences with the Architect Mr Patton who was now at work preparing plans for the entire renovation of the basement rooms.

Donation of old Books

Mr Dow for the Committee on Books & Donations reported there were a large number of duplicate worn out and damaged books in the library and recommended that the whole or part be donated to the States Prison and United States Steamer Bear.

On motion his recommendation was approved -

Classes.

Mr Stott for the Committee on Classes reported that several visits had been made to the rooms and at the next meeting a detailed report would be made. Mr David Cumming tendered of Mechanical drawing has sent in his resignation and Mr Arthur J Allan desires to be appointed his successor.

The resignation of Mr Cumming was read, also the application of Mr Allan. The former was accepted, and the latter on motion of Mr Stott seconded by Mr Symmes, elected teacher of Mechanical drawing at a salary of $30 per month his services to begin Apr 1st

Estimates for printing

Mr Formhals for the Committee on Printing reported that he had got Estimates on the printing he had had done and believed by so doing made a saving to the Institute.

The following list of bills was presented by the Finance Committee and on motion ordered paid by warrants on the Treasurer.

City and County of SF	3030.38	Sauzy & Co	13.80
Pac Telephone Co	8.05	Johnson & Emigh	76.06
Pay Roll Library	909.	Payot Upham & Co	81.57
University of Cal	1000.	A M Robertson	133.68
J H Culver	200.	J A Hofmann	27.30
Pac Gas Impt Co	527.04	Davis & Co	15.
" " "	186.30	Hicks Judd Co	150.70
Edison Light & Power Co	11.90	Wm Doxey	6.90
Sundry Bills	29.25	J Dewing Co	13.50
Pay Roll Mar 18	123.37	Librarian	30.95
" " 25	93.25	Goldberg Bowen & Co	7.55
" " Apr 1	71.00	Ensign & McGuffick	3.
P Demartini	74.	R W Skinner	2.45
J A Jackson	3.90	Pac Telephone Co	19.60
Raphael Weil & Co	8.35	Western Soldier	5.
Spaulding & Co	4.80	Salaries 274	900.
C A Murdock & Co	22.30	John Middleton	14.25
C A Klinkner & Co	12.25	J R Carr	6.
Galloway Lith Co	15.	Evening Classes	150.
			7987.45

Olympic Club.

The charge for rental of the Pavilion to the Olympic Club was discussed at considerable length and finally on motion of Mr Stott seconded by Mr Symmes it was ordered that no charge be made to the club for April 9th & 15th

The following report from the Joint Committee on Pavilion and Building was presented and read —

April 4. 1893

To the Members of the Board of Trustees of the Mechanics Institute

Duties of the Pavilion Committee

Gentlemen;- The joint Committee of Pavilion and Building have held several meetings during the past week, and after due and careful consideration recommend the following

1. That the accompanying draft of duties of the Pavilion Committee be adopted to wit:-

Duties of Pavilion Committee

The Pavilion Committee shall have charge of the renting of the pavilion building, and shall determine the uses to which it shall be put, shall determine who may or may not occupy the building or any part thereof.

Shall fix the rentals for the use of the building or any part thereof, such rental to be in no case below the minimum amount fixed by the Board.

Shall instruct and direct the Janitor

Shall see that the building is not rented for improper uses, and issue all orders for the safe keeping and care of the building -

All matters of construction and repairs shall be referred to the Building Committee

2. That the accompanying form of Contract for the rental of the pavilion be adopted, and that the rental remain as at present —

Application for Renting Pavilion.

Form of Application

To the Board of Trustees of the Mechanics Institute

of the City of San Francisco California

The undersigned hereby make application for the use of the following portion of the building known as the Mechanics Pavilion, to wit: —

— — — — — — — — — — — — — — — — — —

for the purpose of - - — — — — — — — — — — — —

for the term of ——— days commencing at ——— oclock on the ——— day of ——— 189 and ending at ——— oclock on the ——— day of ——— 189, and will pay in gold coin for such privilege the sum of ——— Dollars. Said payment to be made to the Secretary of the Mechanics Institute on or before the ——— day of ——— 189 The Exhibition of the Secretary's receipt for said ——— Dollars to entitle the undersigned to take possession of said portion of the Pavilion during the above specified time and no longer; at the termination of said term the undersigned agrees to relinquish occupancy and to return said building or portions thereof the same and in as good condition as when received by ——— and free of all claims of every character. In case further time is required for necessary and preparatory work than above specified time the undersigned agree to pay fifty per cent of the above charges for the time so occupied and a like sum for each and every day necessary for the proper removal of materials and the restoration of the building benches etc

In no case shall such removal extend over three days.

The undersigned further agrees that —— will use proper care in the protection of the property of the Mechanics Institute and that the following rules governing the Pavilion will be adhered to and strictly carried out.

RULES FOR THE PAVILION:—Rent in all cases MUST be paid in advance, nor will the doors be opened by the Custodian unless a receipt as above stated is shown. Gas is extra, and not included in the price charged as rent, and must be paid for by the Lessee who will be required to deposit a sum sufficient to pay for gas consumed and lighting, and for any damage which may occur to the building or furniture during the time occupied, and who must not make any alterations, permit nails to be driven in the floors, mutilate or cut any of the timbers, disconnect or cut any of the pipes or deface any of the said property, nor pay any fee or give any emolument or consideration to any employee of the "Mechanics' Institute." The use of Gasoline, Coal-Oil or other inflammable fluid is strictly prohibited in the building or on the premises. The Art Gallery or any other portion of the Pavilion permanently rented or in use, is not included in this permit. The Trustees of the "Mechanics' Institute" reserve the right to enter the building at any or all times when presenting a card signed by the President and Secretary. No improper entertainment or exhibition will be allowed, and anything contrary to law and good order will be promptly suppressed.

In case of damage to the building or furniture, the amount will be fixed by the Pavilion Committee of the "Mechanics' Institute."

Signed in triplicate this —— day of —— 189 San Francisco Cal

In presence of ——— Approved this — day of —— 189

} Pavilion Committee
of the
Mechanics Institute

Carpenter

3. That a Carpenter be employed to act as such and Assistant Janitor at a cost not to exceed $2.50 per day and $1.00 extra per night for the time occupied in assisting the Janitor in lighting the gas for rentors of the Pavilion.

Olympic Club.

4. That the Olympic Club be charged half rates viz $37.50 per day for the time occupied in fitting up previous to their entertainment and removing the fixtures thereafter; the limit of the latter to be not more than three days.

Rebate to The Italian Free Schools

5. That a rebate of gas in excess of $50. and bills for damage to building and furniture and lighting on the night of March 25th be made to the Italian Free Schools.

6. That the Managers of the Rowing Match to come off April 1st to 5th be required to deposit the entire amount of their rental at once, and also ~~pay~~ deposit the sum of $700 for the payment of gas and damage to the building and furniture

Signs

7. That large signs reading "No Smoking Allowed in the Building" be printed and posted in conspicuous parts of the building except in such parts as set apart and designated for such purposes.

Wages to be paid for Labor

8. That the Compensation of laborers hereafter employed at the Pavilion be at the rate of 25 cents per hour.

9. That a requisite number of blanks for "Statement of Gas Meters" be printed

Old material to be sold.

10. That all unused and unavailable material and property in the Pavilion be sold at Auction or otherwise

11. That Exhibitors or others having material stored in the Pavilion be notified to remove the same as soon as possible.

Janitor.

12. That a selection of a Janitor be referred back to the Board, with the recommendation that that body settle the matter and when elected his services to date only during the pleasure of the Board of Trustees.

13. That the Secretary be instructed to notify all applicants for the position of Janitor to at once file such references as to his ability and character as they may desire considered –

Jos Wilcox to examine Pavilion

14 That Mr Jos Wilcox be employed to examine the Piers and Foundations of the Pavilion and report their condition, if possible before 12 M on Tuesday Apr 4th

The report was taken up section by section and approved and finally adopted as a Whole.

Librarians Report

The Librarians Report for March was read the names of new members approved and the financial part referred to the Committee – A summary of his cash account shows

Receipts $3149.14. Paid Treasurer $3001.80. Bal on hand $147.34

New Members (99)

Henry E Brodek. F E Yale. John Monteith. L E Wyckoff. Chas P Garwood. Henry G Schumaker. E J Livernash. John Beretta F L Wheeler. L E Chenery, H P Moir, E A Johnson, H P Monson. F J Murasky. Frank Dunn. Geo W Springer. Frank B Ryan Wm Mooser. S A Moss. C G Sparrowe. J Neyl. Adam Schindler. Samuel Gasking. Geo W Kirkman, John W Barney. Alfred von der Ropp J A Southwick. Henry H Mayers. H C Wyman, R S F Moore. Rev Frank Bressey. Otto C Baumgarten. Clark C Bradford. J B Neven, J J Reilly. Geo F Wellington. D Greenleaf. Wm Terry. Ed Manecke P R Fassett. J. O'Brien. Isador Wise. C F Wilder. Thos J Rippon, F. C. Ortiz. H J Ralston, J W Sparrowe, H Braunschweiger Adam J Gregorovich. John B Casserly. John Ryan. James McEnerney Henry Harris, Werner Songuth. John Rattray. Henry N Parker

Thos S Soloman, J H Griffis, P D O'Brien, F D Vassault, Henry Charles Everill, Earl De Venoe, Wm Vice, J Muller, Henry Schlesheimer. Fred Tobbenbowski, A G Hubert, Miss Louise Garcier, Frank W Johnson, Mrs L A Rich, Mrs E J Calkin, Miss M S Skedd, Miss Littlefship Miss Marian McKinsie, Miss Jesse M Stewart, Mrs Stella B Rickmor. Mrs Laura Mason, Mrs W W Howard, Mrs R B Spencer, Miss E J Linsey, Mrs L Lane Dooley, Mrs E A Godfrey, Silas Wilcot, E H Cummins, Miss Carrie Mull, Miss Jessie Levi, Mrs Clara Ferret, Miss Lulu Irwin, Mrs D J De Lay, Miss Norma Castle, Mrs Clarence H Gray, Mrs S W McPherson, Miss H Zeile, Mrs Frances ~~Geo~~ L Zeile, Miss Blanche Buchman Miss Annie Anderson, Miss Elsie H Liebs, Mrs C D Ladd, Mrs L H Coit.

List of new Members to be posted up.

It was ordered that hereafter the list of new members be not read by the Secretary but posted up in the Board Room for inspection by the Trustees and if no objection be offered they stand approved as a part of the Librarians report.

No Report was received from the Treasurer.

High School Cadets

A Petition from Frank Morton principal of the Boys High School for use of the Pavilion for a Cadet Drill on May 12th at a rental of $50. was granted on Motion of Mr Dow a previous motion that the matter be referred to the Pavilion Committee with power having been lost.

Jas Fairman.

A Communication from James Fairman. Artist in regard to a picture at the Exposition 1891 was referred to the Secretary

Worlds Fair.

The S F Worlds Fair Association sent a letter of thanks for the gratuitous use of a portion of the Pavilion for Construction of a model of San Francisco and invited the Trustees to visit the same upon its Completion Filed

Another Fair,

Under the head of New business Mr Doolan wanted to know if it was intended to hold a Fair this year, and read Statistics showing that without the profit of an Exposition the receipts would not equal the Expenditures.

Folsom St Lot

His remarks called forth a discussion on the general prospects of the Institute and it was finally decided that the Members visit the Folsom St Lot on Saturday next at 3 P M.

The President announced the names of the Members Composing the Committee to inquire into and report upon the requirements of the Institute in the proposed building on Larkin St. to be Cumming Manson Dow Lewis & Stott

The matter of election of a Janitor for the Pavilion was taken up and applications for the Position from Samuel Grubb and Fr Brendel were read, the other applicants being J A Jackson and Wm Russell.

References from Each applicant as to his qualifications etc were read

Jackson elected Janitor.

Mr Stott nominated Mr Jackson. Seconded by Mr Firth & Lewis.

Mr Fornhals nominated Mr Grubb. Seconded by Mr Macdonald.

No other nominations being made the friends of Each Candidate made such remarks regarding their qualifications as they wished. On a ballot being taken Mr Jackson was elected having received Eight votes.

It was understood that Mr Jacksons appointment would date from April 1st and his Salary be $100. per Month.

Masque Balls.

The matter of rentals of the pavilion was introduced by Mr Stott who moved that the pavilion Committee be instructed to hereafter refuse to let the building for Masquerade Balls.

The question was warmly debated by several members including the President who called Mr Symmes to the Chair while he addressed the Board. Finally on being put to vote the question was decided in the Negative

The Meeting then adjourned

R. P. Doolan,
Recording Secretary.

Regular Meeting Trustees of the Mechanics Institute Apr 18. 1893

The President, and Trustees Cumming Doolan Formhals Lewis Macdonald Mahon Manson + Symmes being present

Absent Trustees Ayers Dow First Stott + Shump.

The minutes of the last meeting were read and approved.

Mr Symmes said the Finance Committee as a Committee had no report to make Except the Presentation of bills but he had made some investigations regarding the affairs of the Institute which he would submit for Consideration.

Folsom St Lot. 520 x 550 less Corner belonging to Jeh Carter

Mr Symmes presents some figures

Purchased in October 1887 for	97.780.00
Actual Cost to date	142.488.00
Total income to date	1.85000
Now Assessed at	99.240.00
and valued in assets at	175.000.00

Costing us at 6% interest over $10000 a year or $28.00 a day

Actual Cost for 1892	7.439.93
Gross Income, less than 1/4 of 1%	
Income for Year 1891	$400.00
" " " 1892	Nothing.

Pavilion Property. 275 x 412½ = 113.437½ sq. feet

Purchased in 1880 for	175.000.
Cost in March 1885	305680
Now Assessed at	304.000.
Valued at	$ 1.000.000

The Pavilion Covers 101.711 sq ft whose Valuation upon above estimate would be 880.000.

Hayes St Section Covers 52 x 225 = 11 700 sq ft whose valuation on same basis would be 120.000

From Computation of receipts and Expenditures for the past five years it would seem that there has been no ~~average~~ net income ~~of~~ as the Expenses during the Past three years have Exceeded the gross returns by more than $10,000 ~~from the ground covered by the Pavilion building is only about~~ ~~per Cent of the valuation of the Property, which~~ The net Earnings of the Hayes St division during the same time has been about 2½%.

The Post street property is valued at $225.000 and assessed for $98.038.

The income rents were	in 1892	$7,850.00	in 1893.	8.100.00
The dues etc	" " "	25,100.00	" "	28.275.00
Total	" "	32950.00	" "	36,375.00

Expenditures	in 1892.	$26.541.00	in 1893	$25.334.00
Net Profit	in "	6.409.00	" "	11.041.00

or 3% on Valuation in 1892 and 5% in 1893.

Pavilion Rents

Would suggest that the Pavilion Committee take up the matter of Pavilion Rents and see if they cannot be raised without decreasing the rentors of the Property.

The president said the amount of rents was a financial matter that properly belonged to the Finance Committee.

Mr Doolan moved that the Finance Committee draw up a revised Schedule of rents for the Pavilion and other Property. Carried

Contingent Fund for Secretary

Mr Symmes ~~said~~ recommended; that the Secretary have a Contingent Fund of $100 for Expenses of his office and that a warrant be drawn in favor of the Librarian and Secretary in accordance with this and a resolution previously adopted.

On Motion it was so ordered

Mr Manson for the Committee on Library Rooms + Building reported they had had the rooms of the Janitor ~~at~~ in the Pavilion whitened and painted and a partition put up in one of the water closets the cost of which will be about $45.00 Mr Patton the architect informs us that the plans for improvement of this building will be ready by the next Meeting.

Plans for Post St

Have Examined the Folsom St lot and recommend that the fence and sidewalk be repaired and a gate placed at the Corner of 15th and Harrison St. Think it would be wise to have the posts on Folsom St long enough to build a high fence when necessary. in the Meantime one four rails high will be sufficient to keep persons from falling off. The Posts of the old fence now there can be used for supporting and bracing the Sidewalk. Do not think the Entire Cost of the work will Exceed $100. There are a lot of basalt blocks and Cobble Stones on the lot which might remain as they may be useful in the future.

Folsom St Lot

On Motion of Mr Macdonald, his recommendation was approved

The President informed the Committee on Building that whenever their report on the Plans for improvement of the Post St Property was ready, he would call a Special Meeting to Consider the Same.

The Chairman being absent, no report was received from the Committee on Books + Donations and the Secretary was instructed to notify him that it was desirable ~~that~~ they have a Conference before the next Meeting

Lectures & Classes

Mr Cumming the only member present said he expected the Chairman Mr Stott would have presented a full report this evening but for some reason was absent. Would undoubtedly be ready by the next Meeting.

Mr Manson said that acting under the advice and request of Mr
Lectures Stott a lecture had been arranged and given under the management of the Institute at the Academy of Science Hall on Wednesday Evening April 12th. the lecturer being Frank W Smith of Boston Mass and the subject "A National Museum of History and Art" illustrated by Stereoptican views of ancient types of Architecture etc.

Owing to the Early departure from the State of the learned lecturer, but a limited time was allowed for preparation yet the hall was well filled, a large delegation from the Chapter of Architects and Technical Society being present. The lecture was exceedingly interesting and instructive and the entire cost for Hall, Illustrating printing and advertising will only amount to about $

The announcement of the Lecture was given in all the daily City Papers and by posting on the Bulletin Board of the Library.

The Printing Committee had no report -

Mr Cumming reported that the Special Committee on "Plans for requirements of a new building" had met several times, but had not yet fully agreed upon the plan to submit.

The President suggested that they formulate a rough draft and then a Meeting be called to consider the same -

The Librarian presented the following list of new members joining since the first of the month which were read and approved Miss Alice Todd. Otto H Hahn. R Percy Wright. Lloyd S Ackerman W J Brennan. E R Tille. Miss E Bowen, Alfred Stiltman T E Hall Wm P Cathcart. T M Kalloch. Miss R H Crowley. Leon Samuels. Miss Nellie Gallagher. H L Gibson. J K Harrison, Arthur F Allan. Walter L Scott. Charles Hayles. H Lund. Mrs M E Russell Mrs L. C. Ashley. Mrs Alice A McCord. Louis C Masten Mrs J L Ames R T Blackie. Henry G Shaw. Miss Mary T Easton Thos J Read -

He also submitted the following

April 12, 1893

The President and Board of Trustees -

Gentlemen -

Trouble in Chess Room. I have much regret to report a disgraceful disturbance in the Chess room Friday the 7th instant.

Two members, E. E. Perley and R. Kleeberg engaged in a dispute, came to blows, clinched, and in the scuffle broke a window pane and smashed a chess table. On inquiry and consultation with the President - both appearing to blame - I notified them that their privileges as members were suspended pending investigation and action by the Board. The cost of repairing damages was $3.50

Very Respectfully, Horace Wilson, Libn.

On Motion his action was approved. A letter from Mr Kleeberg explaining his action in the matter was read

On Motion the matter was referred to a Committee consisting of Trustees Symmes, Cumming & Formhals to investigate and report to the Board at the Next Meeting -

Mr Lewis Chairman of the Ex Committee on "Rules & Awards" reported that
Pile Covering. the disputed matter of "Pile Covering" referred to them had been attended to by the selection of a Committee agreeable to all parties concerned and the gentlemen had examined the matter & submitted the following report

San Francisco March 25. 1893

To the President and Board of Directors of the Mechanic's Institute

Gentlemen

Your Jurors appointed to examine into the relative merits of the three Pile Coverings or Protectors exhibited at the late 27th Ind. Exposition, viz:-

Mc Avoy & Mc Keon
James Rowe
Paraffine Paint Co

beg to say, we have this day made a careful examination of the samples submitted to us by the representatives of the above parties, and after listening to the statements of these gentlemen, and after mature consideration have unanimously decided that the "Rowe System" offers the best advantages for the Protection of Piles against the action of the Toredo and Limnoria, and is therefore entitled to the Institute Award.

John Bermingham
Calvin Brown
Frank K Zook
Committee

Mr Lewis recommended that the report of the Committee be adopted and the award go to Mr Rowe

On motion of Mr Manson it was so ordered

Rock of Ages

A request from Allan J Rowe for some action on a bill of $60 for ~~Collating~~ Calcium Light used at the late Exhibition to illumine the "Rock of Ages" and the Angels clinging thereto was referred to the Finance Committee, as also a request from Chris Johnson that $300 be refunded him from the amount of $700 received for rent of the Pavilion for a Rowing Tug of War.

A Communication from F Noreiga in regard to a donation to the Italian Free Schools was referred to the Pavilion Committee.

Late Fair and Report thereof.

The Secretary reported that as near as could be determined at present the receipts of the late Fair had been $56017.18 the expenses to date $53976.60 yet to be paid $1970 — leaving a profit of only $70.58

The Report of the Exposition and printing thereof was referred to the Printing Committee and Recording Secretary.

The President suggested that at the next Quarterly Meeting a short lecture be delivered by some capable person, and if the idea meets with favor that the Committee invite Mr Irving M Scott to speak on that occasion.

The Chair stated that the matter of another Fair this year was a question that should receive immediate and careful attention from the Members.

Next Fair.

Trustee Doolan gave notice that at the next meeting of the Board he would move that a Fair be held in the fall of this year

R. P. Doolan
Recording Secretary

Regular meeting of the Board of Trustees.

Tuesday evening, May 2, 1893.

President Hallidie called the meeting to order. Secretary Culver and the Recording Secretary both being absent, Mr. Nilson, the Librarian, was appointed to act as Secretary. The roll was called, and the President, Manson, Malm, Ayers, Cumming, Dow, Formhals, Lewis Macdonald, Stott, Symmes, were present.

Reading minutes of last meeting was omitted.

Reports of Committees.

Reports. Committees.
Finance.
Johnson. C. request
for return of rent of pavilion

Mr. Symmes, chairman of Committee on Finance, reported on the referred request of Mr. C. Johnson for a return of $300. of rent paid for the pavilion, and recommended that the request be declined, and the recommendation was adopted. Mr. Symmes reported further that insufficient information regarding Mr. Brown's request for payment for cost of calcium light for the Rock of Ages exhibit, had come to hand to determine the matter, and further time was granted.

Brown, ...
calcium light for
"Rock of Ages" Exhib.

Revision of rates
for rent of Pavilion

Respecting revision of rates for rental of pavilion, Mr. Symmes stated that while two members of the Committee are of the opinion that $100. should be the minimum rate, the fixing of higher rates is a serious question requiring careful consideration, and two weeks further time was granted.

Folsom St. property.

That the Folsom Street lot has received the attention of the Committee. That the property should produce some returns, but the market is not favorable for sale, but that it is the opinion of some real estate experts that it might be leased in subdivisions for long terms, and the Committee recommend that the property be placed in the hands of Mr. Gilmore for ten years lease. Mr. Stott said that Wendell Easton would present some plan for the disposal of the lot, and moved that the matter lay over. Mr. Cumming stated that it was a question if the Institute has the right to hold property for lease. Mr. Stott said the law is explicit about our holding property. Mr. Manson thought there was no doubt of the Institute's right to hold its ~~property~~ property. On motion the subject was laid over two weeks.

In the absence of the Secretary the Finance Committee was not prepared to report on bills, and it was ordered that bills go over to the next meeting.

Report, Library Rooms & Building Com.
Renovation of Basement

The Committee on Library Rooms and Building, Mr. Manson presented plans for the renovation of the basement, but that while he had examined them with the architect, the Committee had not gone over them and were not prepared with a recommendation. It was suggested that the Committee have further time. Mr. Cumming suggested a special meeting, and Tuesday the 9th inst. was fixed as the date, and the special meeting ordered.

Mr. Firth came in.

Fencing Pavilion Lot.

Mr. Manson further reported on the matter of fencing the pavilion lot and after discussion Mr. Lewis moved that the chairman of the Committee let out the contract for repairing sidewalk and fence as per approved proposal at a cost not to exceed $100.– The motion was seconded and carried.

Hayes St. property.
Increase in rent, $20.00 if improvements are made.

Mr. Symmes desired to add to his report that the agent for the Hayes Street property said the monthly rental could be increased $20.– if certain sanitary improvements were made at a cost of $69.50 and the Committee recommended that the expenditure be allowed and the place put in proper order. Motion to this effect was made and carried.

Mr. Symmes here presented the following report on the condition and rental of the Hayes Street property.

Report of J.H. Gilmore on condition and rental of Hayes St. property

San Francisco, May 2, 1893.

" A. S. Hallidie, Esq
President, The Mechanics' Institute
Dear Sir.

At your request to make a report on the condition of the tenements on Hayes Street owned by the Institute, I beg to submit the following report –

The north-west corner of Hayes and Larkin Sts, 50 feet on Larkin by 92½ feet on Hayes is rented to Wm. Wainwright, he owns the buildings thereon and pays $150. per month for the land; adjoining this on Hayes Street is No. 14. the building is owned by the Institute, the lower portion is rented at present at $20. per month, the upper portion being vacant but could be rented at $20.00 per month if put in repair; adjoining this is No. 18. about 15 feet front rented by A. Lewin, for $10. per month. he owns the building; adjoining this is Nos. 20 & 20. rented to E. Healy for $50. per month. the Institute owns the buildings; adjoining this is No. 24 Hayes, owned by the Institute & occupied by two tenants paying $17. and $17.00 each per month; adjoining this is No. 26. owned by the Institute and rented to three tenants paying $20.– $13.– and $12 each. making a total income from rents $309 40/100 per month. The tenants only have lease from month to month and I think if the tenants can be assured of a two years' lease, the rent could be increased at least 20%. Accompanying this please find estimate on work to be done at No. 14 Hayes to put it in condition to be rented and for painting the fronts of the other buildings which need it badly.

All of which is respectfully submitted
John H. Gilmore"

Treasurer's Report.

Mr. Symmes also reported that the expert accountant had been so occupied as to be unable to make the required examination and transfer of accounts, hence no Treasurer's report was presented at this meeting.

Committee on Books and Donations had no report.

Committee Report
Lectures & Classes

Lectures and Classes, Mr. Stott, chairman presented a report making recommendations respecting classes.

After some discussion by Messrs. Cummings, Firth, Stott, Manson and Symmes, further time was granted the Committee and the report withdrawn.

Seats and droplights in Classes.

Mr. Stott proposed that seats and drop-lights be provided the classes and it was so ordered.

Printing and Advertising. no report.

Treasurer. no report.

Librarian's Report.

Librarian's Report.

The Librarian's report was read showing receipts amounting to $2122.44, deposit of $1990.00 with the Treasurer and a balance of $132.44. The report was referred to the Finance Committee for examination and ordered filed. The following named new members were approved -

New Members.

P. G. de Andrew
L. Trebel
Bert Sutcliffe
A. M. Roberts
John Dematei
Miss Georgine A. Spaulding
E. H. Hammond
Honble A. Boyle
W. S. McMurtry
L. A. Conklin
John F. Doyle
Mrs. Helen Oothout

Recommendations respecting whitening and cleaning the library rooms were approved and referred to the Building Committee

Special Committees.

Mr. Symmes presented the following report respecting disturbance in the Chess room -

Report of Committee on Disturbance in Chess Room.

San Francisco, May 2. 1893

To the President and Trustees of the Mechanics' Institute

Gentlemen -

Your Committee, appointed by the Board at the meeting of April 18th, for the purpose of inquiring into the recent disturbance in the Chess-room, occasioned by a quarrel between two members, Messrs. E. E. Perley and A. Kleeberg, respectfully beg leave to report to you as follows: Notices were sent out through the Secretary, requesting the parties referred to, to appear before the Investigating Committee at the rooms of the Institute on Wednesday, April 26th, and each party was invited to produce such witnesses as he might see fit in support of his statements -

A communication was received from Mr. Perley by Mr. Wilson the Librarian, which we append to this report. In this communication he declined to appear to make any statements in his case, and the Committee heard nothing further from him, or from any witnesses in his behalf, although, at the request of the Committee, the Librarian wrote him in reply to his communication of the 25th, recommending him to take due notice of the Committee's efforts to obtain the full truth

concerning the transaction. The Committee met at 8 o'clock on the 26th Mr. Symmes and Mr. Cumming present. Mr. Wilson, the Librarian, was present, and made a statement of the case according to his knowledge. Mr. Kleeberg appeared in his own behalf, and three other witnesses testified as to the character or disposition of the two parties involved in the dispute. The Committee were unable to obtain any direct statements from eye-witnesses other than from one of the parties involved; and whilst the chief effort on the part of those testifying seemed to be to exonerate Mr. Kleeberg from wilful intent in annoying Mr. Perley, and to show the irritable disposition of Mr. Perley, and the characteristic good nature of Mr. Kleeberg, yet your Committee believe that the relative degree of guilt in the transaction of one party over the other is of comparatively slight importance; that both parties are, in its opinion, sufficiently guilty of infraction of the rules of ordinary good behavior, to justify and demand from the Trustees a request for the resignation of the parties named - We believe that such conduct on the part of any members is so injurious to the character of the Institute that positive action should be taken by the Board, and that any members who are unable to restrain their passions within the limits of the Institute are not desirable. Our recommendation is, therefore, that the suspension be maintained and a request made upon each party for his resignation -

Yours very respectfully,
Frank J. Symmes
George Cumming

On motion duly seconded the report was concurred in and the recommendation adopted -

Communications.

Communication from California World's Fair Commission

1st A letter from the California World's Fair Commission requesting a report and settlement of the amount due the

Commission from the profits of the 27th Industrial Exhibition of the Institute - On motion the Secretary was instructed to answer the letter and inclose copy of the financial statement -

Communication from Veteran Guard of California

2nd. A letter from the Veteran Guard of California, asking the use of the Mechanics' Pavilion for a military ball and masquerade about Oct. 28th and at as low a rate as possible - near $100.00. Referred to the Pavilion Committee

Resignation of Irwin C. Stump.

3rd Communication from Mr. Irwin C. Stump.

San Fran. May 2/93

To the President and Board of Directors, Mechanics Institute.

Gentlemen -

Owing to the pressure of private business I find it impossible to devote the time required of a Director of the Institute. I therefore most respectfully tender my resignation of the office to take effect immediately - Very respectfully

Irwin C. Stump.

On motion of Mr. Macdonald the communication was received and resignation accepted.

New Business.

Proposed address at quarterly meeting

Under this head the President stated that Mr. Irving M. Scott would give the proposed address at the next quarterly meeting.

Miscellaneous Business.

Counting ballots cast at last election.

The President suggested that in consideration of its bearing upon the proposed amendments to the constitution now before the next quarterly meeting, that the ballots cast at the last election be counted and analysis of the result made for the information of members.

Mr Cumming spoke of the misapprehension among the members respecting the system, and gave a brief exposition of some of the features of the system and stated that the box had been opened and a count made by some members of the Board -

Mr. Manson remarked that there was no object to be gained in counting over the votes, that nothing could be proved

by it, that while he rather favored the old majority method he was not opposed to the present system, and moved that the question be indefinately postponed.

Mr. Firth was opposed to postponement.

Mr. Cumming again expressed his objections to action in this matter.

The President explained his reason for calling up the question: that an intelligent analysis of the preferences which might be obtained from a proper recounting of the ballots would secure a better comprehension of the system and dispel much of the misunderstanding now prevailing in the minds of members: and that complete knowledge of the subject should be provided for the members at the quarterly meeting.

A motion was made by Mr. Formhals, and seconded by Mr. Malm, that the ballots be counted.

Mr. Ayers asked as to the mode and object.

Mr. Formhals explained the origin and object of the system.

Mr Symmes said that the method had been adopted by the Institute, thought no benefit could be obtained by the proposed counting and was of the opinion that the matter should be dropped -

Mr. Macdonald said nothing could be gained by it.

Mr. Firth thought it well to make the recount.

Mr. Formhals motion was stated by the President, and carried, eight voting in favor of it.

Committee to count ballots.

The Committee was appointed by the President, Cumming Doolan, Dow, Lewis, Malm

World's Fair at Chicago. Exhibition of model library.

Mr. Symmes called attention to the World's Fair at Chicago, said there was to be an exhibition of a model library in working order with all the latest appliances and methods, that it would be of advantage and benefit to the Institute for someone connected with it, to see and study these matters and especially with reference to our new library building, and moved that the Library Committee take the matter in consideration. Carried

Motion to adjourn to Tuesday May 9th was carried.

R. P. Doolan
Recording Secretary

Adjourned meeting of the Board of Trustees, May 9th 1893.

In the absence of the Secretary, Mr. Wilson, Librarian, was appointed Secretary pro-tem.

Present, the President and Messrs. Ayers, Cumming, Firth, Formhals Lewis Macdonald and Manson -

Reading minutes of last meeting deferred.

Communications.

Leave of absence, C.A. Malm, treasurer.

Mr. Malm, the Treasurer asked leave of absence for six weeks - Granted.

Mr. Firth elected Acting Treasurer.

On motion Mr Firth was elected Acting Treasurer in the absence of Mr. Malm, and the following preamble and resolution adopted.

"Whereas, C.A. Malm, the treasurer of this corporation, has obtained from this Board leave of absence from this State, for the period of sixty days; and

Whereas, it is necessary that some person should be designated in his place and stead, who shall be authorized and empowered to sign checks upon the funds of this corporation, on the American Bank and Trust Company of San Francisco, where its said funds are deposited, during the absence of said treasurer, C. A. Malm.

Now, therefore,

Resolved, that J. K. Firth be and he is hereby authorized and empowered to sign checks upon said bank, on the funds of this corporation therein deposited, and said bank is hereby requested to honor and pay all checks on said funds signed by said J. K. Firth until said bank is notified of the return of said C. A. Malm, treasurer."

Italian Free School

Communication from Chas. Monti, Secretary, expressing the thanks of the Board of the Italian Free School for donation to that organization - Filed.

From Mr. S. J. Hendy desiring to have the reports of the Ticket and the Privilege Committees ready for signature before his departure East.

Harvard Examinations.

From Mr. Harold Wheeler asking use of room for the Harvard examinations June 27. 29. 30 and July 1st. - Granted

Ahlbach + Son.

From Ahlbach + Son requesting consideration of their claim.

After explanation by Mr. Manson it was moved by Mr. Ayers that they be informed by the Secretary that the Board declines further consideration of their claim - Carried

From Mr. Morton asking privilege of drilling in the Pavilion on Tuesday, Wednesday and Thursday - Referred to Pavilion Committee.

Mr. Culver explaining inability to complete financial report of 27th Exhibition

From Mr. Culver explaining his inability by reason of illness to complete the financial report of the last Exhibition and requesting that Mr. Pettee be allowed to do the work for him - Referred to the Finance Committee.

Ella. W. Cobb.

From Miss Ella W. Cobb asking that a copy of "Memoirs of Sylvanus W. Cobb. Jr." be purchased for the library. Referred to Committee on Books and Donations.

Rupert Schmid requesting settlement of claim.

From Rupert Schmid requesting prompt settlement of his claim. After explanation by Mr. Manson, Mr. Cumming and Mr. Lewis the matter was referred to a Committee of three. The President appointed Messrs. Lewis, Ayers, and Symmes such committee.

Finance Committee. Bills.

The Finance Committee presented the following bills amounting to $4632.16 as duly audited; they were ordered paid in the usual manner.

Bancroft Co.	71.09	Librarian April	41.17
Dewing Co. J.	9.00	Librarian May.	28.20
Doxey, William	18.19	Pacific Surety Co.	25.00
Hicks Judd Co	106.80	Salaries	1359.15
Hofmann, Joseph A	18.71	Graves, H. A.	80.00
Johnson + Emigh	76.61	Barry, Jas. H	93.75
Librarian <petty Cash>	37.05	Crocker, H. S. + Co.	8.75
Mc Clurg + Co., A.C.	8.28	Hicks Judd Co.	8.00
Payot, Upham + Co	23.70	Spaulding, Geo + Co.	11.25
Publishers Weekly	5.69	Woodward, W. A. + Co.	39.00
Robertson, A. M.	191.31	Murdock, C. A. + Co	4.30
San Francisco News Letter	4.00	California Acad. of Sciences	30.00
Stevens, B. F. <E. 93. 18. 7.>	459.68	Cubery + Co.	1.75
Sanzy, Levy + Co.	15.57	Evening Post	6.00
Waldteufel, A.	6.00	Morning Call.	2.80
Keeney, G. P.	20.00	Forward -	2804.80

Forward	2804.80.	Pacific Gas Imp. Co.	1106.46
S. F. Chronicle	2.80	Pacific Telephone Co.	21.75
Andrews, T. P.	15.00	Peabody, E & Co.	15.20
Black, E. H.	20.00	Robinson & Gillespie	2.75
Bush & Mallett	6.50	Schenck, W. T. Y.	1.00
Buchanan Bros	12.00	Spring Valley Water Co.	35.25
Garfield, J. Q.	25.00	Wells, Russell & Co.	51.90
Montague, W. W. & Co.	11.75	University of California	500.00
			4632.16

Verdict for $5000.00
McQueen vs. Mechanics' Institute

The President stated that a verdict had been today rendered, in the case of McQueen versus the Institute, against the Institute with damages for $5000.00 - and asked the pleasure of the Board. After expression of opinions by Messrs. Lewis and Cumming it was moved by Mr. Ayers and seconded by Mr. Macdonald that the case be appealed and fought out. The motion was carried by unanimous vote - On motion, which was carried, that a Committee be appointed to have charge of the case and assist the attorneys, the President appointed Mr. Lewis and Mr. Cumming such Committee.

Committee to appeal case

Library Rooms and Building
Report of Committee on improvements to Post St. building.

Mr. Manson, Chairman, presented the report of the Building Committee, on improvements in the Library building, with the Architect's plans and specifications, and estimates amounting to $14,100.7, recommending their adoption.

Report of Committee.

To the Board of Trustees, Mechanics Institute.

Gentlemen -

Your committee on Library Rooms and Building have had prepared the plans and specifications; for improving the Building, 31 Post St. These plans are the result of the suggestions made by the Board and the Committee to the architect of the Building, Mr. Patton who have very carefully studied the conditions - His estimated Cost is between $14.000.00 and $15.000.00, which your committee believe amply sufficient to cover the cost of all work contemplated. It is respectfully recommended that the plans and specifications be adopted, and that proposals be invited for

the work in conformity therewith.

Very respectfully

Committee on Library Rooms & Building { Marsden Manson
Oscar Lewis

May 9th 1893.

Architect's Report.

Architect's Report.

Hon. Committee, Mechanics Institute -

Concerning improvements to Post St. Building, for using basement story for Chess Rooms, and other purposes, and putting new elevator in building, &c.

San Francisco, April 25, 1893.

Description of work to be done as herein contemplated, and accompanying plans -

Elevator.

1st The elevator for passengers to run from the basement floor to the top floor of the building, placed in the west store, leaving the front entrance hall and stair up as at present -

Basement stair

The Basement stair to commence at about the same place in front entrance hall, and landing down in basement on a straight run so as to enter the rear rooms at the location of the old Lecture room entrance at the basement floor level -

Heating apparatus.

The old heating apparatus by heated air to be removed to do so, and a cleaner and less dangerous means, better regulated, employed instead.

Water pressure and steam from Crocker Bldg.

1st A ram elevator can be run by pressure of water obtained from the Crocker Building where they have plenty of water <but no steam to spare>

2nd The heater can be supplied from the same source by means of spent steam 2½° which will be enough for warming the building by means of circulating pipes and coils at the several locations required, using the old hot air flues to the several upper stories for running pipes in, with coil radiators near the original hot air outlets in the rooms, and as additional strength to the walls is desirable, the old flues filled up with rich cement <grout> or concrete - but the old smoke flue reserved for use of a gas furnace should it be required - to carry off the vitiated or used air therefrom

Sidewalk

2nd - The old sidewalk space below the street remodelled and the brick piers under the sash columns of store fronts removed, the latter replaced with cast iron lighter appearing supports.

1st The old cast iron beams supporting sidewalk are so cumbersome and unfitted for the purposes desired that it is proposed to use single steel beams of proper dimensions and build a new sidewalk entirely, except the centre portion in front of the Institute entrance.

Extending the area of bulls eye ? lights to a width of 5 ft. of a superior reflecting power capacity: and making proper use of the sash under show windows - A few circular lights near the edge of the sidewalk are also in addition suggested.

Removing sidewalk elevator

2nd Removing the old sidewalk elevator to the space in front as shown, for taking in occasional freight, with proper guards &c; employing a ram therefor.

Ventilation

3rd Means for ventilation of the several stories of the building and for the admission of fresh air into the basement.

1st There is proposed a shaft to carry up the several ventilating ducts from each department of every floor, by means of air tight tubes from near the ceilings of the spaces to be ventilated, each running seperately into the shaft named, thence to the top into a chamber enclosed (of same shaft) with a steam coil inside for ? and to assist draught when necessary, thence to a proper hood or outlet on top of roof - The steam proceeding from the same source for this purpose as for the warming apparatus

?

2nd The Basement rooms to have fresh air admitted by earthen glazed pipes of 10 or 12in dia. laid under the floor from the most convenient places outside (grated) openings, thence to the location of the heater coils, over which will be placed about 1 foot above the floor the coils aforesaid. In addition there are shown four ventilating lamp posts on the sidewalk running down to basement front coils, with swing flaps or valves to prevent reaction, at bottom.

Strengthening rear wall of entrance hall

4th Reinforcing or strengthening the old centre cross wall in rear of entrance hall under the main stair - This part of the building has been somewhat injudiciously interfered with in previous years and needs additional strength - The wrought iron girders in centre portion of main library floors, &c. rest at this point and the cross wall of the stores next the hall on either side weakened by forming the stores: which has further been weakened by the door cut in the rear of the east store without proper precautions - The whole of the floor over the library story rests on two points at this end of their bearing, also, closely adjacent on the side division walls. - Therefore by filling up the flues as before mentioned and, when making the new entrances to rear basement rooms in the cross walls, putting in strong cast iron support and steel lintel around the new openings, this operation will render the whole of this locality perfectly substantial for its coming work;

Plumbing

5th It is desirable that, in a sanitary point of view, the whole of the plumbing be overhauled. That the old drains first built but not now used, be entirely dug out, purified with lime, rubbish filling or otherwise and the ground, &c, adjacent tainted by seepage be disinfected, and that the new toilet space for the basement use shall be built with brickwork and concrete floors as far as available, with artificial stone steps and pavement. The floor of toilet space, of concrete laid on the wood beams, reinforced, on boarding with falls for washing off, &c. - A portion of this toilet space will be given to the use of the rear of west store as shown - and all plumbing utensils be of open pattern below.

Basement to be laid with concrete.

The whole of the basement area of the building and under the front sidewalk space, as instructed, laid with concrete floor for sanitary purposes, with wood sleepers built in to receive matched wood floor - and the rear yard also flagged with concrete, the latter with seepage drains, and a receptacle, with siphon attachment for exhaust of the same into the sewer pipe, if necessary, otherwise several sinkage holes and gratings to allow of absorption of rain water into the same.

Brick wall on rear boundary of lot.

6th A new brick wall on rear boundary of the lot, 15 ft. high above the yard floor, and the old boundary wood fence removed, the whole whitewashed in lime - and the necessary improvements and removals in this location

2nd + 3rd Stories

7th The small rooms in 2nd and 3rd stories of the building in the centre of the front will be removed - and instead thereof a tasteful glass screen with proper standing finish, set forward to the front to allow a small light office at each story and allow larger hall place in front of entrances to the elevator and at foot of each flight of stairs - as suggested by your Committee, to be roomy and cheerful.

Circular stair

8th A circular stair has been shown on plan, resting over the column of store below, at the location of end of girder rest supporting the Library floor: as the most available position for access (on either side of building) up to the proposed new library rooms above. To instal one on one story would cost about $350.00 if wanted.

Communication from Wm Patton, architect, submitting estimate.

Hon. Committee, Mechanics' Institute.

Building on Post Street, alterations to basement, and new elevator, &c

The accompanying estimate for this work is probably somewhat liberal but as the work is figured to be done well, either such portions, or the class of work, required can be done, according to circumstances as may suit the development of the enterprize, or as you may on investigation require, - the result can then properly be ascertained - I am, Gentlemen, Your obedient servant

San Francisco, April 25, 1893

Wm Patton, architect

Duffy Bros. cost of heating apparatus.

Mr. Duffy of Duffy Bros. gave me his idea of the cost of the heating apparatus - this apparatus will be cleaner and safer - and less trouble than coal furnace.

Wm P.

Estimate.

Approximate estimate of the cost of improvements to Mechanics' Institute Building, Post Street. April 25th 1893.

Estimate.

(Basement - and new elevator)

?	Footings new cols. front ? wall	98.00	
	4 cast cols. ▯ &c.	320.00	
	Steel sidewalk beams, new.	450.00	
	New sidewalk lights 5/wide @ $2.50	900.00	
	Circular d° lights (6)	180.00	1948.00
	Shifting sidewalk elevator	50.00	
	Pedestals, fresh air (4) posts	240.00	
	Shoring jobbing &c.	200.00	
	Arching sidewalk	310.00	
	Taking up old work	50.00	
?	Pipe space ? floor	40.00	890.00
	Rear yard wall &c.	234.00	
	Cutting basement inside walls &c.	100.00	
	New stair to basement	125.00	
	Filling flues, concrete	65.00	
	Cols. new entrance basement	150.00	
	Lintel over do. steel	40.00	714.00
?	Jobbing, cast iron cols. in rear ? &c for wood &c.		280.00
	Ventilator shaft & elevator shaft B.x	30.00	
	Studs. $360.00 Cutting & trimming $140.00	500.00	
	Iron lath & plastering c15. $870. Skylight $65.	935.00	
	Galvd iron on roof $15. vent. tubes galvd iron $280.	295.00	
	Registers $48., false beam work $125., doors and frames $160.	333.00	2093.00
	Basement concrete paving c15	1008.00	
	Rear yard do. c25	120.00	
	Front sidewalk do.	180.00	
	Earthen tubes, fresh air	210.00	1518.00
	New stair turret stair bottom	15.00	
	Brick new work (toilet)	105.00	
?	New joists to ? floor	36.00	

Estimate (cont'd)	Concrete floor	55.00	
	Toilet partitions doors &c &c.	90.00	
	Concrete steps to toilets	50.00	357.00
	Shoring and jobbing inside and		200.00
	Cutting out and arching inside walls.		100.00
	Granite steps rear		48.00
	Wood stair Bank toilet &c.	40.00	
	Partition and work to do.	25.00	65.00
	Basement wood floor & strips	460.00	460.00
	Doors. Basement	200.00	
	2d rear circular wall	90.00	
	2" front wall entrance lobby	75.00	
	1 do coal space trim &c &c.	40.00	
?	2 front hall doors ? &c.	70.00	
	Outside toilet door	20.00	
	Show board sash &c	48.00	543.00
	Shed roof	40.00	
	Front screens 2d & 3d fl. and finish	150.00	190.00
	Plastering and repairs		300.00
	Plumbing and pipes, connecting	60.00	
	W. Cs. Basins, sink, urinals, &c as per plan, public place	700.00	
	Bank toilet utensils &c	240.00	
	2 front sinks, founts.	60.00	1180.00
	General work not counted		200.00
	Painting new work	150.00	
?	? repairs	75.00	
? $295.00	Gas pipes using old ones $70.00 say	70.00	? 195.00
	Wiring and electric work (bid)		245.00
	Heating pipes coils and fittings, with pipe from Crocker Building approx.		1500.00
	1 Ram elevator complete with machinery pipes, & cage - (Bid)		1950.00
	Water closet and urinal & sink to east store new (& how about soil pipe) in rear (may be more)		130.00
			14,100.00

Proposal from Cahill & Hall Elevator Co. to put in elevator

The architect's report was accompanied by a proposal from the Cahill & Hall Elevator Co. to put in an elevator for $1950.00.

Committee instructed to secure bids.

Mr. Manson explained the plans showing the changes to be accomplished and the purposes thereof. After discussion the report and recommendation of the Committee was adopted and Mr. Manson instructed to confer with the tenants, and the Committee were directed to secure bids for the work required. Adjourned.

R. P. Doolan,
Recording Secretary

Regular Meeting, Board of Trustees, Mechanic's Institute, Tuesday evening May 16. 1893

President Hallidie in the chair. Roll call showed Hallidie, Doolan, Ayers, Cumming, Dow, Firth, Formhals, Macdonald and Stott present.
Manson, Malm, and Lewis and Symmes absent
The reading of the minutes of the three previous meetings were dispensed with, the minutes not being complete.
Reports from Committees; Finance Committee, chairman absent, no report. Library, Rooms and Building, chairman absent, no report. Books and Donations, no report. Lectures and Classes, no report. Printing and Stationery, no report.
The request of   to take a book from the Referance Room was on motion of Stott granted

Bills paid

The Finance Committee presented the following bills amounting to $336.75 as duly audited; they were ordered paid in the usual manner.

Culver. J. H.	$2.30	Granite State Fire Ins Co	$62.50
Calver, J. H.	8.85	Mann & Wilson	85.–
Chaquette, E. C	30.–	John McGory	40.–
Duffy Bros	28.10	Thos. R. Riding	40.–
First National Bank.	30.00	Total	$326.75

New trial in case of McQueen

President Hallidie stated that he had an interview with Mr. Wilson of Wilson & McCutchen in referance to the cost of a new trial, or the taking of an appeal in the case of McQueen vs Mechanic's Institute. Mr Wilson, the President, stated would make the necessary motion for a new trial, and would inform the Board later as to the cost of appealing the judgement of the Superior Court.

Ayers on Finance Committee

The President appointed Ayers on Finance Committee, in place of Stump, resigned.
The Third Infantry Regiment was granted permission to use the Pavilion, on the 23d inst

for thirty minutes, so as to familiarize the officers and men with the space they will have for their evolutions on the 26th. inst., provided the Third Regiment pay all expenses and they do not interfere with anyone who may desire to rent the Pavilion

Renting Hayes St Property.

Mr. Gilmore reported that he can or has rented the vacant house on Hayes St, subject to repairs which he recommended at the meeting May 2nd. On motion of Firth, the matter was referred to Mr. Gilmore, and he proceed to make the necessary repairs, at a cost not to exceed $80.–

Recount of ballots

Cumming of Special Committee on recount of ballots cast at last election was granted further time to present report.
Cumming asked privilege of the Board to make another recount, so as to answer the the argument advanced by the lawyers, as to legality of the system of voting now in use. On motion of Ayers, the request was granted.

Ahlbach & Son

The communication of Julius Reimer, attorney for Ahlbach & Son was on motion of Dow referred to the President, with power to act.

Sheep Dip

The communication of Christy & Wise asking that a Gold Medal be awarded, in place of diploma, for a display of Hayward's Sheep Dips On motion the Secretary was instructed to answer that the award had been made and cannot be altered.
Resolution of Formhals & Macdonald relating to the issuing of a circular to the members so that an expression of opinion as to the advisibility of improving the Pavilion Site, was on motion laid over until next meeting
Meeting adjourned.

R. P. Doolan,
Recording Secretary

Regular Meeting Board of Trustees Tuesday June 6. 1893

President Hallidie in the Chair and present at Role Call Trustees Manson Doolan Ayers Cumming Dow Firth Formhal Lewis + Stott

The Minutes of the last three meetings were read and approved

Report from Committees

Finance. The following list of bills was presented, and after being read by the Secretary ordered paid by order on the Treasurer

Balfour Guthrie + Co	62.50	A M Robertson	89.45
Conn Ins Co	170.	B F Stevens	234.93
Home. Ins Co	52.50	Payot Upham + Co	37.72
" "	93.75	Johnson + Emigh	43.97
Queen "	52.50	Hicks Judd Co	356.47
" "	170.	J Tauzy + Co	12.55
G F Bowman	31.25	Osborn + Alexander	61.10
" "	52.50	Pay Roll for May	1365.
Firemans Fund	31.25	C A Murdock	6.
Alliance Ins Co	130.50	James H Barry	15.75
London + Lancashire "	102.	H S Crocker Co	6.04
Palatine Ins Co	31.25	Britton + Rey	6.
Queen "	62.50	Cal Jewelry Co (27 to 47)	1494.21
Pay Roll	57.50	S Thors	25.62
John Kirk Patrick Pay Roll	4.50	Central Hardware + Tool Co	8.53
Librarian	36.95	Pay Roll	10.
Catton Bell + Co	161.75	Wm Simpson	8.75
L S Belden	104.	James A Chase	48.80
Pac Bell Tel Co	17.95	Dunham Carrigan + Co	3.65
Librarian	37.80	J D Martini	5.
Secretary	76.	Pac Auf Fire alarm	24.
Spring Valley W W	50.	Treasurer University of Cal	30.
James Fairman	50.	S F Gas Light Co	21.
Pac Gas Impt Co	546.66	Wm Cowan	2.50
Edison Light + Power Co	21.70	C Hartmann	35.
Pay Roll	31.25	Whittier Fuller + Co	7.90
J A Hofmann	10.90	Pay Roll	12.
Hartwell + Mitchell	2.50	Starbird Goldstone	43.54
A Waldenteufel	7.88	Central Lumber + Mill Co	277.68
L R Hammersley	7.50	C H Clark	28.85
Street Railway Pub Co	4.		6593.35

Building:-

To the Board of Trustees of the Mechanics Institute

Repairs to library building

Gentlemen:- Your Committee on Buildings desire to report that the fence and sidewalks about the lot on 15th + Folsom Sts has been repaired. This cost $\$97^{30}$ less 1^{30}, sale of old material $\$96^{00}$. The ceilings of the Main Library and Reference room have been tinted at a Cost of \$35.-.

The Committee are not able to present the plans and Specifications of the alterations and repairs of the Library Building - the architect being engaged in preparing them in detail. These plans will be ready by the next meeting of the Board. -

Marsden Manson

June 6. 1893

Oscar Lewis

On motion the report was approved

Books + Donations

The chairman presented a written ~~quarterly~~ report ~~from the Librarian~~, and a list of new books they would recommend be purchased

The first was filed, and the last approved -

Lectures and Classes — no report

Pavilion Committee — no report

The President Called attention to Section 1 Article 11 of the By Laws that require Certain Committees to present a written report quarterly.

$250. to be paid for plan of new building on Pavilion Lot

The Committee on "Special Requirements of New Building" reported that a meeting had been held during the day, at which our President, and Ex-presidents Plum and Cornwall, were present. they having been invited to meet the Committee. An interesting Conference was held, and the Committee would now recommend that the Sum of \$250. be placed at their disposal, to pay some Competent Architect for preparing a plan that would embody the ideas of the Committee.

On motion it was so ordered

Ahlbach + Son.

The chair stated that the matter of Ahlbach + Sons Claim for damage to goods at the last Exposition, and referred to him, had been examined into, and he would recommend that he be paid $\$35^{00}$ in full of all demands.

By a vote of the Board his recommendation was approved -

C H Clark

He also recommended that a claim of C H Clark (late agent of the Exposition) for $\$28^{85}$ for Cash expended, be ~~pa~~ included in the list of bills and paid -

So ordered.

Trustee Lewis by request, was granted further time to ~~report~~ investigate the claim of Rupert Schmid -

O'Brians bill.

A bill of Mr J O'Brien for Night Service at the Fair, at the rate of $3.00 for each night, was upon statements made by Trustees who were present, repudiated; but a claim for $9.00 for labor for the Boys Brigade, was approved.

Librarians Report -

The Librarian presented his report for May which was read, the names of new Members approved, and the financial part referred to the Committee. A Summary shows as follows:-

Receipts $1512.39 - Deposited with Treasurer $1443.97 On hand $68.42

Names of New Members (48)

Harry East Miller, Fred D Sutherland, R R MacLeod. Wallace Anderson.
Frank J Norman, C A F Flagler. Henry Eickhoff, Sylvester W Hemmingway.
Felix Smith, G A Berton. P F Howorth. J E Barry Edward H Nutter.
J L Saloman. Marine A Andrews. W J Howes. E P Brinnan
A G Dinwiddie, Donald Ross. Frank D Henderson, John Parker.
Chas P Creamer, John White, Gerard H Gulton. A H Grigsby
C G Bennett Mrs W G Winter, Mrs J E Sawyer. Mrs J D Ruggles Jr
Mrs W W Bolton. Mrs M J Connor. Newton J Tharp. D M Russell.
G A Beaumann. John Lawson. J E Emmons. A L Smith
D P Belknap. J Murray Bailey, Henry H Nagle. Willard Johnson
R F Morgan. K C Goodman, Mrs W S Barnes Miss Genevieve Nolan
Miss E H Skidding, Mrs M E Wells. W E Von Balverien

Treasurers Report

No report was received from the Treasurer

Communications

Indexing Machine

C P Harris - asking privilege to exhibit to the Trustees at the next meeting, an improved indexing Machine, was granted -

From D A Macdonald - stating that he was unable to attend the meeting. Filed

From Frank Morton, Principal Boys High School demurring to payment of Charge for moving Seats at the Pavilion, and asking that the amount be remitted, was denied

I.M. Scott declines to lecture

Irving M Scott. Declining on account of absence from the City, to Lecture at the Quarterly Meeting June 10 - Filed

California State Floral Society - Asking for a reduction in the charge for expense incurred at the Flower Show . Referred with power to the Pavilion Committee -

Wm Patton, architect, in reference to Post St building
Referred to Committee on Library Rooms & Building.

Mr Peet wants library kept open longer on Sunday

Mr Peet (in person) requesting that the Library be kept open longer on Sunday Referred to Committee on Library Rooms & Building

The Finance Committee was granted Power to lease the Corner of Hayes & Larkin Sts for a term not to exceed January 1. 1895, and other portions of the Hayes St property for the same time if they deemed it advisable -

Special book for rents.

On motion of Mr Manson the Printing Committee were instructed to prepare a special book for tenants renting the pavilion to sign when seats are to be changed or removed -

Formhals resolution

A resolution by Trustees Fornhals and Macdonald, relative to a site for Library building, was on motion laid on the table.

Doolan withdraws motion

Trustee Doolan withdrew his motion given at a previous meeting relative to a Fair this fall.

Leave of absence to the President

By request of the President, leave of absence was granted him for Six weeks from the next Meeting -

On Motion of Mr Dow the following resolution was adopted unanimously

President to act for 28th exposition

Resolved, that the President Mr A S Hallidie, be and is hereby requested and Authorized, to represent the Mechanics Institute at Chicago and other Eastern Cities as regards the next and Twenty Eighth Industrial Exposition -

The action of the Finance Committee in having a Sign "To Lease" placed on the Folsom St Property was approved -

The Janitor of the Pavilion was granted power to sell unused old material in the building under the instructions of the Pavilion Committee -

Mr Leggett elected

On Motion, the Board proceeded to the Election of a Member to fill the vacancy caused by the resignation of Mr Irwin C Stump. Mr Cumming nominated Joseph Leggett, Mr Firth J H Humphreys, Mr Manson Henry Root. - Trustees Doolan and were appointed Tellers. Three ballots were taken with a final result of Mr Leggett receiving Six votes and Mr Root four - The chair declared Mr Leggett Elected and on motion of Mr Stott the same was made unanimous

R. P. Doolan,
Recording Secretary.

Quarterly Meeting of the Members of the Mechanics Institute

Mechanics Pavilion Saturday Evening June 10th 1893

At 8 oclock the meeting was called to order a quorum being present.

The minutes of the preceding meeting were read and approved

President Hallidie read the following report

President
Hallidies
Report.

To the Members of the Mechanics Institute

After a lapse of fifteen years I have the honor and pleasure of addressing you again as the President of this most worthy and distinguished Society;: an honor I appreciate in its most delicate sense and a pleasure to meet again the many friends who were associated with me in the younger days of the Institute in its struggles, growth and developement, and the many trusting and younger members of this Society who guard its life and honor with unselfish and disinterested love.

To you I give warm greetings of earnest sympathy and assurance of earnest work in the effort to maintain and strengthen the Mechanics Institute in the course laid out by its founders, fostering the Mechanics arts, industry and the sciences so that the founders of this great institution who founded well and wisely, aye few better, may look down with satisfaction and respect on the work of this generation.

To guard inviolate the integrity of the Mechanics Institute is the charge given to the Trustees by its Constitution, and what greater trust can be imposed than the management of the affairs of a great institution like this, devoted to the welfare of humanity, to the cultivation of the best in man, to the broadening and deepening of human thought, to the shrine of industry art and science and to the strength and dignity of labor, that blessing of all blessings. The life of an institution like this is like the life of an individual the early struggle, the failures and successes and successes and failures, dark and bright days give way one after the other, until guided by that conciousness which guards integrity inviolate, a well earned success is reached.

You are fortunate in having your affairs honestly managed, errors of judgement may have occurred, the Institute itself may have drifted off into dangerous side currents, but fortunately the anchor of good common sense has always held her from the rocks and breakers of ruin. There are few institutions that has maintained inviolate its integrity so well as the Mechanics Institute, and having done well in the past is it not an assurance

Presidents
Report,

that with the same average amount of earnest and honest work it will continue to do well. The Mechanics Institute is of and for the mechanic in its broadest sense, and I have no doubt and never had any doubt in my own mind that it should and ought to be governed by such in the broadest sense. While the artist the lawyer the doctor and the politician have each his peculiar sphere, the governing body of the Mechanics Institute should be composed of men closely and long identified with the Mechanic Arts and the industries, and not science and literature. The integrity of the Mechanics Institute can be maintained more securely, more consistently and more effectively by such and by such only. More securely because the efforts of such men will be to broaden the foundation of the whole superstructure, more consistently because their lives have been spent in developing the very interest for which the Institute was organized, and more effectively because their experiences varying as individuals and bounded only by a limit common to all enables them to obtain the most effective results with the least waste: and in addition to all these the vast and varying industries of these days call for a business and executive capacity that is valuable in the management of an institution like this.

The Trustees are enjoined under Section 7 of Article VII of the Constitution, first, to preserve inviolate the integrity of the Mechanics Institute, second, to progress in technical education and the economic industries, third, to diffuse knowledge at the least expense to the seeker.

To carry this injunction into effect, wisely will be the work of time. The efforts of your Trustees have been directed to place the Institute on a firm foundation and to so build up the Institute that its foundation shall be deepened broadened and solidified and in bringing about this result many sacrifices have been made, personal as regards the Trustees, and objective as regards the Institute, and while impatience as to the latter has been felt by many of those most earnestly concerned in the legitimate work of the Institute it must be remembered that good substantial work that will bear good fruits for the future is not the result of hasty or immature plans.

I am willing to make a confession to-night that no one was more disappointed in the then visible results of ten years of earnest work for the Institute than myself at the time of my resignation as your President

Presidents Report

in 1878 and it was my intention while watching the affairs of this Institution # as a member deeply interested in its safety and success, as every member should be, to leave the direction of its affairs in the hands of younger men identified with its objects and spirit by education sympathy and through their business training. I could not fail to notice with deep concern that the management of this Institute was passing under the influence of others than those for whose benefit and use it was organized -

The earnest appeal of members long closely and disinterestedly identified with the life of the Institute compelled me to reconsider my determination, and you find me to night, not by my personal choice, presiding over your affairs; in the directing of which I will do the best I can disinterestedly and without prejudice. trusting to your advice and Cooperation and to the best judgement given to myself and my fellow Trustees from the great Source of all things.

As it is scarcely three months since by the decision of your votes a new administration has taken charge of your affairs, it is a little early yet to outline any policy as defined and settled. The Trustees however believe that you elected them for the purpose of the affairs of the Institute to the best of their ability and in accordance with the provisions of the Constitution defining the purposes and object of the association and assuming all the responsibilities of the office. and with those ends in view desire at all times advice and suggestions from members.

While the Institute is the possessor of valuable and desirable property in this City, it is not in the possession of funds sufficient to carry out its work. as it owes on mortgage \$100,000. and \$5657^{61} to the bank.

The receipts from the membership roll has never but one year. viz: the last, been sufficient to pay the expenses connected therewith. The receipts from all the resources of the Institute proper for the past ten years have been \$188.196.51 and the expenses of the Institute proper have been \$218514.05 leaving a deficit of \$29617.54 or an average of \$2961.75 per annum deficit: this has been about the financial history from the beginning - and the deficiencies have been made good and you have been enabled to acquire property from the profits, of the Fairs held by you from time to time.

I wish to emphasize this because through a mistaken policy you omitted to hold the usual Exposition at the time of the year which long experience has determined was the best, and gave an Exhibition largely foreign in its character to those previously held. and at a time of the

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Prest Report

year subject to the vicissitudes of the weather and to larger increase of expenses - thus omitting the fair in the fall of 1892 and making it difficult or impossible to hold the usual Fair in the fall of the present year.

The Citrus Fair which closed February of this year and into which you were induced to enter largely through the representation of the State Commissioners for the Worlds Fair netted a loss of about \$2500. this added to the almost certain profit which would have accrued from the Fair of Aug 1892 if it had been held sums up a loss of \$17500 to \$18000 and to which possibly may be added the probable profit from a Fair this fall in case you are compelled to forego the same for the reason of its following so closely on the heels of the Fair held by you in the past Winter.

The Trustees with a view of holding an Exhibition immediately after the close of the Worlds Fair in Chicago have directed me to ascertain while I am in Chicago the probabilities of obtaining select exhibits therefrom to be exhibited in the Pavilion and adjoining grounds, and my present intention is to leave for Chicago on the 14th inst and ascertain the feasibility of the project.

The overcrowded Condition of the Library building on Post Street has been the subject of careful consideration by Trustees. A careful survey of the premises by the Architect who constructed the building decided the Trustees not to put on an additional story.

A further survey and a careful examination of the building has decided the Trustees to utilize the entire basement including the sub-sidewalk about 7600 feet area in all, the floor of which is on a level with Market Street. Sufficient light proper drainage and excellent ventilation will place this lofty but unused portion of the building in excellent condition for the uses of the library, classes and book room and will relieve the pressure for a few years to come, at the same time will add value to the property.

Meantime a Committee of the Trustees has been at work considering the requirements of the proposed building on the Pavilion Lot. Several meetings have been held and Conferences with many of the ex trustees and Presidents for the purpose of formulating a list of requirements and at the last meeting of the Board of Trustees that Committee was authorized to employ an experienced Architect to draw up outline plans incorporating the ideas of said Committee.

The Folsom St Lot has engaged the attention of the Trustees who have made a personal examination of the same.

Presidents Report.

and have conferred with a number of real estate men in relation thereto. and the Conclusion the Board has arrived at after due consideration is that it would be unwise to put this property on the market for Sale at this time, but that the lot should be leased for a term of years so as to endeavor to obtain sufficient income to pay Taxes and interest on the property as the lot itself has a good future.

The various Committees Conducting the affairs of the Institute have given the departments in their charge some attention. The Finance Committee has been Carefully overhauling the Methods and Expenses of the Institute and are gradually effecting some needed reforms.

The Building Committee has given the matter in its charge a great deal of attention and I have no doubt with excellent results.

The other Committees are doing their share of duty.

All the Employees are earnest in their work and Conscientious in the discharge of their duties and Cooperate with the Trustees in better systemizing the details of the work of the Institute.

The growth of the Institute has been rapid and substantial. Ten Years ago the Membership role was 1919. to day it is 5097. the annual circulation of books ten years ago was 51.464. to day it is 152709. The volumes in the Library ten years ago aggregated 34620. to day there are 63575.

While the Circulation of books and the Membership have increased in about the same ratio about three times in ten years the number of books have increased only one and seven tenths (1 7/10) times. It is therefore evident that the books have not kept pace with the Membership if it had there should have been nearly 10000 books in the library. This verifies the statement that we need more book room and more books and fortifies the Complaint of many Members.

The Librarian reports the accession of 1403 new books during the past three months and that an average of 530 books have been delivered daily.

The Treasurers report shows for the quarter

Receipts from the	Pavilion	4958.85	
	Library	5144.52	
	Post St Rents	1350.00	
Overdraft General Fund		9259.76	$ 20713.13

Presidents Report.

Disbursements General Fund		
Overdraft last report		6058.59
Receipts		
Pavilion	5755.62	
Library	6457.02	
Post St Rents	2025.00	
	14237.64	
Disbursements		
Sundries	17438 81	
Overdraft for the quarter		3201.17
Total Overdraft General Fund		9259.76
27th Exposition Fund		
Balance last report	2386.20	
Receipts	3577.62	
	5963.82	
Disbursements	6012.15	
Overdraft 27th Exposition Fund		48.33
Total		9308.09
Less Sinking Fund		3650.48
Net Overdraft		5657.61

With respect to the office of Treasurer I am inclined to the opinion that if a good Solvent Bank was appointed Treasurer instead of an individual it would facilitate the business of the Institute greatly.

This Could not be done however without altering Article XI Sec 1 of the Constitution - which should always be approached with the utmost Caution. The same kind of care that was originally bestowed upon the formulating of the Constitution and by-laws of this Institute should be exercised even more cautiously in amending them as there is always danger of destroying their homogeneity.

It was expected that Mr Irving M Scott would deliver an address of about twenty minutes to the Members at this meeting on an industrial topic. with he is so familiar and it is to be regretted that we have been denied the pleasure of listening to so interesting a manufacturer and mechanic, so worthy and able Member of the Mechanics Institute. and I have taken advantage of the time allotted to him to lay before you the Condition, of the affairs of the Institute, as I understand them at this time.

President's Report

The intention is hereafter to submit a brief address to you at the Quarterly meeting by some able speaker on a subject kindred to the purposes of the Institute.

The Mechanics Institute stands to day almost the only representative of that type of institution in the United States, possessing a library of great intrinsic value, and containing a very large number of exceedingly valuable books of reference, technical and otherwise, having a membership of over 5000 active intelligent men and women, and owning at this time about as much real property as such an institution ought to own, it is yet but little known outside of San Francisco, That such a powerful organization should not be in close communication with all the scientific institutions of the world is a matter of surprise - and under such conditions I do not think that we are exercising the influence we should, or receiving a fraction of the benefit we would if we were in close touch and correspondence with kindred institutions of this age.

The Office of Corresponding Secretary performs no functions, it has no Correspondence and under the present conditions might be abolished. yet it is in nearly all kindred institutions a very honorable and active position and the name of the Corresponding Secretary is usually the best known of any member of the Board.

It is my opinion the Mechanics Institute should publish a monthly Journal which should represent the mechanical, industrial technical and scientific interests on this coast. The list of accessions of books in the library, all notices affecting the Institute, its classes, lectures should be officially published there. It should be a Journal worthy of the Mechanics Institute and commanding the respect and confidence of the members and the public. Through it you would be put in connection with other Societies and would receive all similar publications in exchange, of which there is a very great absence. Under good management it ~~could~~ can be made very valuable book as a literary production and a commercial venture, and I beg to commend the matter to your careful consideration.

A vacancy in the Board of Trustees has been filled by the election of Mr Joseph Leggett and is subject to the vote of this meeting.

Stouts amendments laid on the table

x The Chair said the first business before the meeting would be consideration of the Amendment to the Constitution proposed by Mr Stout, at the last Meeting -

The Amendment (see page 353) was read by the Secretary.

Mr Stout moved its adoption, and gave reasons why he thought it should become a law. -

Mr Herman Royer expressed his views on the subject, as also did Mr L. E. Phillips, who moved that Stout's amendment be laid on the table. Seconded by a member -

Mr M A Clarke desired to speak on the subject but the chair ruled that debate on the question, was out of order.

A vote was then taken, Messrs Holmes & Houseworth acting as tellers with a result of Sixty five Ayes, and nineteen Noes,

The Chair declared the Motion carried, and the Amendment laid on the table -

Proposed Amendment

Phillips gives notice of Amendments

Mechanics Institute Quarterly Meeting June 10: 1893.

I hereby give notice of intention to move for amendment to the Constitution at the next regular Meeting of the Institute, as follows -

1 To amend Article XII Section 2 so as to read ——

"At all meetings of the Institute at least fifty members shall be "present for the transaction of business.

2 Also to amend Article XVI Section 1. so as to read ——

"This Constitution shall not be altered or amended unless by a "vote of four fifths of a required quorum of fifty members present at "a Stated Meeting of the Mechanics Institute notice being given at "least six months prior to action being taken thereon, and every "amendment shall be reduced to writing and signed by not less "than five members before being submitted to the Institute

L. E. Phillips

Leggetts election approved

The Election of Mr Joseph Leggett as a member of the Board of Trustees to fill vacancy caused by the resignation of Mr Irwin C Stump, was on Motion of Mr Geo Cumming, Approved.

Mr Cornwall speaks for John Center

Mr P B Cornwall said that in an article lately appearing in the public press, a gross injustice had been done Mr John Center, and old and worthy member, by saying that he sold to the Institute the Folsom St lot and was now congratulating himself on the bargain made -

The fact is that Mr Center had nothing to do with the sale, and the only transaction of his regarding the land, was an offer to sell a parcel adjoining for one half the value appraised by friends of the Association.

Mr Center has ever been a warm friend of the Institute, and at a time when the Management were anxiously soliciting loans to tide over affairs. Mr Center came forward and generously gave $500. an act with one or two exceptions without a parallell in the history of the organization. The statement made was a poor return for his generosity.

Mr Cumming explained how the matter occurred, attributing the error to the misunderstanding of a reporter who was present at a meeting of the Trustees held on the Property some time ago, who incorrectly quoted some remarks made by Members on that occasion.

John Center Mr Center who was present, rose and thanked the Members for the kindly feeling expressed, referring briefly to his long connection with the Association and predicting that in the future as in the past its influence and good to the Community would be second to none on the Pacific Coast.

The Meeting then adjourned

R. P. Doolan
Rec. Secy

Regular Meeting Board of Trustees June 20th 1893

The Meeting was called to order at 8 P.M. by Vice President Manam, there being present Trustees Malm. Doolan, Ayers, Cumming, Dow, Formhals, Frit and Lewis

The Minutes of the last Meeting were read and approved -

Report from Committees

Finance - none - Library Rooms & Building - None

Librarian's Congress, & Librarian going there. Books & Donations - Mr Dow Chairman said that in the matter of sending the Librarian to the Congress of Librarians that meets in Chicago July 14th they would like to get the views of the individual Members of the Board as the Committee hardly knew what to recommend.

Mr Lewis said that from the report of the Treasurer he could not see how the Institute could afford to spend money for such purpose when we have not enough to meet expenses.

Mr Ayers agreed with Mr Lewis, and as the proceedings of the Congress will be published thought we might get much and desired information therefrom, and suggested that as the President will be in Chicago at that time that he be requested to give the matter attention

Mr Dow then moved that the matter of sending the Librarian to the East be not considered but the President be requested to put himself in communication with the Librarians there assembled, and get such information obtainable as would be of interest and value to the Institute. Carried, the Secretary to notify Mr Hallidie of the above action.

Printing Committee. Reported that they could see no need of a Contract book for moving benchs, as ordered printed, as the Matter is fully covered in the Contract (blank) already prepared -

Treasurers Report -

The Treasurers Report for March April & May was read and referred to the Finance Committee - Following is a summary.

General Fund

Receipts - $11453.37 Overdraft $9259.76 Total $20713.13
Disbursements $20713.13

27th Exposition

Receipts $1943.65. Overdraft $48.33. Total $1991.98. Disbursements $1991.98

Sinking Fund

Balance Mar 1. 1893	$3006.90	
10% Library Receipts for March	300.18	
" " " April	199.	
" " " May	144.40	Total $3650.48

O'Brien
A communication from J O Brian in regard to a bill for services at the 27th Exposition was read and filed

Board of trade.
An invitation from the Board of Trade dated June 7th asking the Management to meet with them June 13th to Confer on the matter of a Worlds Fair Exposition in this City next winter, was read, and the Secretary instructed to send a suitable reply thereto.

Requests- Lewin's Rent.
From R Lewin asking that his rent on the Hayes St property be not raised, was referred to the Finance Committee.

Nellie Eyster gets a Book
From Nellie Blessing Eyster asking for the loan of a book from the Reference Room. was granted under the usual restrictions

C P Harris sent in a Communication stating that his Indexing Machine was not yet ready for Exhibition.

Plans for Improvements
Mr Manson for the Building Committee reported that the Architect had prepared and sent in the plans for proposed improvements and alterations of the Library building but thought it would be better to await the Presidents return before entering into any Contracts; would so recommend -

On Motion the Committee were granted further time.

Mc Queen.
After a general discussion, the sense of the members was taken regarding the matter of McQueen vs the Mechanics Institute and unanimously decided the same for the present, be left in the hands of the Attorneys for the Board

Adjourned
R. P. Doolan.
Recording Secretary

Meeting of the Board of Trustees July 5. 1893

The President being absent, the meeting was presided over by Vice President Manson there being present Trustees, Ayers Cumming, Doolan. Firth, Fornhals, Leggett, Lewis, Malm, Manson & Stott - Absent Trustees Dow Macdonald Symmes & Mr President -

The Minutes of the last meeting were read and approved.

Bills Paid.
The Finance Committee presented bills amounting to $1780.61 and recommended they be paid which after being read was so ordered. - The bill of Katherine Russell for $15 - and W Hulacack for $20 - were specially acted upon -

J H Barry	17.00	James Fairman	34.36
R L Harper	19.40	J H Cuhen	9.50
C A Murdock & Co	11.00	J A Jackson	8.60
Pac Telephone Co	13.35	J Ahlbach & Son	35.
Edison Light & Power Co	10.85	Butter Co J K Perkins	36.
Pac Gas Impt Co	155.70	Jas O Leary	50.
Pay Roll	1180.00	Joseph Kenyo	11.50
Western Mailing Bureau	7.00	H S Crocker Co	15.
Pay Roll Sav	13.25	Katherine Russell	15.
Duffy Bros	118.10	Wm Hulacek	20.
			$1780.61

Committee Reports

Library Rooms & Building none
Books & Donations none
Lectures & Classes. Mr Stott said that at the next meeting a full report would be presented.
Printing Committee none

Librarians Report

The Librarians Report for June was read, the names of New Members (52) approved and the financial part referred to the Committee. Following is a summary

Receipts $2682.25. Bal from May $68.42. Total $2750.67
Paid Treasurer $2637.65. On hand $113.02

New Members

F Burnett. C. M. Walker. H. M. Cook. Chas ~~Brautsch~~ Bruetsch J. L. Stanton, H H Wickoff, Paul Oakley. W J McLean John Reimers, Max C Ettinger, L J Pfluger. Ed B Seely C E Tinkham, James Goodnow. Chas D Wheat. E S Belden,

Clarence Becker. E E Holt, F W Harvey, R E Rogers. C S Merrill
Chas Molkenbuhr, Sid S Palmer. C Berney. Miss Ettie Meigs
Miss Elma Graves. Miss J C Brunner, Mrs J H Addie Storke. Mrs
A W Cartney. Miss E V Jones. F A James. Rev L W Sprague
Arthur W Hare. C D Rhodes. A McHay. C E Goodman, H J
Stewart, Lynden Reckless, C L McCoy. E H Norman,
Ernest Adlesdorfer, John J Dillon, Fred V Schuyler, Frank R Bass
M Santour, J P Cavallen, Helen R Chamberlain, Miss Julie
B Hathaway, Mrs A C McGlachlin, Mrs A C Petersen Mrs W
Henry L Wagner, Miss J Murphey

Treasurers Report

The Treasurers Report for June was read and referred to the Finance Committee - A summary shows.

General Fund = Receipts $5225.22. overdraft $7808.80. = $13034.02
" " Disbursements $13034.02
Sinking Fund = Balance June 1 1893, $3650.48
10 % Library Receipts 263.76 = $3914.24
Twenty Seventh Exposition
Receipts = Balance overdraft $ 48.33
Disbursements $ 1818.86
Balance overdraft June 30 $1867.19

Mr Ayres presented a Communication from J H Gilmore, stating that a Skating Rink man would pay $100 per Month for the use of the Annex on Hayes St. -

Referred to the Finance Committee

Trans Mississippi Congress.

A request from the Officers of the Trans- ~~Mississippi~~ Mississippi Congress, ~~that~~ the Institute appoint two delegates to attend a preliminary meeting in this City, was favorably Considered and the Chair named Mr F Fornichals and Henry Root to represent the Institute.

John Hammond to Move Car

On account of the expected renting of the Annex of the Pavilion ~~Mr John Hammond~~ the Secretary was instructed to notify Mr John Hammond who has a Street Car on Storage there, to remove the same on or before the 20th inst, or it will be turned over to some warehouse for Storage at his Expense.

Highland Cream

A communication from the Office of the Highland Cream (Helvetia Milk Condensing Co) relative to awards at the late Fair was read and filed; the Secretary to suitably acknowledge the letter.

Janitors Wages.

At the suggestion of Mr Lewis an increase of the Salary of the Asst Janitor was referred to the Committee on Library Rooms & Building -

Leggett appointed on Committee

Trustee Leggett was appointed a member of the Committee on Books and Donations

R. P. Doolan,
Recording Secretary

Regular Meeting Board of Trustees Tuesday Evening July 18th 1893

The Meeting was called to order by Vice President Manson there being present Trustees Ayers Cumming, Doolan, Dow, Firth, Formhals, Lewis, Malm, Manson, Stott & Symmes.

The Minutes of the last Meeting were read and approved.

The Finance Committee reported that Mr Gilmore had been authorized to rent the Annex on Hayes Street for a Roller Skate Rink for the
Wainwrights Rent
Sum of $100 per month, and would recommend that the advance of $50.00 per month on the rent of Premises occupied by Wm Wainwright be Sustained –

Also that the $600 deposited by the Secretary to balance
Secretary's $600,
that amount charged to him by the Treasurer Jany 9th, be regarded as the funds of the Institute until vouchers for the same are produced.

That under no circumstances the pavilion be obtained by
Rents of Pavilion
rentors until a receipt could be shown for the rent, and the Secretary be instructed to see that the same be enforced and at the End of Each month to present the names of any parties indebted to the Institute and the amounts due from
Williams gets a raise,
them. That the Salary of Robt Williams Clerk in Library be raised from $30 to 45 per month.

On Motion of Mr Stott the report was approved.

A request from Robert Lewin that the Contemplated raise
Lewin's Rent
in his rent be postponed for the Present was by request of Mr Lewis laid over until the Next Meeting

Mr Manson reported that an application from the Sacred Heart Church for rental of a portion of the Art Gallery had been
Sacred Heart,
made to him, and would recommend that the Easterly portion be granted for two weeks, at the rate of $100 per week payable in advance.

On Motion, the Matter was referred to the Pavilion Committee.

The Committee on Books & Donations reported the receipt of a letter from Mr Hallidie, and an enumeration of books the Librarian had recommended be purchased.

Classes
After some discussion the latter part of the report was laid over.

Mr Scott for the Committee on Classes reported that his expected report (owing to the absence of Mr A W Scott who is preparing some facts and figures) would not be presented this evening. but would be ready by the next Meeting

A request by Irving M Scott Chairman of the Sub-Committee for
Vice Presidents of the United States
the reception of the Vice President of the United States, that the Pavilion be granted them on Wednesday Evening at as reasonable rate as possible was presented, and on Motion the Pavilion was granted free for the occasion, the Committee paying for gas and all other expenses incurred

A Communication was received from C. S. P. Marais president of the "Fall of the Bastile Celebration" stating they will have a loss of
Fall of the Bastile brings down rent
several hundred dollars instead of profit as expected, and asking that the Pavilion be granted free of rent, on the 15th inst.

After some discussion it was decided that $575.00 paid in by them be received in full of all demands, and the Secretary instructed to so inform them.

A Communication from the "Town Talk Publishing Co" was referred to the Book Committee, and from Wm Wainwright to the Finance Committee.

The Meeting then adjourned

R. P. Doolan
Recording Secretary

Regular Meeting of the Board of Trustees Tuesday Evening Aug 1. 1893

President Hallidie in the Chair and a quorum present

Absent at Roll Call Trustees Lewis & Malm and Leggett

The minutes of the last Meeting were read and approved.

Wainwright.

Mr Symmes for the Finance Committee, reported that Mr Wainwright had made a proposition to rent the Corner of Hayes and Larkin streets for five years, at $200- per Month. The Committee have no recommendation to make and only submit the proposal.

After some discussion a Motion was made and Carried that the proposal be not accepted and the property be rented from Month to Month.

Whitewashing.

The Committee on Library Rooms & Building presented several bids for whitening the Reference Room, which were referred to the Committee with power. In the matter of "increase of Salary to the assistant Janitor" further time was granted.

Books.

Mr Doe, for the Committee on Books and Donations as an item of interest stated that the purchase of books during the past six months amounted to $828. per Month, or at the rate of $9936. per year.

At the beginning of the year the Committee estimated $11500, as a suitable amount to Expend but it is now probable that it will fall short of that amount $1500. or $2000.

CLASSES, Rules for.

The Committee on Lectures and Classes presented a report ~~recommending~~ signed by Each Member recommending-

1st That a teacher be appointed who in addition to his regular duties, Shall attend every evening and assume the strict supervision of all Classes, and be responsible for the thorough maintenance of all rules adopted by the Board.

2nd That Mr A W Scott be appointed to that position at a salary of $60. per Month

3rd That every applicant shall be a Member of this Institute in good Standing, or, if under age, the child of any such Member shall be eligible.

4th. That each Student be charged an admission fee of twenty five cents per Month.

5th. As an absolute requirement; that all applicants for admission be Conversant with the ordinary rules of Arithmetic

6th. That a separate class in Algebra and Geometry be established under the immediate charge of Mr Stott.

{Trustee Leggett, Came in and took his Seat}

7th That there be but one Class in Ornamental or Free Hand drawing. and that Mrs Paine be retained as its teacher, and that Mr Jouillin be notified that his services be no longer required.

8th That the Class term be from August 10th to May 31st with two weeks vacation during the Christmas Holidays.

9th. That the division of the Classes be as follows.

Mondays and Thursdays. Machine drawing, and descriptive Geometry Mr Allen and Mr Scott.

Tuesdays and Fridays. Perspective -- Flat Drawing and Architectural Drawing - Mr Matthiesen - Ornamental Drawing. Mrs. Paine, also the same Evening, a separate class in Algebra and Geometry, Mr Scott.

10th That a Card of admission, with necessary rules printed on the back, be issued to each student the same to be presented at the door for inspection on entering the Pavilion, and sufficient Copies of a Circular announcing the re-opening of the classes be printed, mailed or distributed to the students not later than August 5th.

Electric light for Classes

The Committee also thought it desirable to substitute incandescent lights in place of gas, that a wash stand and towels be placed in the drawing room, and a suitable screen to stop the strong cold draught of air through the center of the room.

Lectures

Lectures. The Committee further recommends that a course of lectures on Mechanics, Chemistry, Electricity, Architecture, Botany, Astronomy and such other subjects as the Board may deem desirable, shall be delivered under the auspices of the Institute commencing early in September and Continuing at suitable intervals until the middle of ~~September~~ December. To facilitate this most desirable object. We suggest that our President and the members of the Board will kindly furnish at our next Meeting the names of such gentlemen as they know or can ascertain to be capable, instructive and entertaining lecturers. From these names a choice can be made, and our Corresponding Secretary, be then instructed to Communicate with the gentlemen chosen.

A motion was made that the report be adopted -

Mr Symmes moved as an amendment, to the motion, that the fee be made fifty, instead of twenty-five cents.

Lost.

The report was then adopted, Except as to Electric light, which was laid over - until an Estimate of the Cost can be obtained.

The Finance Committee presented the following bills, amounting to $4408.02, and recommended they be paid by orders on the Treasurer, which after being read was So ordered.

Osborn & Alexander	39.85	Payot Upham & Co	43.60
" "	69.90	" "	85.48
A. M. Robertson	74.96	B F Stevens	396.27
" "	55.37	Geo N Brewer	6.
J Tauzy & Co	2.28	Houghton Mifflin & Co	16.
" " "	11.80	The J Dewing Co	9.
Hicks Judd Co	110.36	Publishers Weekly	7.32
" "	257.30	D Appleton & Co	6.
R E Voight	15.	Jas T White & Co	8.
J H Boden & Co	4.	Poole Bros	6.
Johnson & Emigh	49.14	Boston Book Co	40.
" "	53.47	U S Pat Office	31.20
Librarian	42.55	Pay Roll	32.50
"	61.65	Spring Valley W W	28.65
"	23.30	Royal Exchange Ass Co	31.25
Dewey Pub Co	7.	Edison Light & P Co	11.90
J A Hofmann	2.63	Pac Telephone Co	13.
" "	14.60	Pac Gas Impt Co 248.94	242.94
J H Culver	21.65	Pay Roll Lib	1147.50
City & County S.F. 247.20	242.94	Central Hdwr & T Co	19.25
University of Cal	1000.	Chas Katz	4.50
Vulcan Iron Works	11.25	James H Barry	21.
Pay Roll	6.	Cal Jewelry Co {[illegible]}	13.40

Librarians Report

The Librarians report for July was read, the names of new members approved and the financial part referred to the Finance Committee. A summary shows.

Receipts $2106.22. Paid the Treasurer $2033.65 On hand $72.57

New members {69}

Mrs Alice Dorland, Mrs J Froamfield, Miss I M Porter Ogden Rafferty W M J Wright, Henry Cook, Jas L Halstead, Wa S White H W Sabin, Walter Bachman, J H Hopkins, H J Patten Robert Barnett, Grace R Squire, F ~~Von~~ Laicht, Jas ~~W~~ Elder,

O Rolfson, David Low, W J Levison, Robert Fry, Miss A L Smith C A Pistolesi, W Manning Jr. Mrs M E Webster, H W Pitman, John T Kelly, Mrs Annie E Owen, J H King, Vaughn Munroe, Garside, Miss Lizzie L Beckham, Miss H S Coleman, Miss M E Brown, Fredk Ball, Henry Edwards, Mrs Geo Greenzweig, Kate Overacker, M.D. E G F Pennick, Howard Smitten, Chas J Bosworth, F M Bee, Miss Mabel L Woolner Miss Mary F Pringle, Miss Kate S Fitzsimmons, Mrs E M Fletcher, F J McCormick Comdr. C E Clark U.S.N, W B Farwell, Hamlyn Burnell, Homer Day Eva L Reynolds, Henry Sherman, William Osmer, J Jack Walter Miss Ester F Rodgers; J M Gourvey, Anthony C Renard, Miss Isabel Bellman Chas B Force, Ira D Orton, Miss Mira C Merriman, Fleet F Strother, Eustace Wray, W P Miller, Warren E Murray, H D Gates, Miss Helen Borden Louise Blankeshorne, Miss Emma Wightman, Miss Ina L Petersen,

Treasurers Report

The Treasurers Report for July was read and referred to the Finance Committee. Following is a summary

General Fund.	Receipts	$3704.77	Disbursements	$2855.93
	Overdraft	6959.96	Overdraft July 1	7808.80
		$10664.73		$10664.73

Sinking Fund. Bal July 1. $3914.24 Receipts $203.36. Total $4117.60

29th Exposition. Overdraft. $2034.69. Net Overdraft $4877.05

Thanks for Pavilion

A Communication from Irving M Scott thanking the Management for the use of the Pavilion for a reception to the Vice President of the United States; was received and filed.

Janitor at Pavilion.

A statement was made by Mr Cumming, that the Janitor at the Pavilion had received money from a tenant, to disburse for labor and Expenses, whereupon the matter was referred to the Finance Committee -

Mr Cumming also stated that certain persons {Non Members} were in the habit of using the reading and Chess room, notwithstanding they had been notified to stay away, and hoped that in future the rules of the library would be enforced.

The Committee on Building reported that Mr Hartman had the lowest bid viz $70. for whitening the reference room and recommended he be awarded the Contract. - So ordered

Mr Cumming for the Committee on "New Building" reported that they would meet on next Friday evening to examine and Consider a plan prepared by Mr Swain, the Architect, after which they will report.

Mr Symmes suggested and thought it would be well to include in the Estimate of Electric light for the drawing Classes, the Cost of Wiring and lighting the Main Library, as there are many reasons why the Same would be desirable, would so move — Carried

The President wanted to know what had been done about the proposed

Improvements to the Library Building

improvements to the Library building.

Mr Manson replied, that plans and Specifications had been prepared during his (the Presidents) absence in the East but laid over until his return, Under Existing Circumstances think it well to lay the whole Matter over, and the Committee will Simply report, progress.

By request the President gave an interesting description of the

President Hallidie tells about the Chicago Exposition

Colombian Exposition at Chicago, and said that in regard to the request of the Trustees that he while there acts for the interests of the Institute as regards another Exhibition this fall or Winter he had interviewed a number of Exhibitors and found that a favorable feeling Existed under Certain Conditions, but when the question of a California Mid Winter Fair appeared to assume Shape, he at once dropped the Matter, as in no wise did he wish it said, or to appear, that the Mechanics Institute was Endeavoring in anyway to injure the Prospect of the Proposed Exposition.

The Meeting then adjourned

R. P. Doolan
Recording Secretary

In the Minutes of the last Meeting, a recommendation of the Finance Committee that the Salary of Robt Williams clerk in the Library be raised from $30 to $45 per month was inadvertantly omitted, but now properly recorded.

Regular Meeting Board of Trustees Tuesday Evening August 14th 1893

The Meeting was called to order at 8 oclock there being present Trustees Ayers, Cumming, Dow, Firth, Formhals, Lewis, Macdonald, Malm Manson and Mr President.

Absent, Trustees. Leggett, Doolan, Stott & Symmes.

The Minutes of the last Meeting were read and approved —

Van Pelts Bill

The Finance Committee presented a bill of P Van Pelt for $220 and recommended the same be paid which on Motion was so ordered —

Mr Manson for the Committee on Library Rooms and Building reported that the Pavilion had been engaged by the S F Labor Council for a Celebration and ball Sep 4 at a rental of $150 —, and the Youths Directory will occupy the Premises Sept 14 to 23rd ~~for~~ with a grand fair for the benefit

Salary of Janitor

of that institution — The annex on Hayes St has been let for a Skating Rink — at a rental of $100 per month

The Matter of a raise in the Salary of the assistant Janitor, we have Considered favorabley and recommend the same be increased to $45.00 per Month. We have let a contract to whiten the reading room for $20 — and the work will be done during the week.

On Motion the report ~~and thus~~ was received, and their action and recommendation approved.

Mr Cumming for the Committee on Lectures & Classes reported that

Classes

that the Evening Classes at the Pavilion opened last evening, with an Enrollment of 65 or 70 pupils. In regard to Electric light,

Electric Light

we find that it takes about 55, 6 candle power lamps — The Wiring will be done at actual Cost — The lamp sockets, will cost 25 cts, lamps 35 cts, and lamp shades 10 cts each. The total Estimated Expense for the lights in position is $100 to $120. and the cost of lighting $6.50 per week. The Committee recommend the light be introduced and used —

(Mr Leggett Came in and took his Seat.)

Mr Dow moved the recommendation of the Committee be adopted — Expense not to Exceed $120 — . Carried

Mr Manson said it was the desire of some of the Members to take up and Consider the Plans and Specifications of improvements in the Library building —

As the Committee had no report prepared on the Subject, the President suggested the Matter lie over until the next Meeting, in the mean time the Committee prepare a Statement for presentation at that time. So ordered

A petition from the S F Labor Council that some reduction in the rent of the Pavilion, which they have engaged for September 4th, "Mechanics Day" be made, was favorably considered. and on motion of Mr Cumming $50.00 was donated, thus reducing their rent from $150. to $100 — [margin: $50 to Labor.]

A request from J. W. Evans for reduction of rent of the premises 29 Post street was referred to the Finance Committee. [margin: Rent of J W Evans]

A lengthy letter from the Helvetia Milk Condensing Co relative to awards for Condensed milk at the late fair, was read, and the Secretary instructed to reply that the Management will make a test of the relative value of the various brands of Condensed Milk or Evaporated Cream as displayed or entered for premium whenever the Exhibitors of the article will agree among themselves on some plan of judgement that will be satisfactory to all the parties concerned. [margin: Milk.]

D. S. Snapp of Georgetown, Vermillion County State of Illinois wanted to know by letter, what the Institute would supply him Grease Cleaner for, by the doz boxes. [margin: Grease Cleaner]

Upon the suggestion of Mr Ayers, and motion of Mr Macdonald, the proper officers of the Institute were authorized and instructed to prepare and sign a note to the American Bank and Trust Company for the sum of $6000.— as security for overdrafts by the Treasurer, interest not to exceed seven per cent per annum. [margin: Note for $6000.]

The Meeting then adjourned

R. P. Doolan.
Recording Secretary

Regular Meeting of the Board of Trustees September 5. 1893

President Hallidie in the chair and a quorum present.

Absent Trustees Malm, Ayers, Dow, Firth, + Symmes.

The minutes of the last meeting were read and approved —

Reports from Committees

Finance:— Sept 5 1893

To the President and Directors of the Mechanics Institute

Gentlemen:

Finance — In accordance with the By-Laws, the Finance Committee are required to present a written quarterly report, but inasmuch as other written reports have been submitted during the quarter, there is little that is new or important at this time,

In accordance with the recommendation of the President, in his Annual report, the Committee has ordered the books to be expected quarterly in future, — the price being $30.00 per quarter as against $100. formerly paid for a yearly inspection, [margin: Books to be Experted]

As this price, however, was obtained from two parties, the Committee has considered it a reasonable one, as there is more work involved in four reports and trial balances, than by doing the work all at one time,

The President and Recording Secretary have given the note of the Institute to the American Bank + Trust Co. for $6000.00 to cover overdraft, and from the present out-look, this indebtedness is not likely to be much reduced during the remainder of the year. The Finance Committee believes that it would be wise, if possible, to restrict the proposed improvements on the Post St. Building to a less sum than has been named, as the amount to be expended seems very large for the actual benefit to be gained. [margin: Note for $6000.]

It would also seem wise to the Finance Committee. for the Members of the Board to discourage the newspapers in their tendency to elaborate upon the plans for a new building, which for the present seems so far from being undertaken. Whilst it is important to give as much thought and attention as possible to the plans for a Library Building before work is started, yet it seems rediculous to appear before the public as contemplating the erection of an $800.000. building when there is nothing but a $6000. overdraft to start it on. Before any such elaborate [margin: Newspaper Reports] plan can be fairly considered, it will be necessary to dispose of some of the present property of the Institute; and to attempt to sell at this time certainly would not be wise.

Yours Very respectfully
Frank J Symmes

On motion the report was received and filed -

Bills paid

The following bills signed by the proper Committees and the Chairman of the Finance Committee (the other two members being absent from the State) were presented, titles read. and ordered paid -

Heywood Bros & Co	30.	Librarian	31.22
J H Starimer	8.40	Spring Valley	29.50
Western Mailing Bureau	6.70	Pac Tel Co	12.10
Payot Upham & Co	11.90	Robinson & Gillispie	5.15
W H Lowdermilk	5.	Pac Gas Impt Co	173.70
Librarian	37.05	J H Cohen	.84
J Rush	45.	W F Wilson	6.15
Payot Upham & Co	40.93	Central Hdwr Co	5.80
Johnson & Emigh	27.21	Pay Roll	28.75
Hicks Judd Co	197.24	J M Klein	7.50
A M Robertson	224.39		
Bancroft Co	2.40	Pac Aut F Co	12.
Morning Call	8.40	Post Office	.54
H S Crocker Co	12.	Spring Valley	27.50
C Hartmann	39.	Edison Light & P Co	13.
Am Bank & Trust Co	52.57	Hinton Ptg Co	231.
J H Barry	73	Pay Roll	1250.
			$2709.40

Library Rooms and Building

Sept. 5. 1893

To the Board of Trustees of the Mechanics Institute
Gentlemen

Your Committee on Library Rooms & Building respectfully submits the following Quarterly Report, for the quarter ending August 31. 1893

The proposed improvements to the Library Building have taken up much of the time of the Committee. There have been five meetings of the Committee, and several consultations with the Architect. Upon the draughting of the first set of plans,

Post Street Improvements

it was deemed best to delay further action until the return of the President, and a general consultation with regard to the financial possibilities could be had. The plans were then carefully revised by the Committee, and the Architect was directed to make final modifications decided on by the Committee, also to prepare six full sets of plans and to have 25 copies of the specifications printed - The Committee recommends that the work be divided into three contracts.

(1) Brickwork, Carpentry and general alterations.
(2) Electric Wiring and Lighting.
(3) Painting.

Considering the importance of these alterations and the consequent necessity of having only reliable and responsible contractors bid thereon, the Committee recommends that bids for this work be solicited only from such contractors as the members of this Board know to be worthy of confidence in every respect.

Mr Patton

The Committee desire to express their high appreciation of the faithful care and skill exercised by the Architect Mr Patton, in his study of the conditions and requirements of the building, and in perfecting the details of the plans and specifications.

Respectfully submitted
Marsden Manson
Oscar Lewis
J A Macdonald

Received and filed.

Books and Donations.

Mr Leggett the only member of the Committee present, said that Mr Dow the Chairman was ill, and no meeting had been held to consider a report for this evening - Trustee Cumings present -

Further time granted the Committee.

Lectures and Classes.

September 5, 1893

To the President and Board of Directors of the Mechanics Institute

Your Committee on Lectures & Classes have to report good and satisfactory results from the Evening Drawing Classes. The appointment of Mr Scott as superintendent has ensured more regular attendance, and the observance

Classes.

of better system in the various branches of study.

We herewith append Mr Scotts report from August 14th to August 31st. Acting on instructions from the Board, Electric lights have been substituted for gas and the Students have been supplied with seats.

Lectures.

Your Committee has made arrangements (subject to the approval of the Board) with Mr F B Perkins to deliver two lectures on "Books and how we use them" The first lecture illustrated with studies from history, the second, the use and aims of fiction - The remuneration to be paid to Mr Perkins, we suggest be ten dollars per lecture. The first lecture to be delivered on September 19th, the second Sept. 26th. The well known ability of Mr Perkins and his intimate knowledge of the subject cannot fail to interest a large number of our members, and we predict a large and appreciative audience. We suggest the hiring of Golden Gate Hall as the most desirable room in the City for the Course of lectures proposed by this Institute. It is centrally situated admirably arranged for a lecture hall, and has a seating capacity for 1000 people. The rent is $80. per night, subject to a rebate of $5.

Respectfully Submitted
A W Stott Chairman
George Cumming

On motion of Mr Leggett the action of the Committee was approved.

Pavilion Committee

Sept 5. 1893

To the Board of Trustees of the Mechanics Institute
Gentlemen;-

Your Pavilion Committee respectfully submits the following quarterly report

Pavilion cleaned

The whole inside of the building has been gradually overhauled and cleaned up, so that it presents a better appearance than for many years. The junk and lumber accumulating for years past has been sold, and such light, general repairs as have been found necessary have been done.

Pavilion.

The Janitors quarters have been whitened and the plumbing of all portions of the building put in good repair.

The old and unsightly partitions left by successive exhibitors have been taken down, and a room built in the N.W. Corner of the Pavilion for the storage of rope, tackle, etc. The tool room has been put in thorough order and repair. The Hayes St annex has been partitioned off and let, with the approval of the Finance Committee, as a skating rink, at $100. per month.

Art Gallery. Lighted with Electric Light-

The Art Gallery has partially been lighted with incandescent electric lights, in the place of gas, at a cost not to exceed $120. and $6.50 per week for light,

The Committee desire to do about $25.00 worth of whitening and to repair the bulkhead on the Grove street front -

Sidewalks

The sidewalks also require attention around the entire building, so as to stop the rain water from soaking into the filling outside the bulkheads. The range and kitchen need cleaning out and whitewashing. The Committee requests authority to have these essential improvements made at once.

Jackson, Praised

The Janitor Mr Jackson is proving himself a painstaking and careful man, and is gradually getting the building in as good a condition as its age will permit.

The Pavilion has been rented 4 times during the quarter for which $1237.68 has been received. $2101.99 has been received from other sources: all of which is turned into the hands of the Treasurer by the Secretary as soon as received.

Portions of the building needs repairing, and should be painted as soon as the finances will permit -

No Fair, and loss therefrom

No Fair having been held last fall on account of the Citrus Fair held last winter, and no provision having been made for a Fair this fall, the proposed Mid-winter Fair which is expected to continue until next June, will probably prevent a Fair being held in the fall of 1894. Your Committee would ~~recommend~~ remind the Board that the suspension of these Fairs has affected the revenue of the Institute to the amount of probably $40.000. and would ask the Board to consider ~~to~~ some plan for the profitable employment of the Pavilion during the present fall and coming winter; bearing in mind that the Citrus Fair held during the last rainy season netted a loss of above $2200.00

Pavilion. The details of receipts and disbursements on account of the Pavilion since the end of the last fiscal year are as follows

Receipts from the Pavilion for six Months Ending August 31. 1893

Rents for 6 Months

	March	April	May	June	July	August
Hayes St Rents	293.93	291.45	275.70	239.49	304.30	318.28
Pavilion Rents	1225.	1225.	1225.	590.	547.68	100.
Gas & Labor	509.74	29.50	52.32	1066.58	174.14	2.70
Licenses			20.		50.	
Sale of material			10.	16.50		10.
	2028.27	1545.93	1581.02	1912.57	996.12	430.98

Total for quarter ending May 31	5155.62
" " " " Aug 31	3339.67
" " Six months	8495.29

Hayes St Rents 1st Quarter	859.06		
Pavilion " " "	3675.00	4534.06	
Hayes St " 2nd "	862.07		
Pavilion " " "	1237.68	2099.75	$6633.81

The Pavilion was rented in March 4 times
April 4
May 4
June 1
July 3
August 0

A S Hallidie
Marsden Manson } Pavilion Committee
George Cumming

On Motion the report was received, placed on file and the Committee authorized to carry out their recommendations –

Requirements for new Building

To the President and Trustees of the Mechanics Institute

Gentlemen:–

Your Committee on requirements for a New Building for a Library would respectfully report:–

That in pursuance of a resolution of the Board authorizing us to employ a consulting Architect at a Cost not to exceed

New building for Library. the Committee after due and Careful Consideration of the names of many excellent and well known Architects of this City, selected and elected Mr E R Swain to that Position.

Swain, to prepare plan. To him your Committee submitted what was necessary to embody in the proposed new building in order to make it suitable for the present needs and future requirements of the Institute.

As both Trustees and Members have decided by resolution that the location be on the Pavilion lot, your Committee after due deliberation Came to the unanimous Conclusion to recommend that the main part of the Pavilion remain intact until some future time and utilize that portion of the lot on Hayes St 412 1/2 feet long by about 75 feet wide that is now covered with old buildings and the annex of the Pavilion

The ground lease of the old buildings has expired, and the annex is only leased for a short time for a skating rink –

Your Committees instructions to Mr Swain, were to put the ideas of the Committee into shape by a preliminary design and plans that could be submitted to the Board, giving an approximate idea of the size, style and appearance of a building suitable for our purpose, with a general estimate of the Cost.

As the Committee had to consider the requirements of a Library, Reading and Chess Rooms, Lecture Hall, Museum, Class Rooms, and space for Power and Machinery, it was also thought desirable to make the building of sufficient Capacity to accommodate Technical and Scientific Societies of all kinds, with necessary rooms and offices, making it a grand center of information for all branches of Science, Literature and Art.

This is desirable from a revenue point of view, as well as educational,

Swain's Plan. Mr Swain has submitted two different plans, the first was rejected by the Committee, being only four Stories in height; that elevation not allowing of sufficient capacity to fully carry out the objects of the Institute, which the addition of two more Stories, makes feasible and advantageous.

Mr Swain's last design has the unanimous approval of the Committee, and is now submitted to the Board, together with his report.

San Francisco. Sept 5. 1893. } Respectfully Submitted
George Cumming, Oscar Lewis
Marsden Manson A W Stott

Mr Lewis did not think it necessary to have the report of the Architect read, and after some discussion it was received and placed on file

A Monthly and Quarterly report from the Treasurer was read and referred to the Finance Committee.

The President said the form of the Treasurers report was one that had been followed for many years. ~~and in early years~~ but owing to the increased business of the Institute requires changing.

On motion the following order was approved:-

Form for Treasurer & Secretary's Report

"That the reports from the Treasurer ~~to~~ hereafter be presented in a more intelligible form, and that the Secretary prepare a Monthly Statement. In both cases, the Finance Committee with the President to prepare the form or forms for said reports, which when filled out will clearly give correct information of the financial Condition of the Institute, at the time of filing.
to act with the Treasurer

The Librarian presented his monthly report for August which was received. the Names of New Members approved, and the financial part referred to the Finance Committee. Following is a Summary of Each report.

Treasurer

General Fund

Receipts $8732.80 Expenditures $11.061.70 Overdraft $2328.90

Sinking Fund. ~~Bal~~

Receipts, $161.35 Bal July 31 $4117.60 $4278.95

Librarian

Receipts $1677.87 Paid Treasurer $1613.50 On hand $64,37

On motion it was ordered that the Library be kept open until 5. P.M. on Admission day September 9th, and then close.

A Complaint from Mr Gustave Brusch. and an Explanation of the Circumstances by the Librarian. were read, and the action of the latter approved.

Book Mark

A request from the S F Printing Co to introduce a book mark in the Library was referred to the Printing Committee with power.

A request from P J Healy to Exchange a Copy of Orinall's "Colonial History" for 12 Vols of "The Pioneer" was referred to the Book Committee with power.

A letter of advice ~~in reg~~ from A B Shephard in regard to a Library Building was filed

A letter from "A Member" giving a discription of the "Astor Library" New York. was referred to the Book Committee

A request from the Cooks & Waiters Society to Store tables in the Pavilion was referred to the Pavilion Committee with power.

Roof to be painted

Upon a statement of Mr Wensor the Building Committee, were granted power to have the roof of the Library Building painted & repaired

Secretary gets leave of absence

On motion the Secretary was granted leave of absence from the time records of this Meeting were written up, and other matters attended to; until the ~~next~~ first regular Meeting in Oct.

The Meeting then adjourned

R. P. Doolan
Recording Secretary

New Members in August (91)

Nicholas Lorenz. W W Hanscom. E J Green. G Brenner. Peter Roberts,
H A Fortriede, Victor Kuehn, W Roberts Dise, G J Boise, J J Mahoney Jr
W O Gray. Dennis Manning, J Harry Blohme, Mrs S Prentice Smith,
Miss Beatrice Sachs, Miss Blanche Bachman, Mrs W O Dickson,
Miss Elsie Bach, Mrs D W Bates, Miss N J Foley, Miss C L Gearon
Miss Alice G Cecils, Mrs W P Harrold, Mrs Dora Faymonville
Miss Anna Lansing, Mrs Gage Hawks W L Growall, H Schwhardt.
Albert Lansburg. J L Russell. Joel Wachholder. Thos S Sawler
W W Butler, Percy E Haslett, Jacob Heyer. John V Brennan
Philip Koch. Ed R Marcus, Fairfax Williams, R B Moore, Jacob Peter
M C Dewitt, Frank S Cookson, Lulu C Mott. L Broadbent. Wm Ede Jr
Frank B O'Reilly. Eugene Dauel. John Louis Vermeil, Fred Skinner.
Henry Diers, G Branning; Chas Melstrot. A S Jarvis, Miss Fanny Long.
Miss E H Stokes, Miss Dolly E Rockfellow. Miss Josephine A Jewett.
Miss Fannie Edwards. Miss Pauline Morrill, Mrs H W Fenner
Miss Anna Newberg. Miss Celia Hoff. Miss Julia Burkhart, Mrs H Jacobs
Miss Camille G Chaquette. Miss M M Frohlichs, Miss Molly McDermott
Miss Minnie Bourdet, Miss M Sullivan, Miss H D Coulon, Mrs J Wieland
Miss Adelaide C Clark. Miss Frances Hughes Miss M J Bradford
Miss Ellen E Grannis, Mrs A L Thorn, Mrs Blanche Frilley, Mrs J W Park
Miss Lizzie Ziegler, J C Little, Walter G Sanders, Louis A Gottschalk
Frank Driscoll, J B Urquhart, Clement Eckles, E P Raynor.
Robt A McLean R B Symington, Geo S Nussbaum. Ralph Lyon

Quarterly Meeting of the Members of the Mechanic's Institute.

Mechanic's Pavilion, Monday Evening Sept 11. 1893.

The Meeting was called to order at eight o'clock, a quorum being present.

A. S. Hallidie, President, R. P. Doolan, Secretary

The minutes of the preceeding meeting were read and approved.

President Hallidie read his report for the quarter ending August 31. 1893. and on motion it was ordered placed on file.

Mr Hallidie's address on World's Fair.

President Hallidie then favored the members with a lecture on the World's Columbian Exposition.

Chas M. Plum moved that the able address of the President be placed in the archives of the Institute and that a copy be given to the press as the sense of the Institute. Carried

Mr Irving M. Scott addressed the meeting regarding the importance of assisting home industry and offered the following resolutions:

J. M. Scott's Resolution

Resolved: The Mechanic's Institute views with alarm the practice of many corporations and individuals doing business in this city of sending the money earned from the people; abroad for the purchase of supplies which can be manufactured and procured here.

Resolved: In the opinion of this Institute it is the duty of every corporation and citizen doing business in this City and State, and protected by its laws, to encourage and foster by every means in their power, all lawful local Industries and callings, to the end, that profitable employment may be secured by those among us who have to earn their living by labor, that industry and thrift may be encouraged and that our people by mutual help may build up the City and State to a condition of independence and prosperity.

Resolved: That the Mechanic's Institute, founded to encourage the mechanic arts and the industries, earnestly ask the active co-operation of the Municipality of the City and all business and social organizations for the purpose of stopping the further importation of goods that can be supplied by the local factories so that the present depression may be alleviated, that the money earned here may be retained for paying wages to our workingmen and women, and the local industries may recover from the depression under which they now suffer.

Resolved: That the Mechanic's Institute heartily echoes the sentiments expressed in the address of the President of the Board of Manufacturers and Employers and will cooperate with said Board in its efforts to revive the industries of this City and State. Carried.

Amendments to Constitution

The amendments offered by Mr L. E. Phillips at the last quarterly meeting were then considered.

1.– To amend Article XII Section 1 so as to read – "At all meetings of the Institute at least fifty members shall be present for the transaction of business." Adopted by a vote of 68 ayes to 7 noes.

2.– To amend Article XVI Section 1 so as to read "This Constitution shall not be altered or amended unless by a vote of four fifths of a required quorum of fifty members present at a stated meeting of the Mechanic's Institute notice being given at least six months prior to action being taken thereon, and every amendment shall be reduced to writing and signed by not less than five members before being submitted to the Institute." Lost.

Mr. George Hardcastle introduced the following

Resolved: That it is the sense of this
Reasonable effort. meeting that it is the duty of pratically every member to make it a point to make a resonable effort to attend the quarterly meetings. Adopted.

The meeting then adjourned.

Respectfully Submitted
R. P. Doolan,
Recording Secretary

Regular Meeting of the Board of Trustees, Mechanics Institute Tuesday evening Sept. 19th 1893.

President Hallidie in the chair and a quorum present.

Absent: Ayers, Firth, Macdonald and Stott.

The minutes of the last meeting were read and approved.

The Finance Committee, no report.

Mr. Leggett was appointed on Finance Committee to serve during absence of the other members now absent from city.

J.W. Evans
Rent reduced
Moved by Mr Lewis that the Domestic Sewing Machine Co. be allowed a reduction of $25.00 per month for six months. Carried.

Library, Rooms and Building Committee. Mr. Manson, reported that the roof of the Library was being painted and repaired. Also that the Architect had not furnished printed specifications for the alteration to the Library building. Report received and approved.

Pavilion Committee, That the gutters of the roof were being cleaned and sidewalk repaired.

Books and Donations: That the exchange authorized at the last meeting with Mr. Healy was made.

Lectures and Classes: A list of books required at the Class Room was read and on motion approved.

Prof Bernard of the Lick Observatory sent word that he would deliver a lecture during the Winter.

Printing Committee, no report.

Special Committee on Requirements, no report.

The Librarian's report with the names of sixty new members read and approved.

A petition signed by the storekeepers and tenants of the block on Post St, between

Crowd in front of Library building

Montgomery and Kearney Sts was read, asking that the nuisance created by crowds of men in front of the Builder's Exchange be abated. Mr Manson moved that the Pres. and Secty sign the petition. Adopted.

Mr Symmes moved that an official communication be addressed to the Chief of Police calling his attention to the crowded sidewalk and requesting that the same be cleared. Adopted.

Communications: From H. F. Matison asking for the return of $10.00 paid as liquor license. Ordered placed on file. and request declined.

Leave of Absence were granted, Messrs Ayers, Dow and Cumming for five weeks.

The Board then went into Executive Session.

Adjourned.

R. P. Doolan,
Recording Secretary.

Meeting of the Board of Trustees October 3. 1893

President Hallidie and a quorum present.

The Recording Secretary Mr Doolan and Secretary Culver both being absent, Mr Horace Wilson the Librarian was appointed to act as Secretary.

There were absent Messrs Ayers, Cumming, Doolan, Dow, Leggett, and Stott. Messrs Leggett and Doolan came in during the Session

The Minutes of the last Meeting were read, amended, and approved.

Under call for reports of Committees, the Finance Committee presented bills amounting to $3395.94, which were read approved and ordered paid by orders on the Treasurer.

In the absence of the Secretary the Committee deferred action in the matter of form of the Treasurers and Secretarys Report.

Following is a list of the bills, approved.

Firemans Fund Ins Co	17.	Pay Roll	32.50
Librarian	24.80	Youths Directory	7.42
Pay Roll	1325.	Edison Light & Power Co	14.10
P Van Pelt	30.	Hicks Judd Co	79.25
J H Barry	8.50	Holbrook Merrill & S	7.
Blake Moffatt & Towne	4.40	H S Hutchinson	3.
G W Clark & Co	5.	Ph Meyer	4.25
Wm Doxey	2.89	Ed Niesser	44.
Eclectic Pub Co	10.	Pac Telephone Co	6.80
Hicks Judd Co	89.31	Golden Gate Bldg Assn	25.
Johnson & Emigh	37.90	" " " "	25.
Payot Upham & Co	52.56	Edison Light & Power	18.40
Librarian	55.55	Morning Call	5.60
A M Robertson	177.11	Evening Post	5.
Street Railway Pub Co	4.	Bulletin	5.
W B Walkup	13.45	"	5.
C Boadley	2.	F B Perkins	20.
Central Tool & Hdwre Co	2.40	Am Bank & Trust Co	33.05
Edison Light & Power Co	110.	University of Cal	1000.
M Jackson	25.		$3395.94
Geo Long	11.		
Henry Moore	9.		
Pac Telephone Co	6.40		
Pay Roll	26.50		

Library Rooms and Building - The chairman reported that the roof of the Library Building had been repaired and painted.

Books and Donations - No report.

Lectures & Classes - Committee absent - No report.

Lectures The President referred to two lectures given ~~by~~ for the Institute by Mr J B Perkins, at Golden Gate Hall - and stated that he had conferred with the President of the University of California, respecting some united action in respect to lectures, and suggested that a Committee of three from the Board meet a similar Committee from the University -

On motion the action of the President was approved, and the matter referred to the Committee of Lectures and Classes, as such Committee.

Committee on Printing and Stationery - No report.

Special Committee - No report

The ~~President~~ Treasurer presented his report for September, which was read, and referred to the Finance Committee.

A Summary shows -

General Fund. Receipts $5182.74. Disbursements $4318.94
Overdraft Sept 1st $2328.90. do, Sept 30 $1465.10
Sinking Fund. Receipts $281.32. Balance Sept 1, $4278.95 Total $4560.27
Twenty Seventh Exposition. Overdraft $2294.09

The Librarians report for September was read, the names of New members approved and the financial part referred to the Finance Committee. A Summary shows -

Receipts for Entrance Fees, Dues etc	$2909.47
Deposited with the Treasurer	$2813.27
Balance on hand	96.20

New Members (84) 57 men 27 women

Miss Bertha Habich, Mrs Alice M Brown. Mrs Oscar J Smith. Ira Hochheimer, Percy H. Goodban, Miss Margarita Temple. George A Brown. Mrs A H Breckenfeld. Mrs J S Ackerman J J Dowling, Herbert S Meyer. Wm Mitchell T M Edwards Jr J P Cochran. Jos A Armstrong. Mrs K T Boottle. Mrs Robt Hagen Michael Gleason, Frank L Bateman, Edw Butler A C Turner. Miss Adeline Brewer, Miss E L Smith Mrs M Webb. A W Dexter A W Poindexter. Frank Coakley. Miss Cordelia Shaw Blake. W A Plunkett. Miss Isabella A Worn. A J Allen. Mrs E C Fletcher. E M Crain, A R James. D C Pickett, S E Moffett D R Vaughn

Mrs H E Hoyt, Miss Julia R McLeod. W R Quinan, Andre Dessonslavy C R Hoggs. Miss Jennie C Finley, Miss H T Waddell, A A Baxter Miss M L Soule, C L Hinkel. Chas Bode. Guy van Schaick Chas W Mott. N W Heistand G Bacigalupi. M B Estes M D, Walter G Cooper. Clarence Quinan M P Cerf. Miss Fanny W McLeon. Thos C Johnson. W H Dewey. Chas A Twigg Wm T St Auburn, Miss E C Dix. J J Rixon, Worthington Ames, Mrs E Ladd Theo L Johnson. C S Cooper. Wm McAuslan, Mrs J G Deming. D Buckley Mrs W H Taylor. Henry Frohman. Jas E McDevitt, Mrs M Galinger. Geo Roessler. S B Morse. Mrs E H Bell. Miss Mary McEwen. Harry H Hedger. Mrs E R Sullivan, C J Griffen M.D. Sig Kaufmann Geo T Emerson.

Communications

Obstructing Post St. Letter from the Builders Exchange, relative to obstructing Post Street, was read and filed.

Letter of thanks from the Youths Directory, read and filed.

An application from J M Toomey, for permit to play Base Ball on the Folsom St Lot, was after some discussion referred to the Committee of Library Rooms and Building.

A letter from the St Charles Evaporated Cream Co, Chicago, with respect to the Award on Dairy Products, was read and filed. and the Secretary directed to send the same letter in reply, as was sent to the Highland Company respecting the same matter,

Unfinished Business - None

New Business None

The Meeting then adjourned

R. P. Doolan
Recording Secretary

Regular Meeting of the Board of Trustees October 17. 1893

The Meeting was Called to order by President Hallidie there being present Trustees Manson Malm Doolan Formhals Leggett Lewis Macdonald Stott and Symmes.

Absent, Doss Ayers. Cumming, and Firth

The minutes of the last meeting were read and approved.

There was no report from any Committee, the Treasurer or Librarian.

LECTURES

President Hallidie presented a letter from Profr Martin Kellogg of the University addressed to him stating that the Matter of University Extension Lectures and the Mechanics Institute had been delegated to Mr Armes. who would Confer with the Committee from the Board, whenever Convenient,

DONATION TO THE YOUTH'S DIRECTORY

The President said that a Committee from the Youths Directory had Called on him in regard to the charge of $75. for use of the building before and after their late Fair, as also $120. for moving Seats. He informed them that the Pavilion Committee had no power in the Matter, but he would submit the question to the Board for such action as they deemed advisable. After some discussion, on Motion $75.00 was donated the Youths Directory toward the Expenses of their late Entertainment in the Pavilion, and the Charge for Moving Seats referred to the Pavilion Committee, to adjust or reduce the Amount, if after Examination, the facts warrant them in so doing.

Proposals
Post St
Improvements

The Chairman of the Committee on Library Rooms & Building announced that a number of bids for the alterations and improvements of the Library building had been received and were in the hands of the Secretary.

A general discussion ensued as to the advisability of opening the proposals at present which resulted in the Negative, and the adoption of the following resolution.

Resolved, that the time for receiving bids be extended until the next regular Meeting, Nov 7. 1893, and that any Contractor or Material Man, be allowed to examine the Plans and Specifications, and bid on the same, upon the presentation to the Architect. Wm Patton, a written order or request signed by any Member of the Board of Trustees.

It was further decided that the Electric wiring, and Combination fixtures be seggregated, and bids for each be separate.

A request from W J Manson to take from the Reference Room one Volume "Testimony U.S. Railway Commission" was granted under the usual Conditions.

MUTILATION

The Librarian reported the Mutilation of several books and Periodicals, and presented a form of Notice warning visitors of the Penalty for such action, and recommended a number be printed and distributed in the Library.

So ordered –

Mr Stott said the rental of the Pavilion during the Coming Winter was a Matter that should receive earnest and immediate attention –

On Motion of Mr Lewis the Board adjourned and went into Executive Session –

R. P. Doolan
Recording Secretary

Regular Meeting of the Board of Trustees Tuesday Nov. 7. 1893

President Hallidie in the chair and present Trustees Manson Malm, Doolan, Ayers, Cumming, Dow, Firth, Formhals Liggett Stott and Symmes.

Absent Trustees Lewis and Macdonald

The Minutes of the last Meeting were read and after being amended by adding the words "University Extension" on line 9. page 438, were approved.

The Finance Committee presented the following bills and recommended they be paid, which after being read was so ordered.

Pac Telephone Co	14.05	Johnson & Emigh	52.55
J H Culver	38.46	J A Hofmann	18.58
Pay Roll (Salaries)	1327.50	Hicks Judd Co	300.45
Librarian	23.25	W B Conkey Co	16.75
Am Bank & Trust Co	35.	University Press of Chicago	3.
Spring Valley W W	29.50	Boston Book Co	2.
Edison Light & Power Co	15.15	Soundings	5.
" " "	16.60	Am Statistical Assn	2.
Pac Gas Impt Co	584.82	A M Robertson	174.89
C A Murdock & Co	3.75	Osborn & Alexander	18.20
James H Barry	44.79	Librarian	31.25
Osborn & Alexander	39.52	John P Culley	109.65
Heywood Bros & Co	30.	G Orsi	63.91
Southern Pacific Co	40.	Joseph Martini	15.
Hinton Printing Co	26.	Pay Roll Pav	28.75
Wilson & McCutchen	250.50	" " "	33.12
Payot, Upham & Co	106.15	Duffey Bros	8.
A C McClurg & Co	11.75	R Lewin	3.50
			$3523.39

By general order of the Board University of Cal, Interest to Nov 18 $ 1000.

" Special " " " " Oct 17 " Youths Directory, Donation, 75.

" " " " " " " " " Rebate on bill 40. 4638.39

The Chairman of the Committee on Building reported that included in the list of bills were two for repairing and painting the roof of the Library building, which was now in good Condition.

In regard to repairing the Sidewalk around the Pavilion lot, they
SIDEWALK FOR had obtained bids ranging from $85 to $135. The Cost of the bulkhead
PAVILION LOT on Grove St will be about $50. Think the whole amount will not

exceed $150 - On motion a sum not to exceed that amount was allowed for the work.

Mr Stott for the Committee on Lectures and Classes reported that he had
LECTURES. had a Conference with Mr Armes of the University in regard to the proposed lectures, and they had agreed in a general way as to the Scope and time for their delivery, but the Committee want a little more time to fully ~~perfect~~ decide upon, and perfect the arrangements.

On motion of Mr Ayers the Committee were granted further time, and power, in Conjunction with Mr Armes to complete details and fix an admission fee.

CLASS ROOMS Mr Cumming said that by the use of a little lumber, glass, and labor
Repaired he had had the Ceiling of the Class rooms repaired so as to cut off the draughts of Cold air that had been very unpleasant to the Teachers and Pupils.

Treasurers Report -

The Treasurer presented his report for October which was read and referred to the Finance Committee. Following is a Summary

General Fund

Receipts $3814.43. Overdraft $555.77. ~~Disbursements~~ Total $4370.20

Disbursements $2905.10. Overdraft Oct 1st $1465.10 " $4370.20

Sinking Fund

Receipts. Bal Oct 1st $4560.27. Received during the Month 210.63. Total $ 4770.90

Librarians Report.

The Librarian presented his report for October which was read, the names of New members approved and the financial part referred to the Committee. A Summary shows

Receipts $2201.35. Deposited with Treasurer. $2106.35. Bal on hand $95.00

New members. (85)

45 men, 40 women

J Sandman, Chas Duebel, H C Ramsey. J A Jackson. J E Coffee Robt L Park. Williard B Harrington, G W Bothwell, Mrs Geo Law Smith. Edmond Bersey. Miss Hilda Roesner, Miss Juliette Williams. Mrs J Stow Ballard. Geo B Elliott. Miss Ethel Murphy. L F Koessel N W Tallant. R I Browne. Herbert Igol. Newton W Emmons. W H Mead. Mrs M Mein. Chas O Schaefer. N E Sanford. Julian B Warren. Wm G Layng. J F Flynn. Chas J Simon. Thos Whitten, Wm Himmelsbach, G A Bailey. Mrs Harry Unna. Mrs Louis Titus, Robert Lloyd, W H Kirk. Calvin Worrell. Edward A Connolly. Geo A Andenreid. S C Thompson. Mrs E E Van Brunt. Guy F Eggleston. Mrs H L Dewey. Mrs C Schwan.

W J Ballard. Edward R Ward. W H Gogan. Mrs Henry James. Leland Rosener. G W Collins. Geo H Rock. Edward Blanchard. H Ohnwall. Mrs R E Wilson. Camillo Olivette. C.E. Percy Grey. Mrs W A M Boeck. D G Holt. Chas Huke. Miss Margaret A Reddy. Jessie J Hess. Audley Donnelly. A F Sawyer Jr. J A Stevens. Dr Thos F Rumbold. W H Payson. Miss A M Morriss. E L Allen. F R King. Jos. R Power. Peter Moeller. Mrs Diana A Campion. Thos Johnson. A E Wellington. Ferd Haschka. Miss Isabella A Welch. M Delmue. Geo Johnson. Miss Jeannette Dougherty. J F Cole. Archibald Cooper. E B Lathrop. Geo Hillfreid. Miss Anna M Parsons. A J Von Etlinger. M H Heynemann.

Cases for Books

Thanks to Garratt & Co.

A recommendation from the Librarian that some boxes or cases for books be procured was referred to the Committee on Books & Donations. and a letter of thanks ordered sent to W J Garratt & Co for a donation of brass work to be used as Models by the Drawing Classes.

Bids for the Proposed Post St improvements

Under the head of Unfinished business the Committee on Building presented the following bids for the Proposed work on the Post Street building

C J Ryland & Van der Naillen	
Electrical Work, Except gas fixtures	$1975.
Anderson Bros.	
Alterations Complete. (General Work)	$17.788.
Patent Swivel Tops . add $200.	
Jas E Britt	
Plumbing & Gas fitting	$2297.
C B Green	
Alterations Complete. (General work)	$16847.
D B Chisholm	
Alterations Complete (General work)	$17500.
Edison Light & Power Co	
Electric work Except fixtures	$1674.
Wm Cronan	
Steam Heating	$2230.
Covering for Steam pipes Extra	230.
Jas E Britt	
Steam Heating	$1897.
W H Birch	
Elevator	$2600.
" Air Cushion	400.
" Ram	1575.

W G Pennycook	
Electric Wiring	2040.
Electric Wiring & fixtures Complete	5225.
P Peperson	
Steam & Hot Water Heating	2170.85
Drew & McGlofin	
Stair work	575.
Copputers & Mocel	
Grill work for Elevator	35.
Stairs & Rod iron	374.
California Electrical Works	
Electric Wiring	1958.
" Fixtures	2925.
Abrahamson Ventilating Co	
Ventilators	216.
" with Swivel tops	262.50
John Donovan	
Plastering	1350.
Forderer Cornice Works	
Galvanized Iron Work	1259.
W S Snook	
Plumbing & gas fitting (work)	2140.
S N Grubb	
Plumbing & gas work	3973.
Duffey Bros	
Plumbing, Gas fitting & Draining	2860.
Steam heating & Ventilating	3368.
Jacobs & Moran	
Steam Heating	3030.
W F Wilson	
Plumbing & Gas fitting	1698.
Liebert & Hoffman	
Alterations Complete. (General work)	22,671.
McGown & Butler	
Alterations Complete. (General work)	17,273.
Cahill & Hall Elevator works	
Elevator (Ram)	1950.

On motion the bids were referred to the Building Committee to examine and report at the next meeting.

Advertisement for Renting the Pavilion

After some discussion regarding the renting of the Pavilion Mr Stott moved that an advertisement be inserted in the Chicago papers that the Pavilion was for rent on reasonable terms for a term of six months or less from January 1st.

Mr Cumming moved as an Amendment that San Francisco ~~papers~~ be included in the list of papers. Accepted, and Mr Stott's motion put to vote, and Carried.

Toomy speaks

The carrying out of the order was left to the Printing Committee.

By permission Mr Henry Toomy addressed the Members, recommending that the Institute lease a portion of the building about to be constructed on the N.E. Corner of Post & Powell Streets.

Proposed Rooms for Library on Post & Powell Sts

After Mr Toomy retired, Mr Symmes suggested that the matter be referred to some Committee to examine

Mr Manson moved it be referred to the Committee on Library Rooms and Building with the President and chairman of the Finance Committee added, with instruction to examine into the matter and report at the next meeting. Carried.

Next Election

Mr Cumming moved that a Committee of three be appointed by the Chair to superintend the preparation and issuance of the necessary notices and blanks relative to the next Election. Carried

The Chair named as such Committee Messrs Cumming, Dow and Leggett.

The meeting then adjourned

R. P. Doolan
Recording Secretary

Regular Meeting Board of Trustees Tuesday Evening Nov 21. 1893

President Hallidie in the Chair and present Trustees Ayers, Cumming, Dow, Firth, Fornhals, Lewis, Malm & Symmes.

Absent Doolan, Leggett, Macdonald, Manson & Stott.

The minutes of the last meeting were read and approved.

Payment of Taxes

Mr Symmes for the Finance Committee said he would call the attention of the Board to the important fact that some provision must at once be made for the payment of the taxes. We have only about $1100. on hand and they amount to $3152.72. Would recommend that the President and Secretary be authorized to negotiate and borrow in the name of the Institute, giving its note therefor, a sum of money not to exceed $4000. and pay a rate of interest of seven per cent per annum.

$4000. to be borrowed.

On motion of Mr Dow the recommendation was adopted unanimously

Bids for Post St. Improvements

Mr Lewis for the Committee on Library Rooms & Building reported that Mr Manson being absent no regular report would be made. The Committee had met and examined the bids for the proposed work on the Post Street building and find that the lowest aggregate bids for the entire work is $26.616. Had taken no further action except that the Architect had found out from the various bidders that they thoroughly understood the specifications and what was expected also that it would not be necessary to strengthen the floors as proposed which would probably bring the aggregate cost down to $25,000. and think the first thing to decide will be if the Board will spend that amount for the improvements, but before action is taken on that matter think it would be well to dispose of the question of leasing a portion of the new Parrott building: A majority of the Committee (Building, the President, and Mr Symmes) to whom it was referred at the last meeting have decided to report adversely to the Proposition.

Moving to Powell St

Mr Symmes thought the question of too great importance to be hastily considered and should not be acted upon except at a full meeting and each member notified of the object, and moved so move

Mr Lewis thought it not advisable to take more time, as nearly one year has been spent in getting matters to their present condition, and moved as an Amendment that the Board take up the matter of Moving to Powell & Post Streets Carried

Mr Cumming moved that the majority report of the Committee that

Moving to Powell St.

they deem it inadvisable to move to the Parrott building be considered the sense of the Board.

Mr Symmes thought a wiser course would be to lay the Matter over for further consideration

The President read from a prepared memorandum a statement of the estimated expenses of both propositions, that is, of moving to Powell Street, and remaining here in the Post St building and expending $25.000, for improvements, showing a balance in favor of the latter.

Mr Cumming's motion was then put to vote and carried as the sense of the Meeting

A motion was then made that it is the sense of the Meeting that the projected work be done at an expense not to exceed $25.000.

Mr Symmes said he was not in favor of expending any such sum on the building, as it was not going to help the Library to that extent and moved that the subject and other matters pertaining thereto be deferred until the next Meeting and in the meantime the Committee revise the estimate of the Architect and see if repairs sufficient for present purposes cannot be made for $10.000, or less.

Mr Lewis thought it would be best to hold a special Meeting to consider the matter and suggested Tuesday Evening November 28th as the date.

Mr Symmes ~~suggested~~ accepted the suggestion, and his motion was then put to vote and carried unanimously.

Periodicals

Periodicals.

The Committee on Books & Donations presented a list of Periodicals whose subscription expires December 31st, which they had not yet had time to examine and as the matter must be attended to before the next regular Meeting, would recommend that the list presented be referred to them with power to renew or subscribe for as they deemed advisable. So ordered

Mr Scott being absent further time was granted the Committee on Lectures & Classes to present a report.

Ad. for renting Pavilion.

The Committee on Printing and Advertising reported the insertion of an Advertisement regarding the renting the Pavilion in the S.F. Music & Drama, the N.Y. Clipper, & Chicago Figaro.

A Petition from J M Burnett & J B McIntyre that a rebate be made on the rent of the Pavilion for a Promenade Concert for the benefit of St Rose Convent (Sisters of the Dominican Order) Dec 13th was received and on Motion of Mr Symmes the charge was made $150 $100—

A request from Dr Emil Stossel Manager of the "Old Nuremburg" Festival for privilege to store in the Pavilion during the pleasure of the Board some of their scenery and fittings was referred to the Pavilion Committee with power.

On motion of Mr Lewis the President and Secretary were authorized to sign as the sense of the Board, the following appeal to encourage the expansion of home industry

Encouraging Home Industry.

"The undersigned being of opinion that to build up this State and City so as to keep ~~pace~~ with the ~~other~~ growth of other parts of our common Country we must give substantial encouragement and aid to those who by manufacturing give employment to our Mechanics and Working men and women and thus keep within the Community the money earned here.

We earnestly recommend that you give a preference to goods manufactured and produced in this State, and that in no case you will order from the East or Europe until you have satisfied yourself that such goods as you or your customer require are not, or cannot be produced or manufactured within the limits of this City or State on equal terms.

San Francisco Board of Trade
by - - - - President - - - - - - - Secretary
Chamber of Commerce
by - - - President - - - - Secretary
Mechanics Institute
by - - - - President - - - - Secretary
Board of Manufacturers & Employers.
by - - - - President - - - - Secretary

~~The Meeting then adjourned~~

Mr O'Brian

A bill from J O Brien for services at the late Fair previously repudiated by the Board, was again presented by Mr Lewis and the Meeting unanimously declined to do anything further in the matter notwithstanding Mr O Brien offered to deduct 1/3rd from the price of his labor.

The Meeting then adjourned

R. P. Doolan,
Recording Secretary

Special Meeting of the Board of Trustees Tuesday Evening ~~Dec~~ Nov. 28. 1893

The Meeting was called to order by President Hallidie at 7½ there being present Trustees Ayers, Cumming, Formhals, Leggett, Lewis, Malm Manson Stott & Mr Symmes

Absent Trustees Doolan, Dow, Firth, & Macdonald.

The reading of Minutes was dispensed with.

$3000 loaned from Donohoe Kelly & Co.

Mr Symmes for the Finance Committee reported that in accordance with a resolution adopted at the last meeting $3000. had been obtained by loan from the Donohoe Kelly Banking Company at 7 per cent per annum interest, and there was a general understanding that if the account of the Institute was transferred to that bank that further accommodation to the amount of $10.000 or $15.000 can be obtained.

Post St Impts.

The President said that the Special order "Consideration of improvements on the Library building would be taken up, and Mr Manson Chairman of the Building Committee made a statement of what they had concluded might be omitted from the prepared plans & Specifications, and a general discussion ensued regarding the matter.

Mr Lewis moved that it be the sense of the Meeting, that the Board do not expend $25.000 on improvements of the Post Street property, as contemplated Carried

Mr Symmes requested that the Chairman of the Committee again explain what they proposed be done.

Mr Manson thought the better way would be for the Board to vote on omitting from the plans & specifications prepared, such ~~matters~~ Portions as they had decided might be done and still carry out important and necessary improvements; to that end would the following -

1. That strengthening of the floors be omitted - Carried
2. That so far as possible the Electric wiring and Combination fixtures for the 2nd and 3rd Story be omitted. Carried
3. That an Elevator be dispensed with Carried
4. That the Concrete or brick wall in the rear of the basement, 15 ft high, be reduced to 3 feet, and the balance be of wood.
5 To omit the new Sidewalk, and reduce its repairs to the lowest possible Cost, and not remove the bank vault in the basement - Carried

It was moved that the Committee be instructed to have the Architect

prepare new plans and specifications in accordance with the ideas of the Board and advertise for new bids.

Mr Lewis thought the matter might be re-referred to the Building Committee which might be enlarged, and they interview bidders and see what it will cost to have the work done as proposed and report at the next meeting, then if not satisfactory get new bids etc. Would so move as an amendment to the other resolution.

Mr Symmes thought that $15000. (as approximate by the Committee) too much to expend at present.

~~Mr Lewis~~ The Amendment of Mr Lewis was then put to vote and carried.

Cumming & Symmes added to Committee.

On motion of Mr Leggett the Committee was increased to five for the purpose of considering the improvements and cost thereof, and the Chair named Messrs Cumming and Symmes to act with the Committee for the above purpose.

Folsom St Lot.

Mr Stott suggested the disposal of the Folsom St Lot by having it surveyed and divided up into small holdings and sold 10% Cash and the balance in 1. 2. 3 & 4 years.

The matter was discussed at considerable length and finally the following motion was adopted -

That the matter of disposing of the Folsom Street lot be referred to a Special Committee to report a scheme at the Second regular Meeting of the Board in December.

The chair named for the Committee Trustees Stott, Firth & Ayers.

The Meeting then adjourned

R. P. Doolan
Recording Secretary

Regular Meeting Board of Trustees Tuesday Evening December 5. 1893

The Meeting was called to order at 7.45 by president Hallidie, there being present Trustees Ayers, Cumming, Doolan, Dow, Formhals, Leggett, Lewis, Macdonald, Manson + Symmes.

Absent Trustees Firth Malm + Stott.

The Minutes of the regular Meeting of Nov 21 and Special Meeting of Nov 28th were read and approved.

Reports from Committees

Mr President and Members of San Francisco Dec 5. 1893

Mr President and Members of the Board of Trustees
of the Mechanics' Institute

Gentlemen:-

Your Finance Committee begs to submit herewith its regular Quarterly Report.

No great changes have occurred in the Finance Department. The receipts for the quarter ($13.157.30) have not been Equal to the Expenditures ($15.148,31) because of the large amount required for the Payment of taxes, ($3152.72) It has been found necessary to obtain a further loan of $3000. to meet this demand. As this was not obtainable at our regular banking house - The American Bank + Trust Co.- it was obtained from the Donohoe-Kelly Banking Co, based upon the Expectation that our entire account would be kept at this latter institution.

Note for $6000. We therefore ask the Board to authorize the President and Secretary to sign a note for Six thousand dollars in favor of the Donohoe-Kelly Banking Co., and to instruct the Treasurer to take up the note with the American Bank + Trust Co, for the same amount.

We also the Board to request the Treasurer to transfer the account and the banking business of the Institute from the American Bank - Trust Co. to the Donohoe-Kelly Banking Co.

We also ask that the Treasurer be requested to deposit the

Sinking Fund. Special 10% of the receipts, as directed by in Section 2. Article XIII of the Constitution, with the Savings and Loan Society of San Francisco instead of carrying it as heretofore, in the regular account.

Respectfully Submitted
Frank J Symmes
Grove P Ayers

On motion of Mr Leggett the report was received and recommendations adopted, as also the following resolution.

Note for $6000. Resolved that the President and Secretary be and are hereby authorized to make and sign a note in the name of the Institute in favor of the Donohoe-Kelly Banking Co in the sum of $6000. the same to bear interest at a rate not to Exceed 7% per annum.

The Finance Committee further reported that they had Examined the quarterly report of the Treasurer + Librarian and found the same Correct, and then presented the following list of bills amounting to $7040.47 and recommended they be paid by orders on the Treasurer, which after being read was so ordered -

City + County S.F.	3152.72	Edison Light + Power Co	40.35
Pac Gas Impt Co	365.94	C A Murdock + Co	8.50
University of California	500.	Payot Upham + Co	10.86
Pac Telephone Co	18.25	" "	34.44
Spring Valley W W	70.75	James H Barry	17.50
Firemans Fund Ins Co	62.50	Hicks Judd Co	290.73
Swain + Murdock	51.	Johnson + Emigh	104.16
Alliance Assurance Co	52.50	B F Stevens	138.57
Comd Union Assurance Co	57.50	Soundings	7.50
Palatine Ins. Co	62.50	J A Hofmann	225
Post Office	45.	Wm Doxey	39.51
Am Bank + Trust Co	35.	W B Walkup	4.00
J H Culver	11.63	J Dewing Co	9.00
Pay Roll	56.85	Osborn + Alexander	33.58
J A Jackson	4.25	Librarian	65.35
Central Lumber + Mill Co	24.63	James T White + Co	8.00
Central Hardware + Tool Co	5.30	C F Hagman	21.70
Pay Roll	1325.		$7040.47
A H Perley	20.		
Central Lumber + Mill Co	16.16		
W F Wilson	6.49		
W W Montague + Co	8.50		
J R Wilcox	12.		
E R Swain	250.		

The Committee on Building reported that the sidewalk around the entire pavilion block had been thoroughly repaired at a

Books & Donations
See Page 454

Repairs to Pavilion.

Cost of $85.00 and the Bulkhead on Grove street had been repaired at a Cost of $25.00

The Committee on Lectures & Classes presented a written report which was read and filed.

The Committee on Printing reported that they had expended $10.00 more for advertising the Pavilion for rent. Approved

Treasurers Report

The Treasurer presented his report for the Month of November which was read and referred to the Finance Committee.

Following is a Summary

General Fund. Receipts $5965.26 Disbursements $4771.55 Bal. $1193.71
Sinking Fund. Bal Oct 31. $4790.90. Receipts in Nov $147.15
Disbursements $3152.72. Balance $1765.33

Librarians Report

The Librarian presented his report for November which was received the Names of new Members approved and the financial part referred to the Committee.

His receipts were $1560.60. Deposited with Treasurer $1471.50. On hand $89.10

New Members

R Sampson. Mrs E W Harris. E P Piper. E J McCutchen. R W Mason. Wm Parsons. Miss Bessie Sprague. Mrs R Rising. Irving Donton. J R Bass. Miss Millie Siebe. J H P Howard. Jas L Robison. S H Wendenthal. W H Slocomb. Col W R Smedberg. G B Greene. W S Franklin A R Kummer. John A Wright. John S Birch. H W Wandle W H Medina W R Lindsay. Miss M Duffy. Miss Emma L Blake. Mrs A Hartsuff H Knowles. Miss Mary E Hale. H P Monson. M Frintz. R Patterson. Albin Pitzker. Chas R Beal. Irving W Miller. Mrs J W Smith Max Charles. I C Williams. R R Bulmore. Miss J de Forrest. Miss Kate Salisbury. John G Dalgish. Chas A Allardyce. Miss Minnie C Wilson. James Bamberger. Mrs C J O Kell. Frank Lindsay Arthur B Watson. Miss B Delmas. Mrs Geo H Hunt. F D Sorensen W L Dickenson. Miss Mollie E Gripper. Israel Freschman M A Aronson. Chas Patton.

The following Quarterly Reports from the Treasurer and Librarian were received and filed

To the Trustees of the Mechanics Institute

Gentlemen:– I herewith present my report for the quarter

ending November 30th 1893

General Fund			
Overdraft last Report			2328.90
Receipts	4177.08		
Pavilion	4177.08		
Library	6391.12		
Post St Rents	1950.00	12518.20	
Bills Payable			
Donohoe Kelly Banking Co		3000.00	
		15518.20	
Disbursements			
Sundries		11995.59	
Balance		1193.71	13189.30
[illegible] Exposition Fund			
Overdraft last report	2049.69		
Receipts			
Disbursements			
Sundries	244.40	2294.09	
Sinking Fund			
Balance last report	4278.95		
Receipts	639.10	4918.05	
Disbursements		3152.72	1765.33

Respectfully Submitted
C A Malm, Treasurer

San Francisco Dec 5. 1893

To the President and Board of Trustees

Gentlemen:–

I have the honor to present a Summary of the Work and business of the Library for the quarter ending November 30. 1893.

Receipts

The receipts show a slight increase over the preceeding quarter, and are from the following sources.–

Fees from New Members		226.
Quarterly Dues		5683.50
Fines Collected	157	228.25
Books paid for	25	28.80

Extra Books	1437 @ 10c	143.70
Drawing paper & Sundry		12.10
Drawing Classes		93.50
Total Collections		6415.85
Balance from last August		64.37
Total Cash receipts at Library		6480.22
Deposited with the Treasurer		6391.12
Balance on hand		89.10

New Membership

226 New Members have joined the Institute, 188 have withdrawn or been dropped - a gain of 38. which added to the 4483 as per last report gives 4501 now carried on the roll of Membership.

Books.

The accessions have been 1451 Volumes. Purchased 1015. Presented 153. bound Periodicals and pamphlets 283,

236 Volumes were assigned to the Reference Rooms, and 1215 to the Circulation Department.

745 old volumes were rebound, and 815 repaired in the library.

Circulation.

There were drawn from the Library for home use 39686 volumes, a daily average of 515 Volumes.

The Library was open 77. days.

Respectfully Submitted
Horace Wilson Librarian

Report from the Committee on Books & Donations

Dec 5. 1893

Books & Donations To the President and Board of Trustees

Gentlemen:-

Your Committee on Books and Donations presents herewith a brief report of the work for the last quarter,

Several meetings have been held to Consider and decide on proposed or Suggested Purchases of unusual or more Expensive Character than the Current Publications, and the Periodical ~~lists~~ lists for 1894 have been revised and some unnecessary Subscriptions eliminated.

The accessions to the Library number 1451 Volumes, 236 for the Reference Rooms, and 1215 for the Circulating department.

Bills to the amount of $1837.69 have been Audited.

Binding The bills for binding have been unusually heavy in Consequence of the necessary rebinding of a portion of the United States Patent Reports. Some 200 Volumes have been put in new Covers "American Russia" being the leather selected for this purpose. The Expenditure under this Committee has been kept below the appropriation. The Audited bills for the quarters to Dec 1st being $6808.71.

Cataloguing A proposed Modification of our System of Cataloguing, and adoption of the Randolph indexer System suggested by the librarian your Committee have under Consideration.

Respectfully Submitted
Geo E Dow
Geo Cumming } Committee
Joseph Leggett

Received, and filed

A notice from the County Clerk relative to an assignment of the Geyser Water Co was referred to the Finance Committee.

New Business

Union Iron Works. Mr Manson said that inasmuch as the Union Iron Works has built some of the finest U.S. Steel Cruisers afloat and the last one the Olympia promises to be the fastest, it would be Eminently fitting and proper that the Mechanics Institute should tender the Union Iron Works and workmen engaged therein a reception in honor of the Construction and successful trial of the Olympia and to that end would offer the following

" Resolved. That in the Construction of the United States Steel
" Cruiser Olympia, the Mechanics Institute recognizes the
" highest type of Mechanical skill and labor.
" That as a testimony of our appreciation of the success
" attending the Construction and trial, the Members of the
" Mechanics Institute tender a reception to the Pacific
" Coast Workmen who were engaged in the Construction of
" the Olympia, and present each with a Memorial Diploma
" in honor of their skill and success -.

The Resolution was warmly seconded by several Members, and each one present Expressed himself as heartily in favor of such recognition being given by the Institute, and that such action would be productive of good to the Union Iron Works and other industries of this Coast, as well as honor and good will to the Institute.

On being put to vote the Resolution was adopted unanimously. and Messrs Manson, Dow, and Cumming were appointed a Committee to arrange a program and Carry out the arrangements

On motion of Mr Lewis the Board went into Executive Session. Upon re-assembling the following resolution was adopted unanimously -

Improvements

Resolved - That the Matter of improvements in the Library Building be referred back to the Library Rooms & Building Committee, with instructions to have the Architect modify the specifications so as to bring the Cost down to a sum not to Exceed $1500-

Adjourned

R. P. Doolan,
Recording Secretary

Quarterly Meeting of the Institute Saturday Evening Dec 9 1893

Held in the Art Gallery Rooms of the Pavilion.

President A S Hallidie Called the Meeting to order at 7.45 a Constitutional quorum being present.

The Minutes of the last quarterly meeting were read and approved.

The President read the following report.

To the Members of the Mechanics Institute

Gentlemen:-

From the quarterly reports of the Officers of the Mechanics Institute, the following Statements are presented covering a period of three months, ending Nov. 30. 1893.

Receipts, from Pavilion property	4177.08	
Members Dues etc	6391.12	
Post St Rents	1950.00	
Note, Donohoe Kelly Banking Co	3000.00	15518.20
Disbursements. Drafts by order of the Board	11995.59	
Overdraft Aug 31	2328.90	14324.49
Balance Nov 30 1893		1193.71
In the Sinking Fund Aug 31. There was	4278.95	
Receipts during Last Quarter 10% of 6391.12	639.10	
Total		4918.05
Paid 1st Installment of Taxes, City & County		3152.72
Balance Nov 30. 1893		1765.33
27th Exposition. Aug 31. deficiency	2049.69	
Bills paid last quarter	244.40	
Net deficiency		2294.09
Summary Nov 30 1893		
Balance in General Fund	1193.71	
" " Sinking Fund	1765.33	2959.04
Less deficiency 27th Exposition		2294.09
Net Balance		664.95

The Condition of the Institute financially is as follows

Liabilities. Mortgage @ 6%	100.000.00	
Notes @ 7%	9.000.00	
Total		109000.00
Balance in Bank		664.95
Net Liabilities		$ 108.335.05

Two hundred and twenty six new members have joined and 188 have withdrawn or been dropped. There are now 4501 members in good standing.

1451 volumes have been added to the Library. 39686 vols were withdrawn from the library for home use; a daily average of 515 vols. the library having been open 77 days.

The Committee on Books and Donations have recommended from time to time the purchase of the books reported by the Librarian, and have caused 200 vols. of the U.S. Patent Reports to be re-bound and audited bills to the amount of $6808.71.

The Committee on Lectures and Classes report the attendance at the Classes better than heretofore, the requiring of a small fee having improved the regularity of attendance. A Course of Lectures will be inaugurated immediately after the holidays under the direction of the University of California and the Mechanics Institute.

The Committee on Library Rooms and Building report progress in the matter of the Proposed improvements in the Library building, which they have under consideration, and expect to report on before the end of the month.

The Pavilion Committee report the Pavilion in good condition.

The Finance Committee report the receipts ($13157.80) have been less than the Expenditures. ($15148.31) on account of the large amount required to pay taxes ($3152.72) The Committee has carefully examined every voucher, and given careful attention to the finances of the Institute which on account of the loss incurred by the 27th Exposition, and from the inability to hold Fairs during the Midwinter Exposition, have not been a very flourishing condition.

A Committee has been appointed to devise some way of disposing of the Folsom Street Property, and a Committee has also been appointed to make some public recognition to the builders of the Cruiser Olympia as representing some of the skill latent, and home industry existing in San Francisco.

Under the Constitution the members may present names for nomination for Trustees at this meeting, to be voted for at the next election.

A S Hallidie President

On motion the report was received and spread upon the minutes.

The President then introduced Vice President Marsden Manson who delivered an address on "The Importance to California of North Pacific Weather Stations"

Mr Clark moved that names be now received for nominations for Trustees - Carried

Nominations for Directors — The following names were proposed

P. J. Healy, W. J. Cuthbertson, Edmond C. Burr, W. P. Stout, Henry J. Bush. J. J. Dunn, G W Elder, Geo Cumming, C J Mosser, Marsden Manson, C A Murdock, Rodney Kendrick, C L Taylor, Henry Root, A S Hallidie Joseph Leggett, A W Stott, L E Phillips.

Mr Clark moved that nominations now close

Mr Cumming said there was no closing of nominations until the first Tuesday in January. That there might not be any difficulty he would put in nomination the entire polling list of last year

Mr Clark objected to any further nominations, Mr Healy wanted information and thought the voting list was too many names to be considered and Mr Cridge thought the whole membership might be placed in nomination and no harm result.

The President said he interpreted the rule that nominations might be made at this meeting but in all cases if recognized must be endorsed by not less than twenty five names.

Mr Clarks motion was then put to vote and carried.

Another Fair — Mr Clark wanted to know if the Trustees had taken any action about another Fair: The average profit to the Institute from these in the past has been considerable and he would like an expression from the Members present if they deemed it desirable to have another Exposition, but before that was taken, would like to know if the Trustees with their acquired wisdom had decided to not hold any more fairs.

The President replied that under the existing circumstances he deemed it unwise to hold a fair this or next year for two reasons:-

1st That it would interfere with the Midwinter Fair, and

2nd that its date of closing July 1st, would be too near the date of our opening. The Institute cannot afford to make a mistake as the loss from the last Exposition was a serious matter.

Mr Clark moved that the Board of Trustees be requested to make proper preparations to hold a fair in 1895.

Mr Plum thought it unwise to fix any date. Circumstances and business rules would be the best guide for the Trustees.

and members on such short notice cannot decide so important a question. Finally the following resolution was adopted unanimously Resolved. That this meeting request the Board of Trustees to hold another Fair at the earliest opportunity practicable.

The President announced that at the next quarterly meeting of the members that Mr Geo E Dow would deliver a short address on "History and application of the modern systems of Pumping

The Meeting then adjourned

Meeting of the Board of Trustees Tuesday Evening December 19th 1893

The meeting was called to order by President Hallidie there being present Trustees Ayers, Cumming, Doolan, Dow, Formhals, Leggett, Malm & Symmes Absent Firth, Lewis, Macdonald, Monson & Stott.

The Minutes of the last meeting were read and approved.

Committee Reports

Finance. none. Library Rooms & Building, none. Books & Donations, none, Lectures & Classes. Mr Cumming

Classes. reported that the attendance was good and a short vacation would be taken during the holidays.

The Pavilion Committee reported that a proposition had been made to lease the Pavilion for six months for use as an Ice Skating Rink.

Mr Dow for the Special Committee on reception to the Union

Union Iron Works. Iron Works reported that several meetings had been held and notices sent to Foundrys & others. The Programme had been decided upon, Speakers engaged, and the Diplomas to be presented the Workmen were being prepared. The affair would take place at the pavilion on Friday Evening the 22nd. An approximate Estimate of the Cost was $250.

On motion the report was approved.

The Treasurer reported that he was about to transfer the Institute account from the American Bank & Trust Co to the Donohoe, Kelly, Banking Co

Mr Cumming stated that the proposed lessees of the Pavilion desired the

Fish Tank use of the Fish tanks. Referred to the Pavilion Committee with Power.

A Communication from Miss Froelich asking an appointment as teacher

Miss Froelich of Free Hand Drawing was referred to the Committee on Lectures & Classes.

A bill from J O'Brien for services rendered at the last Fair, was

Mr O'Brian. laid on the table.

A request from the management of the Home of the Inebriate for a donation of old books was referred to the Committee on Books & Donations with power to act after conference with the Librarian.

A request from Louis Sloss Jr & J L Johnson for a reduction in the rent of the

Cake walk Pavilion for a Cake walk for the benefit of the Midwinter Fair, was filed

A request from Thomas Houseworth that the Institute endorse the name of "The City of the Golden West" instead of Palm City or Sunset

Mid Winter Fair. City, as now applied to the Midwinter Fair, was laid on the table

A request from the Executive Committee of the California Midwinter International Exposition for the use of a portion of the Pavilion for the purpose of Examination and Judging of Pictures, was read

The President stated that the Communication had been addressed to him, and as they desired it for a short time only and immediately he had given the desired permission, and granted a portion of the Art Gallery not used by the Classes; the Institute in no wise to be responsible for any loss or damage. Approved.

Trans Mississippi The President said the Trans-Mississippi Congress was to meet here 13th of

Congress. February and he was granted power to appoint six delegates from the Institute and requested the Trustees to hand him in a list of names to choose from.

Mc Queen The President also stated that in the Case of Mc Queen Vs. the Mechanics Institute that the argument for a new trial had been made and submitted to the Supreme Court; and a decision would probably be rendered in a month or two.

Adjourned

R. P. Doolan
Recording Secretary

Mechanics Institute January 2. 1894

The Meeting was Called to order at 7.45 there being present Trustees Ayers. Cumming, Firth, Formhals, Leggett, Manson, Symmes and President Hallidie in the Chair.

The Minutes of the last Meeting were read and approved.

The Finance Committee presented the following bills and recommended they be paid by orders on the Treasurer, which after being read was so ordered:-

Pac Gas Impt Co	388.80	Theatrical Pub Co	10.00
University of Cal	500.00	Jas H Barry	16.00
Librarian	31.30	Aubery Co	46.60
Pay Roll	1377.50	Daily Report	3.00
Am Bank & Trust Co	35.00	Bulletin	3.00
Pac Telephone Co	16.95	J A Jackson	1.50
Union Insurance Co	153.00	Franz M Goldstein	25.00
P Van Pelt	30.00	C H Casassa	130.00
Donohoe Kelly Bank'g Co	71.60	Central Lumber & Mill Co	4.02
J. O Brian	10.00	Armes & Dallam	7.40
J H Culver	14.90	Frank Gregg	7.50
Pay Roll	90.75	A Guiot & Co	85.00
C A Murdock & Co	11.25	Ph Meyer	2.95
Western Mailing Bureau	6.65	A M Robertson	175.41
Britton & Rey	15.00	Hicks Judd Co	159.93
S F News Co	8.77	Johnson & Emigh	17.45
Geo W Clark & Co	2.10	J H Boden & Co	4.00
Librarian	30.05	Payot Upham & Co	14.86
			$ 3459.24

Auditors Report They further presented a report from Auditor Van Pelt, of his Examination of the Books & accounts for the quarter ending November 30th 1893, which was referred to the Committee.

Mr Manson for the Committee on Library Rooms & Building reported that the Modified plans & specifications for the improvement of the Post St property had been prepared and submitted to the Committee and they would now like instruction from the Board as to whether to Call for bids, or have the work done under the supervision of some Competent person and the Committee. If done by Contract think it would be best to authorize the Committee to get entire new bids.

Post St Imp'ts

Mr Cumming moved that the Matter be referred back to the Committee

to Examine Carefully, and see which, in their judgement, would be the best plan to adopt. and report at the next Meeting.

Mr Leggett hoped that when the Committee met, they prepare a report that all can understand, and give reasons for or against the two propositions

Mr Cumming's Motion was then put to vote and Carried.

Mr Cumming for the Committee on Lectures & Classes reported that the Classes would reopen to night, after the holiday vacation.

Mr Manson for the Pavilion Committee reported that a Six months lease of the Pavilion to the Natural Ice Skating Co had been prepared by the attorney of the Board and presented the same for Consideration

Lease to the Natural Ice Skating Co

Following are the Main Sections as adopted and approved by the Board, after several amendments had been proposed and disposed of.

First: The Party of the first part (The Mechanics Institute) does hereby lease, demise, and let unto the party of the Second part (The Natural Ice Skating Co) all that portion of said building (Mechanics Pavilion) above the basement, Except the directors offices, Janitors quarters and Art Gallery, and that portion above the basement of said building where the Engine is situated, for the term of Six Months from the 15th day of January 1894, the Party of the Second Part paying and yielding therefor unto the Party of the first part, the sum of Nine Thousand Dollars in gold Coin of the United States, as follows:

One thousand dollars on the 15th day January 1894
Twelve hundred " " " " " February "
Fourteen " " " " " " March "
Sixteen " " " " " " April "
Eighteen " " " " " " May "
and Two thousand " " " " " June "

and the said party of the Second part Covenants and agrees to pay said sums on the respective dates herein-above set forth.

Second - The party of the Second part is to use said building for the purpose of maintaining a natural ice skating pond, together with such lemonade and refreshment stands, as may be incidental thereto, but, under no Circumstances shall the party of the Second part sell, or barter, or give away, or permit to be sold, or bartered, or given away upon said premises, any wines, or malt, or spirituous liquors, or any intoxicating liquors of any kind, character or description whatever, during the term hereby granted -

Third - The party of the Second shall not make any alterations in, or upon or about said premises, and shall not underlet the same or any portion thereof, and shall not assign this lease, nor any interest therein, without first obtaining the consent, in writing of the party of the first part.

Fourth. The party of the second part shall not give, or permit to be given upon said premises, during the continuance of the term hereby granted, any exhibition of an immoral or objectionable character.

Fifth. The party of the second part shall not make, or permit to be made, any use whatsoever of the floor, or any portion of said building, which shall be calculated to, or which shall cause any injury thereto, and all pipes, machinery and structures which may be placed or erected within said building by the party of the second part, shall be so placed and erected as that no damage whatever shall result to any portion of said building.

Sixth. During the continuance of the term hereby granted,, the party of the second part shall have the right to use the boiler in the annex of said building; provided, however, that during said term the said party of the second part shall keep said boiler in good order and repair, and shall furnish, at its own cost and expense all fuel, water and gas, used in or about said premises, during the continuance of the term hereby granted.

Seventh. If default shall be made in the payment of said rent, at the times hereinabove stipulated, or if the party of the second part shall fail to keep and perform any covenant or condition herein contained, then the party of the first part shall have the right to reenter said premises and remove the party of the second part and all persons therefrom.

Eighth. Upon the expiration of the term hereby granted, the party of the second part, shall quit and surrender possession, of said premises to the party of the first part, in as good order and repair as the same now are, damage by fire and the elements excepted.

Ninth. The party of the second part shall deposit with the party of the first part the sum of Two thousand dollars to secure the payment of the rent hereinabove reserved, and as a further security for the performance of all the covenants and conditions of this lease, on the part of the party of the second part, which sum shall be kept and retained by the party of the first part. In the event that the party of the second part shall not notify the party of the first of its intention to renew this lease as hereinafter provided, said sum of two thousand dollars, shall be used for and applied to the payment of

the rent which shall become due hereunder on the 15th day of June, 1894; but, if the party of the second part, shall notify the party of the first part, of its intention to renew this lease, as hereinafter provided, then, and in that event, said Two thousand dollars shall be retained by the party of the first part, to secure the payment of any rent which shall become due under the lease for said additional term, and in that event, Seven hundred and fifty dollars of said sum of Two thousand dollars, shall be applied to the payment of the rent which shall become payable on the 15th day of November 1894. and the remaining Twelve hundred and fifty dollars shall be used for and applied to the payment of the rent which shall become due and payable on the 15th day of December 1894.

Tenth. If the party of the second part shall faithfully keep and perform all of the covenants and conditions of this indenture on its part, then, and in that event, it shall have the right to renew this lease. for a period of six months, or to the 15th day of January 1895, at the monthly rental of Twelve hundred and fifty dollars per month, payable in gold coin of the United States, on the 15th day of each and every month, in advance provided, however, that it shall, on or before the 15th day of May 1894, notify the party of the first part in writing, of its intention to make such renewal; whereupon, a lease shall be executed, from the party of the first part to the party of the second part, for said additional term, which said lease shall contain substantially all the covenants which are contained in this indenture.

A letter from the Natural Ice Skating Co asking for a modification of the above terms, was read, and subsequently Mr Donaldson and Mr M'Crosson of the Company came in and made a personal appeal in the same effect.

After a general discussion Mr Cumming moved the action of the Board in fixing and approving the terms of the lease be re-considered. Seconded by Mr Firth and on being put to vote — Lost.

Mr Leggett then moved that the Officers of the Institute be authorized and empowered to execute a lease to the Natural Ice Skating Co upon the terms decided upon this evening —

Carried

Librarians Report

The Librarians report for December was read the names of new members approved, and the financial part referred to the Committee

A Summary shows –
Receipts $3015.85. Paid Treasurer $2912.35 On hand $103.50
~~Hough Thomas Coughlan~~ New Members (56)
Thomas Coughland. J Greig. Carl S Hanson, Miss Julia H George,
Mrs W A Benjamin. Miss Lillie Lubin, J F Chase, S J Stabler.
F S Winter, D J Hughes. Louis F Frank. A W Keane, Rev M Willett
E J Winter. Jas J Flynn, Henry Lahiff, H A Runyon, Eugene Jamin
S Howard Reid, C W Martindell, Walter G Hyman, P A Finnegan
Thos R Reynolds, J W Musser, Saml J Eva, P L Koscialawski
Arthur Hinton, Theodore Angelis, L A Rammes. M Lazarus, Henry D Lewis.
Mrs A Goodkind, Miss C S Kirtland, Miss Sadie Regan, Miss Hattie J Shute
Mrs J G McClain, Miss Alice Eastwood, Mrs Jerome Sullivan,
Mrs Sara B Gamble, Miss Lilian R Knowles, J Farnsworth, Horst Mallast
H E Pennett, H A Brigham. A J Eagleson. John Slater, Mrs M R Sherman.
Miss M E Skeele. Mrs E G Clark. Sidney W Smith, Mrs Ellen Martin,
Miss A W Barry. Mrs J A Cady. Miss Ida M Stanford. C P Nathan,
John O Gara. (37 males 19 females)

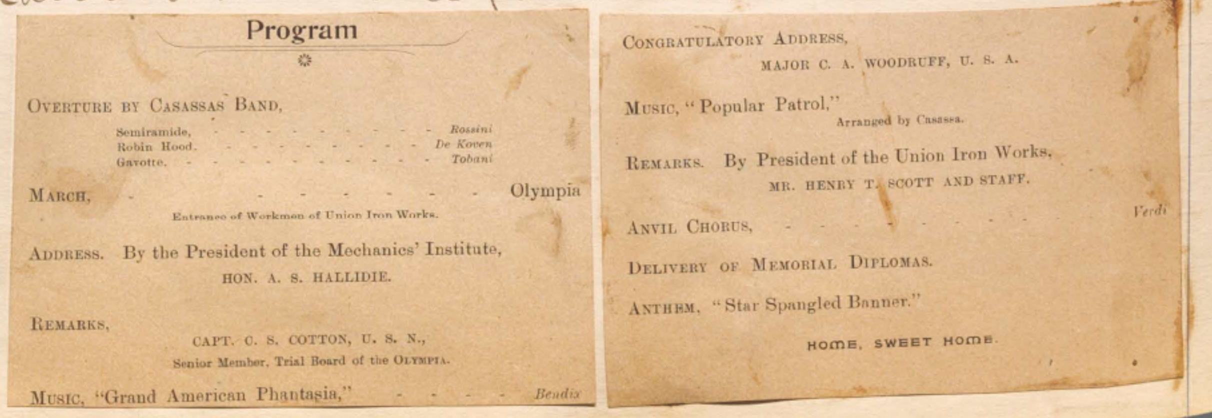
The Matter of boxes for handling and storing books referred to in the report, was on Motion of Mr Symmes referred back to the Librarian & Book Committee with authority to purchase at a cost not to exceed fifty dollars.

Treasurers Report.

The Treasurer presented his report for December which was received and referred to the Finance Committee.

A Summary shows, the following. General Fund
Receipts – Bal Nov 30. $1193.71. In Dec $4893.79. Total $6087.50
Disbursements $4242.93. Balance $1844.57
Sinking Fund. Bal Nov 30. $1765.33 In Dec $291.23. Bal $2056.56

Union Iron Wks The Committee on "Reception to the Union Iron Works" reported that the same was held on Dec 22 and the following Programme carried out in an acceptable manner



Program

Overture by Casassas Band,
Semiramide, - - - - - - - - - - - Rossini
Robin Hood. - - - - - - - - - - De Koven
Gavotte. - - - - - - - - - - - - - Tobani
March, - - - - - - - - - Olympia
Entrance of Workmen of Union Iron Works.
Address. By the President of the Mechanics' Institute,
HON. A. S. HALLIDIE.
Remarks,
CAPT. C. S. COTTON, U. S. N.,
Senior Member, Trial Board of the Olympia.
Music, "Grand American Phantasia," - - - - - Bendix

Congratulatory Address,
MAJOR C. A. WOODRUFF, U. S. A.
Music, "Popular Patrol,"
Arranged by Casassa.
Remarks. By President of the Union Iron Works,
MR. HENRY T. SCOTT AND STAFF.
Anvil Chorus, - - - - - - - - - Verdi
Delivery of Memorial Diplomas.
Anthem, "Star Spangled Banner."
HOME, SWEET HOME.

As soon as possible a full report of the expenses will be presented and the Committee would like authority to have the Addresses on that occasion printed in pamphlet form, at no cost to the Institute.

On motion the requisite power was granted,

On Motion of Mr Cumming, it was ordered that the thanks of the

Thanks to G W Gibbs & Abner Doble Co Board be tendered and sent to Geo W Gibbs & Co, and Abner Doble Co for their kindness in loaning Musical Instruments (Anvils) used at the Union Iron Works Reception.

On Motion of Mr Symmes $50. was donated toward the expenses of the Trans-Mississippi Congress to be held here February next. and the President named the following Members of the Institute as delegates.
N. J. Manson, Joseph Leggett, George Cumming, James Spiers,
Wm M Cubery, and David Farquharson,

Stott tenders his resignation Mr A W Stott tendered his resignation as Trustee, which on Motion was not accepted, and the President requested to write him a letter ~~requesting~~ asking the withdrawal of his resignation, and remaining during his term of office.

A request from Company F N.G.C. for a reduction of the rent of the Pavilion on Dec 23rd was referred to the Finance Committee.

A request from John Chetwood Jr, for the use for a few days of three Vols of U.S. Geological Survey now in the Reference Room was granted under the usual rule in such cases.

On Motion of Mr Symmes the Secretary was instructed to notify Mr Thos Houseworth, that his petition presented at the last meeting, asking that the Institute endorse his suggestion that the grounds of the Midwinter Fair be called the "City of the Golden West", could not be acted upon as the Board are but a small portion of the Membership.

Committee on Election. Mr Cumming Moved that a "Committee on Election" be appointed by the President to prepare ballots, and such instructions as necessary for the guidance of Voters at the Coming Election.
Carried

The President named Messrs Cumming Leggett & Ayers
R. P. Doolan
Recording Secretary

Regular Meeting of the Board of Trustees Jan 16. 1894

The Meeting was called to order at 7.45 there being present
Trustees Ayers, Cumming Dow, Firth, Formhals, Leggett Lewis
Malm, Stott and President Hallidie -
Absent Trustees Doolan. Macdonald Manson & Symmes.
The Minutes of the last Meeting were read and approved.
The Committee on Improvements presented the following:-
To the President and Trustees of the Mechanics Institute
Gentlemen:- Your Committee would respectfully report that we
Improvements have carefully examined the matters referred to us on Dec 5th
regarding the improvements and changes in the Post Street building
and state that we have had the Architect prepare new specifications
and plans in accordance with the ideas adopted at that time, that
is, confining the work principally to the basement and front
Entrance, the exception being the Stair Cases to the upper Reference
Rooms, and alterations in the ladie's toilet rooms of the library
floor. After due Consideration we believe that owing to the
peculiar changes and work to be done, that it will be better
and more Economical for the Institute to Employ a Competent
Superintendent, one in whom implicit trust can be placed,
and have the job done as cheaply as possible, Consistent with
first class work. In that way the work will be under the Supervision
of the Committee as it progresses, and any changes or alterations, more or
less from the plan, if deemed of advantage to the Institute can be
made without trouble. Again a bidder for the job must necessarily
guess at some of his Estimates, and for safety add a certain per cent
that may be saved to us, as we can employ labor and purchase
material as cheaply as any builder. On the other hand, if a bid
is given for a lower sum than the work can be done for,
it is evident some one must suffer a loss - probably the
workmen - and it is not the purpose of this institution to build
up it fortunes at the Expense of those whose capital is the
labor of their hands.
We recommend that a Competent Superintendent be Employed
with full power to Carry out the Plans and Specifications as prepared
by the Architect (with such changes as may be desired by the Board
or Committee) it being understood that proposals for the Concrete
and brick work, Electric lighting, Stairs and such other parts as are

a specialty in themselves will be obtained and Considered before the work is
Commenced which we think should be begun as soon as possible.
Your Committee has before it:-
(1.) The Estimate of the Architect Mr Patton upon the first basis, of about $14.000-
(2.) The bids of Mr Green for $16.894.00 for Schedule 5. reduced to $12648.00
by the Proposed Modifications, and believe that the proposed work now Contemplated
can be done at a cost of not to exceed $10.500.00 leaving $4.500.00 for improvements
in plumbing lighting etc.

Very Respectfully
Marsden Manson
Oscar Lewis

On motion of Mr Firth the report was received and recommendations
approved.
On Motion of Mr Leggett, the Committee were requested to select
New Books some Competent person for Superintendent and acertain upon
what terms his services could be secured for, and report to the Board
Mr Dow for the Committee on Books & Donations presented a list
of New books amounting to $60. and recommend their purchase,
which on Motion, was so ordered.
The Committee on Lectures & Classes presented the following Memoranda
Classes. the Classes and their attendance.
II Class in Machine Drawing. Arthur Allan Teacher
19 enrolled. Average Number attending per Night 12.
This class is the smallest of the five maintained by the Institute.
The principal reason for this is the fact that students before entering
this Class must have taken at least a term in Geometric an Projection
work
I. Class in Geometric Drawing. A.W. Scott, Teacher,
20 Enrolled, average number attending per night: 15.
They are making good progress and are doing principally Projection
work.
III. Class in Architectural Drawing and Industrial Design
~~23 Enrolled~~, ~~Average attend~~ Mr Mathisen, Teacher.
23 Enrolled, Average attendance per Night 20.
IV. Class in Crayon work. L.P. Latimer Teacher.
53. Enrolled. Average attendance per Night 40.
This is the largest Class of the Institute, and is Considerably too large
for one Teacher to handle.

Classes V. Class in Mechanics. Arthur J Allen teacher.

16 Enrolled, Average attendance about 12. per night.

This class is necessarially small as the only new students who would enter the class would be those conversant with the work already done. As the work becomes difficult the class becomes smaller. Still the class holds up its attendance, and is doing very good work especially in Geometry, The Algebra seems to be difficult of Comprehension to many.

Summary

	Enrolled since Aug 14. 1893	No. Enrolled Jan. 15. 1894	Average Attendance	Per Cent of Attendance on Enrollment
Class in Geometric Drawing	30	20	15	75.
" " Machine "	19	14	12	85.7
" " Architectural " etc	35	23	20	86.9
" " Crayon Work	72	53	40	75.4
" " Mathematics	27	16	12	75.
Totals	183	126	99.	78.5

Mr Manson for the Pavilion Committee reported that they had

Repairs to Pavilion Completed the lease with the Natural Ice Skating Co upon the terms agreed upon by the Board. They also recommended that before the rink opens that the Offices be Kalsomined and the Posts re-painted and the boilers inspected. The repairing to the glass and main roof and the tin gutter adjacent is now in progress.

This gutter has been rapidly rusted out by the turning of Soap suds etc upon the roof by one of the Sub-tenants

On motion the recommendation to paint & Kalsomine was approved and they were granted power to have the same done at a cost not to exceed $35.00

The duties of the Janitor on and around the Premises during the lease was referred to the Pavilion Committee.

Mr Cumming for the Committee on Election reported

Election that the necessary printing was being done, and that the petition of Mr L E Phillips, one of the Candidates had been found to Contain but 23 Eligible names Subscribed. As Mr Phillip's paper had been filed late on January 2 (the last day) there was no time to notify him of the deficiancy, or opportunity for him to add the required number, which he had respectfully asked to do in a letter to the chairman of the Committee. {Letter read}.

After a general discussion Mr Lewis moved that the Secy inform Mr Phillips that his was denied, on the ground that any

different action would be a violation of the Constitution and the law of Election as adopted by the members. Carried.

The Treasurer Mr Malm reported that there were sufficient funds

$3000. Paid. on hand to pay the note of $3000. held by the Donoho Kelly Banking Co and recommended the same be done and a proper order be drawn

On motion it was so ordered.

The Librarian reported 45 new members since January 1st, and that J W Harbourne persistently neglected to return a book to the library.

The book matter was referred to the Committee on Books to examine into and report at the next meeting.

A proposition from the Santa Cruz paving Co to dump dirt on the

Folsom St Lot Folsom St Lot for 8 cents per Cubic Yard ~~and~~ was read, and the Secretary instructed to inform them they would be permitted to place dirt there if done to no expense of the Institute and to the Satisfaction of the Building Committee.

The following letter to the President was read

January 12. 1894

A S Hallidie Esqr
President Mechanics Institute

Dear Sir:-

I leave hurriedly for New York to-night and will return here on the morning of the 29th inst. It may be that Judge Hunt

McQuaen will rule upon our motion for a new trial in the McQuaen Case, before I return. Should the decision be against us, I have given Mr Shurtleff, who is associated with me, instructions to see you immediately, and in that event I desire to urge upon you very strongly, that an appeal be taken. I am satisfied that the judgement should be reversed.

Yours truly
E J McCutchen

The President said his arrangement with Mr Wilson was, that the firm of Wilson & McCutchen would move for a new trial, which failing, they would then take an appeal to either point without expense to the Mechanics Institute.

On motion, the time and place of placing the names of Candidates to be voted for was left to the Committee on Election.

P. P. Doolan
Recording Secretary

Regular Meeting Board of Trustees Tuesday February 6. 1894

The Members were called to order at 7.45 by Vice president Manson there being present Trustees Ayers, Cumming, Doolan, Firth Formhals, Leggett, Lewis, Manson, Stott, Symmes,

Absent Trustees Dow, Macdonald, Malm & President Hallidie

The Minutes of the last Meeting were read and approved –

Report from Committees

Finance

The following bills were presented, approved and ordered paid –

Britton & Rey	60.	Librarian	46.65
Hopps & Sons	16.60	W F Wilson	4.25
Chronicle	4.20	Central Hardware & Tool Co	2.30
Morning Call	5.60	Central Lumber & Mill Co	14.65
Pac States Ad Bure	24.90	C F Hagman	77.50
Evening Post	1.50	Raphael Weil & Co	8.75
Examiner	5.25	Jose Martini	12.
C A Murdock & Co	11.	John Middleton	72.20
H S Crocker Co	24.05	Holbrook Merrill & S	20.
Librarian	32.45	J P Culley	149.86
J H Culver	7.75	Dewey Pub Co	7.
Pay Roll	7.	N W Bechtel	10.63
Pac Auxiliary F Co	48.	Wm Doxey	11.27
Pac Tel Co	27.30	B F Stevens	332.11
Pay Roll Jan	1375.	Osborn & Alexander	42.56
University of Cal	500.	Johnson & Emigh	57.23
Donohoe Kelly Banking Co	35.55	A M Robertson	54.30
Am Bank & Trust Co	44.33	Payot Upham & Co	53.75
Spring Valley W W	49.75	J A Hofmann	3.37
Pac Gas Impt Co	344.16	Engineering Mag Co	4.20
Edison Light & P Co	41.	Hicks-Judd Co	75.41
Mrs H L Hosmer	20.25	John J Newbegin	15.
A M Robertson	24.76	Wm Patt~~on~~	280.
Mann & Wilson	75.	Sup Court No 5	150.
			$ 4290.39

Library Rooms & Building

Jos Wilcot for Superintendent — The Committee reported that they had decided that Mr Jos Wilcot would be a suitable person to superintend the proposed improvements in the Library Building and his services can be

secured for the entire work. for $500 –

Pavilion.

The Committee reported that the work ordered by the Board had done and the building was now in good Condition.

Lectures & Classes

Committee reported that arrangements had been made for

Lecture. — an Illustrated Lecture on Astronomy by Prof E E Barnard; the same to be given at Metropolitan Temple Wednesday Evening Feby 14th –

Treasurers Report –

The Treasurers report for January was read and referred to the Finance Committee – A Summary Shows

Receipts, General Fund $ ~~12618.04~~ 14462.61 Disbursements $12774.90 Bal 1687.71

" Sinking Fund $212.08 Bal from Dec $2056.56 Total 2268.64

Total balance $3956.35

Librarians Report

The Librarians report for January was read. the names of new Members approved, and the financial part referred to the Committee. His receipts were $2248.65 Deposited with Treasurer $2120.85 On hand $127.80

New Members – (57)

L. P. Latimer, Emil Walker, Job Harriman, M Conchat, Edward Lynch, James Cumming Smith, Miss Geneva Sherwood, Miss Sadie Hyman. James M Brophy. J R Howell, R. B. Fenlon, D Falconer, M J Lord. C H Merrill, Charles Stewart, Charles Kuck, J C Ridpath, Alexander McLean Patterson, Chas L Benton, P F Kennedy, A. N. Foster, A McDonald John D Richard P. S Woolsey. Thos H Gannon, D S Richardson John McLatchie G. L. Reid, M. F. Moran, Joseph Büttgenbach John Frace, Anton Schubiman, R S Smith, J Sankey, M M O'Connor, Alfred J. Perkins Jr. Winfield S Jones, E P Lynch, Miss Sarah E Chandler W P Edwards, Mrs L S Kast, Chauncy R Burr M.D. Mrs A E Higgins Mrs Joseph L Moody. Miss A E Meserole, Mrs Alice M Tempkin, Miss Geraldine T White, Miss M L Thornton, Miss Amy Gell, Mrs J W Orr, Mrs E A Jansen, Mrs M E McGratty, W W Van Arsdale James S Wallace, Robert E Cannell, Dr E J Bailey, Miss M M Jewett, Miss Mary F McDevitt, Mrs Alfred Todhunter, J T Milliken, Mrs Eug. R de Cornely. Geo Anderson, John E de Ruyter, Mrs George R Wilson, Miss Mary Harney, H G Ginaca, Arthur Winch Chas F Eaton, F W Vanham, Benj G Franklin, August Euler, Miss E J F Hunter, N B Parnell, L F Cockroft, Miss Sara L Dole,

Folsom Street Lot

Report of the Committee

To the Board of Trustees of the Mechanics Institute:

Folsom St Lot.

Gentlemen:– We find this lot was purchased by the Institute Oct 1887 for $97.780.00 and the total cost including all charges to January 31. 1894 is $149000.00 being $51.220 more than its original cost; or at the rate of $680.60 per month; representing the amount of the monthly subscription of 1360 Members, or 30% of the whole Membership of this Institute. To subserve the best interests of the Institute we deem it the urgent duty of this Board to use all immediate and possible endeavor to affect a sale of the whole of this property, the Expenses of holding and maintaining same being a most serious drain on the Institutes finances, and which with the present general stagnation of business threatens to materially increase,

We suggest therefore the desirability of dividing the lot into such subdivisions as can most readily be sold, and offer them at such prices and on such terms most likely to interest and induce immediate buyers. The irregular corner piece Corner of 16th and Harrison Streets as you know is owned by Mr John Center.

Messrs Malm and Stott of your Board accompanied by Mr Culver our Secretary, interviewed Mr Center on Tuesday last to accertain the best possible terms of securing the aforementioned piece, by purchase, or otherwise, in order to complete the symetry of the block –

Mr Center Expressed himself in most friendly terms towards the Institute, and assured this Board of his willingness to accede to any equitable and reasonable proposition to further the Institutes interests. He suggested however that in order to facilitate our it will be absolutely necessary to obtain a title from the City for that portion of Mission Creek running through the block. To affect this it will be necessary to lay the matter before the Board of Supervisors, who no doubt will readily grant the Institute the necessary title. This your Committee hope to accomplish before the next meeting.

As the delay in obtaining this title will not militate in any

Folsom St Lot

manner against proceeding with the sale we therefore in the mean time urge the Boards immediate action by ordering the property to be placed in the hands of Baldwin + Hammond, under proper executed agreement, to be sold by them on the terms and subdivisions as stated in their proposals herewith appended –

By this plan we think a sufficient number of lots may be sold as not only to insure a sufficient sum to permanently relieve the Institute of further Expense, but also enhance the value of remaining lots –

Febry 6. 1894

A. W. Stott }
G. P. Ayers } Committee
J. K. Firth }

The Communication referred to from Baldwin and Hammond gave a diagram of the property subdivided into lots with prices attached, the
x whole amounting to $150.650 They also stated that their commission
x for the whole business including advertising would be 2½ per cent on the amount received from sales.

Mr Symmes moved the report be approved and the Committee make arrangements with Baldwin + Hammond to sell the property –

He also deemed it advisable to have nothing to do with the Center property –

Mr Stott Explained the desirability of having the Center property, in order to make the plat symmetrical, and believed the Supervisors would grant the required title –.

Mr Lewis believed the proper thing to do, would be to enter into a Contract with the Real Estate Firm as recommended; and seconded Mr Symmes motion,

Mr Symmes said that upon second thought he believed it would be better to see the Board of Supervisors first, before actual authorization was given to sell, and the matter be deferred until after the next meeting as by that time the President would be here, and the members have time to more fully consider the question.

Mr Lewis thought there was no very urgent market for real estate at present, and was not sure but an authorization from the Members should be first obtained, before the property was disposed of –

Mr Cumming agreed with Mr Lewis, but thought the

Folsom St Lot. preliminary work might be done and then final action be taken,

Mr Manson gave a general history of the Pueblo lands now deeded to the City, of which Mission Creek was a part. Its boundaries would be an important matter in the final, or any disposition of the property.

Mr Leggett said that half of the block on Folsom Street was free from any Claim and its sale might proceed with at once without hindrance from any one -

Several other Members expressed their ~~th~~ views on the subject, and finally the matter was disposed of by being re-referred to the Committee with the President and Mr Symmes added - they to see about the title and other Matters and report to the Board.

Mr O'Brian. Mr Lewis said a claim of Mr J O'Brien for Services rendered at the last fair was causing himself and several other members of the Board great mental disturbance, as the gentleman persistently waylaid them at all hours and places with arguments for payment of the bill. The matter had been before the Board several times and he wanted it referred to some Committee not connected with the Fair and suggested Trustees Ayers, Symmes & Doolan, as the members thereof.

Mr Stott said that inasmuch as Mr O'Brien had settled for his services and signed a receipt in full he would move that the Secretary inform him that no further action would be taken by the Board - Carried.

Nat Ice Sk'tg Co. A request from the Natural Ice Skating Co for a Concession in the terms of their lease to allow them to open the pavilion on Sunday, after a general discussion was granted, the pavilion Committee being authorized to give the necessary order and permission.

Mutual Savings Bank. A demand from the Mutual Savings Bank for a reduction in their rent of $100 per Month from Feb. 1st, was read, and action thereon deferred.

A request from James Morse for Employment as Carpenter, was referred to the Supt of Improvements,

The following Communication was read: -

Feb 5. 1894

To the President and Board of Trustees
of the Mechanics Institute

Gentlemen:

As you are already aware in the ~~Superior Court of this~~

McQuaan. Case of Alfred McQuaan against the Mechanics Institute tried in the Superior Court of this City and County, the Jury on May 9th 1893 returned a verdict in favor of the plaintiff for the sum of $5000. A motion for a new trial was made and on the 7th of November of last year, the statement on that motion which had been previously prepared by us, was signed and filed. The argument of the motion for a new trial, was commenced on the 1st of December, and adjourned to and resumed on December 8th, on which day the opening argument was concluded, and the matter was adjourned to the 22nd of December, when the argument was closed and the motion submitted to the Court for decision. The Court kept the matter under advisement until February 1st, when an order was made vacating judgment, and granting the motion for a new trial.

I am inclined to think this will be the end of the Case, although the Plaintiff may conclude to try again.

In granting our Motion, the Court suggested he thought it was but fair, that the Institute should pay the plaintiffs costs, amounting to $150.00. and made an order to that affect.

I wish you would therefore, provide for the payment of these costs, at your first meeting after the receipt of this letter.

E J McCutchen

Mr Lewis moved the $150. be paid, and included in the bills of this evening, Carried.

Judges of Election. Mr Cumming said that at this meeting three Judges of Election should be selected, and nominated Henry L Davis - E H Cole and J H Gilmore -

On Motion the Gentlemen were Elected

Mr Cumming further stated that he believed the request of Mr L E Phillips to substitute two or three names on his petition for nomination for those that had been found to be ineligible, and denied at a previous meeting of the Board; should be reconsidered as he thought Mr Phillips had honestly intended to carry out the spirit of the Constitution, and innocently got signatures which were not valid, Any one was liable to such a mistake, and he would now move that he be allowed to amend his application

(A) A request from Prof Vander Naillen that pupils of his School be allowed the use of the Library at reduced rates, and a similar one from the Hawthorne Club (Presented by the Librarian) was read, and produced a lengthy discussion which was finally disposed of referring the matter to a Special Committee consisting of Trustees Leggett, Doolan & Cumming, they to investigate and report upon the powers of the Board (as provided by the Constitution) to act upon these and similar requests —

Reduced admission + Dues &c. A lengthy discussion of the question ensued which was finally decided in the affirmative by a vote of five ayes, to three noes.

The Librarian presented and read a plan for the improvements

Post St Impts. of the Post St building, whereby the Bank premises were to be taken and utilized for Library purposes —

On Motion, the Matter was referred to the Committee to Consider and report. (A)

The Meeting then adjourned

R. P. Doolan
Recording Secretary

Rooms of the Mechanics Institute Tuesday Feby 20, 1894

The Meeting was called to order at 7.45 there being Present Trustees Ayers, Cumming, Doolan, Formhals, Leggett, Lewis Malon Manson Symmes and President Hallidie, absent {Dore, Firth, Macdonald, Scott.

The Minutes of the last Meeting were read and approved

The Finance Committee reported adversely against the petition of the 2nd Artillery Regiment for a rebate in the rent of the Pavilion Dec 23rd.

The Committee on Books and Donations presented a list of new books amounting to $186.00 and recommended their purchase, which on Motion was approved.

Classes Mr Cumming for the Committee on Lectures & classes reported the classes running smoothly, and the attendance fair.

Lecture The lecture by Prof Barnard was a perfect success: the remarks of the gentleman being entertaining and instructive, and the illustrated views of the heavens and surroundings of the Lick Observatory exceedingly interesting. Thirteen hundred tickets were taken up at the door —

The Committee on Sale of the Folsom St lot owing to the absence of the Chairman asked, and was granted further time.

Report from the Librarian — Feby 20 94

To the President and Board of Trustees

Gentlemen :—

Proceeding under instructions by your resolutions

at a former Meeting, I have prepared and now submit to your inspection and pleasure a poll list of the voting members of the Institute.

It comprises the names of 4077 members now on the rolls, and does not include the names of 402 members who have joined since August 26th, and, who by limitation of the Constitution are not privileged to vote at the next election for Trustees.

There are included in this list the names of some 288 members who are delinquent more than two quarters, but who have not yet been

Election Matters reported dropped and then struck from the roll.

and Poll List A final notice of their delinquency has been mailed to each, and such as do not respond will be dropped next month.

This list will require to be checked the morning of election, and the amount due from each member marked against his name.

To prepare such a correct list requires something like a week's time: and to prevent postponement of the Election in case of accident to it, a duplicate was made and presented herewith

Very respectfully

Horace Wilson Librarian

On Motion the report was received and filed, and it was ordered that one copy of the Poll list be placed in the hands of the Librarian for exclusive use of the library officials, the other to be kept by the Secretary for use of the Members, but in no case to be taken from his room —

A bill for articles furnished at the late Exposition, and request for its payment, from Williams Diamond & Co, was referred to the Finance Committee

L E Phillips A communication from L E Phillips expressing thanks for the action of the Board in allowing him to perfect his petition for nomination — ~~and assuring the Members~~ was read and filed.

Mr O'Brien Mr Symmes said Mr J O'Brien was without and desired to address the meeting in regard to his claim for Services —

On Motion the request was denied —

Report :— The Honorable The Board of Trustees of the Mechanics Institute —

Gentlemen,

Your Committee on Library Rooms & Building to whom was referred the Matter of occupying the room now leased to the bank (No 33) have carefully considered the subject —

This room in the past has brought in a rental of $350. per month, on which is asked a reduction of $100 per month. This request is based partly on the proposition to take possession of the basement, and partly on the present depression in business. — Post St Impts

Should this reduction be granted the loss of which will be $3000. per year or the dues of 500 members. When the Committee first considered this proposition some months since, the financial outlook was not so good as at present and the need of retaining this rental was more pressing.

Since that date a favorable lease has been made of the Pavilion for six months with a possible extension of six months more.

This lease has already paid a years lease of 33 Post Street, at the reduced rental asked for. -

Your Committee believe that the thorough fitting up of 33 Post St for Library purposes will be a decided advance in the Library arrangements, and one which is demanded by the present Membership; that it will also tend to retain members likely to drop out and induce new members to join.

They therefore unanimously recommend:- that this room be fitted up for Library purposes in addition to the basement rooms, and believe that $1500.00 will make the improvements and fittings required. -

Respectfully Submitted
Marsden Manson
Chairman.

Mr Symmes moved the report be received, and recommendation adopted. Carried Unanimously

The matter of arranging terms with the tenants of the Post St property, was referred with power to a Committee of three, consisting of the President, Mr Symmes, and Mr Manson.

Election matters — In regard to Election matters, it was moved and carried, that in order that the general business of the Library on that day be not interfered with; that no soliciting votes or electioneering be allowed in the Library Room.

Wilcox elected — Mr Joseph Wilcox was elected Superintend of the improvements for the Library building, his compensation to be $500. for the entire work.

R. P. Doolan
Rec Secty

Regular Meeting Board of Trustees Tuesday March 6. 1894

The Meeting was called to order at 7.45 there being present Trustees Ayers, Cumming, Doolan, Dow, Firth, Formhals, Leggett, Malm, Manson, Symmes & Mr President.

Absent Trustees Lewis Macdonald and Stott.

The Minutes of the last meeting were read and approved -

Report from Committees.

San Francisco March 6. 1894

To the President and Trustees of the Mechanics Institute -

Gentlemen:-

The Finance Committee have no matters of importance to report as having occurred during the past quarter other than those embodied in the Treasurer's report.

In order to meet the payment of taxes it was necessary to obtain a special loan of $3000.; and inasmuch as such accommodation could not be had at the American Bank & Trust Co., where our account was carried the Finance Committee arranged for such accommodation as we required at the Donohoe, Kelly Banking Co, and as a result of the same the Treasurer has transferred the entire account of the Institute to that Bank, where it is expected we shall be enabled to obtain such further accommodations as may be required in connection with our building improvements.

The financial balance is given in the Treasurers report, and the lease of the Mechanics Pavilion for the sum of $9,000. for a period of six months will doubtless be reported by the Pavilion Committee.

We find that some of the Insurance Companies carrying risks upon the Mechanics Pavilion desire to cancel the same on account of its being used as an ice skating rink. We believe however, that a sufficient number of reliable Companies may be found to take up the risks which are to be cancelled.

Yours Very Respectfully
Frank J Symmes } Finance Committee
Grove P Ayers }

They also reported they had examined the Librarians Quarterly report and found the same correct, and ~~its~~ presented the following report from the Auditor:—

San Francisco March 6. 1894

F J Symmes Esq Chairman Finance Committee, Mechanics' Institute

Dear Sir:-

Auditors Report. I have made a careful examination of the Books and Accounts of the Institute for the quarter ending February 28. 1894.

In the previous Treasurers account is a charge of $10 - against the 27th Exposition which was not authorized by the Board, nor was any warrant drawn for it. If this charge is correct the Secretary should be directed by resolution of the Board to enter it in his books. This would complete all payments for the 27th Exposition and that account could be closed by charging the balance of the account ($469.23) to profit and loss account.

The Treasurers account shows a balance in excess of the Donohoe Kelly & Cos Bank of .40 cents. An error was made of 48 cents too much in drawing warrant in favor of B F Stevens, and an excess of 8 cents in the deposits with the Bank showing a difference of 40 cents in the Treasurers account.

The 48 cents will be accounted for in the Treasurers March report.

With this exception the Librarian's Treasurer's and Secretary's accounts were found perfectly correct and in good shape.

I hand you herewith Trial Balance of the Secretarys Ledger Feby 28. 1894

Respectfully Submitted

P Van Peet, Auditor.

On motion the above reports were received and ordered spread upon the Minutes

Books and Donations

Mechanics Institute March 6. 1894

To the President and Board of Trustees

Gentlemen -

Your Committee have the pleasure to report that the Accessions for the quarter number 1009 volumes, that an average amount of binding has been done, and the books in the Library considering the extremely overcrowded shelves, are in a fairly good condition.

Bills for books and periodicals and binding to the amount of
Books $2610.94 have been audited and approved.

The bills audited for the year were $9413.77. We deprecate a lack of diligence on the part of the Librarian and Committee which leaves $2386.23 of the appropriation for books and Periodicals unexpended.

Respectfully Submitted

Geo E Dow
George Cumming } Committee on
Joseph Leggett } Books & Donations

The report was received and filed —

Library Rooms and Building —

March 6. 1894

To the President and Board of Trustees
of the Mechanics Institute.

Gentlemen:-

Your Committee on Library Rooms and Building respectfully submit the following report.

Post St. Impts. This Committee has been charged with duties requiring much thought and time of its members - In addition it has been called upon to consider the financial aspect of the much needed improvements, at a time when the financial condition of the Country has been in a very unsatisfactory condition. The results of its earnest labors have therefore been much slower than would have been the case were the finances of the Institute in better condition -

During the months of March and April last frequent meetings and conferences with the Architect Mr Wm Patton were held and in May an estimate was presented to the Board. It was then ordered that bids be asked for, which was done by the Committee, and the lowest aggregate bid was $26.616. - The Board did not deem it wise to expend that amount and the Committee was directed to revise the plans, reducing the cost and endeavor to get revised bids. These when submitted were not satisfactory, and the Committee was authorized to re-floor light and repair the basement rooms under the direction of the Architect and a Superintendent, Subsequently the services of Mr Jos Wilcox, an experienced and reliable builder, were secured. This work has however been delayed pending getting full possession of the premises, and extending the library facilities by occupying the bank premises 33 Post Street.

In the Library building many improvements have been made. The roof was found to be leaky and in bad condition but has been thoroughly repaired and painted. The rooms have been re-papered and whitened, making them better in appearance and comfort. The Committee is prepared to have the additional rooms in the basement and 33 Post Street ready for occupancy in a few months.

Respectfully Submitted
Marsden Manson } Committee
Oscar Lewis }

Pavilion.

To the President and Trustees of the Mechanics Institute

Folsom St Lot. Your Committee on Pavilion would respectfully report that, the fence around the lot bounded by Folsom 15th, Harrison and 16th Sts has been entirely repaired.

Pavilion. The Janitors quarters in the Pavilion has been thoroughly cleaned and whitened, as well as the Offices and rooms.

The Bulkhead at the Grove Street Entrance has been renewed and put in a safe Condition.

The Sidewalk around the entire building was thoroughly repaired, and much attention given to the roof, which owing to its age has required frequent work to be done.

A favorable lease of the Pavilion was made on the 15th of January for six months, with the privilege of extending it to six months additional. This lease necessitated the whitening of the posts and lower portion of the walls, glazing the roof and sky lights and insuring the boilers.

Respectfully Submitted
Marsden Manson
C A Malm

Both of the above reports were received and filed, as also the following from the Special Committee on Reception to Union Iron Works.

" To the President and Trustees.

Gentlemen.

On the 22nd of December the Institute tendered a reception to the mechanics of the Union Iron Works upon the successful completion and trial trips of the United States Battle Ship Oregon.

Reception to Union Iron Wks

The Reception was fully attended and appreciated both by the Union Iron Works and the Institute members. The speeches of the occasion were ordered printed, but all of them have not yet been placed in the hands of the Committee, although frequent requests therefor have been made.

A well designed and executed Diploma in Commemoration of

the Event and action of the ~~Board~~ Institute was prepared and a sufficient number printed to allow a copy to be given to each workman engaged in the construction of the Ship.

Respectfully Submitted
Marsden Manson } Special
Geo E Dow } Committee
Geo Cumming }

Mr Cumming for the Committee on Lectures & classes said that owing to the absence of the chairman, Mr Stott; the usual quarterly report was not ready, but by Thursday he would prepare and hand the President the necessary statistics for his annual report

Treasurers Report.

The Treasurers report for the month of Feby & quarter ending Feby 28th ~~was~~ were presented and read and referred to the Finance Committee. Of the monthly

A Summary shows:- General Fund.

Receipts $22949 50 Expenditures $21310 02 Balance $1639 48

Sinking Fund

On hand Jan 31. $1765 33 Receipts $689.64 Total $2454.97

Librarian Report.

The Librarians report for the quarter was read the names of new members approved and the financial part referred to the Finance Committee. A summary of his Cash transactions shows the following

Receipts $1932.80 Paid Treasurer $1863.30. On hand $69.50

~~Joseph J Terry Jr~~ New Members (51)

Joseph J Terry Jr. N H Harris, R M Turner, H M McKee, J H Nicholson, Andrew G Meyers, C Forbes, A W McPherson, Geo H Watt, Geo B Carter, Henry Donohue, R E Currie, W McKellar, G Herbert Condict, Geo A Story, W W Carr Robert Canning, Fred W Green, H E Keat, Wallace W Lovejoy, Stephen L Sullivan, Louis P Waterman, S B Blake, Theo Langguth, F R Dawson, John C Terry, C P Sinclair, R D Cranston, Emanuel Le Fevre, A E Chodzko, E H Merrill, Miss Ethel M Kittredge Mrs H L Crocker, Mrs A C Bassett, Miss Blanch Normand, Dr F J Lane H G Sonnenberg, Fred H Roller, Edison H Crawsbey, Chas M Gunn John Berretta, James Donahue, S Urobe, E A Rix, Miss Helen S Tripp Miss Alice Colden Hoffman, Miss Rose Sachs, Miss Minnie E Horton Mrs E A McBoyde, Mrs Ella M Breck, R W Theobald

Report on reduction in rates.

The Special Committee (Messrs Leggett Doolan & Cumming) who were appointed to consider the request of Prof A Van der Naillen and the Hawthorn Club for a reduction in rates for Membership reported that they had carefully examined the ~~matter~~ Constitution and believe nothing can be done, legaly, as regards complying with their requests. The only exception that can be made is to non-residents, who may have the use of the rooms, but not the library privilege of taking out books. Would recommend the Secretary so notify them giving full explanation of the Matter – So ordered –

Report from the Judges of Election

San Francisco March 1. 1894

Report from Judges of Election

To the President and Trustees of
the Mechanics Institute
Gentlemen:–

We the undersigned, who were appointed by your Honorable Body, Judges for the annual Election of Trustees held Feby 27. 1894 beg to submit the following report –

The Election was by the Proportional and Preferential method adopted last year, and we believe has given general satisfaction.

There were 853 votes cast, the quota necessary for election of a Candidate being 121. There were 14 Candidates of which George Cumming, and A S Hallidie received the full quota 121.

Henry J Bush, Joseph Leggett, Marsden Manson, Chas E Mooser and Henry Root by first choice and transfers from other Candidates received the requisite number of votes to elect.

We therefore declare the above named gentlemen duly elected Trustees of the Mechanics Institute.

Respectfully Submitted
Judges of Election
John H Gilmore
Henry L Davis
E H Cole

We also herewith present a supplemental report carefully compiled and tabulated by Mr Alfred Cridge, one of the Clerks ~~&~~ appointed for the occasion, to whom our thanks are due for his kindness and labor in its preparation – We believe it will be of value for present and future reference –

Compilation of the votes cast at the Election Feby 27. 1894

CANDIDATES.	FIRST VOTES.	Surplus.		ELIMINATION.							TOTAL.	TOTAL.
		CUMMING.	HALLIDIE.	CUTHBERTSON.	STOTT.	STOUT.	PHILLIPS.	BURR.	HEALY.	KENDRICK.		
Burr	34	5	3		1	3	7				53	
Bush	65	5	1	1	2	3	6	19	12	7		121
Cumming	180											
Cuthbertson	15	5									20	
Hallidie	147											
Healy	35	3	1	1		11	5	3			59	
Kendrick	48	1	2	2	3	1		9	8		74	
Leggett	32	7		4	2	5	5	6	21	19		101
Manson	71	15	13	3	6	2	9	2				121
Mooser	66	4	1	2	3	2	4	5	5	14		106
Phillips	35	3		2	2	1					43	
Root	77	6	4	2	4		1	7	9	11		121
Stott	18	4	1									
Stout	27			1								
Null	3	1		2			6	2	4	23	41	
	853	59	26	20	23	28	43	53	59	74		

In explanation: Cumming received 59 votes more than his quota, and they were transferred to other candidates, as shown in the column headed "surplus—Cumming," 5 to Burr, 5 to Cuthbertson, 3 to Healy, 1 to Kendrick, etc., and that column when added up gives a sum of 59, showing that all Cumming's surplus have been accounted for. Similarly with Hallidie's surplus.

As Cuthbertson received the least number of first-choice votes he was first "eliminated;" that is, they were transferred to the second choice, unless that choice was Cumming or Hallidie, in which case they went to the voter's third choice. Thus, as shown under the special column headed "Cuthbertson," 1 ballot was transferred to Bush, 1 to Healy, 2 to Kendrick, 13 to Manson, etc., the sum of the figures on that column being 20—the number of first-choice votes cast for him added to the 5 transferred to him from Cumming's surplus before he (Cuthbertson) was eliminated.

In the column headed "Stott," under the general "elimination" head, the table shows that 1 of his first-choice votes went to Burr, 2 to Bush, 1 to Healy, 2 to Kendrick, etc., summing up to 23, equal to his original 18 first-class votes, 4 received by him from Cumming's surplus and 1 from Hallidie's surplus.

By reading horizontally from any candidate's name on the column to the extreme left can be seen first, the number of votes received by each candidate as first choice, and then the number added to those by transfers, either from candidates having a surplus, from those eliminated, or both, showing from what candidates he received transfers, how many votes he received from each, and, in the two columns on the right headed "Totals," the total of votes received by each candidate up to the time of his election or elimination. The totals for the candidates elected are on the column to the extreme right, and those for candidates eliminated in the total column next to it. As Cumming and Hallidie each had a surplus, their figures do not appear in these total columns.

The last man eliminated was Kendrick. As all the candidates but 4 had then been elected or eliminated, such of the ballots as did not contain the names of one of these candidates could not be used, and those 23 are accounted for as "null" near the foot of the column with his name at the top. The other 51 votes which he had received up to the time of his elimination were used for these four candidates, and the distribution of his votes completed the count.

The number of "null" votes is seen by running the eye horizontally from the word "null," near the foot of the left-hand column.

After the distribution of Kendrick's votes, Leggett and Mooser, being the only candidates remaining on the board, were elected by 101 and 106 votes respectively; Bush, Manson and Root secured full quotas, while Cumming and Hallidie had a surplus.

Henry L. Davis
John H. Gilmore
E. H. Cole
Judges of Election

On motion the above reports were received and ordered spread upon the Minutes, and a vote of thanks for services rendered, tendered and ordered sent to the Judges and Clerks of Election.

Mr Symmes reported that the Committee had taken under advisement and had had several meetings in regard to the matter of moving one of the tenants in the stores of the Library building, and gave the main points in favor of, or against the

the proposition, as regards the two parties in question, and pecuniary result to the Institute,

Each member expressed his views on the subject, which was finally disposed of by referring the matter back to the Committee,

The Finance Committee here presented the following list of bills amounting to $4.042.02 and recommended they be paid by orders on the Treasurer, which after being read was so ordered

J H Barry	92.75	Western Mailing Bureau	12.00
Office Specialty Co	13.50	Pay Roll Feb	1375.00
Pay Roll	3.75	S C Partridge	15.00
J H Culver	4.20	J Tanzy & Co	7.70
University of Cal	500.00	Johnson & Emigh	83.80
Post Office	61.00	Osborn & Alexander	30.60
Pac Telephone Co	10.00	Hicks-Judd Co	268.14
Swains Bakery	12.85	Payot Upham & Co	65.96
Edison Light & Power Co	33.00	A M Robertson	78.75
Pac Gas Impt Co	324.72	Wm Doxey	8.26
Donohoe Kelly Bkg Co	35.00	A C McClung & Co	7.79
Spring Valley Water Co	16.25	J A Hofmann	21.75
C A Klinkner & Co	4.35	F A Davis	15.00
Librarian	57.40	S F News Co	932.45
L Schmidt	48.00	Andrew Wilkie	12.65
Central Hdwr & Tool Co	1.40	Metropolitan Temple	25.00
Maggie G Burnett	24.00	Prof E E Barnard	10.00
P van Pelt	30.00	Total $4042.02	

Mr Firth retired -

Mr Symmes moved that the Secretary make out and present to

$10 wanted from Mr Firth. the Ex Treasurer Mr Firth, a bill for $10,- for cash credited to himself in report for Feby 1893, as amount paid "Angels" for which no authorization, or warrant can be found,

Carried

A Communication from C. B. Hogg, San Quentin, for some old books or magazines on Chess was referred to the Librarian -

A request from the Natural Ice Skating Co for a reduction of

Nat Ice Skating Co. their rent from $150 to $100. per Month, was received, and denied. the Board however expressing a willingness for them to bring in extra attractions if they meet the approval of the Pavilion Committee.

A Committee on Installation was elected by ballot, the Members being J H Barry. C M Plum, & James Spiers.

For record of Annual Meeting, see Page 490.

Organization of the Board of Trustees

After adjournment of the Annual Meeting Saturday evening March 10. 1894 the Trustees assembled in the Board Room of the Pavilion for

New Board. organization, there being present Messrs Hallidie, Manson, Malm, Doolan, Ayers. Cumming, Fornhals, Leggett. Lewis Bush Mooser & Root

Mr Lewis was called to the chair and stated the first thing in order would be the election of President, and that nominations might be made.

Mr Ayers named Mr A S Hallidie

There being no further nominations the Secretary was instructed to cast the ballot for Mr Hallidie, which was done and the chair declared him duly elected, President of the Mechanics Institute.

Upon taking his seat the President thanked the members for the honor conferred, and briefly stated that his desire and endeavor would be to advance the interests of the Institute, and believed such would be the aim and object of each member during the coming administration.

Nomination for Vice President being in order. Mr Manson named George Cumming, and Mr Ayers Marsden Manson -

There being no further nominations they were declared closed, and R P Doolan and ~~Lewis~~ appointed tellers.

Twelve votes were received, of which Geo Cumming had 9 and Marsden Manson 3.

Mr Cumming was declared elected, Vice President.

Mr C A Malm was named for Treasurer -

There being no further nomination the Secretary was instructed to cast the ballot for Mr Malm, which was done, and he declared elected.

In like manner R. P. Doolan was elected Recording Secretary, and Mr Chas E. Mooser Corresponding Secretary.

On motion a vote of thanks was tendered the Installing Committee for their services in conducting the exercises, and administering to the Trustees elect the solemn oath of office

The Meeting then adjourned

R. P. Doolan
Recording Secretary

Annual Meeting of the Mechanics Institute

Saturday Evening March 10. 1894

The Meeting was called to order at 8.15 oclock a Constitutional quorum being present.

The minutes of the last members meeting was read and approved

The Chair stated that Mr Geo E Dow who was announced to deliver an address this Evening on Modern Hydraulic Machinery had requested that the same be postponed untill the next meeting June 9th.

The following reports from the Officers of the Institute were read –

Upon the Conclusion of the Presidents report Mr Lewis said he wished to Congratulate him on its completeness and the information and suggestions therein set forth, and Mr Plum moved the same be printed in pamphlet form for general distribution which was unanimously Concurred in by the members present.

REPORT OF THE LIBRARIAN.

The Board of Trustees :—

GENTLEMEN—I have the honor to present the 39th annual report of the business and condition of the Library for the year ending February 28, 1894.

The apparent large loss in membership corresponds very nearly with the exceptional gain reported last year, when in one month there was an enforced addition of 1,400 members, all persons taking a season ticket to the Industrial Exposition of that year being required to take membership in the Institute. Most of these resigned at the end of the term, proving, I think conclusively, that no material advantage results from such enforced membership.

TABLE OF MEMBERSHIP.

In good standing last report		5,541
New members	808	
Withdrawn and dropped	1,978	
Net loss		1,170

Present Membership	Honorary	11	Total 4,371
	Life	186	
	Subscribers	4,174	

BOOKS.

The accessions to the catalogue show the addition of 5,086 new volumes.

TABLE OF ACCESSIONS.

Bibliography	25	Fine Arts	159
General Periodicals	302	Poetry	73
Philosophy	63	Fiction and Juveniles	2,667
Religion	82	Literature	110
Sociology	367	Geography and Travels	143
Philology	15	Biography	241
Natural Science	184	History	164
Useful Arts	491		
Total			5,086

There were purchased	3,520	
Presented	291	
Bound	1,275	
		5,086
Unbound and pamphlets :		
Purchased	740	
Presented	328	
		1,068
These were assigned :		
Reference Rooms	952	
Circulation Department	4,134	
		5,086

There are 66,462 volumes in the Library, of which 24,083 volumes compose the Reference Library, and 42,379 are in the circulation department.

The book account for the year is $5,197.65.

TABLE OF BOOKS AND ACCESSIONS.

Number of volumes last report			62,444
New volumes added		5,086	
Lost with dropped members	20		
Lost and paid for	88		
Worn out and disposed of	602		
Missing, unaccounted for	358		
		1,068	
Net increase			4,018
Total as per account taken Feb. 28th			66,462

BINDING.

New books, periodicals and pamphlets bound	1,275	
Old volumes rebound	2,797	
		4,072
Old volumes repaired in the Library		3,629

The binding account is $2,477.81.

PERIODICALS.

The Library and Reading room are supplied with 436 current periodicals ; many of these are in duplicate, and some are issued in circulation as books.

Paid	296	
Presented	140	
		436
American	326	
Foreign	110	
		436

The periodical account is $1,532.09.

DONATIONS.

The gifts were—

Bound volumes	291
Unbound and pamphlets	328
Papers and magazines—annual	140

A list of donors is appended.

CIRCULATION.

The issue of books for home use was 160,992 volumes, an increase of six per cent. The Library was open 307 days, and the average daily delivery was 524, the largest issue in one day being 978 volumes.

No record is kept of books used *in* the Library, circulating or reference, our system of unrestricted access to the shelves making it inexpedient to attempt such a record.

SUNDAYS.

The Library is open Sundays from 12:30 to 4:30 P. M, not for the issue of books, but for reading and reference use only. There is an average of 47 visitors daily, and present at any one time 20.

EVENING CLASSES.

The applications for admission to the classes in drawing and mathematics have been but 212, while the classes have been quite as full as usual. The experiment of charging a small fee having the desired result of securing better permanent attendance seems to be justified. The amount collected in fees was $226.75. The expenditure for account of classes was $2,012.68.

RECEIPTS.

The collections at the Library were :

Fees—new members	$808 00
Quarterly dues	23,108 00
Books lost (88)	91 45
Fines collected (7,156)	1,130 25
Extra books (5,494 @ 10c.)	549 40
Papers sold, and sundry	22 55
Evening classes	226 75
Total receipts at Library	$25,936 40
Balance March 1, 1893	141 29
Total receipts	26,077 69
Deposited with Treasurer	26,008 19
Balance on hand March 1, 1894	69 50

The year has not brought the hoped for improvement in respect to Library quarters. A year ago it did not seem possible to get through another twelve months in the condition we are, and indeed it has been, if not disastrous, extremely injurious to our Library interests. The business of the Library has been carried on at great disadvantage. The inconvenience to members is very great, and dissatisfaction, not loud, but deep, is often manifest. This is felt in unexpected withdrawal of old members and in general complaint of the extreme shabbiness of the whole place and apparent disregard of the convenience and comfort of members. They claim, and not unreasonably, that the twenty-six thousand dollars they pay annually should secure them better acommodations and privileges. It is only by a liberal and prompt supply of the latest publications that this discontent is in a measure counterbalanced, and then with difficulty. It is true there is good promise of the required renovation and improvements, but I beg to be allowed to urge the utmost expedition in effecting them.

Respectfully submitted,

HORACE WILSON,
Librarian.

San Francisco, March 10, 1894.

REPORT OF THE TREASURER.

To the President and Members of the Mechanics' Institute:

I herewith present my report for the year ending February 28, 1894.

GENERAL FUND.

RECEIPTS.

Quarter ending May 31, 1893	$17,815 26	
" " August 31, 1893	17,662 79	
" " November 30, 1893	15,518 20	
" " February 28, 1894	21,755 79	
		$72,752 04

DISBURSEMENTS.

Overdraft last annual report	$ 665 49	
Quarter ending May 31, 1893	22,807 38	
" " August 31, 1893	12,104 82	
" " November 30, 1893	11,600 89	
" " February 28, 1894	23,773 10	
	$70,951 68	
Cash Balance	1,800 36	
		$72,752 04

Respectfully submitted.

C. A. MALM,
Treasurer.

FINANCIAL STATEMENT

For the Year Ending February 28, 1894.

RECEIPTS.

Library—		
Balance March 1, 1893		$ 3,148 19
Entrance fees	$ 808 00	
Quarterly dues	23,108 00	
Books, fines, sold, etc	1,773 10	
Expense, sale of old material	2 60	
	25,691 70	
Rents, Post St. building	7,950 00	
		33,641 70
Pavilion—		
Rent of building	12,710 10	
Rent of annex	470 00	
Rent of Hayes St. buildings	3,848 57	
Gas, paid for by tenants	2,143 24	
Labor	748 20	
Sale of material	65 80	
Damage to building and furniture	37 63	
License, etc	130 00	
		20,153 54
Evening Classes—		
Dues from pupils	226 75	
Drawing paper, etc	17 95	
		244 70
Bills Payable—		
Am. Bank and Trust Co	6,000 00	
Donohoe-Kelly Banking Co	9,000 00	
		15,000 00
Sundry Accounts—		
Bills, etc., collected		129 33
		$72,317 46

EXPENDITURES.

Overdraft March 1, 1893		$ 6,058 59
Library—		
Advertising	$ 260 00	
Books	5,197 65	
Binding	2,477 81	
Expense	1,386 82	
Fuel	118 20	
Insurance	950 00	
Lighting	2,026 92	
Periodicals	799 60	
Printing and stationery	733 36	
Repairs	624 80	
Salaries	10,734 65	
Taxes	1,472 33	
Water	219 15	
		27,001 29
Pavilion—		
Improvements to building	$ 533 80	
Repairs to fixtures, etc	440 95	
Insurance	1,019 00	
Plans for new building	250 00	
Gas	2,750 07	
Water	132 00	
Salaries and labor	4,533 94	
General expense	634 51	
Legal expenses	400 50	
Taxes	3,744 81	
		14,539 58
Evening Classes—		
Salaries of teachers	$ 1,455 00	
Advertising	20 80	
Gas	221 00	
Electric Light	181 95	
Drawing paper, etc	73 92	
Furniture	60 00	
		2,012 68
Lectures—		
Lecturers	$ 20 00	
Rent of hall	80 00	
Advertising and printing	70 20	
Illustrating lectures	15 00	
		$ 185 20
Folsom Street Lot—		
Interest	$ 6,000 00	
Taxes	1,213 16	
Improvements	122 34	
		7,335 50
Bills Payable—		
Am. Bank & Trust Co	$ 6,000 00	
Donohoe, Kelly & Co	3,000 00	
		9,000 00
Interest—		
Overdrafts and loans		326 10
Contingent Fund—		
Librarian	150 00	
Secretary	100 00	
		250 00
Unpaid Bills—		
Last year		184 57
Cash Balance—		
General fund	2,899 48	
Sinking fund	2,454 97	
Librarian	69 50	5,423 95
		$72,317 46

Twenty-seventh Industrial Exposition—
Deficit $2,284 09.

Respectfully submitted,

J. H. CULVER,
Secretary.

San Francisco, March 10, 1894.

REPORT OF THE PRESIDENT.

To the Members of the Mechanics' Institute:

The Mechanics' Institute has long held a leading position in the City of San Francisco; and its duty to the interests it represents, to its members, and to the State, is none the less clearly defined to-day than it was thirty-eight years ago, when it was first organized. It has aimed to do its duty, and while it has never entirely covered the field of its usefulness, and perhaps never will, it has endeavored to keep in the front rank and abreast with the times.

Its earnest friends, and those who desire to see it fill the full measure of its usefulness, must forever be on the alert to prevent it becoming satisfied with itself, or remain stationary when all around it advances—such a condition would be retrogression, which the spirit of the age forbids and its members would not tolerate.

In no branch of human thought has there been such a consistent development and rapid advance during the past fifty years as in the mechanic arts. The power delegated to man to create has in no way been so effectively used as in the mechanic arts. The reproduction by mechanical means of almost every motion constituting human muscular action, and their application by mechanical means to functions which a few years ago were thought to belong solely to the intelligence of man, demonstrates how near humanity is brought to divinity through the study and practical development of the mechanic arts.

Even we, mechanics and members of the Mechanics' Institute, sometimes overlook that fact, and, through familiarity with machines that do almost everything but think, undervalue the achievements of the individual mechanic who, by long and deep study and persistent series of experiments, produces an apparatus that substitutes mechanical action for human action and the human senses combined; and this, by relieving the brain and muscle of man, to this extent leaves them free for a higher and nobler duty.

PURPOSES OF THE INSTITUTE.

When this Mechanics' Institute was organized, it was "for the purpose of the advancement, protection and improvement of the mechanic arts and sciences," and it is so proclaimed in its charter. The Trustees are enjoined in Section 7, Article VII, to preserve inviolate the integrity of the Mechanics' Institute, and each one of us as members is pledged to the same obligation. It therefore remains with us a solemn duty to carry out the purposes of the organization, as designated in its charter; and it is evident that, in doing this, the governing body of the Institute must be composed of men who, by education, training and affiliations, are mechanics, or identified with the mechanic arts. I wish to emphasize this, because the true intention of the purposes of this organization cannot otherwise be carried into effect and intelligently administered, any more than a medical college could be consistently administered by farmers, a college of law by musicians, or a theological seminary by actors; and the history of this Institute during its struggle and its development shows the earnest work of the men who were closely identified with the mechanic arts and sciences in maintaining inviolate the integrity of the Mechanics' Institute, and through that history the Institute has been fortunate in having such men as Britton, Plum, Cornwall, Scott, Kerr, and others who were willing and able to devote to it their time and their best thoughts.

The foundation of the Institute having been well laid, and having now an excellent library of 66,462 volumes, it is time the other purposes for which the Institute was organized be considered, and steps taken to give practical direction to them.

LIBRARY.

The library itself must always receive the direct and careful attention of the Trustees; its growth must be constant, and the first care must be to meet the demands of the members. This will require a larger accession of books than has been made for some years past; and while the ordinary literature for circulation must meet the tastes of the members, the purchase of books of reference and current technical works, which cost a good deal per volume, cannot be neglected. The selection of these books requires more than usual judgment, and those members who are directly interested in any technical or scientific subjects should advise the Book Committee and the Librarian as to purchases. The circulation of books in the library has increased in ten years from 50,759 for the year 1885, to 160,992 for 1894. The library in 1885 contained 36,328 volumes, and in 1894 it contains 66,462; while the membership roll in 1885 contained 2,123 names, in 1894 it contains 4,371 names. It must be seen that while the number of books circulated was 23.9 per member in 1885, it was 36.8 per member in 1894. The books in 1885 were 17 per member, while in 1894 there were 15.2 books per member. The same proportion in 1894 as existed in 1885 would give the library 74,307 volumes, instead of 66,462, and yet in spite of the great increase in membership and in popularity, the library expenses up to 1894 have never been met by the receipts from membership dues and fees, and extraordinary efforts, principally directed to the Annual Industrial Fairs, have brought in the revenue needed to maintain the Institute and increase its usefulness.

INCREASED ACCOMMODATIONS.

The question of increasing the accommodations and facilities of the library, and in making the present quarters suitable to its growing wants, has received the attention of the members at large and the various Boards of Trustees for several years past, without coming to any definite decision until quite recently. All the plans suggested by friends of the Institute have been carefully discussed and considered, and the present Board of Trustees has finally made arrangements to proceed with the improvements, made so very necessary by the crowded condition of rooms—crowded both by members and books—and, under the direction of Architect William Patton and Superintendent J. R. Wilcox, the work is proceeding. The contemplated improvements include the altering and fitting up of the entire basement into reading, chess and class rooms, the removal of the most active part of the circulating library, the librarian desks, into the premises now occupied by one of the stores, and the fitting up of a ladies' toilet, reading and conversation room there, the re-arrangement of the shelving, and careful re-classification of the books on the entire second and third floors, connecting the same by dumb waiters with the delivery desk, improving the main entrance, and a general rejuvenation and brightening up of the premises. The alterations will bring the library easy of access, being on the level of the street, avoid climbing one or two flights of stairs, except to members desiring to consult reference books, and will enable the Librarian to shelve and re-arrange books now stored away in boxes or at remote points, facilitate the work of the library, and increase the accommodation to members.

In addition to the improvements above referred to, I am of the opinion that a branch of the library, for receiving and delivering books, could be opened to good advantage in one of the stores owned by the Institute in the Pavilion property on Hayes street.

PAVILION.

The Pavilion has been leased until the first day of July for a total sum of $9,000, the lessees having the privilege of six months' extension for a further sum of $7,500.

FAIRS.

In the event of the lessees not taking advantage of their privilege, I would recommend that the usual Fair be held in the coming Fall. The holding of a Fair in January and February, 1893, did not turn out very profitable, and, although the weather for that time of the year was all that could be desired, a loss of $2,284.09 was created at a time when the loss fell with unusual severity on the Institute. It was an error of judgment in changing the time of holding the Fair, and I am clearly of opinion that an Industrial Exposition should be held, as heretofore, annually early in the Fall.

THE FOLSOM STREET LOT.

The question as to what disposition should be made of the lot has been before the Board repeatedly. The property cost $97,800.00, was purchased in 1887, and stands us in to-day $148,824.00. Real estate men do not value it at that figure, but think that possibly by cutting it up and selling in small lots, one-fourth down and balance on time at 7 per cent., we might receive a fair return. The valuation put on the property for 1892 was $175,000.00, which is probably double its present market value, but one which the Assessor is glad to accept. The last action of the members, at a quarterly meeting, was a recommendation that it be not sold; but I am of opinion, in view of the altered condition of affairs, that it should be sold as soon as a fair market for it can be found, so that our existing indebtedness might be paid off, and the active property of the Institute improved.

CONSTITUTION.

There have been, from time to time, more or less changes made in the by-laws and constitution of the Institute, and as they exist to-day there are many incongruities. It is always a dangerous thing to tamper with the constitution, and the utmost care should be exercised in making any changes. I would, however, recommend that the new Board of Trustees revise the constitution by making the different sections and articles harmonize; and, as the present edition is nearly exhausted, this should be done before a new edition is printed, and in due course be submitted to the members for their examination and approval.

RECEPTION TO UNION IRON WORKS.

A reception was tendered on 23d December, 1893, by this Society, to the Union Iron Works, in recognition of their services to this State and Coast in successfully building the United States cruiser "Olympia," and in maintaining a large manufacturing establishment, where employment was given to 1,300 men and boys. The proceedings of that reception are about to be printed for distribution.

LOCAL INDUSTRIES.

The employment of men at a fair rate of wages is the solution to the hard times we have been experiencing. The Mechanics' Institute recognizes this, and emphasized it by the reception tendered to the Union Iron Works. I do not think that the importance of this fact has impressed itself on the people of San Francisco, yet for the last three months large sums of money have been raised to give work to the unemployed, and it has been seen how willing the majority of men are to earn, rather than to beg, their bread. If the lesson of the present condition of affairs can be made effective in this community, the money spent in thus enabling so many men to earn their bread will be well invested. Sufficient encouragement has not been extended to the local industries, and many have been driven from this city through the indifference of the people, who have failed to recognize the fact that, by giving preference to goods manufactured and produced by local industries, they keep the men and women of the city remuneratively employed, both to the benefit of themselves and the tax-payers; in fact, the citizens of San Francisco could better afford to maintain industrial establishments at a small per centage of loss, if by so doing they keep the deserving and the industrious employed. And again, in view of conditions that exist in San Francisco, it shows a cruel indifference of the present wants of the people, and future prospects of the community, by encouraging importation of goods from the Eastern States and from foreign nations, to the distinct detriment and damage of our home industry.

MANUAL LABOR.

The unhealthy condition of the average mind of this country, which looks with disdain upon manual labor, especially when it soils the hands or smuts the face, and the total disregard for the good of humanity in educating young men and women to thus regard labor, has over-crowded the professions, and proportionately degraded them. In the economic distribution of occupations but a small proportion can live by their wits; the great mass must now and in the future, as they have in the past, earn their living by the sweat of their brow. The skilled workmen in American workshops to-day are almost entirely foreigners, and to them is paid the higher compensation which should go to our own citizens.

TRADE SCHOOLS.

Much has been done by philanthropic men in founding technical manual training and trade schools, but the aim has been too high for the benefit of the masses. Excellent superintendents, chemists, engineers and architects have been produced there, but the skilled mechanic, as such, has been almost entirely neglected. To reach such as are of mediocre talent, or not blessed with means, should be the main purpose of the manual training or trade school of the future; gather in and direct the physical energy of the young men and women so that, with the merest rudiments of a common school education, they can earn a living in an honest way, by the exercise of well-developed skill in some honorable handicraft, and thus educate the American born mechanic to become the most skillful artisan among the artisans of the world. I believe the drift of opinion, of those who are able to give and have seriously considered the situation as it actually exists, is tending in that direction. James Lick, I think, in founding the California School of Mechanical Arts with $540,000, and J. C. Wilmerding, who founded the Wilmerding School with $400,000, had such an object in view. James Lick uses these words in his will: "To educate males and females in the practical arts of life, such as workers in wood, iron and stone, or any of the metals, and in whatever industry intelligent skill now is or can hereafter be applied." And Mr. Wilmerding uses in his will the following language: "To teach boys trades fitting them to make a living with their hands with little study and plenty of work." The teaching of trades by school instruction confined to a particular trade, as in the old apprenticeship system, can scarcely be economically administered now, and a broader line of instruction is demanded by the modified conditions of industrial pursuits. Machinery has relieved the artisan of a great deal of mechanical labor, and such labor capable of being done by a machine is unworthy the labor of man. The intelligent use of tools, tools being man's agent as man is God's agent, should be prized by every boy, and, in a limited way, by every girl, and should be esteemed as a privilege. To teach the proper use of tools, so that such use can be utilized in industrial pursuits, and can enable the artisan to make a living through his own labor, is the function of a trade school. The instruction here given to a pupil should have for its primary purposes the encouragement of industry, the means of making a living through some industrial pursuit, and the instillation of truth and honesty; and such instructions should be limited in the class room to the mere rudiments, but leading to the technical schools, by those who are competent and desire to go there, the technical schools bearing about the same relation to the trade school as the high school bears to the grammar; but the trade schools should admit pupils at as early an age as apprentices were indentured. It is probable that with three years, or four, grounding in the general use of tools, accompanied by necessary collateral class-room instructions, that the pupil should decide what calling he intends to follow, and then special instructions should be given in such calling, so as to fit him for the vocation he has chosen.

Thorough, complete and concrete work should be done in the school; and if it is intended finally to launch the pupil into the world as an artisan, and not a jack-of-all-trades, he is entitled to the same special instruction as a post-graduate or a collegiate taking a special course. The amount of good done by the manual training and technical schools cannot be fully recognized except by comparing the status to-day of the American engineer, among the engineers of the civilized world, with what it was thirty years ago; and it is to be hoped that within the next few years, in making the native American mechanic an artisan, he will occupy relatively the same proud position, and when it is remembered that the number of mechanics, as compared with the number of engineers, superintendents, etc., must be as thirty to one, it is a result most sincerely to be desired, both from the social and economic view.

ELECTION.

The election just held is the second under the preferential system of proportional representation, and it has demonstrated the advantages claimed for it by its advocates, and sustained the reputation earned at the first election. It has eliminated several very objectionable features in the old method, has enabled members to vote for each candidate in accordance with his individual opinion, has insured an election representing, through the ballots, that opinion, has increased the quietness and the dignity of the voting, and decreased the time necessary to make up the returns.

CLASSES.

During the term five classes have been maintained, viz., crayon work, industrial design, geometical drawing, machine drawing and mathematics. The present enrollment is 122; average attendance, 100. The Committee and the Principal, Mr. A. W. Scott, speak in the highest terms of the conduct and progress of the young men and women in attendance, but believe that if these classes were better known the attendance would be much greater.

LECTURES.

Five lectures have been given during the winter, at an expense of $185.20; all lectures were well attended. The Institute feels the need of a central lecture hall.

BOOKS.

The Book Committee was authorized to expend $12,000 for books during the year, but did not expend that amount by $2,386.23.

FINANCES.

The Secretary's report, which has been read, shows:

Receipts from members	$ 25,605 10
Expenses of library	27,001 29
Receipts from Post street rents	7,950 00
Receipts from Pavilion property	20,153 54
Expenses of the Pavilion	14,539 58

The financial condition of the Institute February 28, 1894:

Assets—Cash with Treasurer	$ 5,423 95
Liability—Note to Donohoe-Kelly	6,000 00
Unpald mortgage University of California	100,000 00
Unpaid bills	4,042 00
Excess of liabilities over cash assets	104,618 05

PROPERTY.

The Institute's property consists of the block of land on which the Pavilion is built, the block of land on Folsom and Sixteenth streets, and the library building, 74 feet 11½ inches, on Post street. As this property, except, perhaps, the Folsom street lot, is valuable to the Institute only for Institute purposes, it is difficult to give figures of exact value, and it is unwise for the Mechanics' Institute to over-estimate these values.

DEATH.

The Institute has lost by death, since last report was made, three life members, viz.: L. L. Baker, J. S. Doe and J. J. Rey; and two honorary members, Prof. John LeConte and Hon. Newton Booth.

Respectfully submitted,

A. S. HALLIDIE,
President.

SAN FRANCISCO, March 5, 1894.

~~San Francisco March 7. 1894~~

Mr Clark moved, that in regard to the recommendation of the President that the Constitution be revised, that a Committee consisting of five members and four Trustees be selected for that purpose — Mr Plum moved as an Amendment, that the matter be referred to the Board of Trustees with request to report at the next meeting.

Mr Clark accepted the amendment, and the motion was put to vote and Carried.

The following report from the Judges of Election was received and ordered spread upon the minutes ————

San Francisco March 1. 1894

To the Trustees and Members of the Mechanics Institute

Gentlemen:— We the undersigned who were appointed Judges for the Annual Election of Trustees held February 27, 1894 beg to submit the following report. The election was by the proportional and preferential method adopted last year, and we believe has given general satisfaction. There were 853 votes cast, the quota necessary for election of a Candidate being 121. There were 14 Candidates of which George Cumming, A S Hallidie, received the full quota 121, Henry T Bush, Joseph Leggett, Marsden Manson, Chas E Mooser, and Henry Root, by first choice and transfers from other candidates received the requisite number of votes to elect.

We therefore declare the above named gentlemen duly elected Trustees of the Mechanics Institute.

Respectfully Submitted

John H Gilmore, Henry L Davis, E H Cole Judges of Election

Supplemental Report.

We the undersigned Judges of the late election herewith present a supplemental report carefully compiled and tabulated by Mr Alfred Cridge, one of the Clerks appointed for the occasion, to whom our thanks are due for his kindness and labor in its preparation. We believe it will be of value for present and future reference —

CANDIDATES.	FIRST VOTES.	Surplus.		ELIMINATION.									
		CUMMING.	HALLIDIE.	CUTHBERTSON.	STOTT.	STOUT.	PHILLIPS.	BURR.	HEALY.	KENDRICK.	TOTAL.	TOTAL.
Burr	34	5	3		1	3	7				53	
Bush	65	5	1	1	2	3	6	19	12	7		121
Cumming	180											
Cuthbertson	15	5									20	
Hallidie	147											
Healy	35	3	1	1		11	5	3			59	
Kendrick	48	1	2	2	3	1		9	8		74	
Leggett	32	7		4	2	5	5	6	21	19		101
Manson	71	15	13	3	6	2	9	2				121
Mooser	66	4	1	2	3	2	4	5	5	14		106
Phillips	35	3		2	2	1					43	
Root	77	6	4	2	4		1	7	9	11		121
Stott	18	4	1									
Stout	27			1								
Null	3	1		2			6	2	4	23	41	
	853	59	26	20	23	28	43	53	59	74		

In explanation: Cumming received 59 votes more than his quota, and they were transferred to other candidates, as shown in the column headed "surplus—Cumming," 5 to Burr, 5 to Cuthbertson, 3 to Healy, 1 to Kendrick, etc., and that column when added up gives a sum of 59, showing that all Cumming's surplus have been accounted for. Similarly with Hallidie's surplus.

As Cuthbertson received the least number of first-choice votes he was first "eliminated;" that is, they were transferred to the second choice, unless that choice was Cumming or Hallidie, in which case they went to the voter's third choice. Thus, as shown under the special column headed "Cuthbertson," 1 ballot was transferred to Bush, 1 to Healy, 2 to Kendrick, 13 to Manson, etc., the sum of the figures on that column being 20—the number of first-choice votes cast for him added to the 5 transferred to him from Cumming's surplus before he (Cuthbertson) was eliminated.

In the column headed "Stott," under the general "elimination" head, the table shows that 1 of his first-choice votes went to Burr, 2 to Bush, 1 to Healy, 2 to Kendrick, etc., summing up to 23, equal to his original 18 first-class votes, 4 received by him from Cumming's surplus and 1 from Hallidie's surplus.

By reading horizontally from any candidate's name on the column to the extreme left can be seen first, the number of votes received by each candidate as first choice, and then the number added to those by transfers, either from candidates having a surplus, from those eliminated, or both, showing from what candidates he received transfers, how many votes he received from each, and, in the two columns on the right headed "Totals," the total of votes received by each candidate up to the time of his election or elimination. The totals for the candidates elected are on the column to the extreme right, and those for candidates eliminated in the total column next to it. As Cumming and Hallidie each had a surplus, their figures do not appear in these total columns.

The last man eliminated was Kendrick. As all the candidates but 4 had then been elected or eliminated, such of the ballots as did not contain the names of one of these candidates could not be used, and those 23 are accounted for as "null" near the foot of the column with his name at the top. The other 51 votes which he had received up to the time of his elimination were used for these four candidates, and the distribution of his votes completed the count.

The number of "null" votes is seen by running the eye horizontally from the word "null," near the foot of the left-hand column.

After the distribution of Kendrick's votes, Leggett and Mooser, being the only candidates remaining on the board, were elected by 101 and 106 votes respectively; Bush, Manson and Root secured full quotas, while Cumming and Hallidie had a surplus.

Thereupon, the Committee on Installation, James H. Barry, Chas. M. Plum and James Spiers, came forward and, taking seats upon the platform, requested the Trustees-elect to present themselves and take the obligation of office.

A. S. Hallidie, George Cumming, Joseph Leggett, Marsden Manson, Henry T. Bush, Charles E. Mooser and Henry Root responded, and Mr. James H. Barry read the obligation: "We, A. S. Hallidie, George Cumming, Joseph Leggett, Marsden Manson, Henry T. Bush, Chas. E Mooser and Henry Root, having been duly elected Trustees of the Mechanics' Institute, do promise faithfully and honestly to perform the duties of said office, and to support and advance the best interests of the Association;" which was repeated by the elect and duly signed, whereupon, the Judges declared them duly installed as Trustees to serve for two years. Mr. Barry then delivered an impressive address. alluding to the organization, aim, and intent of the Institute, and its influence and power for good, when guided and directed by the advice and Council of such able Directors as had just taken the oath of Office.

The meeting then adjourned.

P. P. Doolan
Recording Secretary

Regular Meeting of the Board of Trustees Tuesday Evening March 20. 1894

President Hallidie in the Chair, and present, Trustees Ayers, Bush. Cumming, Doolan, Dow, Formhals, Leggett Malm, Manson, Moser Root and Mr President -

Absent Trustees Lewis and Symmes -

The Minutes of the Meetings of March 6th and 10th were read and approved

The President announced the Standing Committees for 1894-5 as follows -

Committees Appointed

Finance	Symmes, Ayers, Root.
Library Rooms + Building	Lewis, Manson, Bush.
Books + Donations	Leggett, Symmes, Formhals.
Lectures + Classes	Manson, Leggett, Root.
Printing + Stationery	Dow Formhals, Ayers,

and recommended that the Pavilion Committee Consist of the Vice President, Corresponding Secretary and Recording Secretary; that the President be made a member, Ex-officio of all Committees if he is not already such, and that the other Committees be appointed as soon as the Board shall determine to hold an Industrial Fair.

On motion the Standing Committees, and his recommendations were approved -

He also recommended that hereafter when bills are presented to the Board for approval and Payment, that the Secretary attach his name to the list, certifying ~~that~~ they have been properly certified to by the Committees, and that the Ayes, and Noes, be called on all motions for the payment of Money - So ordered -

Ayes + Noes for Payment of Money

Further, that the Secretary prepare an Estimate of the receipts and disbursements for the Comming year, aggregating the probable amount that would come before each Committee, for their sanction and approval. Approved -

Committee on By-Laws

The chair named for the Special Committee on Existing Constitution and By-Laws, Messrs Leggett, Lewis and Manson. (Authorized at the Annual Meeting March 10. 1894)

Committee on Improvements.

To the President + Trustees of the Mechanics Institute

Gentlemen:-

Your Committee on Improvements desire to report that they have arranged to make a lease to the Bank of No 33 Post Street for two years at $325. per month, Exclusive

Lease to the Mutual S. Bank

of the rear portion of the room. They will notify the lessee of 29 Post St to vacate the room by May 1st. The basement will be vacated by April 1st. The Committee desires to be authorized to prepare a lease to the Bank as above to be signed by the proper officers -

Marsden Manson, Chairman

March 20, 1894

On motion the action of the Committee was approved -

Folsom Street Lot

Folsom Street Lot -

A general discussion on the subject of its title, value, sale etc, took place but no action taken.

The Librarian reported the names of 37 new members joining since the first of the month.

A lengthy and classical communication from J Saulmann relative to the removal of the N.Y. World and Sun from the reading room was referred to the Committee on Books + Donations.

A request from G D Fitch for the loan of a book from the Reference Room was granted under the usual restrictions.

Janitors Bond

It was ordered that the Bond of J. A. Jackson Janitor at the Pavilion be renewed for another year in the Pacific Surety Co.

Mr Manson called attention of the Members to the advantage and desirability of the Institute obtaining suitable Optical Apparatus for the entertainment of Members and illustrating lectures.

Tickets for Lectures

The Librarian stated that the Manager of several noted lecturers soon to appear here, desired the privilege of placing tickets on sale at the library to members of the Institute, at a discount of 25% from regular prices -

On motion of Mr Leggett, the Committee on Lectures + Classes were empowered to make such arrangements about the matter, as in their judgement may seem proper.

Rockery.

The Pavilion Committee were granted power to have the Rockery at the Pavilion removed, if the same be done without expense to the Institute.

J.R. Wilcox to estimate Damage

This action was taken upon hearing a report from the Chairman of the Committee that the Ice Skating Co were admitting several Concessions in the building, among which was a Scenic Railway which would require the removal of the Rockery. Mr Jos Wilcox had been Employed by them (the Committee) as an Expert to estimate the amount of damages made to the building if changes are made; and a cash deposit equal to that amount placed in the hands of the Secretary before any work would be allowed.

The Secretary reported that the Natural Ice Skating Co had not yet paid their rent due March 15th. He was instructed to notify them that unless the same was paid on or before the 23rd inst, that the Trustees would at once proceed to cancel the lease.

The Meeting then adjourned

R. P. Doolan,
Recording Secretary.

1894

Regular Meeting Board of Trustees Tuesday Evening Apr 3. 1893

The Meeting was Called to order at 8 oclock there being present Trustees Ayers, Bush, Cumming, Doolan, Dow, Formhals, Leggett, Lewis, Manson, Moser Root & Mr President.

The Minutes of the last Meeting were read and approved.

Report from Committees.

Library Rooms & Building. Mr Lewis said that the proposed
Improvements amendments to the plans & specifications were in the hands of the Architect and when ready the work will be begun.

The removal of the Sewing Machine Co is likely to entail some hardship on them, but in an interview to day Mr Evans seemed willing to do everything possible to comply with our wishes, but
Sewing Machine Co disliked to remove goods until they found a suitable place.

The Committee would like to know if the tenant should be peremptorily ordered out.

Mr Leggett thought the matter had better be left in the hands of the Committee.

The President recommended that if trouble was anticipated the proper action to take would be to give notice that after a certain time or date the rent would be raised.

Mr Leggett gave his views on the legal aspect of the Case. and finally the ~~Commit~~ matter was referred to the Building Committee with power, it being understood that if the basement is not vacated by the 14th inst a legal notice be served upon Mr Evans

Books and Donations

The Committee presented a list of books amounting to $120—

and recommended they be purchased, which was approved and so ordered.

Mr Symmes came in and took his seat

The Joint Committee on Pavilion and Building presented the following

To the President & Trustees of the Mechanics Institute

Gentlemen:—

The Joint Committee on Pavilion and Library Rooms and
Nat Ice Skating Building have had a meeting at the Pavilion to consider matters
Rink. referred to them, and after a careful examination of the building and changes made, and expected to be made, have come to the unanimous conclusion that the circumstances justify the following proposition being made to the Natural Ice Skating Co, in reply to their petition for a reduction of rent.

That the Institute accept for the next three months payments the following sums in lieu of the amounts set forth in the lease.

	Lease	new arrangement
April 15	$1600.	$1300.
May 15	1800.	1300.
June 15	2000.	1300.
	$5400 3900	$3900.

Making a rebate of $1500 from the amount to be paid during the next three months; the same to be allowed upon their agreeing that the above payments of $1300 be made promptly on the days specified, and the $2000, now on deposit, remain as a guarantee for damage and replacing the Pavilion in same condition as found.

The reduction practically amounts to a net sum of $7500. being received instead of $9000, or $1250 instead of $1500 per month.

If they conclude to terminate the lease at the expiration of six months, then on June 15 an estimate of the damage and cost of repairs shall be made by a competent Committee, and the difference (if any) between said sum of $2000, on deposit and their estimate may be allowed on the payment of the last $1300, due on ~~July~~ June 15th. In case the lease is continued for another six months the $2000, on deposit to remain and subject to the same conditions on December 15th as proposed for June 15th

Oscar Lewis Geo Cumming
R P Doolan Chas E Moser
H L Bush

Mr Lewis said that before that matter was taken up he would like to make a further report in regard to matters pertaining to the Building Committee ~~The proposed amendments to the plans and specifications were in the hands of the Architect, and when ready the work will be commenced. The removal of the Sewing Machine Co is likely to entail some hardships on them but in an interview with Mr Evans he seemed willing and ready to do everything possible to comply with our wishes, but disliked to move his goods from the basement before securing a permanent location. Would like to know from the Board if they should be peremptorily ordered out.~~

~~Mr Leggett moved the matter be left in the hands of the Committee.~~

~~The President stated that if trouble was anticipated he would recommend that notice be given that after a certain date if the premises were not vacated the rent would be raised.~~

~~Mr Leggett gave his views on the legal aspect of the subject — and finally the matter was referred to the Building Committee with power, it being understood that if the basement be not vacated by April 14 that a legal notice be served upon Mr Evans.~~

Post St Repairs and improvements. At a late meeting it had been decided to recommend that the floor of the store 29 Post Street be raised to the level of No. 33, and the entrance to the library and building be through No 29 during the hours the library is open, and through the main entrance at other times.

Mr Dow moved the recommendations be adopted.

Mr Formhals requested that the question to be voted upon, be segregated; ~~and~~ raising the floor, and entrance being acted upon separately — So ordered and the matter of raising the floor adopted.

The question of Entrance, was debated at considerable length, the President calling the Vice President to the Chair while he stated his views, as also did several of the Trustees. Finally Mr Manson moved and the motion prevailed "That the Architect be instructed to plan ~~the~~ an Entrance to the proposed library room 29 Post Street, from the main hall of the building, and the doors now used for No 29 be closed."

Natural Ice Skating Co

The report from the joint Committee ~~on Improvements~~ was then taken up for discussion, and a letter read from the Natural Ice Skating Co wherein they asked a reduction in rent of $10 per day from March 15th.

A member stated that Mr Donaldson, the Manager was outside and desired to address the Board, which privilege was granted and he made a statement of the affairs of the Ice Skating Co wherein the receipts were shown to be less than the expenditures.

After he retired the matter was further discussed and finally it was decided by an unanimous vote that a reduction of $300. per month from March 15th to July 15th be made in the rent, if $1400 be promptly paid on the 15th of April May and June, ~~into~~ instead of $1600. $1800 and $2000, as originally agreed upon.

That a competent Committee be appointed to examine and determine the amount that in their judgement will be necessary to expend to place the Pavilion in condition found, and the $2000 now on deposit remain as guarantee for the payment of all charges for the above work — If a balance remains the same may be applied toward payment of the last months rent.

That the Attorney for the Board draw up a proper Contract embodying the changed conditions of the lease —

A further request from the Natural Ice Skating Co for privilege to sell wines and liquors from a Cafe they propose to arrange in the gallery was granted.

The following list of bills amounting to $4700.66, was presented

Bills Paid by the Finance Committee and recommended be paid, which upon motion was so ordered by the following vote —

Ayes. Ayers, Bush, Cumming, Dolan, Dow, Formhals, Leggett,
Lewis, Manson, Mooser, Root, Symmes, Mr President, 13,

Absent Mr McMahon.

Johnson & Emigh	97.65	A M Robertson	128.51
Osborn & Alexander	12.74	B F Stevens	413.78
S F News Co	17.19	The Bancroft Co	12.77
J Tauzy & Co	38.10	Pac Gas Impt Co	322.74
Hicks-Judd Co	130.52	Spring Valley WW	16.75
Payot Upham & Co	37.80	J H Culver	19.56
Publishers Weekly	11.02	Librarian	98.53
D Appleton & Co	91.80	Union Ins Co	170.
J A Hofmann	5.25	Pac Surety Co	25.

Helvetia Swiss Fire Ins Co	255.	Edison Light & Power Co	22.55
London & Lancashire Ins Co	62.50	Wm Patten	385.
Pac Telephone Co	9.10	Central Hdwr & Tool Co	9.30
University of California	500	Andrew Wilkie	48.10
City & County of S F (Taxes)	3311.70	W P Fuller & Co	29.20
Donohoe Kelly Banking Co	35.	Palmer & Rey	1.25
Pay Roll	1375.	J H Barry	7.25

The Committee reported adversely against the payment of a bill of $34,80 from Williams Brown & Co, for goods furnished at the last fair. (This bill was referred to the Committee, at a previous meeting.)

On motion, the report was adopted.

Treasurers Report

The Treasurer presented his report for the month of March which was read and referred to the Finance Committee.

A Summary shows, Receipts $4471,92, Expenditures $4301.31 In Bank $2271,74

Librarians Report.

The Librarians Report for March was read the names of New members approved and the financial part referred to the Committee. A summary shows.

Receipts $2755,60. Deposited with Treasurer $2606,90 On hand $148,70

New Members (53)

Joaquin Mendia, H.C. Holmes, W.C. Turrill, Alfred E. Tout, J.E. Tucker, Matt Hatter, Gen O.D. Greene, Miss Irma Green Mrs J.B. Milton Mrs F.M. Angellotti, N.C. Paddock, Graham D. Fitch, O. Lawton, L.H. Bricker, Chas M. Mullam. Meyer Wood, John F. Walthour, Wm H. Moreland, L. Morton Nichols Joseph Cahn, Herman J. Kratzen, J.W. O'Kane, Chas Harcourt, John Maher, L.D. Cowgill, Fred Reinle, Frank M. Underhill, J.J. Evans, P.J. Martin, W.B. Wann, D. Duncan, Thos J. Read W.P. Buckingham, Mrs M.C. Maguire, Miss D. Wakelee, Mrs C.H. Huffman, C.P. Jansen, James Stewart, Geo R. Harris, E. Layton, Mrs G.R. Page. Mrs E.A. Trippler, Mrs Ellen F. Evans, Miss Maud E. White, Dr A. Schudell, Mrs S.A. Morris, M.J. Gaas Mrs Sophia H. Brandt, Mrs Lizzie Fenk. Wm Doherty, W.A. Hewlett H. Van Bergen, Jacob W. White,

D O Mills. The Librarian reported the gift to the library by D.O. Mills Esq of a handsome Copy of "The History of the Centennial of the Inauguration of Washington"

On motion of Mr Manson the book was accepted and the Corresponding Secretary instructed to send the thanks of the Board to Mr Mills.

The following estimate by the Secretary of the Receipts and Expenditures for the next year was read and ordered spread upon the minutes -

Estimated Receipts

Entrance Fees	1,000.	
Quarterly Dues	25,000.	
Books, Paid fines, lost, etc.	1,800.	
Rents Post Street Building	3.900.	
Rents from the Pavilion	18,000.	
Rents from the Hayes St building	3,500.	53,200.

Estimated Expenditures

Finance Committee				
Insurance,	Post St	1,000.		
	Pavilion	1,000.	2,000.	
Taxes,	Post St	1400.		
	Pavilion	3600.		
	Folsom St Lot	1,000.	6,000.	
Interest,	Mortgage of $100,000.	6,000.		
	Notes to Bank, $6000,	420.		
	Improvements, $16,500.	742.	7,162.	
Salaries,	Post St, Library.	11,000.		
	Pavilion,	4,000.	15,000	
Sundries,	Post St	1,500		
	Pavilion	500.	2,000.	32,162.
Library Rooms & Building, Committee.				
Lighting,			2200.	
Water,			220.	
Fuel,			125.	
Repairs, (Pavilion)			500.	
Sundries,			500.	
Post St, Improvements (Estimate)			16,500	20,045.
Books & Donations; Committee.				
Books,			6,000.	
Binding,			2,000.	
Periodicals,			1,500.	9,500.
Classes & Lectures, Committee.				
Classes,			2,000.	
Lectures,			500.	
Apparatus,			500.	3,000.
Printing & Advertising, Committee.				
Advertising			275.	
Printing & stationery			725.	1,000 $65,707.

Communications

Miss M Grant. Berkley Cal
asking for a position in the Library - Filed

S.C. Partridge
In regard to illustrating lectures. Lecture Committee

Mrs E J Musson . Haywards Cal

wanting books for a Church Library - Books & Donations,

G. D. Fitch City

asking for loan of book from Reference Room,

Granted under usual restriction

Henry Toomy City

Asking admission to the drawing class of a young lad named Roland Nielsen -

On motion the Communication was received and request denied.

The Meeting then Adjourned

R. P. Doolan,
Recording Secretary

Regular Meeting of the Board of Trustees Tuesday Evening May 1. 1894.

The meeting was Called to order at 8 oclock there being present Trustees Cumming, Doolan, Formhals, Leggett, Lewis, Malm, Manson. Mooser, Root, Symmes, and Mr President.

The minutes of the last meeting were read and approved.

Mr Symmes for the Committee on Finance said that further accommodation from the Bank would be required, if not at once in the near future and would recommend that the President and Secretary issue notes from time to time as may be required up to the sum of $10,000, and the President and Finance Committee be the judge of the time and amount the notes be issued for, the rate of interest not to exceed 7% per annum -

$10.000. to be borrowed

Passed and so ordered by the following vote

Ayes. Cumming, Doolan, Formhals, Leggett, Lewis, Malm, Manson, Mooser, ~~Root~~, Symmes & Mr President, 10
No. Mr Root,

Mr Symmes further recommended that inasmuch as the matter of architects fees were not fully understood that some definite understanding be made with him for future services.

On motion it was so ordered and the Committee on Building requested to present a report at the next meeting.

J W Evans to move. Mr Lewis for the Committee on Building said that on the 14th of April a legal notice had been served on J W Evans to vacate the premises occupied by him in the Institute building

by May 1st or a rental of $1000 per month would be charged - However he has moved out most of his goods and the workmen have begun to tear up and remove the refuse lumber. The work on the Bank premises is nearly Completed, and done to the satisfaction of the lessee.

Post St Improvements,

In regard to the plans and specifications for improvements, the first ones were cut down, and new ones made, which were found to be of not much value or use and the architect prepared new ones for the work now in progress, which is the basis on which the work is now being done.

The Changes in the Bank premises has been done by days work except the Painting, which was let out by Contract.

On motion the report was received —

Mr Leggett for the Committee on Books & Donations reported the purchase of books to the amount of $246.18. He had tried but failed to get a meeting of the full Committee, and those present had been unable to reach Conclusions on Certain Matters they desired to Consider.

Mr Manson presented the following:—

Classes Your Committee on Lectures & Classes desires to report - They are not satisfied with the general Conduct of the Classes but will make no radical changes nor recommendations until the close of the present session, Several Lectures have been arranged but the dates cannot now be fixed -

Lectures

Your Committee has earnestly Considered the purchase of a projecting microscope, but considering our financial Condition will not make a definite arrangement until the financial Condition of the Institute be better known -

Manson, Chairman

Mr Cumming for the Pavilion Committee made a short report on Pavilion matters more particularly the affairs of the Natural Ice Skating Co, and pertaining to the same a letter from H. J. Lally Trustee, was read wherein he submitted a statement of the Operating Expenses of the Ice Skating Co, and the reduction necessary to be made in order that the venture shall be Continued further. He gave the Companys liabilities as $9,500

Ice Skating Co

The average Expenses has been $6543.90 per month, or a daily average of $218.03. and receipts $150,12, showing a daily net loss of $67.19. Proposed reductions leaves the amount of monthly expenses $4,406,40 or a daily average of $146,93 which would show a profit of $3,19 per day to the Skating rink proper, to which is to be added an income of $1200 per month for Concessions -

In his reduction he estimated the rent of the Pavilion at $1000, per month, at which figure he asked the Board to reduce the rent or else he did not think it worth while to operate any further. ——

After a full discussion on motion of Mr Dojennes it was decided to notify the Skating Company that no further Concession will be made, and they are expected to comply with the terms of the lease -

It was further moved and carried that that in default of payment the matter be referred with power to the President and Pavilion Committee to take such action, legal or otherwise, as they deemed proper.

Hall fitted up.

Mr Cumming reported that a portion of the Art Gallery at the Pavilion had been fitted as a Hall, for rental, and for members to mention the fact to possible rentors.

The Finance Committee presented the following bills properly signed and recommended they be paid which after being read was so ordered -

J H Barry	126.50	Johnson & Emigh	73.77
Pay Roll Pav	18.50	J H Culver	6.50
Pay Roll Library	1377.50	University of Cal	500.00
Pay Roll Porter	227.75	G F Bowman	31.25
Librarian	63.20	Payot Upham & Co	41.38
Hicks Judd Co	246.40	Pac Telephone Co	8.40
A M Robertson	73.28	Pac Gas Impt Co	49.86
J A Hofmann	18.00	Central Hdwr Co	1.10
G Tauzy & Co	8.40	John Middleton	46.05
S A Miller	5.00	Central Lumber Co	1.50
Pac Gas Impt Co	128.52	Total	$3052.36

Treasurers Report

The report of the Treasurer for April was read and referred to the Finance Committee. A Summary shows,

General Fund = Receipts $5962.46 Disbursements $3705.21 Bal 2257.25

Sinking " = Bal. Apr 1 $2715.66 Receipts $172.85 Paid out $3311.70

overdrawn $423.19

Librarians Report

The Librarians Report for April was read the names of new members approved and the financial part referred to the Committee - A Summary shows

Receipts $1838.75. Paid Treasurer $1728.53. On hand $110.22

Names of new members <42>

Lawrence Thompson, Wm H. Miller, J Bryant Grimwood, John Hanan John W. Carey, Caroline L Guild M.D. Louis Heinberg, Arthur Bixall Dr A B Arnold, Miss Ellen F Thompson, W J Stewart, W C Kunst Madison H Crichter, Dr C B Currier, Allen Hill, J E Handford, Leigh H. Irving, Thos E Haven, Geo H Martin, R H Elliott, W B Maxwell J H Chichester, P J Franklin, W C Drain, C W Cannan, E P Raynor, H B Phillips, J A Hoslor, Miss Mary G Sullivan, Miss Ada Dougherty, Mrs L E Whitaker, Mrs L W Berdsall, Mrs E S Richardson, Dr A Liliencrantz, Dr Jno C Schlarbaum, Miss M. Ellibson Mrs Thos M Osmont, Miss E E Clark, Miss Violet M Brown Arthur Ehrenpfort, Chas W Koblevat, D M Blank -

A Communication from J T Sullivan Attorney at Law relative to a claim of Rupert Schmid for services at the 27th Exposition was referred to a special Committee consisting of Trustees Cumming and Lewis, who are to confer with Mr Stott, late member of the Board and then with the attorney.

A resignation of Membership from W. T. Y. Schenck was filed, and a request from Harold Wheeler for use of the Board Room June 26, 28, 29 & 30th for examination of students desiring to enter the Harvard ~~College~~ University was granted.

Soap Bark

A request from Mrs I C Barnes of Minneapolis for terms upon which the Board would furnish her a quantity of Soap Bark; was referred to the Corresponding Secretary to reply to -

Classes.

A petition from pupils of the Evening Classes for a change of Teacher was referred to the Committee,

Water Filter

The granting of a Medal to C J Reilly for a Water Filter at the 27th Exposition was recommended by Mr Formhals, but not adopted when the question was put to vote.

The Meeting then adjourned

R. P. Doolan
Recording Secretary

Regular Meeting Board of Trustees Tuesday May 15, 1894

The Meeting was called to order at 8 P.M. there being present Trustees Ayers, Cumming, Bush, Doolan, Dow, Formhals, Lewis Malm Manson, Symmes and Mr President,

Absent Trustees Leggett, Moser and Root.

The minutes of the last Meeting were read and approved,

Mr Lewis for the Building Committee reported that the work of
Post St Impts improvement to the building was progressing and that a small contract for brick work had been let. Have had two offers for the old elevators in the basement, one of $50, and the other of $60 –

On Motion of Mr Symmes the Committee were granted power to dispose of them to the best advantage –

A delegation from the Natural Ice Skating Company were present and
Natural Ice desired to address the Board which privilege was granted and Mr
Skating Co Donaldson the superintendent and Attorney Cook for Mr Lally Trustee; made statements to the effect that at present they were unable to pay the rent, that Mr Lally had been appointed receiver to take charge of the affairs of the Company, and they desired a portion of the $2000 on deposit to at once be applied towards payment of rent – The gentlemen then retired, and the regular business was resumed –

The Committee on Lectures and Classes recommended
Classes to close that the Evening Classes Close May 29th, and re open again at such time as may be determined upon hereafter.

On motion it was so ordered –

The Special Committee (Cumming + Lewis) on Claim of Rupert Schmid were granted further time to report.

A proposal from the Santa Cruz Rock Paving Co to pave
Paving Post St Post Street in front of the Library building for $\$3^{00}$ per front foot was on Motion of Mr Dow referred to the President with power, who thereupon at once reported adversely to the proposition –

Robt Stevenson A request from Robert Stevenson for a hat or cloak
wants a hat room room to be established in the Library was referred to the Building Committee.

H K Goddard A petition from H K Goddard for a position in the Library, was filed.

Executive Session

Mr Symmes presented the following report

To the President and Board of Trustees of the Mechanics Institute

Your Committee on Finance beg respectfully to report as follows:–

Whereas the Institute is now indebted to the Donohoe Kelly Banking
New Loans. Company in the sum of Six Thousand Dollars and paying interest upon the same at the rate of seven per cent per annum, and whereas the demands of the Institute for payment of bills contracted in the improvements now going on, will doubtless reach to Ten or Fifteen Thousand Dollars, and whereas the Institute can borrow at the present time money from the University of California at the rate of Six per Cent per Annum by giving a Second Mortgage upon the Pavilion property, and whereas by being able to promptly cash our bills for purchases in Connection with these improvements, we should be able to secure a discount of from two to five per cent upon such bills, we therefore recommend the passage of the following resolution;–

Resolved that the Chairman of the Finance Committee be and is hereby authorized to negotiate with the University of California for a loan in the amount of Twenty Thousand Dollars at a rate of Six per Cent per Annum interest, and the proper Officers are hereby ordered to execute and deliver a Second Mortgage upon the property bounded by Larkin Hayes Polk and Grove Streets in favor of the University of California for the sum named –

Attention is called by this committee to the fact that we are paying
Post St Impts out very considerable sums for general Superintendence of the improvements now going on and that the Building Committee should be Cautioned, regarding the importance of holding Expenditures down to actual necessities of the Situation. We have already paid the Architect Six hundred and Eighty Dollars. We shall doubtless pay him two and one-half per Cent on the present outlay, or probably Two Hundred and fifty dollars more. We have Contracted to pay the General Superintendent Five hundred dollars, thus making an Expense of over Fifteen Hundred Dollars for the general planning and superintendence of the work.

We note that the Head Carpenter now employed, is receiving Five

Dollars per day, and we desire to emphasize the importance of the Building Committee watching these expenditures very carefully. By the time the accounts reach the Finance Committee it is in reality too late to economize. Bills honestly contracted, must be paid, but the Committees contracting the accounts can and should watch carefully the expenditures as they are contracted.

We note with considerable surprise, that two water closets have been furnished to the Saving Bank where one would undoubtedly have been sufficient. There are but three or four clerks in this Bank and to this Committee there seems no possible reason" for what seems to us an unnecessary extravagance in this case –

Frank J Symmes
Grove P Ayers

Mr Lewis replied that there were two water closets in the bank before the alterations, and the directors wanted the same now. As to the Architect, his employment and fees, the matter had been fully considered by the Board and the Committee are powerless in the matter.

The employment of a man at $5.00 per day must be included in the power granted Mr Wilcox, who was authorized to employ the necessary workmen. It is usual and necessary on a job of much importance to have a foreman, and as the party in question is a competent mechanic, and employed by the Superintendent it would be a delicate matter for the Committee to interfere –

Mr Symmes said there was no intention of the Finance Committee to cast any reflection on the other Committees, only they deemed it their duty to call attention to matters, that if not strictly guarded might in the future entail expense that to some extent can be avoided by careful consideration of each item of expense before it is purchased or ordered done

As stated in our report, bills honestly contracted, must be paid, but expenditures should be carefully considered before they are contracted for.

$20,000. Mr Manson moved that the recommendation of the Finance Committee about a loan of $20000. from the University of California be adopted – The motion was

seconded, and upon being put to vote, carried, the following members voting aye – Ayers, Bush, Cumming, Doolan, Dow, Fornhals, Malm, Manson, Symmes, 10 –
Absent, Leggett, Moser, Root
Excused from voting, Mr President –

Catalogue Cases. Mr Lewis said the Librarian desired two Catalogue Cases that with fittings cost about $30 each and for the new library book cases would want some 2100 shelf pins that cost one dollar per hundred – Both the above articles must be procured from the East.

On motion the matter was referred to the Committee on Books & Donations to examine and report at the next meeting –

The President said it was very important that all contracts let for labor or material should be reported to the Board, and the Secretary should have a copy of all bids or proposals that are submitted for Institute work –

Nat Ice Skating Co The matter of the Natural Ice Skating Company was taken up, and after considerable discussion by the members a motion was made and carried that the whole matter be referred to the President and Pavilion Committee with power to act –

The Chair declared a recess of ten minutes, during which time the following resolution was prepared by the President –

Resolved that the Pavilion Committee are hereby instructed to at once ascertain the value of the damage done the Pavilion Building during its occupancy by the Natural Ice Skating Company, and make a demand for the same from said Company. That upon the payment of said ascertained ~~sum~~ amount and the unpaid balance of last months rent to the Treasurer of the Mechanics Institute, the remainder of the $2000. in his hands be at once applied as payment of rent of ~~the rent of~~ the Pavilion from May 14th, at the rate of $1400. per month, and the existing lease be cancelled. Whenever the $2000 above mentioned is expended for damages and rent, thereafter the rent is to be $50. per day payable in advance.

Upon re-assembling Mr Lewis moved that the resolution prepared by the President be adopted. Seconded by Mr Symmes and on being put to vote carried unanimously

The meeting then adjourned

R. P. Doolan
Recording Secretary

Regular Meeting Board of Trustees Tuesday June 5. 1894

The Meeting was called to order at 8 P.M. - Present Trustees Ayers, Cumming, Doolan ~~Bush~~ Formhals, Leggett, Lewis, Manson, Mooser Symmes and Mr President

Absent Bush, Dow, Malm and Root,

The Minutes of the last meeting were read and approved -

Natural Ice Skating Co

A member stated that Mr Cook, attorney for Mr Lally, receiver for the Natural Ice Skating Co was present, and desired to address the Board. Permission was given and Mr Cook made a statement to the affect that they desired the Board to fix a nominal rent for the Pavilion during the time required to put the same in condition as when taken last January.

Judge Willats by permission, also addressed the meeting in behalf of the Proprietors of the Toboggan Slide now in the Pavilion, stating they had laid out a large sum of money in placing it there, and would like permission to let it remain for two weeks to see if they cannot interest some one to lease the Building, and they remain as a tenant.

Upon motion of Mr Ayers both propositions viz the Toboggan Slide and Natural Ice Skating Co were left in the hands of the Pavilion Committee with power to adjust in the best interests of the Institute -

Mr Lewis for the Building Committee reported that since the last meeting of the Board they had made a careful Examination of the Matter of the Post-Street Improvements, and would now submit a statement of the money so far expended, bills incurred to date, and an Estimate of what it will require to complete the work -

Two propositions have been received for heating and ventilating the building, one from Geo H Tay Co, the other W W Montague & Co, the former included in a separate provision, the placing of an Engine and Boiler of sufficient size to run a Dynamo to light the premises. Following are the items of Expense

Bills paid

Wm Patton, Architect		665.	
Hicks-Judd Co	Printing Spec.	79.25	
Pay Role for April		227.75	
" " - May		274.75	$1246.25

Amount forward $1246.25

Bills presented

Holbrook Merrill & Stetson.	Electric Wiring Plumbing goods etc	198.25	
J J Rogers	Glass	22.00	
Andrew Wilkie.	Mill work & material	155.50	
Lion Chimney Co.		5.00	
M Lambeth & Co	Lumber	11.00	
Dunham Carrigan & Co.	Hardware	8.60	400.35

Estimates

Plastering & Patching walls	400.00	
New floor for library room	150.	
Brick work (cutting patching etc)	200.	
Front Main Entrance	300.	
Entrance from Hall to New Room	100.	
Stairs to Basement and rear stairway	350.	
Openings (3) foot of basement stairs	100.	
Concrete for basement and yard	800.	
Wood floor for basement	275.	
Openings (5) in rear of basement	100.	
Base and Wainscotting	300.	
Front of New Library Room (29 Post)	250.	
Sidewalk lights in front and hall	1200.	
Cutting off old sidewalk beams & girders	275.	
Four Iron Columns $275, Setting four under front 200.	475.	
Gasfitting, Plumbing & material	1000.	
Cementing west outside wall	350.	
Doors, floors etc for new W.C	150.	
Painting & decorating say	1000.	
Shelving & Gallery for New Library	750.	
Flues for heating and ventilating	300.	
Tiling for hall	200.	
Sundry Expenses	350.	
Architects fee	300.	
Salary of Superintendent	500.	
Granite bases for Columns	26.	
Glass for front (No 29)	110.	10336
Total		$1198260

which in round numbers will amount to $12000. Exclusive

of lighting heating and ventilating. In conjunction with the report the Committee presented a proposal from the Edison Light and Power Co for electric Wiring, light, and power, and from the Pacific Electric Storage Co for installing an electric plant in the
Electric Lighting building including a 35 H.P. Engine. The proposal from the Edison Co was supplemented by a letter on the subject from Geo H Roe to President Hallidie.

On motion of Mr Ayers both propositions were referred to the Building Committee with power to make such arrangements as they deem most advantageous and economical for the present and future wants of the library.

Mr Lewis retired

Mr Symmons for the Finance Committee recommended and moved that the resolution adopted at the last meeting regarding a loan from the University of California be rescinded.

Carried

Loan of $20.000 Mr Symmons then presented and the adoption of the following resolution:-

Resolved that the Chairman of the Finance Committee be and is hereby authorized to negotiate with the University of California for a loan in the Amount of $120.000 for one year at the rate of Six per Cent per annum interest, and the proper Officers of the Institute to-wit: the President and Recording Secretary, are hereby ordered to execute and deliver as Security a note and Mortgage upon the property bounded by Larkin, Hayes, Polk and Grove Streets in favor of the University of California for the sum above named, and release the note and Mortgage now held by the University of California in the sum of $100.000 - secured by the property above mentioned -

Thereupon the motion being duly seconded was put to vote and adopted by the following:-

Ayes - Ayers, Cumming, Doolan, Formhals, Leggett, Manson, Moser, Symmons, Mr President. - 9.
Absent. Bush, Dow, Lewis, Malm Root.

Report from the Committee on Books & Donations

June 5. 1894

To the Trustees of the Mechanics Institute

Your Committee on Books and Donations respectfully recommend to the Board, the Purchase for the use of the Library of Two Catalogue Cases and 2100 pins

Respectfully Submitted
Joseph Leggett
F Formhals
Frank J Symmons

On motion the recommendation was adopted

A request from the Veterans Home Association for a donation of books, was approved upon recommendation of the Committee, as follows -

June 5th 1894

To the Board of Trustees of the Mechanics Institute

Your Committee on Books and Donations respectfully recommend that the Board donate to the Veterans Home at Yount-ville Cal, such books as the Librarian may consider to be no longer of any use to the Library of the Institute -

Respectfully Submitted
Leggett, Formhals, Symmons,
Committee

Mr Manson for the Committee on Lectures and Classes,
Classes reported that the term closed May 29th, and notices had been sent the pupils that they would re-open on July 9th. Have in Consideration the formation of Rules and regulations for their future government, and would recommend for the coming year that a tuition fee of \$2^{00} be charged Members of the Institute, and \$5^{00} to outsiders -

On motion the recommendation was adopted.

Mr Formhals for the Committee on ~~Lectures~~ Printing and Stationery said there was a charge of \$14^{00} in a bill for printing that in his judgement was clearly attributable to lack of attention in preparing Copy and correcting proof, and the one to blame should pay the bill -

Referred to the Committee -

Revision of The special Committee on Revision of the Constitution,
Constitution through its Chairman Mr Leggett presented a report, and wanted to know the sense of the Board as to further amendments -

Mr Symmons recommended that the report be received, and the amendments therein set-forth be presented at the quarterly meeting.

The Chair suggested that notice of amendments to the Constitution should be given by a Member and not by a Committee,

Finally on Motion of Mr Leggett, it was ordered that the report be presented to the members for Consideration at the quarterly meeting June 9th.

The Finance Committee presented the following bills and recommended they be paid by orders on the Treasurer:-

D. Appleton & Co	5.40	Andrew Wilkie	155.50
J L Belden	11.25	W P Fuller & Co	14.75
J H Boden & Co	4.	Donahue Kelly Bkg Co	70.00
O Davie & Co	5.	Pay Roll	10.
Wm Doxey	17.90	Pay Roll	1375.
Hicks-Judd Co	160.30	Queen Insurance Co	52.50
J A Hofmann	6.45	Pac Auf Fire Alm Co	24.
Johnson & Emigh	53.18	German Am Ins Co	52.50
Librarian	29.42	Balfour Guthrie & Co	37.50
Payot Upham & Co	54.89	Edison Lt & Power Co	38.40
A M Robertson	33.08	J H Culver	11.85
J Tanzy & C	6.40	Pac Gas Impt Co	138.06
B F Stevens	340.82	Post Office	45.
J H Barry	124.	First Nat. Bank	12.
A P Taylor & Co	11.	University of Cal	500.
Lecount Bros	9.66	Phoenix Fire Ins Co	62.50
C A Murdock & Co	12.35	Spring Valley W W	37.
Pay Roll	274.75	Pac Telephone Co	37.15
Lion Chimney Co	5.	Donahue Kelly B Co	.35
J Vogler	22.	Librarian	33.30
Wells Russell & Co	42.60	John B McIntyre	91.00
M Sanbath & Co	39.16		$4066.97

On Motion it was so ordered by the following vote

Ayes, Cumming, Doolan, Fornhals, Leggett, Manson
Mooser Symmes Mr President - 9
Absent. Bush, Dod, Lewis, Malm, Root-

Treasurers Report.

The Treasurers report for May and report for the quarter ending May 31. was read and referred to the Finance Committee. A Summary of his monthly report shows.

Receipts -	Balance as per Report April	2257.25	
	Month of May	2654.83	4912.08
Disbursements for May		5258.13	
	Overdrawn	346.05	4912.08
Sinking Fund	"		281 37

Librarians Report

The Librarians Report for May was read, the names of new members approved and the financial part referred to the Committee. A summary shows the receipts to have been $1453.28. Deposited with the Treasurer $1418.20 On hand $35.08.

New Members (38)

W C Good, D F Lehigh, Joseph Bulmer, Albert E Gray, P S Chappelle
E J Mastin, Miss Fannie A Lewis, Miss Alma G Garratt.
Miss Marie E. McMurray. Miss F. Phoebe Walker, Miss Barbara Shaw
Miss Abbie McLaughlin, Geo A Batchelder, C F Horan, John Simmons.
E P Blagrove, Ed Hoagemann, Walter J Beane, Arnold Linko,
A B Price, E McD Johnstone, C M Cole, F C Hopke, Thomas Prince
H H Scott, Mrs Eva H Kohn. Dr B.F. Pope, U.S.A. Miss Ella Thomas
Miss Juliette L Sexton, Miss Emily T Fish, Miss Josephine A Shaw-
Miss Everett J Wilson, Miss Mildred A Clark, Mrs H B Shaw.
Mrs Geo H Davis, Miss Rose Davis, Miss L M Whitmore,

Overcoat taken. A Communication from W A Nicholson stating that his overcoat had been taken from the library, and asking that a suitable place be arranged for storing packages; was referred to the Building Committee.

Kleeberg wants reinstatement A petition from Rudolf Kleeberg, endorsed by several Members, asking for re-instatement in the Institute was favorably considered, and on Motion of Mr Manson Seconded by Mr Ayers he was granted permission to again join the library -

The following resolution was read by the Secretary

Purchases to be ordered by Committee, Resolved, that no purchases of any Kind be made on account of the Institute Except by the Secretary upon an authorization of the proper Committee, signed by its Chairman; That a book be Kept by the Secretary in which shall be entered the date of each purchase, its amount, and the name of the person from whom it is made, and that all payments of every Kind be made by the Secretary only after proper authorization by the Committee.

Mr Fornhals moved its adoption.; Seconded by Mr Doolan

Mr Manson moved as an amendment that the resolution only apply to material and supplies -

The Chair hoped that the matter be referred to some Committee to examine into before adoption

Mr Leggett moved that the resolution be referred to the Finance Committee for Consideration, they to report at the next Meeting - Seconded by Mr Ayers & Carried -

R. P. Doolan,
Recording Secretary.

QUARTERLY MEETING JUNE 9. 1894

The Meeting was called to order at 8.25 a quorum being present -

The minutes of the last Meeting (March 10th) were read and approved -

The following reports from the Librarian and Treasurer were read and referred to the Finance Committee.

Mechanics Institute June 9. 1894

The President and Board of Trustees

Gentlemen:-

I have the honor to present a brief summary of the business of the Library for the quarter ending May 31 1894

Membership.

The roll shows a loss of 60. - There have been 132 new members. 192 have withdrawn or been dropped - There are now Carried on the rolls 4311 names of Members.

Books.

The accessions were 1209 volumes, of which 721 were purchased - 110 presented, and 378 were bound volumes of periodicals pamphlets etc.

There were pamphlets and unbound volumes, purchased 162. Presented 150.

200 volumes were assigned to the reference rooms, and 1012 to the Circulation department.

Binding.

There passed through the binders hands new volumes 378. old volumes rebound 897, while 739 volumes were repaired in the Library -

Circulation.

There were given out at the delivery desk for home use 35047 volumes, a daily average of 448.

The largest delivery any one day was 775 volumes, the smallest 257 -

The Library was open 78. days.

Receipts.

Fees from new members		$ 132.00
Quarterly Dues		5122.00
Books lost and paid for	L207	19.80
Fines Collected	L15567	219.00
Extra Books taken out	L13737	137.21
Evening Classes fees		73.00
Papers sold etc		16.20
		5719.21
Balance from last quarter		69.50
		5788.71
Deposited with the Treasurer		5753.63
Balance on hand		35.08

Respectfully Submitted

Horace Wilson, Librarian

Treasurers Report -

To the Trustees of the Mechanics Institute

Gentlemen - I herewith submit my report for the quarter ending May 31. 1894

General Fund -

Receipts - Balance		1639.48	
Pavilion	4021.49		
Library	5753.63		
Post St	1504.00	11279.12	$12918.60
Bills Payable			
Donohoe Kelly Banking Co		6000.00	
Disbursements -			
Sundries			13264.65
Balance overdrawn			346.05
Twenty Seventh Exposition Fund -			
Overdraft last report		2294.09	
Transferred to Genl Fund		2294.09	

Forward

Sinking Fund.

Balance last report	2454.97	
Receipts	575.36	3030.33
Disbursements, Taxes City + County		3311.70
Balance overdrawn		281.37

Respectfully Submitted.

C. de Malm Treasurer,

The Special Committee appointed by the President in accordance with the wish of the Members expressed at the last quarterly Meeting presented the following:—

June 5. 1894

To the Board of Trustees of the Mechanics Institute;

Your Special Committee appointed in pursuance of a resolution passed at the last quarterly meeting of the Institute, to revise and harmonize the Constitution, respectfully report that they have gone Carefully through the different Sections of the various articles and have revised, and arranged and harmonized the Same, and put them in a Condition to be printed.

Revision of the Constitution

Respectfully Submitted

Joseph Leggett

Oscar Lewis

Marsden Manson

The Chair gave, or made an Explanation of what the Committee had endeavored to do.

Mr Clark moved the report be printed and Submitted to the Members at the next quarterly Meeting, and at the Same time gave notice that he should move to strike out of the report all changes or additions introduced as new matter.

The Recording Secretary began reading the report.

Mr Cornwall interrupted and moved the whole Matter be re-referred to the Committee to Consider and thoroughly digest and present the same at the next quarterly Meeting.

Seconded by Mr Clarke.

Mr Cridge said it did not appear that the Committee had changed anything, only re-arranged the various Sections that they might harmonize and be a more perfect whole,

Mr Healy agreed with Mr Cridge and was speaking to the Subject when Mr Clarke arose to a point of order which was

which was overruled by the Chair. Mr Healy Continued and said the Meeting ought not to refuse to hear the report and hoped the members would permit the Same to be read.

The Chair thought that would be the proper Course to pursue and the Members hear what the Committee would, or have suggested, and ruled that ~~that~~ it was proper the report be read.

Mr Cornwall withdrew his Motion, and moved that only the new portions be read.

Mr Barry thought that Each alteration should be distinctly read, including the original Section.

The new Sections, or portions prepared by the Committee were then read as also the following by Mr Leggett —

San Francisco June 9th 1894

To the Members of the Mechanics Institute, of the City and County of San Francisco State of California.

I hereby give notice that at the next quarterly Meeting of the Institute, to be held on the 8th day of September 1894 I shall move the adoption of the following Amendment to the Constitution.

Notice of Amendment.

I

Amend Section 1. of Article XI. So as to read as follows,

The Officers of the Institute shall be a President, a Vice President, a Corresponding Secretary, and a Recording Secretary, to be elected annually by the Board of ~~Directors~~ Trustees from its Members, and the Board of Trustees ~~from its Members~~ shall at the same time, elect as Treasurer of the Institute a solvent incorporated Bank in the City and County of San Francisco.

II

Amend Section 7. of Article XI. So as to read as follows.

The Recording Secretary shall affix his name to all the advertisements and notices emanating from the Board of Trustees of the Institute

He shall attend all meetings and in the absence of the President and Vice President shall call the same to order, and shall truly and at large record the Proceedings of the Institute together with the Proceedings of the Board of Trustees in books kept for that purpose. He shall also present to the Annual Meeting a report giving an abstract of the Monthly reports of the Treasurer.

III

Amend Section 8 of Article XI. so as to read as follows.

The Treasurer shall take charge of all the funds of the Institute subject to the order of a majority of the Board of Trustees signed by the President and recording Secretary. The Treasurer shall make a monthly report exhibiting in detail the receipts and disbursements and the balance in the Treasury.

IV.

Amend section 10 of Article XIII, so as to make it read as follows,

No Mortgage or bonded debt shall be incurred by the Officers ~~of the~~ or Members of the Mechanics Institute except to purchase land, or to erect or improve buildings thereon for the Institute.

V.

Amend section 2. of Article XIII so as to make it read as follows.

Sec. 2. All the funds arising from dues, Contributions, lectures, and other sources shall be appropriated as the Board of Trustees shall from time to time direct.

Respectfully Submitted

Joseph Leggett.

Mr Clarke moved that the revision and proposed amendments be printed and distributed to the Members within 60 sixty days.

Carried

New Business.

Mr Barry wanted to know what the financial Condition of the Institute was.

Finances The chair gave a general statement to the effect that the Institute owed the University of California $120.000, but that sum was expected to be sufficient to carry out and pay for the proposed improvements in the Library Building which are now in progress. The taking away of the Store 29 Post Street for use of the library had decreased the receipts $300 per month.

Mr Barry thought that inasmuch as the expenses at the

Retrenchment present time exceeded the receipts that some action should be taken and moved:

That it is the sense of this Meeting that the Directors retrench expenses at least $300.00 per month.

Seconded by Mr Moser.

The Chair inquired of Mr Barry in what way he would suggest that retrenchment be made.

Mr Barry replied that he did not wish to specify in a particular manner, but thought the number of Employees might be considered.

Mr Healy thought the whole business was rather a sweeping statement or accusation against the Management and suggested that a Committee of three be appointed from the Audience to go over the accounts and report at the next meeting.

The Chair said his suggestions were not an amendment to Mr Barry's Motion and if entertained would have to be given as a new one.

Mr Royer believed it unnecessary to overhaul the accounts of the Institute as the Trustees were fully competent to take charge of such matters.

A Member said that in his judgement a proper and courteous resolution to adopt would be "That the President and Trustees see if they Cannot make such retrenchments in the expenses as to bring the same within the receipts.

Mr Barry's Motion was then put to vote and Carried

Mr Clarke moved that the Meeting do now adjourn.

Carried

R. P. Doolan,
Recording Secretary

Regular Meeting Board of Trustees Tuesday Evening June 19. 1894

President Hallidie called the meeting to order at eight o clock there being present Trustees Cumming, Malm, Doolan, Mooser, Ayers, Bush, Formhals, Lewis.

Absent Dow, Leggett, Manson, Root, and Symmes.

The Minutes of the last Meeting were read and approved.

The Committee on Building reported that since the last Meeting they had

Electric Wiring

decided to let the Edison Light and power Company wire the building as per proposition they promising to give a rebate of 20% from their regular rate on all bills for lighting the ~~building~~ premises.

The other work is going on satisfactorily and it is expected that within a weeks time the library room will be ready for the shelving.

Post St Impts.

The Chairman Mr Lewis said there were a number of small matters that had, and were likely to come before the Committee which were not provided for in the specifications and generally required immediate action. Would like to know if in such cases they wait and get permission from the Board or go ahead and have it done.

On Motion of Mr Ayers the matter was left in hands of the Committee.

Mr Lewis further reported that the circular rear basement wall was being taken out and cast iron support and windows substituted.

~~Four~~ Approved.

Mr Cumming for the Pavilion Committee said he was sorry to

Pavilion being repaired.

report that the Pavilion was not yet clear, and much work would yet have to be done. The floor has been temporarially repaired and will have to answer for the present. Will make out a list of what is required to put the Pavilion in its former condition and make a demand on Mr Lalley that the work be done at once.

The Toboggan has been taken away, and there is a deposit in the hands of the Secretary to cover the expense of repairs on its account.

The Committee on Books and Donations recommended the purchase of books amounting to $420.00, which was approved.

The Librarian reported the names of 40 new members joining since June 1st and proposed ~~to~~ and recommended H E Keat, 816 Larkin St for Life Membership. The new names were approved and Mr Keat elected a life member.

Rupert Schmid.

The Special Committee (Lewis & Cumming) on claim of Rupert Schmid said they had spent some time on the matters and had interviewed all parties concerned and while the bill first rendered by Mr Schmidt was exorbitant, he had substituted it by another for an amount equal, as he says, the sum actually paid out in cash. We think it probable there was a misunderstanding all around, and would recommend that he be paid a fair compensation for his work.

On motion of Mr Cumming the matter was referred to the Finance Committee with power to settle upon the best terms possible, the ayes and noes being called when the vote was taken.

Ayes. Cumming, Doolan, Formhals, Lewis, Malm, 5.
Noes; Ayers, Bush, Mooser, Mr President. 4.
Absent. Dow, Leggett, Manson, Root, Symmes 5.

On Motion of Mr Doolan the Board went into executive session and the following business was transacted.

The Recording Secretary read from the Minutes of the Quarterly Meeting of June 9th the resolution whereby the Trustees were instructed to retrench at least $300 in ~~the monthly~~ expenses.

Secretary Suffers,

Mr Cumming moved that the salary of the Secretary be reduced $50.00 per month. Carried by the following vote.

Ayes. Ayers, Bush, Cumming, Doolan, Formhals, Lewis, Malm,
Mooser, Mr President. 9
Absent, Dow, Leggett, Manson, Root, Symmes.

Librarian's Services dispensed with

Mr Formhals moved that the Librarian, Mr Wilson, services be dispensed with after July 1st 1894

An amendment that the matter be postponed until a special meeting, was lost

Mr Formhals motion was then carried by the following vote;

Ayes, Ayers, Bush, Cumming, Doolan, Formhals Malm, Mooser. 7.
Noes, Mr President.
Absent. Dow. Leggett, Manson, Root, Symmes, 5.
Excused from voting Mr Lewis.

Mr Cumming moved that the hours of employees on duty be referred to the Finance Committee. Carried.

Mr Ayers moved that Mr Jellison be appointed Librarian pro tem. Carried.

Salaries

Mr Cumming moved that all salaries of Employees be referred to Finance Committee and report at next meeting such reductions if any that can be made. Carried

Adjourned

P. P. Doolan Rec. Secty

Regular Meeting Board of Trustees Tuesday Evening July 17. 1894

The Meeting was called to order at 8 o clock there being present Trustees. Ayers, Bush. Cumming, Doolan, Dow, Formhals, Lewis, Malm, Manson, Mooser, Symmes & Mr President

Absent. Trustees Leggett & Root.

The Minutes of the last Meeting were read and approved.

Report from Committees

The Committee on Finance asked for further time to report on matters referred to them at the last Meeting - Granted,

Auditors Report.

They also presented a report from the Auditor Mr Van Pelt, for the quarter ending May 31. which was received and ordered spread upon the Minutes; and the following bills signed by the Committee were presented and ordered paid by orders on the Treasurer ~~by~~ the members voting in the affirmative being Ayers, Bush, Cumming, Doolan, Dow, Formhals, Lewis, Malm, Manson, Mooser, Symmes, and Mr President 12

Absent Leggett & Root, 2

Auditors Report.

San Francisco June 30. 1894

Finance Committee Mechanics Institute

Gentlemen;

In accordance with your instructions I have carefully examined the Accounts of the Librarian up to and including the 29th inst. and find them perfectly correct.

All moneys received in regular course to that date have been deposited with the Treasurer. The Keys of the safe are in the hands of A. M. Jellison, Librarian pro-tem, who now has full charge of the library. The Librarians Contingent fund ($150.) has been handed to J H Culver Sec as follows:-

Petty Cash bills $60.47. Cash $89.53 = $150.00.

There is on hand 3787 blank receipts for quarterly dues.

I would suggest that the Librarians Contingent Fund be deposited with the Treasurer to the Credit of the General Fund as the Librarian has no use for it.

Very Respectfully

P Van Pelt Auditor

Auditors Report June 8. 1894

Finance Committee, Mechanics Institute:-

Gentlemen;

I have made a careful examination of the Books and Accounts of the Mechanics Institute for the quarter ending May 31. 1894

The Books of the Librarian and Secretary and the monthly and quarterly reports of the Treasurer & find to be correct. Vouchers No 494 to 581 are properly approved and receipted and are now on file in the office of the Secretary with the exception of No 554 for $9.30 which is missing.

I hand you herewith Trial Balance of the Secretarys Books May 31. 1894; also statement of the financial Condition of the Institute on that date.

Respectfully Submitted

P Van Pelt Auditor.

Statement of the finances of the Mechanics Institute May 31. 1894

Secretarys overdraft	445.56	
Pay Roll for May, paid by Treasurer	1375.00	
Interest Donohoe Kelly Bkg Co	70.35	
27th Exposition, for Ayers	10.00	1900.91
Treasurers Overdraft	627.42	
Warrants drawn & unpaid	1273.49	1900.91

P Van Pelt Auditor

List of bills.

P Van Pelt	30.	J S Stratton	45.
Pac Telephone Co	16.70	Peacock & Butcher	211.25
Firemans Fund	25.	J S Stratton	150.
Librarian (60.47)	89.53	Ames & Dallam	3.50
Patriotic Ins Co	34.	Andrew Wilkie	1.25
Guardian Ins Co	68.	Holbrook Merrill & S	289.72
Donohoe Kelly Bkg Co	10.50	H T Holmes Lime Co	15.75
Pay Roll	1225.	Dunham Carrigan Co	8.60
Spring Valley	24.	Andrew Wilkie	13.85
J H Culver	30.44	Edison Light & P Co	32.35
University of Cal	1050.	Pay Roll	35.75
Western Iron Works	906.58	C F Hagman	4.
Pay Roll	471.75	Chas G Amey	25.
Mc Lambeth & Co	94.31	Frank Gregg	10.
Wm Patton	70.	Central Lumber Co	16.52

N P Fuller & Co	6.	Hicks-Judd Co	126.02
Sand Bros	4.50	Payot Upham & Co	117.12
Pay Roll	15.	Western Mailing Bur	6.50
Pac Gas Impt Co	191.34	Payot Upham & Co	17.85
Pay Roll	125.	Morning Call	4.
J A Jackson	1.60	S F Chronicle	5.80
Johnson & Smigh	55.15	C A Murdock & Co	18.25
D Appleton & Co	10.80	The Examiner	4.85
A C McClurg & Co	10.22	J H Barry	9.50
J A Hofmann	7.32	J H Barry	9.50
Robert Cash	6.00	Western Iron Works	80.90
		Total	$5847.57

Library Rooms & Building.

Post St Impts Mr Lewis for the Committee reported that up to date there had been about $4000. Expended on the Post Street Improvements, and Contracts for about $2500. were under way and not yet Completed. $6500. will pay for all work done and Contracted for to date..

Several items or changes in the original plans have been made that were not Contemplated when we began, in some Cases increasing the Cost, in others making it less. The proposed brick and wood fence in the rear has been Completed in brick alone, and Substantial iron Columns substituted for the brick circular portion of the basement wall, giving much more light to that part of the building.

Rear Stairs It was generally agreed by the members that it was desirable for the Librarian to have as Complete Control as possible of all visitors to the library, and to that end the Committee has unanimously decided to recommend that a flight of Stairs be erected within and from the lower library room to the Second Story as shown in the plan herewith submitted (Plan Shown)

By so doing and closing the doors from the Main Hall in the Second Story all persons taking out books would have to pass before the Librarians desk.

The Cost will be about $ and we recommend that the Stairs be built.

Quite a spirited discussion arose as to the advisability of the proposed work; Trustee Symmes and Cumming not favoring

the proposition, and Trustee ~~Lewis~~ Manson and Lewis advocating their Construction, the latter hoping that members before deciding adversely give the subject careful consideration and if desirable let the matter go over until the next meeting.

The recommendation that the Stairs be built was then put to vote and lost by the following vote:-

Ayes, Bush, Dow, Lewis, Manson, Mr President 5.
Noes, Ayers. Cumming, Doolan, Fornhals, Malm, Moser, Symmes. 7.
Absent. Leggett. Root. 2.

The Committee on Books & Donations reported the purchase of books amounting to $326.63. and presented a list of 13 volumes Costing $26.05 which they recommended be bought-

On motion the purchase and recommendation were both approved.

Lectures and Classes.

Classes. Mr Manson reported the classes having opened on ~~May 29~~ July 9th with 55 pupils. Are having Cards printed to place in various Shops and Manufactories calling attention of the employees to the opportunity and advantages offered by the Institute to those who desire to learn drawing. Have in Consideration the advisability of adding another class in ornamental work, designing and wood carving. The Services of Mrs Van Vleck, a well known and Competent instructor are available, and if the Board deem it advisable would ask authority to go ahead and form the class as proposed.

Mr Symmes inquired what Salary would have to be paid Mrs Van Vleck for her Services

Mr Manson replied that he did not know but presumed it not be more than $30 per month.

Mr Cumming moved the matter be left to the Chairman of the Committee with power which on being put to vote was Carried unanimously by the vote of all the members present.

Pavilion Committee

Pavilion matters Mr Cumming reported that the boilers had been cleaned the pumps put back in place and other matters attended to. The Engine used by the Skating Rink is now stored in the Machinery hall at nominal rent. The Concrete foundation on which it was originally placed has not yet been removed.

Since our last report the pavilion has been used by the Y.M.I. for an entertainment, by the French Colony for memorial services to Carnot, and by the American Railway Union for a benefit.

Two parties have applied for use of the building on Nov 29th; the Elks for a ball on that evening, and the Horse Show Association for four days including that date. As the Horse Show Association has been to considerable expense for printing etc we recommend they be allowed the dates applied for.

On Motion it was so ordered –

Librarians Report

The Librarian presented his report for June, which was read the names of new members approved and the financial part referred to the Committee – A Summary shows:–

Receipts $2801.93. Deposited with Treasurer $2801.93

New Members L $77

Chas Huck, F I Doolan, Robert Mitchell. F K Hayashi, David M McKay W W Williams. James E Rodgers, Miss R Mulcahay, Mrs Arthur Vincent Geo W Watthew, A J Eggleston, Geo S Meredith Miss May M Driscoll Charles Cartwright, R H Robertson, Wm Bowring, Miss J Fesenden Clark J M Rhodes, C J Fox, E L Jeffirey, F H Wheelan, A W Hanson Fred W Searby, R C N Anderson, Chas W Wilson, Mrs H E Kimball V M Gasside, F E Begerle, J Sohlke, H R Young, F V Nelson Louis Heine, Owen Bruns, David Lesser Lezinsky Harrison Dibbles Miss F C Evans, Mrs F J White, Miss Lilian Wilson, John F Lorenz Mrs F L De Long, W E Hampton, Herman Hermansen E R Skelly Mrs J H Boland, Miss Nora Buckley, Miss Lilian O Connell Miss Mary R McLay, Miss B E Ellsworth. Albert Donaldson R K Kleberg, W N Bush, Timothy Dolan, Miss N R Chandler William Osman, Miss Jennie Holmes,

H E Kent Elected Life Member June 17th Chas L Patton, proposed.

Treasurers Report

The Treasurers report for June was read, received, and referred to the Finance Committee,

A Summary gives Receipts $23351.05 Disbursements $5096.29 Balance $18254.76. Overdraft on Sinking Fund $1.18

Communications.

Miss L Wills. Miss L Wills. asking for a position in the Library. Filed,

From the American Railway Union asking for a rebate in the

A.R.U. want reduction of rent. rent of the pavilion on July 12th –

Mr Cumming Moser moved a rebate of $50. be given. Lost.

New Business –

Horace Wilson. The President said he had communications from Horace Davis, Cordelia S Kirkland, Eli T Sheppard, Sarah D Hamlin, L A Boynton, A Lilliancrantz, Irving M Scott; A M Robertson and A P Cecil, relative to the dismissal of the Librarian, which he would present without reading, and one from Mr Wilson which he asked the Secretary to read,

June 23. 1894

A S Hallidie Esq
President Mechanics Institute

Dear Sir

Replying to your letter of yesterday I must again beg that you will not delay the Meeting I request.

When I made that demand I had but vague intimations to go upon, now I have something more, and I most emphatically demand as my right a rigid investigation of all acts of mine business or otherwise, having relation to the action of the Board of Trustees respecting my retirement from the Librarianship of the Institute.

Yours Respectfully
Horace Wilson
Librarian

Mr Symmes moved that a Committee of five be appointed to hear any explanation Mr Wilson might wish to make.

Seconded by Mr Lewis

Mr Cumming said there were no charges made against Mr Wilson, and his dismissal was solely on the ground of economy. and in accordance with a request or order from the Members at the last quarterly meeting, and asked the Secretary to read from the Minutes the action taken by the Board on the Matter at the last Meeting June 19th

Mr Doolan read from the minutes page 527.

Mr Cumming then reiterated that there had been no charges made against Mr Wilson, and could see no use in wasting further time on the matter.

Mr Symmes again took the floor and made some

Horace Wilson remarks which were objected to by Mr Cumming.

Mr Symmes said he intended no offence to any member, and withdrew his motion, and asked permission from the members for Mr Wilson to address the Board.

~~Mr Cumming, objected~~. The Chair announced that if there was no objection, Mr Wilson who was present would address the Board.

Mr Cumming objected.

Mr Symmes then moved that the action taken at the meeting of June 19th regarding the dismissal of Mr Wilson be rescinded.

Seconded by Mr Manson.

Mr Doolan raised a point of order quoting Section 7 of the By Laws and stated that as Mr Symmes had not voted on the question he could not move a reconsideration,

The President said the motion of Mr Symmes was to rescind, and not reconsider, and proper to be made at this time,

Mr Cumming asked the President if that was his ruling on the matter, which was answered in the affirmative.

Trustees Cumming, Doolan, Mooser, Fornhals, and Malm retired from the room.

The President requested the Secretary to count the members present, which was done, and he reported seven in the room,

The President said it required eight members to constitute a quorum and he therefore would be obliged to declare the meeting adjourned,

R. P. Doolan,
Recording Secretary

Regular Meeting Board of Trustees Tuesday Evening August 7. 1894

The meeting was called to order at 8 o'c there being present Trustees, Ayers, Cumming, ~~Cummaning~~ Doolan, Dow, Fornhals, Leggett, Lewis, Manson, Mooser, Symmes & Mr President.

Absent Trustees Malm & Root.

The minutes of the last meeting were read and approved

Trustee Root A telegram from Trustee Root now in the East, stating that he was ill was read and a further leave of absence granted.

Mr Doolan moved that the regular order of business be suspended and the Seventh Section "unfinished business" be taken up.

Carried.

A motion to go into Executive Session, after some debate was withdrawn by the mover.

Mr Cumming presented and read the following:–

Retrenchment. "Whereas, at the last quarterly meeting of the members of this Institute a motion was made and carried unanimously, that it was the sense of the meeting that the Trustees should retrench the expenses of the Library, to at least the extent of $300–

And the Trustees in conformity with that resolution passed a motion at their next regular meeting reducing the salary of the Secretary $50– and dispensing with the services of the Chief Librarian after July 1st thereby making a reduction of the monthly expenses of the Library $300. therefore be it

Resolved, that said action was taken solely on the ground of economy and to carry out the expressed ~~wish~~ desire of the members given at the quarterly meeting.

The grounds for the said motion being given and recorded in the minutes of the meeting of Trustees we deprecate any attempt to attribute any other motive on the part of the Board in this case; and consider the action of the Board taken at that time as final.

Moved the resolution be adopted.

Seconded by Mr Doolan, who immediately presented the following:–

Mr Doolan on Finances

Aug 7. 1894

"To the President and Members of the Board of Trustees of the Mechanics Institute.

Gentlemen! The action of this Board in dispensing with the services of Mr Horace Wilson as Librarian from an Economical and financial point of view, has been criticised in certain quarters, and I desire to present to your careful Consideration a statement of the finances of the Institute for the four months, March April May and June 1894, as well as a Comparison with last years report

The actual amount of Cash received from all sources amounts to $14877.72 while the actual Expenses have been $19.270.86, an actual deficit of $4.393.14 in four months. An estimate for the year based on the foregoing would show an approximate deficit of $13.179.42 but a careful Examination of the accounts would tend to increase this amount by 50%, as one may readily realize, when the Pavilion account is studied. Last Year 1893 the total receipts were $20,153,54 while the four Months above named show but $4516,66, with very little likelihood of of increasing it beyond $8000. or at the most liberal figure of $10.000. The receipts of the Library will show a loss of $3600, rent of Store now used for Library purposes.

Receipts from New Members show a decrease, the total for the Year 1893 being $808. while but $187 is to the Credit for four months, or at the same ratio of $561 for the Year. a deficit of $247. from last year.

Quarterly dues show also a falling off from last year, when $23.108. was received. The four months yield $7,517, or $21551. for the Year approximated. Every item save that of Life Members ($100) in the receipts show a falling off from last Year A summary for the Year 1893, actual money received from all sources save bills Payable ($15,000.) $54,169.27. Amount received from like sources four Months $14.877.72. An Examination of the Expenditures show an increase for the four months; March April May & June 1894. as the total amount is $19270,86 against $\$61.400^{35}$ for Year 1893. Expenses of the Library reach $10.816.60 for the four months against $27.001.29 for year 1893. The Expenditures of the Pavilion account. amount to $4,847.70 while the receipts for a like time are but $4.516.66. a deficit of $331.04. When one Considers that the Year 1893. the receipts were $20,153.54 and Expenditures $14.539.58 a gain of $5.613.96. and the Year now Entering on

a loss of $331.04 for four months, with Expenses Continually rolling up as the building requires Constant repairing. Interest account for the Year 1893 was at the rate of $500 per month, while $600. will now be required, or the dues of 1200 members, nearly 30 per cent of the Membership of the Institute. Printing and Stationery for Year 1893 was $733.36: four months 1894 $678.66. Periodicals, Year 1893 $799.60. four months 1894 $1,290.72. Salaries Year 1893 $10.734.65 four months $3.702.50. The total Salaries paid year 1893 was $10.734.65. to Library and to Pavilion $4.533.94 = $15.268.59.

For four months 1894 $5.102.50. This amount Continued for the Entire year would be $15.307.50, added to $7200. interest, would make a total of $22.507.50, requiring the entire revenue derived from quarterly dues $22.551, being $7.517. received for months March April May & June multiplied by 3 The Membership now numbering pay but the Salaries and interest, while all other Expenses, amounting last year to $28.892.85 were met from rents of Pavilion, Stores Entrance fees etc.

The improvements now being made to the Library Building were estimated to Cost $14,000, Amount paid out to date (Aug 7) $3.916.27. leaving a balance yet to be paid of $10.083.73. To meet this payment there is in bank (as per Treasurers Report ending July 31) $9.244.79. Sinking Fund $175.43, Total $\$9.420^{22}$ showing a deficit of $\$663^{51}$ Amount borrowed to make repairs and alterations and to pay bills outstanding $20.000. Total Mortgages $120.000. Interest $7.200 per annum.

Mr Symmes said there was no question but what retrenchment was desirable and necessary. The increase and decrease of membership was largely governed by the Fairs of the Institute.

Mr Doolan explained his statement about membership, and Mr Cumming gave his reasons for presenting the resolution.

Mr Manson said he was glad to see the resolution offered, and sorry it was not done at the last meeting, and expressed regret that such a showing of the finances had to be made. Thought it would be a good idea to refer the whole matter to the Finance Committee.

Mr Leggett asked that the resolution of Mr Cumming be re-read - which was done -

The President said there was a letter from Mr Wilson and
Horace Wilson. also a petition signed by several members, which he thought should be read before the resolution of Mr Cumming was acted upon. No objection being offered the following communications were read:-

San Francisco Monday Aug 6 - 1894

To the Board of Trustees of the Mechanics Institute

Gentlemen:-

Since my request for an investigation was not granted at your last meeting, I renew it and ask the appointment of a Committee to investigate and report the causes of my discharge, as Librarian.

I insist thus urgently because, notwithstanding the assertions made at your last session, that "there are no charges and nothing to investigate," it is nevertheless the fact that charges of a most damaging character having the authorization and support of members of your Board have been industriously circulated through the press and otherwise, coupled with the assurance of ample evidence justifying the action of the Board on these grounds. I have already stated to you that these accusations are false and I again so state.

I ask but the scant courtesy of an opportunity to refute these accusations.

Yours Respectfully
Horace Wilson

San Francisco August 6th 1894

To the Board of Trustees of the Mechanics Institute

Gentlemen:-

The ~~Board~~ undersigned members of the Mechanics Institute recognize the justice of the request made to you by Mr Wilson, late the Librarian of the Institute and we respectfully ask you to grant the investigation desired:-

Horace Davis, John Middleton, A.M. Robertson, E.P. Heald, C.S. Haley, E.T. Allen, Geo Webb Alexander, Frank Dalton

Horace Wilson. A.B. Davis, Robert ~~Howe~~ Fletcher U.S.A., Chas E. Hopps, H.W. Harkness Chas L. Patton, James B. Stetson, (for same reasons as given by Mr Scott) John S. Hittell, Irving M. Scott, (out of justice to the Institute, as well as to Mr Wilson) G.E. Ames, L.L. Dorr M.D., A.F. Morrison, Will E. Fisher, Edward B. Rambo, Geo H. Hopps, Wm R. Sherwood, J.H. Gilmore.

After some remarks by Mr Mr Symmes & Mr Cumming, the resolution of Mr Cumming was put to vote and carried

Mr Symmes moved that the request as set forth in the letter of Mr Wilson and petition from members be granted, and a Committee be selected from the members at large, outside of the Trustees

The question was debated by Messrs Symmes Cumming Doolan, Manson and Leggett. In response to a question, the Chair stated he believed the motion of Mr Symmes was a proper one to make at this time.

Mr Leggett wanted to know if the Chair ruled that the Board of Trustees could appoint a Committee to investigate its own actions, and also if the Board could appoint a Committee outside of its own members.

To each question, the Chair answered in the affirmative.

Trustees Lewis, Symmes and ~~Manson~~ Cumming made some further remarks, when the latter moved the indefinite postponement of the motion of Mr Symmes to appoint a Committee. Carried by the following vote

Ayes. Ayers, Bush, Cumming, Doolan, Dow, Fornholz, Leggett, Lewis, Moser. 9.
Noes. Manson, Symmes, Mr President, - 3.
Absent. Malm, Root - 2.

Mr Manson moved "that the Board do now proceed with the regular order of business.

Mr Symmes thought that as the Board was acting under the order of "Unfinished business" it would be well to carry out the action commenced at the last meeting.

The Chair ruled that the matter referred to was not proper at this time and the regular order was proceeded with

Report from Committees.

San Francisco Aug. 7. 1894

To the President and Directors of the Mechanics Institute

Gentlemen:

Your Committee on Finance begs respectfully to report as follows:-

$6000 to be paid We recommend that the sum of $6000 be paid to the Donohoe Kelly Banking Co, to take up the note for that amount, given by the President and Secretary of the Institute under date of January 10. 1894. Since the Institute has had funds in the Bank no interest has been paid upon this note, but we have neglected to order the note paid and taken up.

We would also recommend that the resolution of May 1. 1894 authorizing the President and Secretary to issue notes from time to times as may be required up to the sum of $10.000.. be rescinded. It will be remembered that this authority was given to the president and Secretary to make a temporary loan of $10.000, and the authority for the same is still standing and should be withdrawn. It was found by the Finance Committee that the Institute was not compelled to use the power granted, as the loan from the University of California was obtainable very shortly after the passage of the resolution.

Rupert Schmid In the matter of the claim of Rupert Schmid which has been reduced by him from $165. to $95. by canceling the charges for his own services made in the first bill, we recommend that the amended bill be accepted, provided the credit of $30. which has already been paid to Mr Schmid as a premium be deducted from the same. In other words, we recommend the payment of $65. and no more to Mr Schmid. for a settlement in full.

This Committee is in possession of a bond in the sum of $2000. issued by the Pacific Surety Co on Mr Arthur M Jellison

Jellison's Bond the present Librarian, and the Committee has approved the same. The premium due upon said bond is $20. which Mr Jellison expects to pay. We recommend that the Board approve the Bond and that for this year the premium of $20 be assumed, and the same be ordered paid, by the Board; with the understanding however, that it shall not be regarded as a precedent, or be expected of the Institute in future.

We respectfully call your attention to the following report as to the repairs and alterations being made in the Library building, and to urge upon the Board the necessity of hastening and completing the work.

Post St Impts The new room was vacated by our tenant at the end of April. More than three months rent has already been lost by our inability to use the room, and every days delay adds to the expense in this direction. The total amount of bills audited and paid on account of these improvements at the end of the last meeting (July 17th) was $3,916,27. Bill now unpaid and on file amount to $1572.98. Contracts out for Concrete, mill work etc amount to about $2030.00 making a total of $7526.00, as cost of alterations to date.

To this must properly be added loss of rent for three months ($900.) to date, also amount paid to Architect $733.00.

We recommend that a form of order blank be prepared by this Committee, and that all orders for purchases made for the Institute be made out and signed by two members of that Committee before purchases are made. This system, whilst Convenient Convenient for the ordinary use of the Institute, might appear to be inconvenient during present alterations: but until the completion of those alterations we have daily visits to the building from at least two members of the Committee and inasmuch as one member is in business within two blocks of the building, we believe that no inconvenience will be experienced by adopting and carrying out a principle requiring all Committees to sign orders for goods before purchases are made.

In the matter of consideration of the salary accounts, and the recommendation of a reduction if advisable, we would respectfully report as follows:-

Salaries We recommend that ~~that~~ the services of Mr J Harriman be dispensed with after 30 days notice. Mr Harriman is

Job Harriman the last employed, and for a time at least should be able to do with one less attendant.

The other Assistants in the Library have been in service for a number of years, and the two oldest for a period of eight and nine years respectively. Mr Jellison, the present Librarian has been in our service since December 1876.

x We believe it of much importance that the salaries of assistants

Salary schedule

should be so adjusted ~~that~~ as to encourage them to remain with us for as long time as possible, and that proper recognition should be made for experience. We therefore recommend a scale of Salaries for the Assistants as follows:

Salary of $40.00 a month for the first year of service, with the increasing rate of $5. per month for every year's service up to a limit of $90. The adoption of this system would enable a party coming into our service to know exactly what he could see before him, and would prevent the importuning of the Librarian for an advance of wages at irregular times, and save him the annoyance of frequent refusals, which he is compelled to make until prepared to recommend to the Board some advance in the Salaries.

The application of this rule to the present force would make a slight reduction, amounting to $5. per month in the case of F B Graves, and $5. in the case of J. H. Wood. But these amounts would be restored to them at the end of their present year of service.

An exception to the rule would be understood to be made in the case of the employment of boys; and whenever a special case should demand consideration and an exception ought to be made, the Librarian should so recommend to the Board; but in the opinion of the Committee it would be well to have a principle established and understood, so that both the Librarian and the Assistants may know what may be expected in the way of salaries.

We recommend that the salary of A. W. Scott, as teacher in Drawing, be reduced from $60, to $45, per month, and that the salary of J A Jackson, Janitor at the pavilion, be reduced from $100. to $90. per month.

We recommend fixing the hours of service as follows:

Hours of Service

Mr J H Culver, Secretary 9 A.M. to 1. P.M. and from 2 P.M. to 5. P.M.
A M Jellison Librarian protem.
Mon. Wed. Thurs. Fri. 8:30 A.M. to 12:45 P.M. 2. P.M. to 6. P.M.
Tues. Sat. 8:30 A.M. to 12.45 P.M.; 2 P.M. to 6. P.M. 7. P.M. to 10. P.M.
F B Graves Mon. Tues. Thurs. Sat. 8.30 A.M to 11.30 A.M. 12.45 P.M. to 6. P.M.
Wed. Fri. 8.30 to 11.30 A.M. 12.45 P.M. to 5.30 P.M. 7. P.M. to 10 P.M.
J H Wood, Tues, Wed. Fri. Sat. 8.30 to 11.30 A.M. 12.45 to 4.30 + 6 to 7 P.M.
Monday + Thursday. 8.30 to 11.30 a.m. 12.45 to 4.30 and 6 to 10 P.m.
R D Colquhoun. Mon, Wed, Thurs, Sat. 8.30 to 12.45. 2 to 4.30 + 6 to 7 P.M.

Tues + Fri. 8.30 a.m. to 12.45 P.m. 2 to 4.30 + 6 to 10 P.m.
G W Brewer Mon Tues, Thur. Fri. 8.30 to 11.45 a.m. 1 P.m to 6. P.m.
Wednesday + Saturday 8.30 to 11.45 a.m. 1 to 5.30 + 7 to 10 P.m.
W R Williams, Tues. Wed. Fri + Sat. 8.30 a.m to 12.30 P.m. 1.45 to 6. P.m.
Monday + Thursday - 8.30 a.m to 12.30 P.m. 1.45 to 5.30 + 7 to 10 P.m.
W Woolcock. Mon Tues. Thur, Fri. 8.30 to 11.30 a.m. 12.45 to 6. P.m.
Wed + Sat 8.30 to 11.30 a.m. 12.45 to 5.30 + 7 to 10. P.m.
J Harriman, Tues, Wed. Fri. Sat. 8.30 a.m. to 12.45 P.m. 2 to 6 P.m.
Monday + Thursday - 8.30 a.m to 12.45 P.m. 2 to 6 + 7.30 to 10. P.m.
F E Harris Janitor 5.30 to 10.30, 11.30 to 4.30 + 5.30 to 7 P.m.
C L Roddick asst Janitor 5.30 to 9.30, 10.30 to 3.30, 4.30 to 6.~~30~~ P.m.

The hours of service of the various assistants in the Library proper may require change according to the kind of service demanded of the various individuals, and for this reason the Librarian should be authorized to make such reasonable changes in these hours as circumstances may require.

Your attention is called to communication addressed to the Chairman of the Finance Committee and signed by Mr Culver, the Secretary of this Institute. In connection with the same we beg to quote from the report of the Auditor May 24. 1893.

Culvers Letter + the $600.

"In the Treasurers report for January in the disbursements there is a charge of $600, "J H Culver Pay Roll January 7, 1893" and for which there is neither voucher or warrant authorizing the payment."

And the records of the Institute July 18th 1893 wherein the Finance Committee reported as follows:

"In the matter of $600 reported to the Board as charged by the Treasurer to the Secretary on the 9th of January, and no record of which appears upon the Secretary's Books, and of which due report has been made to the Board heretofore, and the Secretary to cover the delinquency has deposited the sum of $600, with the Board. We would state that the Finance Committee after having given the ~~matter~~ subject considerable attention, are unable to find any vouchers for the amount, and until such vouchers are produced we believe the Board is justified in regarding Mr Culvers deposit of $600 as the funds of the Institute.

Culvers Communication

Mr F J Symmes July 28. 1894
Chairman Finance Committee
Dear Sir!

I would respectfully represent that last year in May I handed you a certificate of deposit in the name of the Mechanics Institute for $600. as a guarantee for payment of an apparent deficit in my account with the Institute as evidenced by an entry in the Treasurers report of January 1893 " J H Culver Pay Roll Jan 7, $600 — "

Upon subsequent investigation and consultation with Mr Van Pelt, the Auditor, I find that my books and accounts were correct, that Mr Firth had retained (for some reason) certain receipts of mine that should have been returned to me when the warrants for the specified amount were received, cashed, and credited to himself, and that he and his book keeper Mr Rogers were not at all positive about the matter, except they were short in cash, and to balance the account. Made the charge or credit in his prepared report for January.

In a report of July 18th 1893 you state that you believe the Board justified in retaining the $600 deposited by me until such time as a voucher for the amount is produced.

I herewith beg to submit the warrant for the Pay Roll of January 7th, as a proper certificate for the settlement of that account between the Treasurer and myself.

If that is not sufficient, will you kindly inform me what special evidence will be required to satisfy you that I am not holden to the Institute ~~to the Institute~~ for a sum paid by the Treasurer without any warrant or authority whatever from the Board of Trustees,

I would further request, if no further action is taken by your Committee, that a suitable receipt be given me by yourself, or the Treasurer, for the $600. as so far I have had no acknowledgement, and hold a receipt from the Bank for that sum deposited to the credit of the Institute.

I will further state that Mr Firth under date of August 29th says " that after looking over his books carefully in

reference to the item of $600. for which he has no warrant, he finds that on January 7th he paid me $600. on January 14th 1278.20, for which my receipts were given and he has received warrants to cover the same. On January 14th he gave a check to Mr Stump for $600, for which he has no voucher and can find no explanation. Except that he paid the money and has no warrant to cover the same."

I most respectfully submit the above for your consideration,

Very ~~Respectfully~~ Sincerely
J H Culver

And we recommend the passage of the following resolution;

Books & Papers from J K Firth.

Resolved. That a written demand be made upon Mr. J K Firth late Treasurer of the Institute, instructing him to deliver to the Secretary all books, papers, cards, tickets or other documents that were used by him in connection with the office of ~~Secretary~~ Treasurer; and that the Secretary is hereby instructed to communicate with Mr Firth, enclosing a copy of this resolution and make such demand —

Signed Frank J Symmes
C J P Ayers
Finance Committee.

The report was taken up by sections, and each recommendation adopted except the reduction in the salaries of F B Graves and J H Wood, which on motion of Mr Doolan seconded by Mr Leggett are to remain as at present.

The following bills approved by the Committee amounting to $9991.40. (including $1000. to the Bank and $65. to Schmid) were presented and ordered paid. The vote being:-
Ayes, Ayers, Bush, Cumming, Doolan, Dow, Fornhals, Leggett, Lewis, Manson, Morser, Symmes Mr President — 12
Absent Malm. Root 2. (See Page 548)

Library Rooms & Building Committee reported Progress.

Books & Donations, Committee recommended the purchase of books amounting to $83.35.

Lectures & Classes — no report

Printing and Stationery — no report —

Horse Show

Pavilion Committee. Reported that the Horse Show Association wished to get the Pavilion at a greatly reduced rental from present rates, and that $75 had been received from the Hercules Engine Co for storage of Engine.

The Treasurer presented his report for July which after being read was referred to the Finance Committee –

A Summary shows:–

Receipts –	Balance from June	18254.76	
	For the month of July	2611.91	20866.67
Disbursements			11797.41
	Balance		9069.26
	Less amount in Sinking Fund		175.43
	Available Balance		8893.83

Librarians Report

The Librarians Report (A M Jellison) for July was read the names of new members approved and the financial part referred to the Committee.

A Summary shows:–

Receipts	$1832.80	
Deposited with Treasurer	1766.10	
Bal on hand	66.70	(Petty cash bills)

New Members (64)

John Russell, Martinus O. Curry, Richard Arnold, Miss Heloise Chamberlain, Miss Ester Warner, Mrs Fred Walker, Miss Eleanor A. Bergson, G. B. Lewis, Harold R. Wilbur Albert Lyser, Mrs J. H. Sofer, Wm E Hopkins, A McBean, Mrs Marie L Mathews, Fred Franks, Mrs L Michalitschke, Wm F Miller, W. Sullivan, Dr W. H. Mays, Miss M. A. Crittenden Miss Luz Makepeace, G. E. Yates, M Hyman, H. H. Davis, Gen D. B. Stewart, B. M. Jacobs, Geo D. Darwin, Chauncey Barbour, P. D. Winter, Miss A. M. Dite, Mrs Frank P. Wilson, Wm J Storz, A. H. Rapp, Michael Seligsohn, Miss E. H. Stivers, Marion Curtis, Sig Rosenberg, John Haley, G. H. Cunningham, P. M. Diers, Ed Koehler, P. N. Nelson, Charles Morton, Matt Long, James O'Dwyer, Charles L. Beal, Baldwin Gardiner, S. C. Weil, Wm Ryan, Miss K Whelan, H. E. Boesch, W. A. Connolly, H. Snedens, R. J. McLeod, John M. Klein, Arthur Sherman, J J Bostwick, Wm A. Lawson, Miss Sophia Kauffman Edward Duisenberg, John J. McCormick, J. Hirsch, John V. Steifel, Miss Louise Johnson.

Communications.

Bids for Binding

Several bids for binding books were referred to the Committee on Books & Donations.

Ballots of the last Election.

A request from Alfred Cridge for the ballots cast at the last election being placed temporarially in his charge for a scientific purpose was granted provided they remain in the presence of Mr Cumming.

Horse Show Assn

A request from the Horse Show Association previously referred to by the Pavilion Committee was considered, and a motion by Mr Ayers that the time the Pavilion is occupied by them (15 days before, and 5 days after their entertainment) if not opened to the public be granted at the rate of $50. per day; was adopted. The time for which reduced rent is granted not to exceed the days mentioned.

Resignations of Membership in the Library from Geo W. and Kate W. Beaver were filed.

Schulter & Volberg

A request from Schulter & Volberg Carpet dealers, for a chance to figure on any Carpet or Linoleum required for the Library was referred to the Building Committee with the request they give the firm the desired opportunity

Folsom St Lot

O'Farrell and Lang by letter and diagram informed the Board they had looked at the Folsom St Lot and after due consideration arrived at the conclusion that they could realize upon it by private sale $85.000.

On motion the matter was referred to the Finance Committee, the President and Vice President of the Institute.

Thanks from the Veterans Home for donation of books received; was filed.

Statuary

The disposition of certain Statuary at the Midwinter Fair (offered by Meyer Wilson & Co) was referred to the Pavilion Committee with instruction to report at the next meeting.

The Meeting then adjourned

R. P. Doolan
Rec. Secretary

List of bills approved and ordered paid Aug 7. 1894

Pac Gas Impt Co	181.98	Amount forward	3020.54
Pay Roll	1012.70	City & County S.F.	240.
Spring Valley W W	23.80	Raymond Granite Co	19.
Pac Telephone Co	7.50	Andrew Wilkie	260.86
Whittier W P & Co	8.38	Alliance Ass Co	13050
C A Warren	50.	Lucan Ins Co	6250
Buchanan Bros	12.	Calton Bell & Co	161.75
John M Klein	5.75	Eastn Dwall & Messgr	3125
Spring Valley W W	51.40		392640
Pay Roll	2.	Rupert Schmid	65.
Payot Upham & Co	26.38	Donohoe Kelly Bkg Co	6000.
Librarian	66.70		$9991.40
Library Bureau	62.		
A C McClurg & Co	3.92		
Dewey Pub Co	7.00		
J A Hofmann	7.44		
J Tauzy & Co	2.50		
Hicks-Judd Co	60.78		
H S Crocker Co	9.61		
W H Lowdermilk & Co	7.		
Johnson & Emigh	11.27		
S.F. News Co	10.15		
C A Murdock & Co	6.		
J H Barry	42.75		
Galloway Lith Co	21.		
Edison Lt & Power Co	25.20		
Pay Roll	478.95		
Frank Simonart	75.		
Drew & McLaughlin	146.		
Robert Cash	14.		
M Lambeth & Co	34.74		
Holbrook Merrill & S	52089		
Dunham Carrigan & H	2545		
	302054		

Regular Meeting Board of Trustees Tuesday Evening Aug. 21. 1894

At 8.15 the meeting was called to order there being present Trustees Cumming, Doolan, Malm, Lewis, Manson, Moser, Fornhals and Mr President –

Absent Trustees Ayers, Bush, Dow, Leggett, Root, and Symmes,

The Minutes of the last meeting were read and approved –

Post St Impts The Building Committee reported that the Expenses of the Post Street Improvements were as follows:–

Bills audited and paid	5634.93	
" Not yet audited	203.57	
Contracts awarded. but not yet finished	3214.00	$9052.50

Can safely say the work will be done within the estimate ($14.000) and think the Room will be finished by the first of next month.

Book-binding awarded to McIntyre The Committee on Books & Donations (by Mr Fornhals) reported that the Contract for binding books had been awarded to J B McIntyre, he being the lowest bidder; and recommended the purchase of books as per accompanying list, and amounting to $385 –

On motion the report was received and approved –

The Committee on Lectures and Classes reported as follows.

Classes. " The Classes have increased until there are 103 members – The Teachers report that the pupils are earnest and active in their work. In the matter of the Establishment of a class in Ornamental work by Mrs Van Vleck has been examined into by the Committee. They find that in the ornamentation of textile fabrics and plain surfaces, a class of about 25 can be started. The Course suggested by Miss Van Vleck embraces modeling in Clay. Your Committee do not recommend the art be taught as the College of Art of the University of California is abundantly able to give all instruction of this character now needed –

In the matter of Teachers Salaries an Error was made through the fact that certain arrangements made last year were not understood by the Finance Committee, and the Committee on Classes would now recommend the schedule remain as adopted except that Mr Allan receive $60. per month as he does double work.

After a lengthy consideration of the matter, a motion of Mr Doolan "that the report be received, and the recommendation to increase the salary of Mr Allen be not concurred in, was carried.

Repairs to the Pavilion

Mr Cumming for the Pavilion Committee stated that he had a good deal to report, and had tried but failed to meet with the Building Committee to decide on the amount of repairs to make to the building. Of special importance just now, is repairs to the floor of the Machinery Hall, and roof of the Annex; both of which are in bad condition.

It was decided that the Committees on Pavilion and Building meet for consultation at the Pavilion on Thursday afternoon at 4.30.

Chute, & speaking tube.

The Librarian, pro tem Mr Jellison, in a communication to the Building Committee, (which was read) called attention to the necessity of a Chute and speaking tube, between the lower floor and story above, as also an interior Stairway.

Considerable discussion on the matter ensued, which was finally disposed of by the Chute and tube being referred to the Building Committee, and the Stairs to a Special Committee to be named by the President, which he did by announcing Cumming Symmes & Malm as the members.

R C De Boom wants another Paper

A communication from R. C. De Boom, relative to certain French publications being added to the library, was referred to the Book Committee.

The following letter from J. K. Firth was read and on motion referred to the Finance Committee.

August 9 1894

J H Culver Secty
Mechanics Institute

J K Firth

Dear Sir

Your communication in reference to the Books papers etc during my term as Treasurer of the Mechanics Institute is to hand, and in reply will state that it is my wish and desire that they be thoroughly investigated and will be pleased to render any assistance possible, but as this is somewhat a personal matter between you and I, I shall have to decline turning them over to you but will give any Committee appointed the opportunity to use them as long as they may desire. I should like to meet a Committee including yourself Mr Rogers my former book-keeper and myself. at any time you may desire.

Respectfully Yours
J. K. Firth.

Manson. Presents a paper on advancing interests of Library & Cal

Trustee Manson presented and read a lengthy paper upon the advisability of the Trustees cooperating with other societies, to the effect that some arrangement be consummated whereby publications of the countries bordering on the Pacific Ocean; and complete copies of important serials (by exchange or otherwise) may be gathered here; thereby advancing the vital interests of the State in general, and this City in particular: and moved that a Committee from the Board of Trustees be appointed to consider the matter, and if possible carry out the suggestions set forth.

After some remarks by the President, and Trustees Doolan, Cumming, and Manson, the matter was referred to the Book Committee, with Mr Manson added.

Statuary

Under the head of Unfinished business Mr Cumming said the matter of "Statuary" referred to his Committee had given them much thought and consideration of the artistic and beautiful as exemplified by plaster work contained in 17 Boxes at the Midwinter Fair, the same having been kindly offered to the Institute by Meyer Wilson + Co, providing the same be at once moved to the Pavilion, and in the future placed in a prominent position. The principal information received by the Committee regarding its present condition has been derived from statements made by Mr Formhals, who on several occasions had, for purely scientific & educational purposes, visited the Fair Grounds, and seen the outside of the Cases and noted their general appearance.

Two letters received from Signor Edwin Marion Rinaldo Fivini, Sculptor, and Battle Scene Painter; might add some information and he moved ask the Secretary to read them.

Mr Doolan began but seeing the writer, Sig Fivini, present, asked him to come forward and read them, as being more familiar with a neat Italian hand, than himself, or Mr Cumming.

Sig Fivini

The Signor consented, and with considerable affect read the Epistles which in effect were that the Statuary in Germany where it was made, would be worth $6000 or $7000 and could not be duplicated here, for less than $15.000. That he would unbox and place the statuary in position at the Pavilion for the sum of $1000 — at the same time coating it with a preparation that would close the pores, and render

Statnary it water proof, and at the same time giving the surface a peculiar delicate color owing to the presence of ultra marine blue in the composition -

After a considerable interchange of opinion on Art and art work and many complimentary remarks from members on the attainments and ability of their colleagues to intelligently consider and handle the matter, particularly of Mr Cumming, whose experience in South America and Mexico was specially mentioned by Mr Doolan, who considered his ability to judge form, and color, second to none.

It was finally decided that the financial part, at present required the greatest attention, and therefore on motion of Mr Cumming the whole matter was referred to the Finance Committee.

A communication from Bancroft Bros relative to a set of maps (in relief) which they displayed in the Board room, was referred to the Committee on Books & Donations -

President Hallidie stated that he was going East in a day or two, and would be gone about three weeks.

Librarian's Desk Mr Mooser wanted to know where the Librarians desk was to be located in the new room. To his knowledge the matter had not yet been definitely settled and would like to get the opinion of members as to the best position, and to bring the matter before the meeting would move that the desk be not in front of the window as laid down on some plan, persumably made by the Architect,

The President said he understood the matter was in the hands of the Building Committee.

Mr Lewis said the contract to make the desk to fit that position had been given out and was nearly done, and it was late now to make any change.

Mr Cumming thought it would be entirely out of place if located where the Committee have designed it to go -

Mr Formhals said he had asked many members of the Library what they thought of its being in the front, and all agreed that was undesirable, and the center of the room the proper place.

R. P. Doolan,
Rec. Secretary

REGULAR. MEETING BOARD OF TRUSTEES TUESDAY EVENING SEPTEMBER 4. 1894

The meeting was called to order, by the Vice President, at 8 o'c, there being present, Trustees Ayers, Cumming, Doolan, Mooser, Formhals, Leggett, Lewis, & Symmes.

Absent, Trustees Malm, Bush, Dow, Manson Root & Mr President.

The minutes of the last meeting were read and approved.

Report from Committees

Finance. September 4 1894

To the President of the Mechanics' Institute.

Dear Sir: -

Your Committee on Finance beg leave to report as follows for the quarter ending August 31st.

Report on Finance The total receipts for the quarter have been $28,693.96, and the total expenditures have been $19,870.88,

The alterations now going on in the Post St. Building, account for the large amount of expenditures, and the failure of the Natural Ice Skating Co, and the cancelling of their lease of the Pavilion will account in a degree for the reduced receipts from that direction.

To provide funds for the improvements in the Library Building, and at the same time to take up a note of $6000. already outstanding at 7% interest, the Board authorized the borrowing of $20.000. from the University of California at the rate of interest of 6%. This sum has been obtained the $6000 note has been taken up, and the remainder of the amount is in use for the Post St. improvements.

In response to a request from the last quarterly meeting the Salary Roll has been reduced to the extent of $350.00.

Very respectfully
Frank J Symmes
G P Ayers

The Committee further reported that on account of the straightened finances of the Institute at the present time, they would recommend that the Statuary kindly offered the Association by Meyer Wilson & Co, be not accepted.

Classes In the matter of salary to teachers of the Evening Classes, they recommended the salary account stand as formerly, only the second part of the salary paid Mr Scott, be paid Mr Allen on condition that he teach two classes, and supervise the whole. He would then teach four nights per week, and Mr Scott two.

On motion the report and recommendations of the Committee were approved

The following list of bills amounting to $3496.31 were approved and ordered paid, the vote being

Ayes; Ayers, Cumming, Doolan, Formhals, Leggett, Lewis, Moore, Symmes. 8.

Absent Bush, Dow, Malm. Manson Root Mr President – 6.

Pay Roll	1020.	Pac Aut, Fire alarm Co	12.
Western Mailing Bureau	7.	James H Barry	64
Edison Light & Power Co	28.20	Pac Gas Impt Co	146 52
Gegona Muder	9.	C A Warren	10
Pac Surety Co	20.	J H Culver	11 78
Royal Exchange Ins Co	31.25	Post Office	43
Pay Roll	20.	C F Hagman	5
University of Cal	600.	James Duffy Co	130
Librarian	56.45	Thos Downing	102
W B Dunlap	8.	Holbrook Merrill & Stetson	36 07
H L Tyler	4.	Andrew Wilkie	583 69
J A Hofmann	3.05	H T Holmes Lime Co	16 25
Hicks-Judd Co	113.33	F. N. Woods & Co	187 58
A M Robertson	42.29	Western Iron Works	3 75
Payot Upham & Co	47.17	R. Lewis	3
Johnson & Emigh	69.44	Pay Roll	000
Geological Pub Co	11.	Wm Lambeth & Co	26 70
William Doxey	8.44	Dunham Carrigan & Co	3 70
Pac Telephone Co	8.25	" " "	4 20

The Committee on Building presented the following summary regarding the Post Street Improvements –

Post St Imp'ts

Bills audited to date Sept 4.	5493 76	
" " " night " .	1923 13	7416.89
Contracts not yet finished		
Electric Wiring	190.	
Gas fixtures	164.	
Concrete	560.	
Sidewalk Lights	940.	
Painting	220.	
Linoleum	400.	
Grille Work	110.	
Plastering	350.	2934.
		10350. 89

Estimates for the balance of the work, placed the figure at about $3000. and the Entire cost including necessary furniture not to exceed $14.000, Several questions to the Chairman of the Committee, among which were, "when will the Library Room be ready?" and "What is the Basement to be used for?" were unanswered. but the report was received, and ordered placed on file.

Books and Donations.

The committee reported that they had approved the ordering of a list of new books amounting to $135.73 and presented the following: –

September 4. 1894

To the President and Board of Trustees,

Your Committee on Books and Donations presents herewith a report of their work for the past quarter,

Accessions 692 Volumes.

Amount of binding 791 Volumes.

Bills for books periodicals and binding amounting to $1744.51 have been audited and approved.

The purchase of books have been unusually light ~~du~~ owing to the stoppage of the mail during the prolonged Railroad Strike.

Bids for binding were called for. Estimates being received from Phillips Bros, The Hicks-Judd Co, J B McIntyre and Acres & Williams,

On examination and Careful Comparison of the figures on the basis of the amount of work done the past year, McIntyre was found to be the lowest bidder, and the work was awarded him subject to the Conditions of the Specifications,

Joseph Leggett
Frank J Symmes
F Formhals.

Lectures & Classes

Classes

No report was received, Mr Leggett being the only member present, said there had been no recent meeting of the Committee, and he could give no information as to the Progress and general Condition of the Classes.

On Motion it was ordered that the Chairman be requested to at once call a meeting of that Committee to prepare a report for the quarterly meeting.

Renting the Pavilion,

The matter of renting the Pavilion for Political purposes and fixing the rate therefor, was left to the ~~[illegible]~~ Pavilion Committee, with power.

The Special Committee on "Stairway" appointed at the last

Meeting through its chairman Mr Cumming asked for further time to report.

Treasurers Report.

The Treasurers Report for August was read and referred to the Finance Committee. Following is a Summary.

Receipts. Balance July 31 $9069.26. Received in August $2363.58. Total $11432.84

Expenditure " " 3986 3986.09

Balance $ 7446.95

Librarians Report

The Librarians Report for August was read, the names of new Members approved, and the Financial part refered to the Committee.

A Summary shows

Receipts $1583.50 bal from July $66.70 Total $1650.20

Deposited with Treasurer $1593.75. bal on hand 56.45 = 1650.20

New Members (60)

Miss Clara M O'Brian. E Nevill, F. W. Wallace, F. C. Ambridge, H. Hewson, H. B. Berryman, J. N. Sohae, F. J. Howard, H. H. Richards, J. J. Doane, Mrs G. B. Welch, H. W. Titus, W. S. Dreypolcher, Geo R. Thompson, Miss C. L. Adam, A. D. Jarvie, H. C. Richards, Miss Flora F. Paxton, W. S. Seeler, Julian B. Harries, Thos Rictard, John Von Helmes, Mrs E. S. Stebbins, Mrs J. A. Watt, Miss Annie Clyne, Mrs Laura de Force Gordon, Miss L. M. Snowgrass, Miss Emilie Horstmann, C. E. Ray, Mrs Grant Selfridge, Mrs H. Lucie Sherman, E. Grebs, L. A. Kelley, Mrs J. S. Hamilton, Miss K. E. Evans, James Jardine, James H. Benedict, Wm Crake, Geo T McDaniels, Mrs M. R. Higgins, Miss Kate E. Meighan, Miss Alma Huelme, Geo Tasheira, John H Green, Chas O. R. Young, Arthur H Crane, W. Sowry, Arthur W Dyer, Dr H. H. Shaw, A. M. Hunt, Miss Annie Pollak, J. P. Balsum, J. V. D. Middleton U.S.A., Richard Sander, J. W. Walker M.D, W. J. Robinson, Mrs M. S. Latham, Douglas R. Wilson,

Communications

Welsbach Light. From Ph Meyer relative to the Welsbach Incandescent Gas Light. was referred to the Building Committee. as also one from the Pacific

Paving Post St Paving Co who offered to put down a Bituminous Block Pavement in front of the Institute property on Post St. for the sum of $114.00, being at the rate of $1.53 per front foot. The Committee were granted power in the matter of Pavement.

From Carrie L Burt and Victor David asking Employment were referred respectively to the Books & Donation Committee, and Committee on Building.

Upon recommendation of Mr Symmes it was decided that for the present

No Insurance on Plate Glass no insurance be taken out on the plate glass of the Library Building.

The Proposal of Bancroft Bros to supply a set of maps, was at the request of Mr Leggett, postponed for the Present.

Mr Cumming said he had taken it upon himself to go around and examine furniture suitable for the library, and was getting prices and bids for the same.

On motion of Mr Symmes his action was approved

The Meeting then adjourned

R. P. Doolan

Recording Secretary

ART GALLERY ROOM OF THE PAVILION.

QUARTERLY MEETING SATURDAY EVENING SEPTEMBER 8 1894.

A quorum being present at 8.10 the Meeting was Called to order by the Vice President Mr Cumming.

The Minutes of the last Meeting June 10th were read and approved.

Reports –

The following from the Secretary was read, and placed on file.

San Francisco September 8. 1894

To the President and Members of the Mechanics Institute,

I herewith present a financial Statement of the Receipts and Disbursements for the Past Quarter ending August 31. 1894

Receipts: from all sources including loan of $20000 from University $28.693.96

Expenditures, Including payment of loan to Donohoe Kelly B'k'g Co $6000, and bills for Post St Impts $4632.94 19870.88

Balance 8823.08

Leaving out the receipt of $20000 from the University and payment of loan of $6000 and Post St Improvements of $4632.94 the account would Stand:-

Receipts 8693.96

Expenditures 9237.94

Deficit 543.98

Had the reduction in Salaries of $350. per month been in force during the entire quarter as at present, then, the showing would be:-

Receipts 8693.96

Expenditures 8537.94

Balance to Credit of Institute 156.02

Total amount of bills paid to date of Post St Impts $7416.89. Contracts let $2934.00 Total $10.350.89

Respectfully Submitted J H Culver Secy

The following Reports were read and filed.

Treasurers Report.

To the Trustees and Members of the Mechanics Institute,

I herewith submit my report for the quarter ending August 31st 1894

General Fund			
Balance overdrawn		346.05	
Receipts			
Pavilion	1535.81		
Library	6161.78		
Post St Rents	975.00	8672.59	8326.54
Bills Payable			
University of California			20.000.00
			28326.54
Disbursements			
Sundries	20879.79		
Balance	7446.75		28326.54
Sinking Fund			
Balance Overdrawn		281.37	
Receipts	616.17	616.17	334.80
Disbursements			
Tax Collector City & County of S F	240.00		
Balance	94.80		334.80

Respectfully Submitted

C A Malm Treasurer.

Librarians Report.

September 4. 1894

To the President and Board of Trustees:-

Gentlemen:-

I have the honor to present a summary of library work for the quarter Ending August 31. 1894

Fees from New members $179. Life members $100. Quarterly Dues $5244.50 Books; lost & paid for 26.35 Fines Collected 346.15. Extra Books 145.90 Evening Classes, fees 141.25. Total Collections $6183.15

Balance from May	35.08
Total receipts for quarter	6218.23
Deposited with Treasurer	6161.78
Balance on hand	56.45

Membership -

There have been 173 New members, 193 have withdrawn or been dropped a net loss of 14, leaving now on the roles 4307.

Books.

The accessions have been 692 volumes of which 416 were acquired by purchase, 53 by gift, and 223 by binding.

181 volumes were assigned to the Reference Room, and 511 to Circulation, In addition 114 pamphlets and unbound volumes were purchased and 418 presented.

Binding -

There were bound 223 new, and 568 old volumes, and 856 old volumes were repaired in the Library.

Circulation.

There were issued for home use 30856 volumes: a daily average of 396. The largest delivery for one day was 820 volumes, the smallest 253 volumes. The Library was open 78. days.

Respectfully Submitted

A M Jellison

Librarian protem.

President's Report presented and laid over

The Chairman said President Hallidie was absent from the State, but before leaving he had prepared a report for this Evening, which would now be read.

Mr Clarke said that as the report was not up to date, he would move the same be passed over, until the next quarterly meeting.

Mr Leggett said such action was not a very Courteous way to treat a report.

Some further discussion was had on the subject, when the question was put. A Count being demanded, the chair named Mr M.A. Clarke & Dr Hardcastle as tellers.

A Standing vote was taken, Ayes 26. Noes 13

The Chair declared Mr Clarkes Motion Carried; and the Presidents report was laid over.

Revising Constitution

Under the head of unfinished business, the Chair said the first thing would be the Consideration of the report of the Committee on Revising & Harmonizing the Constitution that was presented at the last meeting;, of which a number of Copies were printed for distribution among the members, and at the hall to night.

Mr Leggett spoke to the question, and gave reasons why the

Committee was appointed, and what it had done in the way of re-arranging and harmonizing the Constitution as it now stands, and moved the report be accepted and placed on file. Carried.

Mr Clarke moved that the Meeting do now take up the report and consider it Seriatim.

A count being demanded, Messrs Lewis and Stout were appointed tellers, and when the motion was put, stated there were but Eight ayes, and many more noes, and the Chair declared the motion lost.

Mr Leggett moved the report be adopted as a whole Seconded by Mr Doolan, and on being put to vote Carried

The next business was Consideration of the Amendments to the Constitution offered by Mr Leggett at the last Meeting

I

Amendments to Constitution.

Amend Section 1. of Article XI. So as to read as follows:
" The Officers of the Institute shall be a President, a Vice President, a Cor-
" responding Secretary and a Recording Secretary, to be elected annually
" by the Board of Trustees from its Members. And the Board of Trustees shall at
" the same time elect as Treasurer of the Institute a solvent incorporated
" Bank in the City and County of San Francisco.

The question, Shall the amendment be adopted was put & Carried

II

Amend Section 7. of Article XI. So as to read as follows:
" Sec 7. The Recording Secretary shall affix his name to all the
" Advertisements and notices Emanating from the Board of Trustees
" of the Institute. He shall attend all Meetings, and in the absence of
" the President and Vice President, shall call the same to order, and
" shall truly and at large record the Proceedings of the Institute in
" books Kept for that purpose. He shall also present to the annual
" Meeting a report giving an abstract of the Monthly reports of the
" Treasurer.

Adopted in the same manner as No I

III

" Amend Section 8. of Article XI to read as follows:
" The Treasurer shall take charge of all the funds of the Institute
" subject to the order of a Majority of the Board of Trustees, signed by
" the President and Recording Secretary. The Treasurer shall
" Make a Monthly report, Exhibiting in detail the receipts and
" disbursements, and the balance in the Treasury

Adopted in the same Manner as Number II

IV.

Amend Section 1. of Article XIII so as to make it read as follows:
" No Mortgage or bonded debt shall be incurred by the Officers or Members of the
" Mechanics Institute Except to Purchase land or erect, or improve buildings
" thereon for the Institute.

Mr Britton objected to the adoption of this Section claiming that the words "Purchase land" might better be ommitted, as the Institute was land poor and much of the revenue goes to pay interest on an unwise investment in real Estate. Moved move that the words "Purchase land" and "thereon" be stricken out of the Proposed amendment.

Mr Royer thought that the present Method of election, moved, in the future guarantee safety from unwise action by any Board of Trustees and he showed not bind them by such restriction.

Mr Clarke thought the best thing the Institute ever done was to purchase land, and believed the Trustees should have power to act if the necessity should arise.

Mr Stout moved the indefinite postponement of the Motion by Mr Britton - Lost.

The question as amended was then put to vote and: Lost,

Mr Leggett then moved that the Proposed Amendment No IV. be adopted. Carried

V.

" Amend Section 2. of Article XIII so as to make it read as follows:
" Sec. 2. All the funds arising from dues, Contributions, lectures and
" other Sources, shall be appropriated as the Board of Trustees
" shall from time to time direct.

Mr Clarke moved to strike out the words "Board of Trustees" and insert the word "Institute"

Considerable discussion ensued upon the matter, but finally Mr Clarkes Motion prevailed by a vote of 43 ayes, & 16 noes.

The proposed amendment (No 5) as amended was then put to vote and adopted.

Amendments

Mr Alfred Cridge gave notice that at the next quarterly Meeting he would move the following Amendment to the Constitution, the same to be inserted after division f. of Sec 4 Article IX.
" If, in the elimination, two or more Candidates shall be

found to have an equal number of ballots on the files, that Candidate shall be first eliminated who has the smallest number of ballots as first choice, If two or more Candidates in such a case, shall be found to have the same number of ballots cast for them as second choice, then the first eliminated shall be the Candidate having the least number of ballots on the files as second choice; and if the tie extends to the second choice, then the Candidate having the least number of ballots on the files as third choice shall be first eliminated; and so on.

Another Fair

Another Fair to be held.

Mr Doolan Moved "That the Board of Trustees be and are hereby instructed to take the necessary steps for holding another Industrial Exposition early in the fall of 1895,

Where meetings are to be held.

Mr McLean Moved that the next quarterly meeting be held in the Library Building 31 Post St

Mr Clarke moved as an amendment that the next quarterly Meeting be held at such place as the Trustees may elect,

Carried.

The meeting then adjourned

R. P. Doolan
Rec. Secretary

Regular Meeting Board of Trustees Tuesday Evening Sept 18. 1894

The meeting was called to order at 8.30. by the President. There not being a quorum present, no business was transacted,

Special Meeting of the Board of Trustees Wednesday Evening September 26th 1894.

The meeting was called to order at 8.20. by the President there being present Trustees Cumming, Doolan, Moosen, Ayers Lewis Formhals Manson [illegible] Leggett

The Chair stated the meeting had been called to consider the matter of the work now in progress and other matters connected with the improvements in the Building.

Work to be done by Contract.

After a general discussion of the matter it was ordered "that hereafter all new or unfinished work not arranged for be done by Contract, and all bids for the same before awarding, be submitted to the Building Committee. This order not to include the wainscotting in the halls nor stairs to the basement.

R. P. Doolan
Rec. Secretary

Regular Meeting Board of Trustees Tuesday Evening October 2 1894

The meeting was called to order at 8 oclock there being present Trustees Doolan, Dow, Leggett, Lewis, Malm, Manson, Mooser, Root, + Mr President

The minutes of the last regular, and special meeting of ~~October~~ September 29th were read and approved.

The Finance Committee presented the following bills which were read and ordered paid, the vote being

Ayes. Doolan, Dow, Leggett, Lewis, Malm, Manson, Mooser Root Mr Prest. 9

Absent Ayes. Bush Cumming, Fonphles Symmes, 5.

Bills paid. List of bills.

Holbrook Merrill + Stetson	15.78	Jovat Bros	1.85
Geo H Fay Co	51.51	Pac Telephone Co	7.90
Western Iron Works	1.20	Central Lumber Mill Co	18.29
Library Bureau	9.	Will + Finck	14.40
Will + Finck	35.	H S Crocker Co	14.40
J R Wilcox	300.	J H Culver	26.95
Mahoney Bros	1118.44	R Lewin	2.70
Bush + Mallett Co	273.87	Tammo & Nolan Co	23.15
H T Holmes Lime Co	5.50	U S Patent Office	31.20
Andrew Wilkie	340.74	B F Stevens	465.33
Gladding McBean Co	24.70	A M Robertson	31.89
Thos Day Co	164.	Payot Upham & Co	47.67
James Duffy Co	8.	Wm Doxey	24.39
Golden West Iron Works	110.	Okell Donnell & Co	240.
Frank D Morrell	24.50	Pay Roll	1029.15
Drew & McLaughlin	122.	Pay Roll	49.25
C B Green	540.	Firemans Fund	17.
S F Novelty & Plating Wks	35.	P Van Peet	30.
Ransome + Cushing	614.45	University of Cal	600.
F N Woods + Co	67.36	Johnson + Emigh	120.26
Pay Roll	325.25	Pac Gas Imp t Co	162.90
Sterling Furniture Co	22.50	J A Hofmann	8.08
Haywood Bros & Co	73.50	Gov Publishing Co	4.
G W Emmons	15.	Publishers Weekly	2.96
Edison Light & Power Co	38.95	Geo. Sandow	5.
W P Fuller + Co	10.40	J H Boden + Co	4.
Nat Popular Review	4.50	Pay Roll	545.99
			$7879.86

Mr Mooser retired.

Report from the Auditor.

San Francisco September 7. 1894

Finance Committee, Mechanic's Institute

Gentlemen:-

I have carefully examined the Books and Accounts of the

AUDITOR'S REPORT. Institute for the quarter ending August 31. 1894 and find them Correct.

Vouchers Nos 514 to 552 inclusive for all payments during the quarter are properly approved and receipted and are now on file in the Secretary's office.

The balance in bank as per report of the Treasurer agrees with the balance as shown by the Secretary's Books.

I enclose Trial Balance of the Ledger August 31 1894

Respectfully Submitted

P Van Peet auditor

On motion the report was received and referred to the Finance Committee.

COST OF IMPROVEMENTS The Committee on Building reported regarding the Post St Improvements that the bills audited to date amount to $6819.23 *

Bills presented to night " " 4732.29

Estimate of Expenses yet to be paid 2996.00 $14547.52

The report was received and filed

BOOKS PURCHASED The Committee on Books & Donations recommended the purchase of books to the amount of $490.35, as per list presented,

On motion the report was received and the Librarian pro tem, authorized to purchase the books recommended

LECTURES Mr Manson for the Committee on Lectures and Classes reported ~~that~~ he was in Conference with a number of lecturers, and in the near future would make up a list ~~to~~ for presentation to the Board

The use to which the new rooms in the basement and other rooms in

HOW ROOMS ARE TO BE USED the building would be put, was discussed at some length, and finally the matter was left in the hands of the Joint Committee of Buildings + Books & Donations.

TRESURER The Treasurer presented his report for September which was referred to the Finance Committee, A summary shows:-

Balance Aug 31. $7446.75 Receipts for Sept $3251.21 = ~~$6548.41~~ $10697.96

Disbursements 4201.55

6496.14

Balance in Sinking Fund 352.00

Available balance 6848.41

Librarians Report,

The Librarian pro tem presented his report for September, which was read, the names of New members approved, and the financial part referred to the Committee. Following is a Summary.

Receipts $2636.30. Deposited with the Treasurer, $2572.00 On hand $64.30

New members (71)

Fred W Ray. John Simson, Morris Levy. A S Dobey. Harcourt G Biggs
Mrs Thos. C. Eggas. Lucien Brand. E. J. Lake, Dr. A. Knile, C. L. Barnes,
H. K. Goddard, D. E. Miles, Miss M. B. Reynolds, Geo. H. De Arcy. Miss Jennie McMartin.
A. M. Headman, Carl Jacobson, Mrs L. L. Long. Chas. M. Yates. Arthur W. Hine,
Miss L. Hachmeister, Mrs H. M. Parkhurst, Mrs H. Wadsworth, Miss A. M. Fulton
Mrs J. Harfst, Frederic C. Torry. Mrs D. B. Davidson, F. C. Turner, Geo. Chadwick.
Willard C. Wilcot, M Santour, William Carsons. Miss Nellie M. Owens,
Miss Rowena K. Ney. R. A. Forrest, Mrs H. S Manning. Andrew W. Brown.
Stewart M. Anderson, Rudolph ver Mehr. Francis Yale. W. R Sawn, J. E. Longden.
Mr. B D Pike. Mrs E De Kay Townsend. W Bareiks, W G Elliot Jr. A R D. Patterson,
* Joseph Rocca, E W Le Brett, J. D. Eisen, W R Gardiner. Mrs Geo H Riffey.
Moses Blum, C Gordon Daniel, Geo McHarris Mrs Agnes W Flint.
Mrs Fanny W Harvey, Simon Marks. Seabury C Mastic. R Parkinson
H R Earle. Sam. H Cheyney. M B Sawyer. Henry J Scott, John C Kelly.
Miss D C Stillwell. Irvin Silberberg. John C Coleman, E. Lillingston,
Mis A P Whittell. John Geary.

(Trustee Bush, came in and took his seat)

Post St Improv'ts Mr Lewis stated that by the next meeting he expected to be able to have in all bills for the Post street improvements, and he thought a full report of the Finances should be made immediately.

Communications.

Pac Telephone Co Pacific Telephone Co, in regard to payment of bill for service rendered the Natural Ice Skating Co. was read; and the President instructed to sign the warrant ($37.15) for the bill which had been passed and ordered paid at a previous meeting.

F. H. Duke Smith Frank H Duke Smith, in regard to a history of the Mechanics Institute, referred to the Committee on Books, & Donations.

Pac Paving Co Pacific Paving Co requesting the Board to take definite and immediate action about paving in front of the Library Building.

On motion of Mr Manson, the authorization regarding paving Post
Louisa M Wills street granted the Building Committee Sept 4th was reconsidered.

A letter from Jas H Barry endorsing the application of Louisa M Wills

was read, and with the original application filed.

Mr Leggett stated that as the Constitution had been revised and
By-Laws harmonized, he thought the By-Laws needed consideration and moved that a Committee be appointed for that purpose.

Carried

The Chair named Trustees Leggett, Doolan & Manson for the Committee

Buzard & White An inquiry was made as to the reason why and by whose authority
suspended two young men (Buzard & White) had been employed and their names placed upon the Pay Roll.

Mr Jellison being requested came in, and stated the reason and necessity of their being appointed.

Mr Doolan moved that from this date the services of Buzard & White be dispensed with until this Board ascertains if their employment is necessary.

Carried

Mr Lewis suggested and recommended that the Finance Committee or Secretary prepare a report showing what will be
Finances the probable financial condition of the Institute at the End of the Year.

The Meeting then adjourned

R. P. Doolan
Rec. Secty.

REGULAR MEETING BOARD OF TRUSTEES, TUESDAY OCTOBER 16. 1894.

The Meeting was called to order at 8 o clock there being present Trustees Cumming, Doolan, Formhals, Leggett, Lewis, Root Symmes & Mr President,

The Minutes of the previous Meeting were read and approved,

Mr Symmes tenders his resignation & reasons therefor

Before the regular order of business was proceeded with Trustee Symmes arose and said that in regard to the employment of the two young men, Buzard & White, who were suspended at the last Meeting of the Board he wished to exonerate Mr Jellison from any action in the Matter. as he Mr Symmes was alone responsible for their names being upon the pay Roll.

The Board would remember that in a report at a late meeting he recommended the dismissal of Mr Harriman for the reason he believed that for a time the work of the library might be accomplished with less help; and also stated that undoubtedly in the near future, more would be needed.

The Board accepted the report and he believed he was justified in Putting on more help when he believed ~~more~~ additional employees necessary. He said did not intend to usurp any rights or rules of the Board, and gave a gave a general explanation of the reasons why he made the appointment of the young men in question, {Mr Ayers came in and took his seat}

He further stated the action of the Board at the last meeting in regard to the Matter did not seem to him to have been made in a friendly spirit and deemed it unfair treatment for earnest labor and efforts made solely for the advancement and good of the Institute.

He felt that the action of the Board was intended as a rebuke for good intentions and a palpable insult to himself.

As Confidence in his actions and integrity seemed to be questioned his usefulness as a member was at an end, and he would therefore tender his resignation, and hoped it would receive a prompt acceptance.

Mr Symmes thereupon retired from the room.

Mr Formhals moved his resignation be not accepted.

Regret

There was a general expression from the Members of regret that anything had occurred to cause Mr Symmes to feel agrieved, and the Motion that his resignation be not accepted was unanimously adopted, and Mr Leggett requested to draft a suitable resolution to forward Mr Symmes

A bill from the Librarian of $64.30 for Petty Expenses for Sept. was passed and orderd paid by an unanimous vote of all the Members present.

Improvements

The Committee on Library Rooms, and Building reported the improvements of the Post Street Building about finished and all would probably be completed this month. In a few days will have a Conference with the Members as to the disposition of the various rooms.

Books and Periodicals

The Committee on Books and Donations presented a list of books amounting to $375.95 and recommended their purchase, which was so ordered.

They also presented a list of Periodicals for the Coming year with an Estimated Cost for same of $1259.24 and recommended the same be adopted and filed with the Secretary.

On Motion it was so ordered the London Times (daily) being added to the list on motion of Mr Ayers.

Placards in Library.

The Matter of Placing Placards in the Library announcing Literary Entertainments Etc was left to the discretion of the Committee on Books & Donations,

Duke Smith, and Illustrated Magazine

In regard to the Petition of Frank H Duke Smith to publish a Magazine under the title of "The Mechanics Institute Magazine" referred to the Committee at the last Meeting they recommend the request be granted, and the Proper Officers be authorized and instructed to Enter into a Contract with the Provisions of the following agreement

"This Agreement made the day of October in the year of our Lord One thousand Eight hundred and Ninety four, between Frank H Duke-Smith and Charles F. Howland of the City and County of San Francisco, State of California the Parties of the first part, and "Mechanics Institute of the same place the party of the Second part Witnesseth:

That the parties of the first part, in Consideration of the Covenants on the Part of the Second party, hereinafter contained, hereby Covenant with the Party of the Second part, that the said parties of the first part will, within six months from the date hereof, Print, Publish and deliver to the said party of the Second part, at its Library Rooms in the said City and County of San Francisco, not less than one thousand (1000) Copies of a book or pamphlet, published in the usual form and style of a "Magazine" the title of which shall be "The Mechanics Institute Illustrated Magazine".

And the parties of the first part further Covenant, that the said publication shall contain a history of the said "Mechanics Institute" from the time of its organization, to the Present time, and such other matter as the party of the second part may desire ~~it~~ to have inserted therein; and shall further Contain such other articles, upon Mechanical and Industrial Pursuits; and also such advertisements, as the said parties of the first part may elect; provided that no article or advertisement shall appear in said publication unless approved by the party of the second part.

"And the said party of the second part, in consideration of the said Covenants, on the part of the said parties of the first part, hereinbefore contained, agrees to and with the said parties of the Second Part, will furnish to the said parties of the first part, not later than than the first day of December 1894, all the necessary "data" wherefrom the history of the "Mechanics Institute" may be compiled for publication, and also such Cuts or Photographs, or both as the said Party of the second part shall desire to have published in connection with said history.

And the said second party, further covenants, that the said second party will permit and allow the said parties of the first part, or either of them; to make an official announcement that the said publication is issued under the auspices and direction of the Board of Directors of "The Mechanics Institute" and will lend its hearty co-operation to bring the publication to a successful issue.

And it is further agreed, by and between both the first and second parties hereto, that there shall be no considerations to this agreement, other than those which have hereinbefore written.

In Witness whereof, the said parties have hereunto set their hands and seals, the day and year first above written.

On motion the recommendation of the Committee was adopted.

Roof of the Pavilion

Mr Lewis for the Building Committee said that during the past week he had called a joint meeting of the Pavilion and Building Committees to consider the question of taking steps on account of expected rains, to place the roof of the Pavilion in condition to withstand the Elements this winter. It was found that the shingles were in bad condition and the cost of repairing same would nearly equal a new roof.

As several rentals of the building have been engaged it was deemed best to have the southerly portion of the roof newly relaid. Had got bids for the work and after consultation with most of the Board and getting their written approbation had let the Contract to C B Green for $500.- and the work was now going forward. He believed there was an absolute necessity for immediate action.

Mr Doolan from a financial point objected to the action of the Committee, And Mr Root from an examination did not think the roof to be in such condition but the proposed repairs might not have

been deferred for a considerable time.

After considerable discussion by the Members wherein Mr Doolan read a financial statement of the affairs of the Institute, Mr Formhals moved, Seconded by Mr Leggett, "that this Board authorizes the Building Committee to expend the sum of $500. on repairs to the roof of the Pavilion.

Carried unanimously

At this point Mr Leggett presented the following:-

Mr Symmes

Resolved. "That the Members of this Board respectfully request and earnestly urge Mr F J Symmes to withdraw his resignation as a Member of this Board. That this Board and each member thereof hereby express the utmost confidence in, and the highest respect for Mr Symmes as a gentleman, and as a member of this Board; that they, and each of them disclaim any intention by any action of the Board, or vote of any individual member thereof, to cast any reflection upon Mr Symmes for any act done by him as a member of this Board; and that we hereby express our highest appreciation of the valuable services to the Institute rendered by Mr Symmes.

Mr Ayers moved its adoption, Seconded by Mr Lewis.

On being put to vote the resolution was carried unanimously.

Vehicles to be Kept out of Library building.

On motion it was ordered that bicycles in particular, and all other kinds of vehicles, in general, be prohibited from being placed, or standing in the Entrance hall of the Library building,

Mr Lewis presented the following resolution, and moved its adoption:-

Corresponding Secretary to get Statistics.

"Whereas - The industrial depression in this city being considered far beyond that due to legitimate causes which affect the nation;

Resolved - That the Corresponding Secretary is authorized and instructed to place himself in communication with the various industrial interests of this City and ascertain:-

First - What industries have been discontinued during the past three years,

Second - What industries have been inaugurated, established, and continued in existence during the past three years.

Third - The relative number of Mechanics and laborers depending thereon, employed on the first Monday in March 1891 and same date 1894

Mr Ayers seconded the resolution, and after some remarks by Messrs Cumming, Leggett, & Lewis as to its political significance it was adopted by an unanimous vote.

Students Aid Society, & Placard.

A request from the Students Aid Society of Berkeley for aid, and permission to display a placard in the Library was considered and the last clause granted.

Signs for Library
Upon the suggestion of Mr Cumming, it was ordered that proper signs be prepared and placed in the building, notifying the public its rooms were for members only, and setting forth terms of membership, hours, etc.

Adjourned

R. C. Doolan.
Rec. Secty

Special Meeting Board of Trustees Wednesday October 24th 1894. 4. P.M.

Present Trustees Cumming Doolan, Formhals Malm Lewis Bush Root & Mr President.

Basement & its uses.
The chair stated that the meeting had been called for considering the purposes for which the basement rooms of the Library shall be used and other matters pertaining to improvements of the Institute Property.

Mr Lewis said the only thing to do was to discuss the matter of "what use shall be made of the basement and to bring the matter to an issue would move" that the easterly room of the basement be used as a Chess Room. Seconded by Mr Bush

Mr Doolan moved as an amendment that the easterly room be used as a Reading Room and the westerly one for old files of Newspapers, Government Reports etc, and a Social Hall.

Seconded by Mr Cumming.

(Mr Manson came in and took his seat.)

The matter was discussed at considerable length. Each member in turn being called upon to express his opinion.

Finally, Mr Lewis accepted the amendment, and Mr Doolans motion was put to vote and carried unanimously.

Lectures
Mr Manson read the following list of proposed lectures, and recommended they be given in the main reference room.

~~Mr Cumming wanted to know how admittance~~

Oct. 30.	Chas T Mart	Municipal Engineering.
Nov 13	Prof E Knowlton	Oliver Wendell Holmes.
Nov 27	Prof Wm T Ross	The Mechanics of Speech.
Dec 11	Mr W H Hammon,	Types of weather maps.

Mr Cumming wanted to know how admittance was to be

arranged, and Mr Doolan about the cost.

Mr Manson replied the first would be by card to members, and the last, not to exceed $100 for the four.

Mr Doolan moved the lectures be given as recommended, their cost not to exceed $100. Carried

Seats for lectures & purchase of chairs.
The question arose as to what would be done about seats for the lectures, when Mr Formhals said there were a lot of chairs out to the Midwinter Fair grounds that he believed might be purchased at a low figure, and on motion of Mr Cumming he was authorized to go out there and see if they are fit for uses of the Institute, and if so, to purchase at a cost not to exceed ten cents each.

The Chair said the Librarian desired some instruction from the Board as to the location, or arranging of certain reference books.

Patent Reports
Mr Doolan moved that the Patent Reports be put in the west room of the middle floor, and that portion of the building be used exclusively as a depository for those works. Carried.

Mr Cumming suggested and moved that a Committee of three be appointed to overhaul those reports, make selections, and superintend the moving, shelving etc for the Patent Department. Carried, and the Chair named Trustees Root, Formhals, and Manson as the Committee.

Chandilier
It was ordered that the Present Chandilier in the main hall be removed and an Electric arc light substituted

The next regular meeting being on the night of Election Mr Doolan moved it be postponed until the Thursday after. Carried

Classes,
Mr Doolan wanted to know about the Evening Classes, their cost, attendance etc. If the Committee were not prepared to night, then to render a detailed statement at the next meeting.

Mr Manson said that for some time past he had been unable to go out nights, and had requested Mr Root to attend the classes and probabley he could give the desired information –

Mr Root stated that he knew but little about the subject, and the matter went over until the next meeting.

Folsom St Lot.
In answer to an inquiry about the Folsom St Lot the Chair said it would be unwise to put it on the market at present, as the City title to portions of the block was not yet secured.

Meeting Board of Trustees Thursday November 8 1894

The meeting was called to order at 7.50. there being present Trustees Ayers, Cumming Doolan, Formhals, Leggett, Lewis Malm Root and Mr President. Absent Trustees Bush, Dow, Manson, Moser, and Symmes.

The minutes of the last meeting were read and approved

Mr Cumming stated a gentleman (Mr Oppenheimer) who rented the Pavilion on Nov 5th desired to address the Board.

Failure of a ball. Permission being granted Mr Oppenheimer stated in substance that his ball was a failure and owing to lack of attendance had closed up at 12.30, and asked that a portion of his rent be refunded. He then retired and later on under the head of new business his request was denied.

Improvements The Committee on Library Rooms and building reported that the improvements to the Library Building were completed and recommended that two arc light be placed in the basement for trial,

On motion the report was received and Committee granted power to have the lights put in.

The Committee on Books & Donations presented a list of books amounting to $156.72 and recommended the same be purchased which was so ordered by the following vote

Ayes – Ayers, Cumming, Doolan, Formhals. Leggett. Lewis, Malm,
Root, Mr President – 9

Absent. Bush, Dow, Manson Moser Symmes – 5

Newspapers in the basement. On motion of Mr Doolan, the placing of files of old newspapers in the East room of the basement. instead of the West room, as ordered at the last meeting, was approved.

The Chairman being absent no report was made by the Committee on Lectures & Classes.

Horse Show Mr Cumming for the Pavilion Committee stated there was a difference of opinion between the Horse Show association and himself as to the proper method for protecting the floor of the Annex during the coming horse shows.

On motion of Mr Leggett it was ordered that a special Committee of three be appointed by the Chair to confer with all parties concerned, and come to some mutual agreement about the matter. The Chair named Messrs Root, Lewis & Dow, as the Committee.

The Special Committee on "By-Laws" were not yet ready to report,

The Committee on Finance presented the following bills and recommended they be paid by orders on the Treasurer which was so ordered. Those voting in the affirmative being. Ayers, Cumming Doolan, Formhals, Leggett, Lewis, Malm, Root, Mr President. – 9

Absent – Bush, Dow, Manson. Moser, Symmes – 5 –

Pay Roll	176.50	Buchanan Bros	10.
Smilie Bros	59.95	James Nolan Co	24.40
C B Green	159.15	Pay Roll	54.
C B Green	916.97	Joost Bros	3.15
W F Wilson	110.35	R Lewin	1.10
Hoffs & Sons	30.90	L P Tayler Co	11.20
F Simonart	25.60	Argus Printing & Pub g Co	7.22
W F Garratt Co	24.85	J H Wulfekoetter	4.50
M Lamberts & Co	37.99	J Tauzy & Co	4.20
Wm Cronan	151.07	C A Nichols & Co	15.
Western Iron Works	1.28	Wm Doxey	22.83
H N Woods & Co	69.54	L P Fisher	14.50
Holbrook Merrill & Stetson	2.10	J A Hofmann	2.82
C F Marwedel	3.34	A M Robertson	25.76
Raymond Granite Co	50.40	J B McIntyre	162.50
Spring Valley W W	121.35	Pac Telephone Co	8.20
Jos Fredericks & Co	133.17	Librarian	52.
Edison Light & Power Co	73.05	Pay Roll	988.20
J Tauzy & Co	6.65	Mann & Wilson	62.50
J H Barry	70.75	J D Maxwell	51.
City & County of S.F.	2717.66	University of Cal	600.
J H Culver	37.38		$7005.05

Treasurers Report.

The Treasurer presented his report for October which was received and referred to the Finance Committee.

A Summary Shows:–

Receipts $9.810.14 Disbursements $7.121.38. Balance $2688.76

Librarians Report.

The Librarians report for October was received. the names of new members (101) approved and the financial part referred to the Committee. A Summary Shows:–

Total Collections $1966.35 Balance from September $64.30 Total $2030.65
Deposited with Treasurer $1978.65. Balance on hand $52.00

New Members.

Mrs J E Deacon, E A Bresse, A H Cooke, John A Moseby, J W Wright Mrs S Barnch
L L Sodenberg, D O'Sullivan, Mrs Annie Beady, F J Williams, James H Lawrence
N Blaisdell, Covington Johnston, Joseph Baldacci, Miss Jennie O Reilley
Geo P Foy, D A Scheidel, R E Raylond, Miss Marguerite Warner, Wynn Meredith
Chas E Boaz, J H Jones, Miss Jessie C Sohse, Edward Smith, James A Lacy.
C C Horning, Mrs Teresa Quinones, Mrs E Gordon, J B Hardy, J R Hardy,
Miss Bella Jacobs, Wm J Sherwood, Miss R Kelly, Miss Arden Bullard, D Brown
Miss I Clarke, Mrs Frances E Randall, Will C Hazelton, Miss Sadie M Daly.
Ed Gimmel, Mrs Jane Gallatin Powers, C W Coyle, Mrs J R Dickey, Mrs Mercedes Bardo
Walter B Jones, W J Dyer, Jos C Lacey, Mrs Maude Lambert, Wm Lewis Chamberlain
George Sanderson, Fred Sanders Jr, Miss Zoe G Williams, Rose Morgan, M McVerry
Miss G I Lawton, Dr H L McKillops, J Brooke, Joseph Coblentz, Miss Hattie
Reyman, Miss Lilian V Cahn, Miss E C Parsons, Geo H Bew, Fred G Long.
Mrs L V Hoppin, C A Pickard, Mrs H P Christy, Porter McGee, Miss Alice Decker,
John Nightingale Jr. G F G Morgan MD, Robert de Blonay, T C Judkins, John Rattray,
Mrs H T Hodgdon, Malcolm G Fenn, Mrs William Barber, Phillips Mills Jones MD
Lloyd Ackerman, Miss Marguerite S Sophey, Mrs Willis E Davis, Mario Capuccio
Miss Grace Barstow, J T Bowers, Mrs Elizabeth Payne, T Thayer J M Polk.
F E Becker, J C Spencer MD, F O Ferris, J Goigoyen, Geo C Holberton,
W B Rawson, J George Gardiner, Miss F Marimon, C D Merrill,
Miss Gertrude Pansen, Edward J H Drake, Mrs M Potter, W S Green
Henry M Fisks MD, Mrs G Peterson, C Rock.

Financial Matters

Mr Ayers for the Finance Committee presented a financial statement giving an estimate of the probable receipts and expenditures for the next months, and showing that in the near future, it will be necessary to borrow a sum of money for payment of bills. A large item of present expenditures is taxes for 1894, one half ~~of~~ ($2717.66) of which, must be paid before November 26th or 15% additional will be added.

A lengthy and general discussion on financial matters was had by the members, but no definite action taken.

Lectures

The matter of Lectures, and necessity of some change therein was considered, and the President said he would endeavor to have a meeting of the Committee and present a report

Next Exposition.

The President called attention of the Board to the advisability and importance of fixing the date of opening of the next Exposition and gave statistics of the dates of previous fairs - a large percentage being in August.

On motion of Mr Leggett the date of opening of the 28th Industrial Exposition of the Mechanics Institute was fixed for Tuesday August 13th 1895.

The following Communication was received from Mr Symmes -

San Francisco November 8. 1894

To the President and Trustees of the Mechanics Institute

Resignation of Mr Symmes.

Gentlemen:-

I beg to recognize with thanks ~~the~~ receipt of the Communication from the Secretary covering copy of the resolutions passed by the Board at its last meeting, and I would state that the kindly spirit therein expressed is fully appreciated. If, however, there can be any mistake in my resignation upon the grounds named, will you kindly accept the same based upon other reasons. I am aware that the term of office has but few months to run, but I am interested in other directions and desire the use elsewhere of the evenings upon which the Board meetings are held. I have heretofore been obliged to sacrifice my interest in other organizations in order to attend the meetings of the Institute. Being convinced that the Institute will in no way suffer from my absence, I beg to ask the acceptance of my resignation at your early convenience.

With renewed thanks for your kind and friendly communication, I am - Yours very truly,

Frank J Symmes

On motion of Mr Cumming, the resignation of Mr Symmes was accepted, with regret.

Books & Papers of Ex-treasurer Firth.

The Treasurer Mr Malm wanted to know of the Board what he should do with the Books papers etc of the late Treasurer, Mr Firth, which had been turned over to him as per request of the Finance Committee.

On motion the matter was referred to the Finance Committee Mr Leggett being added thereto for the time being.

Folsom Street Lot

The following report by Trustee Root was read received and the Committee authorized to negotiate with Mr Center for the

Folsom St Lot
Report from
Henry Root

Sale of the Property.

Report as to Condition of Title to Block of land bounded by Folsom - 16th - Harrison and 15th Streets, being the property purchased by the Mechanics Institute October 21. 1887.

The title of the Mechanics Institute to this property is derived from two deeds. The first a bargain sale deed with the usual Covenants, dated October 21st 1887 and recorded in Book 1259 of Deeds page 338 and is signed by Joseph Brandenstein, Moses Rosenbaum, Israel Cahn, A. S. Rosenbaum (by Attorney) and Leopold Cahn (by attorney)

There is also another deed of the same date between the same parties both grantors and grantees recorded in Book 1259 page 342 which is a Quit Claim Deed covering the whole block bounded by Folsom, 16th Harrison and 15th Streets. This last named deed contains no Covenants of ownership but only conveys whatever interest the grantors may have had in the property at the time the conveyance was made.

The first mentioned Bargain Sale Deed is for the land contained within the following boundaries. Commencing at the Corner of Folsom and 16th Streets, thence along the northerly line of 16th Street Easterly 312 feet, thence N 17°-21' E. 53.^{85} feet. thence N 10°-08' E. 51.^{66} feet, thence N 43-02 E 40.^{69} feet, thence N 44°-18 E 75.^{83} feet thence N 34-27 E 73.^{24} feet, thence N 48-49 E 83^{60} feet to the westerly line of Harrison Street, thence northerly on Harrison Street 228 feet and 9 inches to 15th Street, thence westerly along 15th Street 550 feet to Folsom Street. Thence southerly along Folsom Street 520 feet to 16th Street and the point of beginning. This description Covers all that portion of Block No 48 being westerly from what was formerly the westerly bank of Mission Creek, but does not include any portion of what was once the Creek itself, or the fractional Corner on its eastern bank, both of which are covered by the quit Claim deed mentioned above.

The filled ground which was formerly Mission Creek, was at the date of the Van Ness Ordinance, namely June 20 1855 and up to the date of the decree of the U.S. Circuit Court of May 18th 1865 finally Confirming to the City in trust, a public water way, and was open to the public navigation of small crafts.

It was also declared a navigable stream as far as the tide flowed, by the act of the Legislature of March 31st 1854.

Folsom St. Lot.

Since that time a right of way for a street has been obtained and a sewer constructed nearly parallel with, and under the act of the Legislature of March 27th 1874. Stat, 1873-74 Page 711. Some distance to the easterly of this old Creek channel, and it being a nuisance and no longer necessary for drainage purposes, has been gradually filled up and the old lines of its banks are obliterated and can only be located by retracing former surveys. The title to the greater portion covered by the first named deed is derived from Thorne and Center, and from John Center through mesne conveyances, and is a portion of the same tract of 60 acres mentioned in the decision of the United States Supreme Court in the Case of San Francisco vs. Le Roy decided March 2 1891. This suit was commenced in the Circuit Court by Le Roy against the City to quit title to lands which the City was trying to recover.

I also understand that the jurisdiction of the United States Courts was by reason of Le Roy and De Tourgneville being citizens of France. However the decision of the United States Supreme Court is binding on the State Courts and seems to be broad enough to settle the questions in suits pending in the Superior Court, Department 8, of this City and County No 19136 commenced Nov 29th 1886, entitled City and County of S. F. vs. John Bensley, John Center Et. al. for recovery of these same lands. The general outline of that Le Roy decision is that the City and County of San Francisco as successors of the Mexican Pueblo Lands holds the legal title to these lands in trust for the Public and to carry out the purposes of the Van Ness Ordinance and have no beneficiary interest therein.

That the original decree of Confirmation and all legislation both State and Federal in pursuance thereof has always affirmed the right of the City in carrying out the trust to open and locate public streets through these lands without compensation therefor, and further that the streets and squares so laid out and reserved should be proven by public Maps and documents and not by loose verbal testimony. The question has been raised, to treat Avenue a public Street through this block. It is shown as such on some of the Official Maps, and others it is not shewn. It is treated as a public street by the Assessor, and the land is assessed as fronting on it, the street not being included in the assessment.

I think however that the city has relinquished all the public rights to it as a street by the city deed to the grantors of the Mechanics Institute, that is the deed of the City and County of San Francisco to Joseph Brandenstein Et. al, which deed contains the same description and covers the whole of the same lands conveyed by them. Brandenstein Et. al, to the Mechanics Institute, being the

Folsom St. Lot. bargain sale herein referred to. On the same day these Grantors, Brandenstein and others did convey the streets surrounding the block to the City as requested by and in accordance with order No 748 of the Board of Supervisors of Dec 22. 1866. This official action of the Board of Supervisors in exchanging deeds, is prima facia if not conclusive evidence that none of the tract conveyed by the City is, reserved for public uses, and as that Board is the body authorized to determine what reservations are required for public uses their action seems to me to be final and conclusive, and that Treat Avenue so called from 15th to 16th streets is not a public street. I have examined what is called the Van Ness Map which I find to be a certified copy of the "Hoff Map" referred to in the ordinance of Oct 16th 1856 approving a plan of streets west of Larkin Street and South west of Johnston Street, and inside the Charter line of 1851. This so called Van Ness Map is on file with the Clerk of the Board of Supervisors, but the system of streets shown thereon being East of Folsom Street have never been layed out or perpetuated, and is entirely different from those that appear on the later official maps of the City and County. This map does shew however a very wide street called Channel Street, being the first street East of Folsom Street and probably covering all the contested Mission Creek lands opposite Block 48, as well as part of the block itself! However this map would be of no use except to prove public as against private ownership and taken in connection with the fact that land granted to the City in trust for the use of the Public, cannot be acquired by private persons for the period stated in the Statues of limitations See Hoadly vs San Francisco 50. Cal Pge 265 – This would seem to cut off defense of adverse posession against the public.

But to return to a statement of the chain of title of the main Block west of the old creek. The source of it is the claim of Thorne + Center for sixty acres taken up August 5th 1850 covering all this portion of the land and extending from Folsom Street to the Center of Mission Creek. Thorne finally conveyed his interest therein to Center, and Center's title through various mesne conveyances at different times is now in the Mechanics Institute. Mr Center parted with his title in three sub-divisions and at three different times, the first being the two hundred feet midway between 16th and 15th streets and running from Folsom Street to the Center of Mission Creek. the next being the 160 feet of Folsom Street frontage at the corner of 16th Street running to the bank of Mission Creek 287 ft 6 inches

Folsom St. Lot. more or less on 16th Street, and 394 feet 11 inches more or less on the northerly line of the tract conveyed. The third and last section at the corner of Sparks now 15th St and fronting 160 feet on Folsom Street was made February 9th 1864. This tract also ran to the Center of Mission Creek, the distances given as more or less would locate that somewhere in what is now Harrison Street. The first named conveyance was made to Donald McLellan, and the last to S Lazard, but the whole finally came into one ownership in a Corporation the Mission Woolen Mills Company about 1864, and from that time on the land has been held in one body to the present time. It will be observed that the title derived from Center to the two most northerly sections, that is 360 feet of Folsom Street frontage next to 15th Street extends by the terms of its conveyance to the Center of Mission Creek, while the section fronting 160 feet on Folsom Street at the corner of 16th Street purports to extend only to the westerly bank of Mission Creek, although I think the riparian rights carried with the ownership of land on the bank would also extend to the Center of the Creek and be good as against any adverse private ownership and that Center cannot now set up any claim adverse to the Mechanics Institute, either by posession or otherwise, between Folsom Street and the Center line of old Mission Creek as we hold a title derived from him by sufficient Deeds of Conveyance These deeds convey a fee simple in the land from Center to the Mechanic's Institute, and carry not only the title which Center then had but also any title which he may have subsequently acquired (See Civil Code sec 1106) for this reason any title by reason of posession or otherwise which Mr Center may acquire in or to the land of the Thorne or Center tract immediately passes by operation of law to the Mechanics Institute as his Grantee. Since commencing this report however I have obtained further information from the City Attorney's Office that Mr Center does not set up any claim to any portion of old Mission Creek but that he is in harmony with the claims of the City to the ownership of those lands. Also that the possession of those lands is by John Kelso and not Center, Kelso holding under a written ~~agreement~~ instrument dated 1889 acknowledging the City title and as that posession has already run five years there dont seem to be much chance to recover any portion of it by law –

Mr Center has obtained a City deed for the corner on Easterly bank 175 feet on 16th Street and 168 on Harrison Street, Said deed being dated September 20th 1894 which deed is granted under the outside land act, although this is not outside

Folsom St Lot.

land being inside the Charter Line of 1851 and the regular title comes under the Van Ness ordinance. This deed is made under an act of the Legislature of March 24th 1870 and as a condition to the granting of a deed requires the applicant to quit claim and peacably deliver to the City the possession of all lands reserved for the benefit of the City.

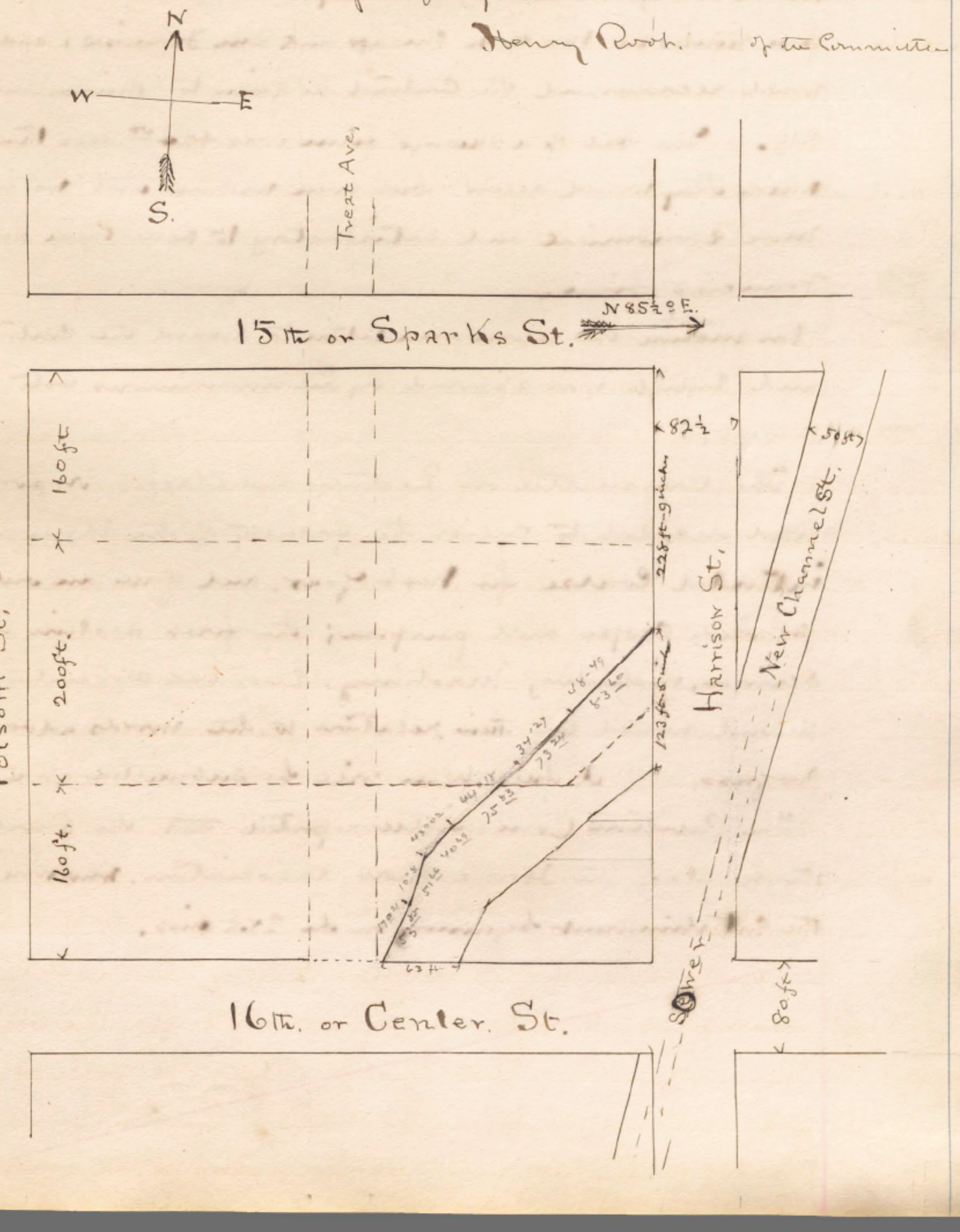
There is no such deed on record in this Case but I am told by J E Fowlds that there is or was a document in the Safe of Ex, Mayor Pond called a "Release" quit claiming to the City all the lands of old Channel Street and Mission Creek. Said release is dated March 22nd 1875 and signed Samuel Crim, Claus Spreckles, Joseph Sedgley, John Center, Wm J Shaw, S P Weeks, C L Dingley, Leland Stanford, Chas Crocker, Mark Hopkins and C P Huntington by Atty. None of the Signatures are acknowledged. I think both Center and the City Attorney know of the existence of this document. Up to the date of this City deed to Center dated Sept 20th 1894 and recorded in Liber 1630 of Deeds pg 34. I dont think he had any clear paper title, to this South East Corner of Block No 48, as the title to it certainly vested in some one under the Van Ness Ordinance, and it does not appear to have been Mr Center or any Grantor to him, but he appears to have been sued for possession and the suits finally dismissed.

The inference is that he had some title that could maintained in law before this late city deed was granted, However I think his title to the Corner covered by that deed good and valid, and that title to it Conveyed to the Mechanics Institute by the Quit Claim Deed of Brandenstein Et, al is entirely worthless since Center has obtained his City Deed. In regard the Institutes Claim to the old Creek adversely to the City it seems to be weak, still I think there is ground to justify asserting it to prevent a City deed being granted to any one else. My own opinion is that the Institute has no legal right beyond what was the Westerly bank of the Creek notwithstanding that the old deeds ran to the center of the Creek, for the Creek was declared a Navigable Stream by the State March 31st 1854, prior to the Van Ness ordinance, and it remained so in law until the act of March 27th 1874 which act provided for the building of the Channel Street Sewer and vacated the Creek as a Navigable stream and authorized the City to sell the land so made by the closing of the Creek at public auction to the highest bidder,

Folsom St Lot.

and that law is still unrepealed. The opinion seems to be at the City Attorneys Office that the power to sell under that act has been nullified by late decisions of the Supreme Court of the United States. However I think by complying with this act of 1874 and the outside land act of March 24, 1870 and acquiring whatever right the owners on the banks, that is the Institute and Center may have the title would be beyond question, and I cannot see any other way by which the title to the whole block can be perfected, and I think an attempt should be made to carry it out now and before the case now pending in the Supreme Court is tried. My idea would be first to ask Mr Center or Mr Cornwall to buy out the Institutes portion at what would appear to be a very low valuation, say one half of its present cost, then see what is best to do next.

Respectfully Submitted
Henry Root. of the Committee



Regular Meeting Board of Trustees Tuesday November 20. 1894

The meeting was called to order at 7^{45} there being present Trustees Ayers, Dow, Cumming, Doolan, Formhals, Leggett, Manson, Root and the President.

Absent Bush Malm Doolan & Mosser.

The minutes of the last meeting were read and approved.

Regarding the \$600.

The Committee on Finance reported they had examined the late Treasurers Books and papers relative to the \$600 discrepancy in his account, and made certain statements regarding the matter which the Chair suggested had better be in writing and further time was granted them for that purpose.

(Mr Lewis came in and took his seat.) .

The Committee on Library Rooms, and Building, had no report to make.
(Trustees Doolan and Mosser, came in and took their seats)

Periodicals

The Committee on Books and Donations reported that in the matter of Periodicals for the coming year they had received bids for furnishing the same from houses in New York Chicago and San Francisco, and after due consideration would recommend the contract be given to Johnson and Emigh of this City. The bid of a Chicago firm was \$24^{00} less than Johnson & Emigh's which they would allow but even without that we believe it would be more economical and satisfactory to have them supplied by a San Francisco firm.

On motion the recommendation to award the contract to Johnson and Emigh was approved by ~~an~~ the unanimous vote of all the members present.

Lectures.

The Committee on Lectures and Classes reported that they had decided to enlist the faculty of the University in the intended course for next year, and gave an outline of their proposed scope and purpose; the first section being "Mechanical Science, including Machinery, Electrical apparatus etc; and the second would be their relation to the worlds advancement and progress. A full plan will be submitted at the next meeting.

Pavilion.

The Pavilion Committee reported that the Pavilion was now in the hands of the Horse Show Association. who were getting ready for the entertainment beginning on the 28th inst.

Proposed Concerts from Presidio Band.

A suggestion from the President that Forsyth of the U.S.A. in Command of the Troops in this City be requested to permit the Band at the Presidio to play at the Pavilion on Sunday afternoons during the coming winter for the benefit of the Public, the Institute to furnish the Pavilion free of charge; was debated at considerable length, and finally disposed of by authorizing the President to confer with Forsyth and if found practicable to enter into an arrangement on the general terms above set forth, the Concerts if given to be under the auspices of the Institute

The Special Committee on Moving and arranging Patent Reports had no report to make.

By-Laws.

The Committee on By-Laws Mr Leggett Chairman presented a copy of proposed revisions and amendments to the present by-laws and gave notice that at the next meeting he would move their adoption.

It was ordered that each member be supplied with a copy of the old, and proposed new amendments.

A petition from —— Jones for the loan of a book from the Reference Department was granted under the customary rule.

Reading Room to be moved to the basement.

On Motion the Board adjourned to the Basements to see its condition and what had been done, when after consultation it was decided to at once have a partition erected between the East and West portions, and the Reading Room on the third Story be moved entire, to the Easterly half of basement.

Adjourned

R. P. Doolan
Rec. Secty

Regular Meeting Board of Trustees Tuesday December 4. 1894

The meeting was called to order at 7.40 o'clock there being present Trustees: Ayers, Bush, Cumming, Fornhals Leggett Lewis Malon Manson Root Doolan and Mr President

Absent Trustees Dow & Mooser

The minutes of the last meeting were read and approved except that relative to a ball at the Pavilion on the 17th of November which was stricken out.

The Finance Committee presented the following list of bills

Bills ordered Paid. amounting to $5347.84 which were ordered paid by —

Ayes: Ayers, Bush, Cumming, Doolan, Fornhals, Leggett, Lewis, Malon, Manson, Root, Mr President = 11 Absent Dow & Mooser.

Edison Light & Power Co	297.62	Edison Lt & Power Co	79.53
J R Wilcox	200.	Pac Gas Impt Co	340.56
Johnson & Emigh	196.40	J H Culver	66.65
Payot Upham & Co	99.83	University of Cal	600.00
Pac Gas Impt Co	222.84	Pac Telephone Co	8.
Fink & Schindler	200.	Librarian	46.25
Andrew Wilkie	144.91	Firemans Fund Ins Co	62.50
C M Plum & Co	435.95	Pay Roll	113.12
Thomas Downing	709.75	J A Hofmann	6.75
Wm Paxton	260.00	B F Stevens	167.04
J N Grubb	7.50	Payot Upham & Co	5036
Spring Valley W W	28.80	W G Coleman	3.
J P Andrews	15.00	Wm Doxey	9.83
Western Mailing Bureau	6.65	The Bancroft Co	7.11
J H Barry	7.25	Johnson & Emigh	788 45
C A Warren	9.	James T White & Co	8.
J B McIntyre	7.97	C B Greene	131.44
			$5347.84

Report from Auditor. Also the following report from the Auditor (See Top of Page 596).

The Library Rooms and Building Committee that the partition

Reading Room. and fixtures for the Reading Room (including a large stove for heating) in the basement were about ready and the change can be made at any time

Books & Periodicals The Committee on Books and Donations presented a list of books & Periodicals amounting to $1048.54 and recommended their purchase.

On motion it was so ordered,

The Committee on Lectures & Classes presented the following:—

Lectures Your Committee on Lectures and Classes desire to report that they have had through one of their number a conference with President Kellogg of the University of California who desire to further the Extension Lectures as much as possible". Professors Hilgard, Soulé, Rising & Bradley have signified their willingness to deliver one or more lectures each. The series of lectures will ~~continue~~ commence on Saturday January 12th and expire 16th March. Owing to the difficulty of fully arranging dates the Committee desire further time to arrange the exact dates at which each lecturer can be accommodated.

On motion the report was received and further time granted.

The Pavilion Committee reported that the Horse Show was over and

Pavilion Matters the Charity Entertainment now going on which may last the entire week. The Annex has been engaged for a Skating rink at a rental of $75. per month. The Pavilion is rented for the 17. 18 & 31 December and a deposit of $250. has been made by A Ruef for its rental for for the entire month of March 1895 for $1500. the $250 to be forfeited if the balance is not paid on or before February 28th. The new roof has proved to be well done and did not leak during the late heavy rain, though the gutters and leaders failed to carry off the water from not having been properly attended to.

Mr Crocker has notified us that the turnstiles ~~at~~ in use at the Horse Show are for sale and would like to know at an early date if the Institute would like to purchase them.

Owing to there being much dangerous and inflammable material in

Fire Buckets the Pavilion they had deemed it advisable to purchase four dozen fire buckets and thought it would be a wise precaution to have one or two watchmen on duty for a few days. Some of the rooms in one of the Hayes St buildings was reported by the Agent as needing whitening very much, and upon investigation found it correct and had ordered it done at a cost of about $7.00

On motion the report was approved and the matter of "watchmen" left to the discretion of the Committee

(Mr Manson retired)

Treasurers Dec Report The Treasurer presented his report for November, and quarterly report ending November 30th, which were referred to the Finance Committee. A summary of his monthly report shows

Receipts $6935.46. Disbursements $5003.52 Balance $1931.94

Less amount of Sinking Fund overdrawn 2030.27

Overdrawn 98.33

Quarterly Report For quarterly Report See Quarterly meeting Dec 8th. Page

The Librarians Report of November was read the names of new Members

Librarians Report approved, and the financial part referred to the Committee.

A summary shows:-

Receipts $1421.60. Deposited with Treasurer $1375.35. Balance $46.25

He also presented a report for the quarter ending November 30 of which the financial part was referred to the Finance Committee. (See report of quarterly meeting Page)

New Members (75)

Nicholas Lauenmann, L D Gates, Robert A Roos, Alphonse Allmann,
J E Wooley, Hugo Waldeck, Chas R Underwood, D E Spencer, Phillip
E Knapp. J J Hamilton, J W Laing, Mrs E A Mc Bryde G O Johnson
W F Malone, Thomas Staley, Mrs Robert Douglas Fry. Geo G Winchester
Walter P Edwards. Mrs S Huff. Miss Mary E Donnelley, Mrs O E Derby,
Mrs Carrie R Craig. Jos C Moffatt. J B Mc Intyre, Chester C Varney.
Frances J Higgenson. Chas F McGraffe. Raphael Weil, J J Fitzpatrick
Mrs Helene Toner, Henry Ingram, C Howard Smith, Robt J Aitken
J R Dwyer, Bertram W Cheney, Arthur W Moore, Godfrey Edward.
C W Comstock, Miss M Tobin, Merritt J Reid, Edward Booth.
Mrs Mary E Holton, E S Churchill, Miss Mattie Davis, Mrs W S Wood,
Ernest Abs Hagen. Bertram H Coffin, Mrs R Rising, Mrs M A Kittle
J L King, Mrs Wm L Duncan, Alphonse M Duperier, Miss Kate E Whittaker
J S Godeau, John Sondag. E P Webber. Mrs W J Dutton, Geo P Goff.
I C West. Miss M J Mason. Alfred H Pollock. R D Laidlaw.
Mrs W C Doane. P S Burgwire, Harry S Malone, G D Fitch, M Jordan.
Miss Georgia E Handy. L A Sackett. O O Howard Jr. Henry P Dimond.
James Martin. Miss Anna E Sutherland, Miss Helen C Schweitzer,
Frederick W Potter.

The Librarian also presented a list of delinquent Members

of which 92 were 7 quarters in arrears
133 " 6 " " "
105 " 5 " " "
96 " 4 " " "
115 " 3 " " "
148 " 2 " " "

a total of 689. All of which were referred to the Finance Committee to examine into and report to the Board

A request from the Librarian (Embodied in his quarterly report)

for more help in the Library, was upon the suggestion of Mr Leggett laid over ~~from~~ for the time being, and the reading at the quarterly meeting of that portion reffering to library work, ordered omitted.

Communications

Telephone. Pacific Telephone Co asking the Board to sign contract for one years service at reduced rate was referred to the Finance Committee with power, as also the placing of one in the Pavilion for uses of the Institute.

J.F. Klenck. From J F Klenck a teacher of Mathematics. relative to forming a Class in that study was referred to the Committee on Classes with power if they deemed it advisable, to carry out the suggestions embodied in his letter.

The following Report from the Finance Committee was read :-

San Francisco Dec 1. 1894

To the Board of Trustees
Of the Mechanics Institute.

Gentlemen:-

In Compliance with a resolution passed by the Board that the Finance Committee investigate the report of Ex-Treasurer Firth, we make the following statement,

Report on the Firth matter We checked off all the checks returned by the Bank with the stubs in check book, and find they agree with the exception of check No 398 dated January 14th 1893 payable to Irwin C Stump for $600. which is missing. We also find that he added the same with check No 399 for $1278.20 to make the amount called for in his monthly report of Pay Roll for January, amounting to 1878.20.

This amount we find in pencil opposite check No 399 on inside of cover of check books. We cannot find any receipt for $600. which he says he holds against Mr Culver. We also find in pencil on his report that the balance should be $12,736.18, while the balance in ink calls for only $12136.18 which shows a forced balance.

We also find that a charge of $600. has been interlined, and not checked off by Expert Pettee, nor can we find any voucher for the same.

We would recommend that a demand be made on Mr Firth for the $600. and in case of refusal, would recommend that we proceed against his bondsmen for the amount.

We also recommend that hereafter all bills and the salary of each employee of the Board be paid by check on the Treasurer instead as we now do by drawing the full amount of the Pay Roll for the month and paying through the Librarian or Secretary.

Bills to be paid by check.

Respectfully Submitted

Finance Committee {
G. P. Ayres
Henry Root
Joseph Leggett

Mr Doolan moved that the last section of the report relative to payment by check be adopted. Carried

After some discussion, the following resolution by Mr Leggett was adopted unanimously:-

"Resolved. That this recommendation of the Committee be referred to the Finance Committee with instructions to confer with the Attorney for the Board in reference to the advisability of bringing suit to recover from Mr Firth or his bondsmen the sum of $600. referred to in the Committee's report.

$600. from Firth

A request from the Technical Society (presented verbally by Mr Formhals) that a Committee from the Board be appointed to confer with them in relation to some possible arrangement of interests that might be of benefit to both societies, was favorably considered, and the Chair named Trustees Lewis, Ayres, and Bush. for the Committee,

Technical Society, and Committee appointed.

On motion the Board went into a Committee of the Whole to consider the proposed amendments to the By Laws as submitted by Mr Leggett at the last meeting, Mr Cummings being called to the Chair.

By-Laws.

At 11.20 the Committee rose and the President on resuming his seat was informed by the Chairman that they had considered the report of the Special Committee on By Laws as submitted by its Chairman Mr Leggett.

Mr Leggett moved that the report be received its provisions accepted and the whole adopted as the By-Laws of the Institute. Carried Unanimously

R. P. Doolan
Rec. Secty

Quarterly Meeting Saturday Evening December 8, 1894

Held at the Library Rooms 31 Post St -

The Meeting was called to order at Eight o'clock by President Hallidie, a quorum being present.

The minutes of the last meeting were read and approved -

The following reports from the Treasurer and Secretary were read and referred to the Finance Committee of the Board of Trustees

Treasurer Report -

To the President and Members of the Mechanics Institute

Gentlemen,

I herewith present my report of the receipts and Expenditures for the Quarter Ending November 30th 1894

	General Fund			
	Balance Aug 31		7446.75	
Receipts	Pavilion	3910.64		
	Library	5926.		
	Post St Rents	975.	10811.64	18258.39
Disbursements	Sundries		16326.45	
	Balance		1931.94	18258.39
	Sinking Fund			
	Balance Aug 31		94.80	
	Receipts		592.29	687.39
	Disbursements Tax Collector City & County 57.			2717.66
	Balance overdrawn			2030.27

Respectfully Submitted
C A Malm Treasr

Secretary's Financial Report for the quarter Ending Nov 30 1894

	Receipts	Sept.	Oct.	Nov.
LIBRARY.	Entrance Fees	71.00	101.00	75.00
	Quarterly Dues	2369.50	1669.50	1179.00
	Books Fines Etc	125.60	188.35	115.60
	Rents. Post St	325.00	325.00	325.00
	Sundries	1.00	2.50	
PAVILION.	Rent of Building	20.00	590.00	1905.00
	Rent of Hayes St Building	329.21	366.98	381.80
	Gas and Lighting		48.60	170.20
	Labor			20.60
	Sundries	4.00	2.00	68.75
CLASSES.	Fees from Pupils	13.75	7.50	
		$ 3259.06	$ 3301.43	$ 4240.05

Total $10,801.24.

Expenditures

		Sept.	Oct.	Nov.
LIBRARY.	Books.	196.67	729.17	75.44
	Binding.	113.33		162.50
	Expense.	41.55	127.75	51.50
	Furniture.		96.00	133.17
	Interest.	30.00	30.00	30.00
	Insurance.	31.25	138.00	62.50
	Lighting.	159.52	150.24	53.85
	Periodicals	23.05	39.01	46.02
	Printing & Stationery	138.95	24.80	103.40
	Salaries	675.00	669.15	628.20
	Taxes			589.18
	Water			65.35
	Post Street Improvements	1170.79	4815.79	649.88
PAVILION.	Repairs to Building.	25.00	25.25	1118.53
	Insurance.	12.00	119.00	51.00
	Gas & Lighting.		16.20	
	Salaries.	240.00	240.00	240.00
	Taxes.			1770.82
	Water.			56.00
	General Expense.	19.00	56.39	102.55
CLASSES.	Salaries.	105.00	120.00	120.00
	Lighting.	15.20	35.41	19.20
	Materials		12.00	
LECTURES.	Printing.			6.00
	Hall & Preparation.			12.00
Folsom St.	Interest.	500.00	500.00	500.00
	Taxes.			
		$ 3496.31	$ 7944.16	$ 7005.05

Total $18,445.52.

$18,445.52 less $6,636.46 for improvements, leaves	$11,809.06
Receipts	10,801.24
Deficit	1,007.82

Respectfully Submitted

J H Culver

Secretary

Librarians Report.

San Francisco December 4. 1894

The President and Board of Trustees

Gentlemen:

I have the honor of Presenting a Summary of Library work and business for the quarter ending Nov 30 1894

Receipts

From New Members		247.00	
Quarterly Dues		5218.00	
Books lost & Paid for	(22)	23.30	
" Fines Collected	(1542)	250.75	
" Extra	(1555)	155.50	
Evening Classes		21.25	5915.80
Balance from August			56.45
Total Receipts			5972.25
Deposited with Treasurer			5926.00
Balance December 1st			46.25

Membership

There have been 247 new members. 173 have withdrawn or been dropped a gain of 74. leaving now on the rolls 4381.

Books

The accessions have been 1052 volumes of which 783 were acquired by purchase, 77 by gift and 192 by binding – These were assigned

To Reference department 183

" Circulation 869

In addition 68 pamphlets and unbound volumes were purchased & Presented.

Binding.

There were bound 174 new, and 71 old volumes.

631 old volumes were repaired in the Library.

Circulation

There were issued for home use 44095 volumes, a daily average of 596, and an increase of 40 % over the past quarter.

The largest days issue was 986 volumes, the Smallest 286 volumes.

The Library was open 74 days

Respectfully Submitted

A M Jellison

Librarian Pro Tem

Amendments to the Constitution.

The Amendments to the Constitution as proposed by Mr Cridge at the last meeting, were taken up for consideration, the same being read by the Secretary.

Mr Clarke moved their adoption.

Mr Cumming presented the following as a substitute for ~~Mr~~ the Amendment of Mr Cridge, and moved its adoption giving his reasons therefor, which were in substance, that no change had been made in the subject matter; only expressed in different form from the original.

"If in the process of Elimination there be a tie between the Candidates having the lowest number of votes, the ballots shall be taken from the respective files of such Candidates alternately in alphabetical order, until a candidate is elected, then that one of the remaining Candidates having the lowest number of ballots shall be declared not elected, and the Elimination shall proceed as herein before provided. and if at the close of the elimination there be a tie and only two Candidates left, and one Trustee yet to be elected, then that candidate having the greatest number of first votes shall be declared elected.

Mr Cridge accepted Mr Cummings substitute, as satisfactory to him.

Some discussion ensued regarding the matter, but finally the substitution was accepted and adopted by an unanimous vote as Amendment to Art IX, Sec 4 of the Constitution.

Under the head of New business, the following petition was presented and read:–

To the Honorable Board of Trustee
of the Mechanics Institute

Petition in regard to not Moving Reading Room.

Preparations being in progress to transfer the Reading Room from its present location to the Basement, the undersigned Members would respectfully represent to your Honorable Body

That there is in the whole building of the Institute no locality more proper and adapted to the requirements of a Reading Room than the present, and none more objectionable and ill fitted than the Basement. Nothing but absolute necessity should therefore dictate the change which cannot enhance, but might well seriously impair

the usefulness and prosperity of the Institute. We ignore what the motive of the decision of your Honorable Body has been. It has been stated that the present Reading Room is destined to be the meeting place of the members attending the free lectures. Whether these lectures are of real benefit and paramount interest and importance to the members of the Institute can only be determined by themselves in general or special assembly; and if their decision should be in the affirmative, it would seem that no better place for the rare and short evening meetings could be found than the Basement. The objections to it as a Reading Room are obvious.

1.– While the present Reading Room is splendidly lighted in the day time from the front, the rear and the top, and in the evening by the improvements but lately introduced, the half obscurity of the Basement makes it specially unfit to be preferred and substituted for it.

2.– The Basement is low in comparison to its extent, and not a fit place for the continual sojourn of a great assembly of men, it is therefore, waiving the objection of dampness, injurious to health and possibly in contradiction with public ordinances. Ventilation might perhaps be obtained to a limited extent by opening the front windows, but on account of the low ceiling only at the expense of the comfort of the readers.

3.– The proximity and noise of the street, the uninterrupted tramping of the pedestrians of Post street over the side walk would constitute a serious annoyance and disturbance to the silent readers.

4.– The Members of the Reading Room cannot possibly have done anything justifying their confinement underground and exclusive from all sunlight.

We therefore respectfully petition your Honorable Body to rescind your decision and to leave the Redding Room where it is.

San Francisco December 5th 1894

(Signed by 409)

On motion of Mr Clarke the petition was referred to the Board of Trustees with power to act as they may determine after due consideration.

Nominations for Trustees

The Chair stated that nominations for Trustees to be voted for at the next election might now be made, and the following names were submitted. Oscar Lewis. Andrew Wilkie, R P Doolan. Rodney E Kendrick, P J Healy, W P Stout, L E Phillips. F Formhals, Geo E Dow, John Middleton,

The meeting then adjourned

R. P. Doolan
Rec. Secty

Auditors Report Dec 4, 1894
See page 586

San Francisco December 4. 1894

Auditors Report Board of Trustees Mechanics Institute

Gentlemen.

I now present my report of the Condition of the Books and accounts of the Institute for the quarter ending November 30 1894.

I have compared all vouchers with the Journal and checked all entries in the Journal and Cash Book with the Ledger. All vouchers for the quarter (717 - to 850 -) I find properly approved and receipted, and are now on file in the office of the Institute.

I have carefully examined the Librarians account for the quarter and find them and also the Secretary's Books perfectly correct.

The balance in the hands of the Treasurer agrees with the amount as shown by the Secretary's Books.

I submit Trial Balance of the Secretary's Ledger Nov 30 1894

Respectfully

P Van Pelt, Auditor.

REGULAR MEETING BOARD of TRUSTEES DECEMBER 18, 1894.

The meeting was called to order at 7.50 o'clock by Vice President Cumming the following members being present:-

Ayers, Cumming, Doolan, Fornhals, Leggett, Lewis, Malm & Root

Absent, Bush, Dod, Manson, Moser, Mr President.

The Minutes of the last Meeting were read and approved.

Bill Paid. The Finance Committee presented the Pay Roll of ~~Library~~ Employees for the Month of November, amounting to $985.00 and recommended the same be paid which was so ordered by an unanimous vote.

Telephone in the Pavilion. They also reported that in accordance with power granted them at the last Meeting, they had had a telephone placed in the Pavilion.

Reading Room. The Committee on Library Rooms, and Building reported that the Reading Room in the Basement was now occupied, and when the proposed arrangements for periodicals, Papers and lighting were completed believed the premises would be satisfactory to the Members and preferred to the old quarters.

Mr Manson for the Committee on Lectures & Classes reported that he had just returned from Berkley and was pleased

Lectures to inform the Members that after an interview with the faculty of the University, the following programme for lectures has been agreed upon.

Jan 12. Prof Hilgard on "Relation of Climate to Soil"
" 19. 26 & Feb 2. Prof. Ardley on "Practical Art"
Mar 16. - 23 Prof Cory on "The various Applications of Electricity"
April 6-13. Prof. Soulé on "Ancient & Modern Engineering Structures"
" 20-27 Prof. Le Conte. Subjects yet to be announced.

The other intervening Saturdays will be filled in by interesting lectures not yet fully arranged for.

On motion the report was placed on file.

The Pavilion Committee reported that the Skating Rink in the Annex was running, and suggested that the Committee on Classes at once decide if they want the drawing material at the Pavilion moved to the Institute as there is a possibility of renting the room for other purposes when the classes vacate.

The Special Committee on "Technical Society" presented the following Communication:-

San Francisco December 17. 1894

To the President and Trustees of the
Mechanics Institute

Gentlemen:

Technical Society At a meeting of the Technical Society of the Pacific Coast, held December 7. 1894 a Committee of three of its members was appointed to Confer with a Similar Committee named by the Mechanics Institute for suggesting a basis of Co-operation:

It has been requested by your Committee that we make our suggestions in writing for more Convenient Consideration, and we therefore submit the following Memoranda.

First: Any Cooperation should be made as mutually advantageous as possible, without sacrifice of the individual identity of the Society.

Second: There are two Classes of Members in the Technical Society "Resident" and "Non Resident". It might be required that all "Resident Members" of the Technical Society join the Institute, and pay the Institute its usual Membership dues; that the "Non-Resident Members" have extended to them only such privileges in the Mechanics Institute as are ordinarially covered by the

Technical Society, visitors Cards. The Technical Society has now about 118 Resident, and 44 Non-Resident Members in good standing. Of the 118 Resident Members 38 are already Members of the Institute. So that by the arrangement suggested, the Institute would acquire about 80 new Members, increasing its monthly income from dues $40.00.

Third: The Technical Society has a technical library valued at about $1000. in volumes partly bound, partly unbound. Much of this is valuable matter not now possessed by the Institute. The Society receives a large number of technical periodicals in Exchange for its published bulletins. The value of these Exchanges is valued at $400. per year. It might be arranged that the Technical Society turn over to the Institute in Trust its present library and Exchanges, the Institute to bind such portions as may be deemed advisable.

This acquisition of Exchanges would result in a saving to the Institute of about $35. per month, which amount might be considerably increased under judicious management.

—— o ——

In Consideration of the above advantages to the Institute, the Society might be provided with suitable quarters in the Mechanics Institute Library Building free of rent and Expense for heating lighting etc. The Society would require a room for its separate use, and the Services of a Clerk to the Extent of those now performed by its present Assistant Secretary. It would also require the use of a lecture hall for its monthly meetings, together with the Services of a Stenographer to report the same.

No reason can be foreseen why this Co-operation as suggested should not be permanent; but to Cover the possibility of a separation in the future, suitable arrangements might be made for identification of the books and papers turned over by the Technical Society, and the item of Expenditure incurred by the Institute, in order to facilitate adjustment.

It is quite probable that our Society will shortly arrange to publish its proceedings conjointly with eight other Engineering Societies in the United States constituting the Association of Engineering Societies. This arrangement could be terminated at the End of any Calendar Year, and would not preclude publication of the Technical Society papers in a Journal of the Institute, if at any time Established.

Hereunto appended please find a list of our Exchanges, and of Societies to whom our Transactions are mailed. Also a list of our members, and a copy of the Constitution and by-laws of the Society.

Respectfully

Ross E Browne
Hubert Vischer
Luther Wagoner
Committee.

A lengthy discussion ensued upon the proposition of the Technical submitted by the Committee but was finally disposed of by granting the Committee from the Institute further time to investigate the Matter and report to the Board –

Books. The Committee on Books and Donations presented a list of books amounting to $173.86 and recommended they be purchased which upon motion was so ordered.

Kennel Club. A request from the Pacific Kennel Club for rental of the Pavilion the first week in May for the sum of $400 – was on motion of Mr Ayers, Seconded by Mr Doolan; Granted.

Mr M Stern agent of the Canadian Pacific Railway

Pictures donated presented three pictures of Scenery on that line neatly framed, which were accepted and the Corresponding Secretary instructed to suitably acknowledge the same.

Cal. Garrison A Communication from the California Garrison #101 R. A. & N. U

want Compensation asking ~~for~~ Compensation for Military Coats damaged by water at the Pavilion was laid on the table, and not allowed.

Janitor wants help. A request from F E Harris, the Janitor, for more help was referred to the Committee on Employees.

A report from the Committee on Books & Donations for the Quarter Ending Nov 30 1894 was read and approved.

Petition about moving Reading Room A Petition signed by 407 names (a number of which were reported as not Members of the Institute) protesting against the removal of the Reading Room to the Basement Story was presented and read. After a general discussion of the subject on motion of Mr Lewis, further action was postponed until opportunity was given to investigate and consider the grievances complained of.

Rules for Chess Room

The advisability of Rules to govern the Chess Room was suggested by a Member and upon the recommendation of Mr Leggett referred to the Committee on By-Laws to get information and prepare a report on the matter for presentation at the next meeting.

Adjourned

R. P. Doolan.
Rec. Secty.

Meeting of the Board of Trustees January 8. 1895.

At 7.45 the meeting was called to order there being present Trustees Ayers, Doolan, Dow, Formhals, Leggett, Lewis, Manson Mooser Root and Mr President.

The Minutes of the last meeting were read and approved.

Report from the Finance Committee.

Jan 8 1895

To the President and Members of the
Board of Trustees.

Gentlemen:-

Your Committee on Finance would respectfully report that upon Examination we find the following facts regarding the finances of the Institute.

Finances

Bills unpaid which were passed at the Meeting of Dec 4.	$2040.23
Bills to be presented to night	3972.43
Making our present indebtedness	6012.66
Less Pay Roll for last Month (Paid)	907.00
	5105.66
Cash in hands of Treasurer	2561.38
Required to Satisfy all bills to date	2544.28

in excess of what we have on hand.

If the members deem it advisable, the matter can be arranged by a temporary loan. It has been suggested that before such action is taken that we elect a Treasurer, in accordance with the amendment

to the Constitution governing the same, and adopted September 8. 1894

George P Ayers
Henry Root
Joseph Leggett

On motion the report was received and ordered spread upon the minutes.

Light

Mr Lewis for the Committee on Library Rooms, and Building reported that the light in the rooms down stairs was not giving satisfaction particularly the arc lights in the basement and he thought they had better be taken out.

On motion, the whole matter was referred to the Building Committee with power.

Bills

The Finance Committee here presented the following list of bills properly signed and recommend they be paid, which was so ordered, ~~by~~ those voting in the affirmative being:, Ayers, Doolan Dow, Formhals, Leggett, Lewis, Manson, Mooser, Root Mr President - 10 Absent, Bush, Cumming, & Malm. 3.

Pay Roll	907.	D. O. Sullivan	599.49
Pay Roll	44.25	Lake & Co	4.
S C Partridge	15.	Pac Gas Impt Co	251.50
Heywood Bros & Co	21.	A H Perly	21.25
Johnson & Emigh	35.09	F D Morrell	4.75
Pac Telephone Co	17.55	Bush & Mallett Co	130.80
C W Palm & Co	2.50	Hopps & Sons	950
The Bancroft Co	5.70	Spring Valley W W	35.90
J. B. McIntyre	2.50	W G Stafford & Co	23.41
Payot Upham & Co	58.01	Sand Bros	150
J A Hofmann	8.60	Fink & Schindler	5.00
The C A Nichols Co	5.	C F Hagiman	6.30
J H Barry	10.75	James Ross	14.10
L. A. Rich	12.	Wm Cronan	5825
P. Van Pelt	30.	J A Jackson	2.45
Alliance Ins Co	52.50	John Middleton	23.04
Queen Ins Co	153.	C B Green	57.64
University of Cal	600.	Dunham Carrigan & Co	5636
London & Lancashire Ins Co	52.50		$3610.79
Librarian	58.20		
Edison Light & Power Co	131.15		
Standard Iron & Wire Works	10.		

Books.

The Committee on Books and Donations presented a list of books amounting to $\$142^{75}$ and recommended their purchase which was so ordered by the following vote: Ayes. Doolan, Dow, Fornhals, Leggett, Lewis Manson, Mooser, Root, Mr President.

Lectures.

Mr Manson for the Committee on Lectures & Classes Reported a list of Lectures for each Saturday Evening from Jan 12th to to and that the Classes would open Jan 14th with Messrs Allen & Latimer as teachers each two nights in the week, Mondays & Thursdays - Mr Klenck the Teacher of Mathematics to be allowed the use of the Room for Classes on Tuesday and Fridays evenings, his services to be paid for by the pupils who receive instruction from him.

On motion the report was received and adopted.

Committee on Statistics.

The Special Committee on Preparing Statistics on the Manufactures of this city, (Mr Mooser) ~~reported~~ asked for further time to present facts and figures; which was granted

Rules for the Chess Room

The Special Committee on By Laws Messrs Leggett Doolan and Manson recommended the following rules for the Chess Room

Section 1. The Chess Room shall be open every day throughout the year, from Eight O'clock A.M. until 10 o'clock P.M. Except on Sundays when it shall be open from nine o'clock A.M. until ten o'clock P.M. unless otherwise ordered by the Board of Trustees.

Section 2. The Chess Room shall be used Exclusively for the Playing of Chess and Checkers.

Section 3. No boisterous Conversation or unseemly Conduct, Calculated to disturb or annoy other persons present, shall be permitted in the Chess room.

Section 4. The Rules of the Chess room shall not be altered amended or suspended unless by the vote of Eight members of the Board of Trustees, present at a regular Meeting, after notice given for that purpose.

After a general discussion Mr Lewis moved the rules as presented by the Committee be adopted.

Carried

Poultry Show.

Communications.

A request from the Cal Poultry Association for a reduction of the rent for the Pavilion, was on motion, declined.

Am. Concert Co.

A proposition from the American Concert Co. to Exchange season tickets to their forthcoming concerts, for rent of the Pavilion was referred to the Committee on Lectures and Classes to investigate and report to the Board.

Librarian.

The Librarians Report for December was presented the names of New Members approved and the financial part referred to the Committee. A summary shows:-

Receipts $2998.90. Deposited with Treasurer $2940.70. On hand $58.20.

New Members (89)

W E Walsh. Milton H Cook. H C Stratford, Peter J Sxculovich, R D Dond. Ed L Goodman. Mrs Julian E Carey. Geo H Hooke, John Gamble. Jos P Cooke, Hartland Law. W B Kellogg. W J Kepler. G A Helmore. E H Gould. R M Hanna. Mrs S E Knowles. Mrs F L Whitney, Geo Hillis Gabriel De Marchis, Thos Pilkington, Miss Sunshine O Heydenfeldt, J H Keith, Mrs H Wittram, Mrs J F Bell, Miss C M Birne, Miss Bertha M Rickoff. Mrs H E McVey. John Gray. Paul W Zincke. R B Fenn. Miss Florence M Denigen, Miss Meta L Koster, A G Ware, Wallace Anderson. M C Kasson. John F Lütgens Sig Friedlander, Mrs D P Menefee. H R Rue. Mrs John Brickell, John E Cantwell, Robt M Marshall. W G Fraser. A Andrew. Mrs M G Mackenzie, Joseph Schall. W H Hammon. Garrett C Sweeney. T C Schmitz. J A S Lowe. C T Peckham. Phillip Miller, A S Barney. Wm Broderick. W R Townsend W R Milton, Fred. K Armond. Albert Dennett. Bartlett Cooper. F F Johnson, Miss L G Waters, Miss Eva C Anderson. Chas L Clough. Mrs S B Talbot, Miss Laura E Bosqui, Fred. K Fowler. P H Moore, W J Scrutton, Mansfield Judah, A C Barry. John F Simpson, H H Jenness. Miss M E Mathews. W A Strohmeier. Chas F Russell. Miss Annette Bradshaw. W J Wells. Miss L H Boch. F S Brittain, M S Game. S C Bruce. Chas P Eagan. Miss M T Cluness. Rev C L Miel, Miss C M Wilson, Mrs Wm F Nichols. and Bryant L Waterhouse and Andrew S Moseley Life Members.

24 members

Treasurer.

Report from the Treasurer -

The monthly report of the Treasurer for December was received and referred to the Finance Committee. Following is a Summary

Receipts. Balance from Nov $1931.94 Sundry $5315.97. Total $7247.91

Disbursements $4532.33 - Balance $2715.58 Less amt in Sinking Fund overdrawn $1736.20 Available balance $979.38

Mr Leggett suggested that he thought it would be advisable under the present Condition of affairs of the Institute that a special Committee

Increasing Membership

be appointed to examine the late report of the Librarian and devise ways and Means to increase the Membership of the Institute.

Mr Doolan Moved the Suggestion of Mr Leggett be approved which was adopted and the Chair named as the Committee Messs ~~Leggett~~, Doolan, Leggett and Root.

The President stated that on Saturdays it was impossible for the present force of Employees in the Library to wait upon patrons in

More help.

a Satisfactory Manner, and thought two more young men should be employed on that day.

Mr Doolan Moved that the Committee on Employees have power to employ such help as they deemed necessary to help the Librarian. Carried.

Mr Ayers Moved that the Board proceed to elect a

New Treasurer.

Treasurer for the Institute in accordance with article XI. Section 1 of the Constitution and Named "The First National Bank" for the Position.

No further nominations being made, the Secretary was instructed to Cast the ballot which he did and the Chair declared The First National Bank Elected Treasurer by an Unanimous vote, the same to take effect as soon as practicable practicable,

The President called the attention of the members to the importance of Considering at an early day the Matter of

Premiums for next Fair

Premiums for the next fair, and believed it would be advisable to Consider the question at the first meeting next Month.

In reply to an inquiry from the Printing Committee it was

Constitution ordered Printed

ordered that ~~2000~~ 2500 Copies of the Constitution and By-Laws be printed.

The Secretary reported the following list of Nominees for Trustees at the Coming Election, they having Complied with the

List of Nominees

law governing the same. Grove P. Ayers. Alex Bardet. Ernest A. Denicke, R. A. Doolan. Will E. Fisher, Ferdinand Formhals. J G Geisting. P. J. Healy. H. C. Holmes, Rodney Kendrick, David Kerr, Oscar Lewis, John Middleton, Robert W. Neal, A. M. Robertson, Hubert Vischer. A. W. Wilkie.

Two Copies of the list were ordered to be printed.

Mr Ayers referred to the report of the Finance Committee and the present lack of funds to pay existing liabilities and offered the following resolution and moved its adoption.

President authorized to borrow money.

(Cancelled Feby 19. See page 620)

Resolved that the President be and is hereby instructed and Authorized to borrow from the First National Bank in the name of the Mechanics Institute the sum of Two thousand dollars.

The Motion was duly Seconded and on being put to vote Carried unanimously.

From the Finance Committee

San Francisco Jan 8. 1895

To the Directors of the Mechanics Institute

Gentlemen:-

Firth Matter.

In regard to the Firth Matter we beg leave to report that a Check for $600 numbered 398 dated Jan 14. 1893 payable to Irwin C Stump has been found bearing his indorsement. Mr McCutchen our attorney, has made a demand on Messrs Kerr and Fretwell, bondsmen for Mr Firth for the amount. They have asked for further time and State that they would not stand on a technicality by reason of the Matter becoming outlawed. They request that they be permitted to examine the report of Expert Pettee in order that they may Consult him regarding the same. This request has been granted.

Respectfully Submitted

Grove P Ayers

Henry Root

Joseph Leggett

P.S. Since the above was signed Messrs Kerr and Fretwell bondsmen for Mr Firth, refuse to pay the amount on the ground that we cannot prove it.

Mr Doolan Moved that the President be instructed and authorized to immediately proceed against J. K. Firth (Ex-treasurer) and his bondsmen David Kerr and Edwin F Fretwell for the Collection of $600 paid without authorization of the Board of Trustees.

The Motion was Seconded by Mr Ayers and Carried.

Mr Manson Moved that when the Board adjourns it be to January 22nd at 8 oclock. Carried

The Meeting then adjourned.

Adjourned Meeting Board of Trustees Tuesday January 22, 1895

At 8.10 o'clock the Meeting was called to order there being present Trustees Ayers, Bush, Doolan, ~~Cumming~~, Fornhals, Leggett, Malne, Root and Mr President,

Absent Cumming, Mooser, Manson, Dow. & Lewis

The Chair stated that Mr J K Firth the Ex Treasurer was present and
Firth Matter. desired to make to the Board a statement regarding $600 paid by him in January 1893 without a voucher or warrant.

On Motion the regular order of business was suspended and Mr Firth invited to present his views on the matter. He made a lengthy Explanation of the affair after which a general discussion Ensued Mr Firth and his bookkeeper Mr Rogers (who was present) answering such questions as put by the various Members, giving in detail the Circumstances Connected with the transaction.

At 9.10 Mr Firth withdrew and by Consent of the Members the regular order of business was still suspended and the following Communications from J H Culver and Eli T Shephard respectively, were read:–

January 22. 1895

To the President and Trustees of the
Mechanics Institute.

Gentlemen:–

I would most respectively represent, that on or about May 26th, 1893 I made a deposit at the American Bank and
Culver wants $600 Trust Co, of $600 in the name of the Mechanics Institute, and handed the same to Mr Frank J Symmes, chairman of the Finance Committee as a guarantee or surety for the correctness of the books and accounts of the Institute wherein I might be responsible for errors or ommissions.

This matter was done immediately upon an intimation that I had received $600 for which I had made no returns.

I am satisfied that I made no ommission or mistake that could justly be charged to me, and ask that the aforesaid $600 deposited, be considered as a loan and repaid with reasonable interest for the time it has been used by the Institute, viz 20 months.

Yours respectfully

J H Culver

San Francisco Jan 21, 1895

Letter from Eli T Shephard on the Firth Matter

Andrew S Hallidie Esq
President of the Mechanics Institute
San Francisco Cal

Dear Sir,

An Examination of the Report and accounts of J K Firth - Ex-Treasurer of the Mechanics Institute for the Month of January 1893 shows that among other things he credits himself with a payment of $600, personally to Irwin C Stump, for which no warrant was ever issued and no voucher has been produced. The Treasurer, however, produces in lieu of a formal voucher therefor, a paid bank check, no 398, dated Jan 7 1893 drawn in favor of Irwin C Stump.

As it clearly appears, however, both from Mr Firth's own admission and from other well established facts, that Mr Stump really advanced the sum of $600, and that the same was disbursed for the use ~~of the~~ and benefit of the Mechanics Institute (having been actually disbursed on account of the pay-role of the Pavilion) the informality in the matter of its repayment to Mr Stump might be overlooked.

But it further appears, from a careful analysis of Mr Firth's report, that while he credits his account with the disbursement of the $600 used to repay Mr Stump, he utterly fails to account for, or charge himself with the receipt of the same.

Accepting the foregoing facts Mr Firth or his bondsmen are liable for a shortage of $600. in the accounts of the Treasurer, and possibly nominal damages for his neglect to properly account for the same.

It further appears that on the 26th of May 1893, Mr J H Culver deposited with the Mechanics Institute the sum of $600 as a guaranty to cover the apparant deficit in the accounts of the Institute as evidenced by the Treasurers report for the Month of January, and that this sum has since passed through the books of the Institute into the Treasury.

It may well be questioned, therefore, whether an action can be maintained against the bondsmen of the Treasurer, by the Mechanics Institute, while it holds Mr Culver's deposit in its posession. To remove all doubts, before commencing legal proceedings against the Treasurer's bondsmen, the Mechanics Institute should, by a suitable resolution of its Board of

Trustees, authorize and require the return to Mr Culver of the said Sum of $600-

In order to legally fix the liability of the bondsmen, it will be further necessary to make a demand upon them for the Amount Claimed. If such demand has not already been made I would suggest that the accompanying form be served upon each of the bondsmen personally by the President, or other Competent officer of the Institute.

Yours respectfully
Eli T Sheppard

Mr Doolan moved "that the amount of $600 deposited by Mr
Culver paid J H Culver with the Finance Committee to cover an alledged
$600- deficiency be returned to him without interest and that the President and Recording Secretary are hereby instructed to draw an order on the Treasurer in favor of J H Culver for said sum of $600-" Seconded by Mr Bush

A vote being taken by Ayes and Noes the Motion was Carried those voting in the affirmative being Ayers, Doolan, Formhals, Leggett, Malm Bush Root Mr President. 8

In the negative 0.

It was then moved by Mr Doolan seconded by Mr Leggett that the opinion of Mr Eli T Sheppard the attorney
Firth Matter. Engaged to Enforce the Collection of $600 from Ex-Treasurer Firth, be Concurred in, and the proper officers of the Institute be instructed to carry the same into effect

Carried unanimously

The Minutes of the last Meeting were then read and approved, and the regular order of business taken up.

Reports from Committees

Mr Ayers for the Finance Committee reported that an insurance of $15000 on the boilers at the Pavilion (against
Insurance on Explosion) would soon Expire and he had given notice to the
boilers Company that the same would not be renewed.

Action approved.

Library Rooms & Building - Mr Bush the only Member present, said they had no report to make.

Lectures & Classes. The Chairman Mr Manson being absent no report was made, but Mr Formhals said the light in the Class

Light in Room was very unsatisfactory, and on Motion the Matter was referred to
Class Room the Committee on Classes with power.

Pavilion Committee. No report was made Except a statement from the Secretary that the Food Exhibit now in the building had paid their rental of $1500-

Industrial The Special Committee on "Industrial Depression" (Mr Mooser)
depression. presented a report; but its Consideration was laid over until that member could be present.

The Special Committee on Increasing Membership" presented a Majority and Minority report as follows:-

Majority Report.

January 12. 1895

To the President and Members of Board of Trustees
Mechanics Institute.

Gentlemen:

Increasing Your Committee on "Increase of Membership" respectfully
Membership report that they held a Meeting at Mr Leggetts office, Friday afternoon January 11th. The following form of an advertisement was adopted, to be used wherever possible to attract the attention of the Public and thus increase the Membership -

Mechanics Institute

Library Building 31 Post Street. 70000 volumes, including a Complete Collection of the latest Standard Scientific and Mechanical Works for reference; the only Complete Set of English and American Patent Reports on the Pacific Coast; an Extensive Collection of valuable literature for general Circulation; a reading room Containing the leading Magazines and Newspapers of the World-

Any Person of good character may become a Member upon payment of $1.00. Monthly dues 50 Cents.

Your Committee would recommend that this advertisement be arranged as follows:-

1st. A large sign ~~H~~ made for the three sides of the gallery of the Pavilion, to be a permanent Advertisement.

2nd. A sign on the side of the Post Street Building.

3rd. 2500 Circulars to be sent to the addresses in the Blue Book.

Respectfully Submitted
R P Doolan.
Joseph Leggett.
Henry Root.

Increasing Membership.

Minority Report

Januy 12 95

Believing that the Committee should go still further into the question of increasing the Membership, I would recommend that the best means of attracting the ~~the~~ attention of the public, would be to give a public reception to the Citizens of San Francisco on Saturday Evening February 9th. The entire building to be thrown open, an Orchestra ~~to be~~ playing selections in the old library building, and every visitor to be given a souvenir, Containing photographic views of the rooms with such reading matter as may be desired. H S Crocker & Co will furnish 5000 such souvenirs for $95.00. The music will cost all the way from $25.00 to $75.00, and the entire cost will not exceed $175.00 at the outside. The return will exceed any like outlay.

Yours Respectfully

R. P. Doolan.

Mr Leggett moved the Majority report be taken up seriatim.

Carried

The form of the Advertisement was approved.

Signs in the Pavilion do.

Sign on Post St Building do.

2500 Circulars being sent do.

The Chair suggested that it might be a good idea to add to the Circular a request that each member endeavor to secure one person to join the Institute.

Approved.

Mr Doolan moved the Minority report regarding a public reception be approved. No Second.

An unpaid Warrant for $150. drawn in favor of Superior Court No 4 now in the hands of Mr McCutchen was ordered to be Cancelled.

The President stated that the necessary arrangements had been made to transfer the funds of the Institute,

Treasurer Changed to First, Nat. Bank

and Mr Ayers moved that a warrant be drawn in favor of the First National Bank (now Treasurer) for the amount of funds in the hands of Ex-Treasurer C. A. Malm

The Motion was Carried by the following vote

Ayes; Ayers, Bush, Doolan, Fornhals, Leggett, Malm, Root, Mr President 8

Absent. Cumming, Lewis, Munson, Moore, Dow.

Am. Concert Co.

A Communication from the American Concert Co in regard to tickets for their forthcoming Concerts was referred to a special Committee, appointed by the Chair Consisting of Messrs Ayers, Malm, & Cumming, to Consider the Matter and report at the next Meeting.

Trustee Cumming by letter, stated that by a severe attack of rheumatism he was unable to attend the meeting and called the attention of the Board to the advisability at an early date of

Election Committee,

appointing an Election Committee to select Judges Clerks and make necessary arrangements for the forthcoming annual Election.

On motion the Chair was instructed to appoint a Committee for the above purpose and named Trustees Cumming Leggett and Root.

Mercantile Library,

The President said that eighteen or twenty years ago when the Mercantile Library was in financial difficulty the Institute granted them the use of the Pavilion for a benefit, organized by Camilla Urso, that proved a great success. The Mechanics Institute is a progressive institution, and he believed that a helping hand to the Mercantile Library in their present depression would be appreciated by that association and the general public, and our Society lose nothing by the action and would therefore present the following resolution:

Resolved, That the President of the Mechanics Institute is hereby authorized to Confer with the President of the Mercantile Library and offer for the benefit of that Association the free use of the Pavilion for one, two, or three days, on dates to be determined upon by them, for the purpose of aiding in such manner as the Officers of the Mercantile Library may determine, the efforts now being made to raise the debt of their Incorporation; and the Officers of the Mechanics Institute cheerfully offer their services to the above end.

Mr Ayers moved the adoption of the resolution, Seconded by Mr Bush and Carried unanimously

David Kerr declines.

The President stated that Mr David Kerr had declined the Nomination of Trustee and and asked that his name be taken from the list. Request granted

A M Jellison Elected Librarian

Mr Doolan moved that Mr A M Jellison be Elected Librarian of the Institute, Seconded by Mr Leggett. No further Nominations being made, the Secretary was instructed to Cast the ballot for Mr Jellison, which was done, and the Chair declared him Elected by an unanimous vote.

Adjourned

Regular Meeting San Francisco February 5 1895

The Board convened at 7.40 there being present, Trustees Ayers, Cumming, Doolan, Fornhals, Leggett, Lewis Manson Root and Mr President

Absent. Trustees Bush, Dow. Malm and Moser.

The Minutes of the last Meeting were read, and after an ommission in regard to the election of Mr Jellison as Librarian was added, they were approved.

The Finance Committee presented a list of bills properly signed by committees amounting to $2822,53 which were ordered paid by warrants on the Treasurer – In favor, Ayers, Doolan, ~~Dow~~, Cumming Fornhals Leggett Lewis Manson Root Mr President – 9 absent. Bush, Dow, Malm, Moser. 4

Raphael Weil & Co	5.80	Johnson & Emigh	40.60
J Fredericks & Co	5.00	C A Green	218.14
J H Culver	26.14	Pac Telephone Co	8.50
Holbrook, M & S	50.42	Dewey Pub Co	7.
J H Barry	22.	C F Hagman	9.
University of Cal	600.	Spring Valley W W	27.45
Galloway Lith Co	11.	Pac Gas Impt Co	307.40
J H Boden & Co	4.	Schussler Bros	1500
Pay Roll	91.25	Payot Upham & Co	15,83
Pac Aut Fire Alm	48.	Lake & Co	1.00
Wm Doxey	2.38	Librarian	52.05
J B McIntyre	3.30	Edison Lt & Power Co	13810
W E Coleman	1.50	Payot Upham & Co	54.10
Geo W Alexander	455	John Middleton	44.55
J A Hofmann	6.37	Holbrook, M & S	11.70
J Spaulding & Co	49.10	Pay Roll	927.50
W P Fuller & Co	13.80		

They also presented the following report which was read and ordered spread upon the Minutes:–

February 5. 1895

To the Trustees of the Mechanics Institute.

Gentlemen:–

Your Committee on Finance would respectfully

Finances report that on January 26th the financial account of the Institute was transferred from the Treasurer Mr C A Malm, to the First National Bank of San Francisco, the Present Treasurer, and the sum received from

Mr Malm was $5974.08

Since that date to this time there has been received and deposited 1082.40

Total $7056.48

Against which has been drawn warrants for bills approved by the Board December 4. 202533

Jan 8 270379

" 22 600.

Pay Roll for January 927.50 6256.62

which deducted from amount received leaves a balance of – 799.86

The bills presented to night (less Pay Roll of January, Paid) amount to 2822.53

Cash on hand 799.86

Leaving a deficiency of only 199517 to Settle all bills to date –

We shall probably receive on account of the Pavilion on or before the 23rd inst the sum of $2300, which will pay the deficiency and leave in addition to what may be received from the Library the sum of $786.83; a much better result than we anticipated a month or two ago.

Respectfully Submitted
Grove R Ayers
Henry Root
Joseph Leggett

Improvements Completed Mr Lewis for the Committee on Library Rooms & Building reported that all the work of "new Improvements" was practically Completed, and the new library, and reading room; he believed were Satisfactory to the Members –

New Books. The Committee on Books and Donations presented a list of New Books amounting to $115.82½, which on motion was approved, and ordered purchased. by an unanimous vote

Books for the Sick ~~State Prison~~ The Committee was further ~~granted power~~ to ~~select~~ authorized to grant the request of a member of the Institute, to have a number of worn out books for an sick friend. ~~for distribution (at the State Prison) such unused and worn out books in the library, as they deemed advisable~~

See approval of Minutes page 617.

Lectures and Classes

Lectures Mr Manson for the Committee reported that two of the unannounced lectures would be given by Prof Christie

Classes

of the State university and the Classes are now open under the instructorship of L. P. Latimer and A F Allen.

Additional Rules.

The question of "Further rules to govern the action of Members and visitors in the Library Rooms was referred to a Special Committee (appointed by the Chair) consisting of Cumming Leggett and Ayers.

Mr Formhals for the Committee on Printing reported that the revised Constitution and By Laws were printed and would be ready for distribution in three days.

Repairs at the Pavilion.

Mr Cumming for the Committee on ~~Printing~~ Pavilion reported that the Smoke stack needing painting he had ordered the same done at a Cost of about $12.00 The Carpet damaged by water from the bursted leader pipe had been taken up, renovated and put down again at a Cost of near $30.00

Telephone

The Telephone placed in the Pavilion has proved a great to us, and the Patrons of the building.

Partition.

The Matter of a filled partition between the annex and main building to prevent the noise from Skating has not yet been fully determined upon.

On motion the report was approved.

Young man in Library

The Chairman of the Committee on Employment (Mr President) stated that he was unable owing to the absence of the other members of the Committee, to present an intended report, to night, but had authorized the Librarian to employ a young man for duty, when required.

Am. Concert Co.

The Special Committee on Proposition of the American Concert Co, submitted at the last Meeting, presented a report which subsequently was withdrawn and the following resolution prepared by the President, adopted.

Resolved that the Secretary be instructed to notify the American Concert Co that the Trustees will permit them to leave tickets for their forthcoming Concerts with the Librarian of the Institute who will dispose of them to members only at one dollar each accounting for tickets sold and returning those unused to the proper representative of the Company.

Librarians Report

The Librarians Report for January was read the

names of new Members approved and the Financial part referred to the Committee. Following is a Summary

Receipts $2348.80 Deposited with Treasurer $2296.75 on hand $52.05

New Members (113)

Miss Ida D Koenig, S, Kowalsky. Rob B Hewson, Miss G Sullivan. Miss Francis O'Neil, Geo T, Taylor, Miss Marietta S Higgins. Anton Moe Mrs S B Dinkenspeil, M B Langhorn, Mrs Franklin K Lane, Mrs E A Hydenfelt J C Seidenberg, Miss Nette Sexton, John M Durkin, H A Moore Revilo Wells, Fred E Titus, Stanly M Ingalsbe, Andrew G Myers, Alfred Rix, F B Millard, J D Maxwell, Edward M Jones, Miss M. Sheehan Geoffredo Capuccio, Mrs E B Stone, C F Mouelthrop, C M Myrick, Mrs Mary L Singleton, Robt H Noble, John J A King, Andrew J Casey. Samuel Swift, H G Leffmann, John J Spillane, Mrs E Miles, Miss Virginia Cooney, Felix Latz, Mrs L A Rich, Stephen Potter. Robert S Clarke, Will H Freeland, Robert Belcher, Miss Kate A Laidley Miss Mary Frank Hull, Heber J Davis, Wm Beattie, Miss May Hamilton Mrs W G Lowry, A C Hixon, Nicholas E Boyd, Mrs Gavin McNab. Mrs Charles G Ewing, H J Janssen. Chas Slemin Jr. H C Worth. J B Hill. Chas H Coffin, Jas D Bailey, Miss Josephine Conly W J Hardy. Peter Conens, John O'Keefe, John Mooney. A R Cotton Jr Geo Berryman, Miss L L Gashwiler, Jonas Meyl, Paul Fregenant. Daniel McPhee, James McKinlay. Miss E Lawrie, Hector Alliot, Miss Helen K More, A R Patterson, Miss K Pische, Mrs J S Mattoon. Mrs J Newton Kiernulff, Wm B Colliar Jr. Miss A Borel, Jos Aug Hecht Mrs Harriet P Miller, P B Ladd. Gordon Ross, J H Macomber, Miss Anna C Wilson, Gerald Liecester, O B Spaulding. Miss Blanche Davis, E L McClure, Mrs E A Williams Miss Elva Humason, John J Carroll, Lloyd A Womble, A R Gunnison, Mrs L G Brooks, Mrs Frances Morse, P G Galpin, W J Palethorpe, S W Cowles, Miss Dora L Jungate Mrs Georgie Fox. Miss Maude B Leonard, Mrs J von Collen Fred W Bridge, J H D Walton, Mrs Alvina J Crane, Edouard de Sainville, R Crothers, Fred Dodero, A R D Patterson, and Victor Hoffman, Life Member.

He also presented the names of 38 withdrawals during the past month, the disposition of which produced a lengthy discussion, some taking the ground that a member has the right to resign at any time, and others believing some action should be taken by the Board as to

standing etc before a name was officially taken from the list.
Finally on motion of Mr Lewis, the resignation of the members whose
names were submitted by the Librarian were accepted and it was
ordered that hereafter printed slips in proper form be furnished the
Collector and other officials to be signed by persons desiring to cease
their memberships. &c

Treasurers Report

The Treasurers Report for January was read and referred to
the Finance Committee. Following is a Summary:-
Receipts $5010.17 Bal from Dec $2715.58 Profit & loss .18. Total $7725.93
Disbursements Sinking Fund $1736.20 Paid Bills $15.65. First Nat Bank $5974.08
Total $7725.93

Mr Doolan raised an objection to the amount paid for filling in
Doolan objects. Life Certificates, believing, if the owner wanted fancy lettering
to filling Certificates he should pay for it, and moved that such be the order.
Lost.

A Communication from the West Disinfecting Co regarding
Disinfectants. the acceptance of three disinfectants placed in the building
for trial was referred to the Committee on Library Rooms, &
Building with power, to act, as also a petition from J H
Flag Pole. Robinson to paint and gild the flag pole on the Library Building.
Mr Root reported that the Case of McQuann vs. the Mechanics
Institute had been set for trial in the Superior Court on
February 7th.
Mr Cumming for the Election Committee reported that the ballots
Election Matters and Circulars were being prepared and would recommend that
the following named gentlemen be selected as Judges for the
Election on the 26th inst. - J Saneman, Henry Tormy. and
Alfred Coridge. On motion they were elected by an Unanimous
vote. The Election of an Installing Committee, was laid
over until the next meeting.
The President stated that at the last meeting he had announced
Kerr's Resignation that Mr David Kerr desired his name withdrawn as Candidate
for Trustee, and the request was granted by the Board.
Since then a question of the legality of such action has been
raised by a Member, and the Chair would like a further expression
of Opinion from the Board to night.
Mr Leggett gave it as his Conclusions on the matter, that

any nominee has a perfect right at any time before the election to
withdraw from the Contest, and Mr Root expressed a Contrary
opinion, but said as the general expression seemed to be that
Mr Kerrs name should be dropped, he would offer no further
objection.

Adjourned
R. P. Doolan
Rec. Secty.

Regular Meeting of the Board of Trustees, Feby 19. 1895

The Meeting was Called to order at 8 oclock
Upon Roll Called it was found that but seven Trustees.
(Not a quorum) was present
Mr Cumming requested the Members to wait a few minutes
longer.
At 8.05 No quorum appearing, the Members adjourned.
A moment later another member appeared, and those present
were Called to order and the following answered present at
Roll Call, Ayers, Cumming, Formhals, Leggett, Malm, Manson,
Root, Mr President 8.
The Minutes of the last meeting were read and after amendment
in regard to action by the Book Committee, (Page 613. of Record Book)
were approved.
Mr Mooser Came in and took his Seat.

Report from Committees.

Finance, None. Library Rooms, & Building. None,
New Books Books & Donations. The Committee presented a list
of new books amounting to $90.75 which were approved,
and the same ordered purchased. They also recommended
the mounting of two maps, at a Cost of $4.75, and purchase
Additional of 21 additional Magazines at a Cost of $5.17 per Month.
Magazines Mr Leggett said the Librarian reported an increased
demand of that Class of literature, for home reading,
and as each number takes the place of a more expensive
book, no doubt the investment will be a wise one.
On motion the recommendations were adopted.

Mr Manson suggested that it might be a wise amendment to the Present Rules, to make the time for retention of that class of literature. at four, or five days, instead of the time now allowed.

Manufacturers Convention.

Mr Leggett Stated that Mr Barnet of the Journal of Commerce had called upon him with a request that he endeavor to have the Institute take some action towards a Convention of Manufacturers, of this State, He also, ~~stated~~ informed him, that an Extra edition of his Journal would soon be issued, containing valuable statistics relative to the matter, and the cost be, $15.00 per 100.

The following from Mr Barnet, was read.

San Francisco Feby 19 1895

A S Hallidie. Prest

Mechanics Institute

My Dear Sir:-

I find that the falling off of the wages expended by Manufactures ~~of the State~~ in 1894 as compared with five years ago to be about 60%. It has been suggested that manufacturers of the State be called together for the purpose of taking concert of action in Convention to stop the rapid inroad on our important industries, Will your Society unite in extending an invitation to the Manufacturers to meet here at an early date.?

Awaiting your reply I am

Very truly Yours

M M Barnet.

Managing Editor, Daily Journal of Commerce

After some discussion an expression of opinion was taken, in which it was agreed, that the Institute would join with kindred associations in endeavoring to bring together in Convention, representation of the various manufacturing industries of the State.

Partition at Pavilion

Mr Cumming for the Pavilion Committee reported that the Partition between the Annex and Main building, was expected to be finished this afternoon.

Election

The Special Committee on Election reported that all Preliminaries for the Coming election have been arranged.

The selection of an Installing Committee had better be deferred until the next Meeting. So ordered.

Linoleum in Hall Way

The Special Committee on "Additional Rules" recommended that the Concrete in the Hall way at foot of stairs to Reading Room, be covered with suitable Linoleum. Its present appearance not being in keeping with the appearance of the main hall, and other improvements.

On Motion the recommendation was approved, and Committee granted power to have it put down.

Amn. Concert Co

The following Communication from the American Concert Co was read, and the Proposition therein made, accepted by an unanimous vote. (See Letter on file)

Folsom St Lot

The form of a petition to the Board of Supervisors, requesting that at an early day they have an appraisement made of the value of the Mission Creek land adjoining the Folsom St lot, and a sale of the same made to the Institute at the Price fixed by the appraisers, was referred to Committee on Folsom St Lot.

Moving the Reading Room.

The President said that at the last quarterly meeting a petition from Members against moving the Reading Room, from the third story to the Basement, was presented, and referred to the Board of Trustees. At a Meeting held December 18th the Matter was considered, and action deferred until a full investigation of the grievance complained of, could be made.

Since then no action has been taken, but the question should now be settled without further postponement

Mr Leggett stated that in view of the fact that the change gave general satisfaction to the members, he would now move that the request as set forth in the Petition be not complied with.

Carried.

Legal Action against Firth & Bondsmen

The President reported that in accordance with instructions from the Board, legal action had been commenced against Ex-Treasurer Firth and his bondsmen, and called attention to the erroneous and injurious statements lately published in the newspapers, whereby great injustice had been done Mr Firth, as the matter is entirely a business one, and no charge of criminal intent has been made, or thought of, by the Board.

Mr Ayers agreed with the President, and strongly deprecated the articles published by some of the City Press, and hoped in the future no further Comments would be made.

The Chair called the attention of Committees to Art 11. Sec 1.

of the By-Laws which requires a written report quarterly.

Music on the Shelves.

Mr Mooser called attention of the Board to the desirability of having the Music Scores of Standard Operas, and Oratorios, in the Library for use of its patrons.

Referred to the Committee on Books & Donations,

$2000. Authorization Cancelled

The President reminded the members that at the Meeting of Jan 8 by resolution he was authorized to borrow in the name of the Institute the sum of $2000, which had not been done as by careful management of the Finances the current bills had been met, and would recommend the resolution referred to be now Cancelled

On motion of Mr Leggett it was so ordered.

Electioneering

Mr Cumming for the Committee on Election, asked the sense of the Board on the question of "Electioneering in the Library" on Election day.

After discussion and on motion of Mr Leggett, it was ordered that no Electioneering be allowed in the Patent Rooms on that day

The Meeting then adjourned
R. P. Doolan
Rec Secty.

Regular Meeting - Board of Trustees March 5. 1895

The meeting was called to order at 8 oclock there being present at Roll Call Trustees. Ayers, Cumming, Doolan, Dow. Formhals. Leggett. Lewis, Mooser, Root and Mr President.

Absent Trustees Bush, Malm, and Manson.

By invitation, Trustees Elect, Fisher, Holmes and Kendrick were also present.

The minutes of the last meeting were read and approved.

Report from Committees — Finance — See P 623.

The Committee ~~on Finance~~ presented the following list of bills properly signed, which were read, and ordered paid by orders on the Treasurer. Those voting aye at Roll Call, being Ayers, Cumming Doolan, Dow, Formhals, Leggett. Lewis, Root, Mr President. 9.

absent, Bush, Malm, Manson, Mooser.

Edison Lt & Power Co	11.70	Bush & Mallett Co	10.
W H Smyth	20.	S F Chronicle	2.10
Post Office	55.15	Sand Bros	5.25
S P Taylor Co	1.80	C A Klinkner & Co	6.27
W W Montague & Co	31.10	Evening Post	1.50
Pay Roll	898.	F A Husted	4.
University of Cal	600.	John Middleton	26.95
B F Stevens	407.93	C B Green	120.
J H Culver	77.95	Payot, Upham & Co	12.09
Morning Call	1.50	Examiner	1.75
J B McIntyre	56.89	W J Wilson	3.65
A M Robertson	6.	Thos Day Co	1.50
Johnson & Emigh	157.91	Alfred Carr	8.
West Disinfecting Co	6.00	Wm Wainwright	10.
J A Jackson	21.	J H Barry	238.75
Evening Bulletin	2.50	H S Tyler	1.27
Western Mailing Bureau	14.55	Edison Lit & Power Co	109.95
Pac Telephone Co	15.00	Spring Valley W W	14.45
Lecturers	80.	Pay Roll	53.36
Fink & Schindler	2.50	Pac Gas Impt Co	107.64
H S Crocker Co	6.23	P Van Pelt	30.
			$ 3242.09
Manufactures Convention		By special order	20 00
			$ 3262 09

The following report from the Auditor, was also presented by the Committee.

San Francisco March 2. 1895

Finance Committee, Mechanics Institute

Gentlemen.

Auditors Report.

I have carefully examined the books and accounts of the Secretary and Librarian of the Mechanics Institute for the quarter ending February 28. 1895 and find them correct.

All vouchers for the quarter are properly approved and receipted, and are now on file in the Secretarys office. There is an item of $10. charged in the accounts of the 27th Exposition by J K Firth Treasurer which is still unsettled.

The balance in Bank on February 28th agrees with the amount as shown by the Check book.

I enclose Trial Balance Memo of closing entries and Balance Sheet of the Secretarys Ledger. Feb. 28. 1895

Respectfully Submitted

P Van Pelt

Auditor.

Mr Lewis for the Committee on Library Rooms & Building said he regretted that they had no report ready, especially as this was his ~~the~~ last night in the Board, as a member

The Committee on Books and Donations presented a quarterly report, which was read, and ordered spread upon the minutes,

Binders for Magazines

They also recommended the purchase of new books amounting to $66.77, and fifty covers for Magazines, (Sample shown) which may be obtained for $12.50,. with the words "Mechanics Institute" stamped on each. Additional lettering ~~will~~ to cost 10 cents per line.

Their recommendation was approved by the following vote.

Ayes. Ayers. Cumming Doolan Dow Fornhals Leggett Lewis Moser Root. Mr President 10.

Absent. Bush, Malm, Manson, 3

Mechanics Institute

San Francisco March 1895

To the President and Board of Trustees

Gentlemen:-

Your Committee on Books & Donations present herewith a report of their work for the past quarter.

Accessions	780 Volumes.
Binding	112 Volumes.

Bills for books, periodicals, and binding amounting to $1749.54 have been audited and approved. Part of the Periodicals subscriptions for 1895 being included in this amount.

The book shelving from the Chess Room has been removed and put in place in the West Basement, and in addition 1027 feet of new shelving, and a stack for bound Newspapers containing 108 feet of shelving have been added, giving 1435 of shelving in the room.

The Public Documents, Bound Newspapers, Sets of Magazines and the Surplus books, have been arranged in order there, easily accessible to Members

Joseph Leggett

F Fornhals.

Finance Report see page 621

March 5. 1895

Gentlemen:-

Your Committee on Finance are pleased to report a continuation of the favorable showing made at the first meeting of last month.

The receipts are now in excess of expenditures and the members have the benefit of improved arrangements and accommodations.

If the drain on our income caused by the Folsom St. Lot could be suspended no Institution of a like nature in this State, ~~it~~ would have a better endowment for dissemination of good literature among the People than the Mechanics Institute.

The balance in the hands of the Treasurer on March 1st as

shown by the Bank Book, was	$1663.88
Deposited since then, to date,	3108.83
Total on hand	4772.71
Bills audited to night	3257.09
Leaving still on hand	1515.62

A full financial statement for the past year, will be prepared and presented at the Annual Meeting -

G. P. Ayers,

Chairman Finance Committee

The Committee on Lectures & Classes presented the following which was read & ordered spread upon the minutes,

San Francisco March 5. 1895

To the Honorable
The Board of Trustees of the Mechanic's Institute
Gentlemen.

Your Committee on Lectures & Classes desire to report:-

The Committee made arrangements for a course of Lectures to be delivered every Saturday night at 8 o'clock during the months of Jan. Feb. Mar. and April. These Lectures were by professors of the University as follows:-

Jan 12.	Drinking & Irrigating waters of California	Prof Hilgard
" 19.	Egyptian Art.	" Ardley
" 26.	Oriental decorating & designing	" "
Feb. 2.	History of Ornament.	" "
" 9.	Influence of Invention upon History	" Bacon
" 16.		
" 23.		
Mar. 2.	The Kimberly Diamond Mines.	" Christy

The Following are to be delivered

Mar. 16.	Electrical Energy from Heat	Prof. Corey
" 23.	Transformation of Electrical Energy	" "
" 30.	Alternating Current Phenomena	" "
Apr. 6.	Ancient Engineering Structures	" Soulé
" 13.	Modern " "	" "
" 20.	Industrial Education	" Merrill.
" 27.	To be announced.	

There are Classes as follows:-

Mechanical Drawing.	A F Allen.	with	38 Pupils
Free Hand Drawing	L P Latimer	"	46 "
Mathematics	Klenck	"	10 "

All Lectures & Classes are held in the Library Building, and are growing in popularity and extending the benefits of membership.-

Very Respectfully
Henry Root
Joseph Leggett

Printing and Stationery

The following report was read approved and order spread upon the minutes

To the President and Board of Trustees.

Gentlemen:-

Your Committee on Printing and Stationery would respectfully report that the expense in our department during the past year have been unusually heavy owing to the issuing of a large number of pamphlets of Statistics, and other matters. With present experience in the future, we think this is a measure may be avoided.

With the exception of the necessary printing such as receipts, notices etc, the principal part of our bills have been for work authorized and ordered done by the Board, wherein the Committee had no discretion as to quantity. The changes in Treasurer, and Bank, has also increased the expenses. Among the items of expense we may mention:-

2500	Copies of Pamphlet	"Coming Election"	$40.
2000	" " "	"Reception Union Iron Works,"	77.50
2500	" " "	"Address Prest Hallidie"	40.
1000	" " "	"Revision of Constitution"	40.
2500	" " "	"Annual Report"	124.
			$321.50

A large number of the above have never been distributed, although placed on the tables and Librarians desk.

Another large item of expense is Postage Stamps and Cards ($400.70) they being necessary for book notices, delinquent dues, etc and notices for quarterly meeting. The latter amounting to near $200.

In all cases where work of any amount was required, bids for same was solicited and received, and order given to the lowest bidder.

In this way the money paid for Institute work was reduced to the lowest figure, and we believe will favorably compare with any previous year.

The coming year with intended fair, will require close attention of the Committee in Charge, and a well defined course of action and careful policy should be adopted in the beginning and carefully adhered to during the term.

Geo E Dow.
F Formhals,
Geo P Ayers.

Report from the Pavilion Committee,

Approved and ordered spread upon the Minutes -

March 5. 1895

To the President & Trustees of the Mechanic's Institute,

Gentlemen,

During the past fiscal year. from March until the middle of June. the Pavilion was in the hands of the National Ice Skating Co, and from that time until October was rented but very little. From that time to the Present, the rentals have been very satisfactory, and no doubt will Continue to do So, until the time Comes when it will be required for the next Exposition.
Exclusive of the Skating Rink the Pavilion has been rented 75. days.
The Hayes St. property is fairly rented, and no doubt if the Annex is not required for the Fair, it will, as now be rented for a roller Skating Rink.

The necessary and permanent repairs made during the Past Year have been Extensive, and Expensive. but absolutely necessary. and form a large item of the Expense. The building is now in fair Condition, but so large a Structure requires Constant Expenditure, and a certain per cent of the ~~net~~ revenue will have to be devoted to its preservation.

The Present system of rentals and rules for the Pavilion have proved more effective and satisfactory than any heretofore adopted, and we think should be Continued. Further than that we have no recommendations to make, as matters will constantly arise which require the action of the Board to Settle.

A full report of the receipts and Expenditures will be given in the Annual financial report.

George Cumming
Chas E Mooser
R P Doolan
Pavilion Committee.

The Treasurers report on March 1st 1895 showed a balance on hand of $1663.88.

Librarians Report.

The Librarians report for February was read the names of new Members Approved and the Financial part referred to the Committee . A summary shows:-
Receipts $1502.60 Bal from January 52.05. Total $1554.65
Deposited $1554.65.

New Members (69)

A E Grant, Mrs Isabella W Tindal, Mrs C. T. Parker. Jas P Fitzpatrick, Jas S Angus. Mrs Ella M Breck. Mrs Josephine Winthroop, Milton L Schmitt Miss Margaret G Pollok. Mrs Caroline H. Robison, Geo. P Gow. Miss A Flood. A R Boomer. F C Chinn, Mrs May Clover. Edward Fox, Miss Grace A Crittenden O C Kielberg, Luis Herrera, John P Dunning, Miss A G Euler. Mrs Helen Campbell W C Walton Jr. Eric J Larsson, Thos M O'Connor, Mrs K C Brown, Milton A Bremer, Miss Marie Henderson, Mrs F B Gunn, Mrs B Mac Monagle, A A D'Ancona F A Colley. I & G Knowlton, O Westfall, Geo H Gihon, Saul Epstein. J W Sullivan, Wm A Limbaugh. Wm Denman. Peter Le Fort. H L Lightner, Capt J Chrysander. A N Aitken, Fred W. Taylor. Miss Lucille E Parker, Roy W Condit, Geo Martin, F. J. Small. Mrs Clara Curtis, Otto Hundesser. Miss Pauline Goldstone. E H Wright, Miss N P Fordham. Miss Frances Williams. Mrs E J Starr, L M Richeson D W Sullivan, Mrs Fred B Lake, ~~D~~ Louis J Bacigalupi. Alex Marx. Ransom Pratt, Fred'k Ball. Jas M Costello. Miss E E Broughton Luigi Barzellotti, Jas W Erwin, Mrs Kate Fallon, W S Davis. Mrs C H Bancroft.

There was also appended a list of 35 members withdrawn.
The Librarians Quarterly Report was also presented, read and referred to Quarterly Meeting.

From the Judges of Election

A report from the Judges of the Election held March 4 was read, ~~and~~ approved, and ordered spread upon the Minutes.
See "Annual Meeting". Page New Record.
The Committee on Election recommended the following named gentlemen for "Installing Committee" which were approved, and Committee granted power to fill vacancies,
Committee; Adolph Sutro, E Knowlton, R.O. Oakley,

The Special Committee on Rules reported that linoleum had been laid in the lower hall but the other arrangements were not yet Completed. Further time granted.

12 Members
Want the Sun.

A request from 12 Members that the Board renew Subscription for the New York Sun was favorably considered and the Committee on Books and Donations authorized to subscribe for the same.

Sam Grubb, wants
to make Connection.

A Communication from S N Grubb to ~~the~~ President Hallidie asking to be allowed to make Connections with the gas and water pipes at the Pavilion, was read.

After a general discussion it was Moved by Mr Cumming, and Seconded by Mr Ayers "that no interference with the gas and water pipes of the Institute be allowed to any parties without permission from the Pavilion Committee. Carried

(Mr Bush Came in and took his seat)

Thos O'Brien

A Communication from Walter H Levy attorney at Law, stating that Mr Thos O'Brien desired him to bring suit for payment of a sum claimed to be due for labor performed at the 27th Exposition was read.

Mr Leggett recommended and Moved, that the Secretary inform Mr Levy that the Claim of Mr O'Brien has before been passed upon, and the Board believes they are under no ~~legal~~ obligation to pay him ~~anything~~ for work performed.

Carried.

New Business.

Manfrs
Convention.

Mr Doolan Moved that the Trustees of the Institute attend in a body the Manufacturers Convention to be held on the 19th inst, and that the Sum of $20.00 be donated toward the Expenses of the same.

The Motion was put to vote and Carried, those voting Aye being Ayers, Bush, Cumming, Doolan, Dow, Fornhals, Leggett Lewis, Mooser, Root Mr President.

Absent Malm & Manson.

Ballots.

A request from Mr Bridge for permission to investigate the ballots Cast at the late Election for the purpose of tabulating the result, was read and placed on file.

The Meeting then Adjourned

R. P. Doolan
Rec. Secty

Pages 630–633 are blank

San Francisco March 11. 1895

I having been duly Elected Trustee of the Mechanics Institute, do promise faithfully and honestly to perform the duties of Said office, and to Support and advance the best interests of the Association,

	Name	Address
[illegible]		
Ayers	D. P. Ayers	235 Market St
Denicke	Ernst A. Denicke	320 Sansome "
Doolan	R. P. Doolan	1424 Mission St
Fisher	Geo. E. Fisher	14 Post St.
Formhals	Ferdinand Formhals	1609 Dupont St
Holmes	Howard C. Holmes	No 10 California St
Kendrick	Rodney Kendrick	No. 10 Market St

Signed this the ninth day of March 1895

In presence of

E. Knowlton
Robt. C. Oakley } Committee

Pages 635–636 are blank

PROPOSED AMENDMENTS TO THE CONSTITUTION.

(Presented at the Quarterly Meeting, September 10th, 1892.)

Page 7. Article III. Object. Add to the Section:

The holding of Industrial Fairs in which to exhibit the progress of our State in Mechanical and Industrial Arts, as well as the products of the State.

Page 8. Article VII. Section 2. To read:

As soon as possible after the annual meeting, the Board of Trustees shall organize by electing by ballot from their number, a President, Vice President, Treasurer and Financial Secretary. A Secretary and Librarian shall be elected from among the members and in the same manner as provided for in the election of other officers. At least eight votes shall be necessary to elect.

Article VII. Section 5. To read:

The Board of Trustees shall fill all vacancies which may occur in its own body; the member who, at the previous election, received the highest number of votes, yet failed to be elected, shall be selected to fill such vacancy, and he shall hold office until his successor is elected at the following annual election. The Board may appoint such officers or agents as may be deemed advisable for the management of or arranging for Fairs or Exhibitions. Members of the Institute only, shall be so appointed. The Board may adopt rules for their own government, not in conflict with this Constitution.

Section 6. To read:

The Treasurer shall take charge of all the funds of the Institute (except the property and funds invested in the name of the Board of Trustees,) subject to the order of a majority of the Board of Trustees, signed by the President and Financial Secretary. He shall make a monthly report, exhibiting in detail his receipts and disbursements, and the balance in the Treasury, and if invested, how. And for the better security of the trust confided to him, he shall give to the Board of Trustees a bond in the sum of Three Thousand Dollars, with two sureties, to be approved by the Board of Trustees, who shall have power to increase the Bond as they may deem proper. He shall keep a regular account of the financial affairs of the Institute, an abstract of which, accompanied by satisfactory vouchers, he shall exhibit at each annual meeting. At the expiration of his term of office, or on resigning, or disqualification, he shall hand over to his successor, all books, vouchers, moneys and papers of the Institute in his possession.

Article VIII. Section 7. To read:

Members of the Institute shall always be preferred in any work to be done for the Institute or employes required in any capacity.

Page 12. Article XI. Sections 6. and 7. Strike out.

Section 7. To read:

The Financial Secretary shall sign all warrants for money and shall keep an account of the finances of the Institute. In the absence of the President and Vice-President, he shall act as President.

The Honorable
the Board of Trustees of the Mech. Inst

Gentlemen;

Your Com. on Library, Rooms & Buildings to whom was referred the matter of occupying the room now leased by the Bank (No 33) have carefully considered the subject—

This room has in the past brought in a rental of 350.00 per month on which is asked a reduction of $100 per month—

This request is based partly on the proposition to take possession of the basement, & partly on the ~~fact of~~ present depression in business.

Should this reduction be granted the loss of [illegible] rental will

3

paid [illegible] [illegible] a years lease of #33 Post St. at the reduced rental asked.

Your Com believe that the thorough fitting up of No. 33 for Library purposes will be a decided advance

The [illegible] Library arrang one which is demand present membership: Tha also tend to retain likely to drop out and new members to join

They therefore unanimously recommend this room be fitted for Library purposes

Section 8.

The Secretary shall be the organ of the Institute in its conference with other societies and the public. He shall make a record of all letters written by him in a book kept for such purpose. All letters or other communications addressed to or intended for the Institute, he shall cause to have filed in a suitable place in the library room. He shall affix his name to all the advertisements and notices emanating from the Board of Trustees of the Institute. He shall attend all meetings,and shall truly and at large record the proceedings of the Institute, together with the proceedings of the Board of Trustees,in books kept for that purpose. He shall keep the books and accounts of the Institute, collect all rents and pay the same over to the Treasurer, act as Assistant to the Financial Secretary, and fulfill such other duties as may be required by the Board of Trustees from time to time. If required, he shall give a sufficient bond in such sum as the Board may set for the faithful performance of his duties.

Section 9.

The Librarian shall be appointed by the Board of Trustees He shall be a citizen of the United States, and shall reside in the City and County of San Francisco. He shall be a gentleman of good moral character and strict integrity, of liberal education, conversant with the literature of the day, and in sympathy with the objects for which the Mechanics' Institute was organized. He shall be at the Library on duty from 9 to 12 A.M. and from 2 to 5 P.M., each day (Sundays and Holidays excepted) and from 7 to 10 P.M. on Tuesdays, Thursdays and Saturdays. For the moneys, books and other property temporarily committed to his charge, he shall file with the President, as a legal bond, with one or more sureties approved by the Board of Trustees, in the sum of Two Thousand ($2,000.) Dollars, which bond may be increased at the pleasure of the Board. He shall endeavor, in all suitable ways, to increase the number of subscribers, and collect their subscriptions; and for all moneys coming into his hands belonging to the Institute, he shall account to the Treasurer on each Monday throughout the year, taking duplicate receipts of the Treasurer for the same, one set of which duplicates shall be filed with the Committee on Finance quarterly. He shall also keep such books of account as the Board may direct. The keys of the Institute shall be under his control and in case of absence from duty, he shall deliver them to the President. He shall see that punctuality is observed in opening and closing the Institute at the hours named in the rules, and these hours shall be exclusively devoted to the interests of the Institute. He shall see that the regulations of the Library and Reading Rooms are strictly enforced. He shall be gentlemanly and courteous to the members, and do all in his power to further the interests of the Institute.

Article X. Section 7. To read:

Sec.1. Any vacancy that may occur in the Board of Trustees shall be filled by the election of a member of the Institute by the Board of Trustees, the person elected shall hold office until the next succeeding election.

Article XI. Section 1. By adding thereto:

The Board shall also elect by ballot a Secretary of the Institute.

Add another section, Article XI., transferring Section 1 of Article III. of By Laws from By Laws to Constitution.

Article XI. Section 9.

The Board of Trustees shall at each quarterly meeting render a full, itemized statement of the expenses for the previous quarter and a copy of said statement shall be placed on a Bulletin Board in the Library. The Board shall also submit to the meeting an estimate of the expenses for the ensuing quarter which shall be passed upon by the meeting, and no funds shall be paid out in excess of this amount authorized.

2. Nor shall the Board of Trustees have the right to expend or authorize to be expended for any purpose unless in preparing for a Fair, a sum exceeding $300.00 until authorized by a quarterly or special meeting of the Institute; but for Fairs, they may, if necessary, expend or contract to expend not to exceed $1,000.00.

Add a new section to Article XI. of By Laws to be known and numbered"Section XV."

The President shall also appoint a Committee of five persons from the Members of the Institute who shall act in conjunction with, and advisory to, the Committee on Books and Donations, in the selection of Books for the Institute.

Office of the Mechanics' Institute.

San Francisco, June 24th, 1892.

CIRCULAR TO MEMBERS.

At a meeting of the Trustees of the Mechanics' Institute, held March 1st, 1892, a Committee of Three, consisting of Oscar Lewis, Andrew Wilkie and Geo. F. Duffy, was appointed to examine into and present at the quarterly meeting in June, their views as to the most advantageous method of improving the property of the Institute, whereby better and more commodious accommodation may be obtained for the members, and the object of the incorporation more fully carried out.

In accordance therewith, at the meeting held June 11th, the Committee reported that it was evident if any change was made from the present quarters, the locality must first be decided upon, as that, to a certain extent, will govern all future details, and deemed it advisable that the opinion of the members on the matter be obtained before any further action is taken. They had, however, decided that one of the three following plans would be the most advisable to adopt, and recommended that a circular embodying the same be sent to each member, with the request that a reply be returned to the Secretary at an early date, that the wishes of the membership may be known, and the whole matter be arranged for presentation at the next quarterly meeting, September 10th.

PLAN ONE.

If deemed practicable by competent architects and builders, to remodel the present building on Post Street, adding another story, and putting in a swift-running elevator and all modern improvements, using the entire building, if necessary, for Library and Institute purposes. This plan will give us sufficient room until the growth of the city renders it expedient and desirable to build on the Pavilion lot at Larkin and Hayes Streets.

PLAN TWO.

To build on a portion of the Pavilion lot, bounded by Larkin, Hayes, Polk and Grove Streets, a large and commodious library building of the most approved construction and arrangement for Library and Institute purposes, with ample room for all requirements of the Institute.

PLAN THREE.

To purchase a lot of suitable size in a locality bounded by Powell, Post and Market Streets, and erect thereon a library building similar to Plan No. Two.

In case this plan is adopted, it is probable the Post-street property will have to be sold, as also that on Folsom Street.

The recommendation of the Committee in regard to a circular was approved by the meeting and the above statement is now submitted for your consideration, and opinion.

If none of the above plans meets with your approval, any different opinion or suggestion will be received and have due consideration by the Trustees. (Space is left on the blank for such recommendation.)

The management most earnestly request your immediate attention to the matter at issue, and a reply returned on the enclosed blank. If no answer is received on or before July 19th, it will be considered equivalent to a willingness and consent on your part as a member to leave the matter in the hands of the Trustees and abide by their decision.

Yours very respectfully,

J. H. CULVER,
Secretary.

______ 1892.

To the Board of Trustees of the Mechanics' Institute:

Gentlemen:---I herewith submit the following recommendation for location and erection of a New Library Building:

______

______

______

______

______

______

______

______

______

______

(*Signed*)

______

______ *Street.*

______ 1892

To the Board of Trustees of the Mechanics' Institute:

Gentlemen:---I herewith enclose my reply to your Circular of June 20th, 1892.

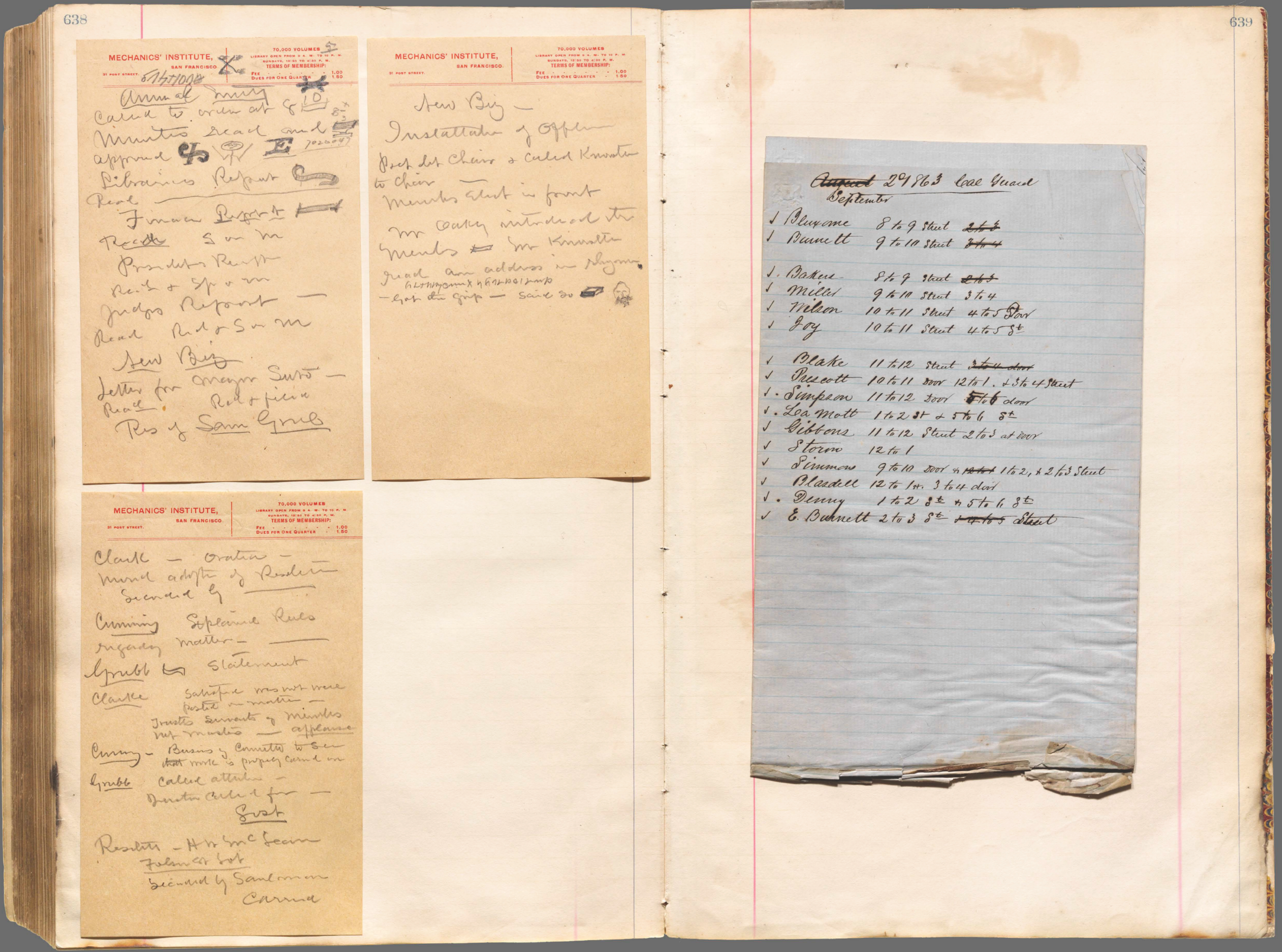
I favor Plan No. ______

(*Signed*)

______

______ *Street.*

(*Please do not fail to sign name and address.*)



MECHANICS' INSTITUTE,
SAN FRANCISCO.
31 POST STREET.

70,000 VOLUMES 5
LIBRARY OPEN FROM 9 A. M. TO 10 P. M.
SUNDAYS, 12:30 TO 4:30 P. M.
TERMS OF MEMBERSHIP:
FEE - - - - - - - 1.00
DUES FOR ONE QUARTER - 1.50

5/15/1098

Annual meeting
Called to order at 8 10 8 3/4
Minutes read and
approved E 7020047
Librarian's Report
Read
Finance Report
Read S on M
President's Report
Read & S on M
Judges Report —
Read Rd & S on M
New Biz
Letter from Mayor Sutro —
Read Rd & filed
Res of Sam Grubb

MECHANICS' INSTITUTE,
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SUNDAYS, 12:30 TO 4:30 P. M.
TERMS OF MEMBERSHIP:
FEE - - - - - - - 1.00
DUES FOR ONE QUARTER - 1.50

New Biz —
Installation of Officers
Prest left Chair & called Knowlton
to Chair —
Members elect in front
Mr Oakey introduced the
members Mr Knowlton
read an address in rhyme
[illegible]
— Got the grip — Said so

MECHANICS' INSTITUTE,
SAN FRANCISCO.
31 POST STREET.

70,000 VOLUMES
LIBRARY OPEN FROM 9 A. M. TO 10 P. M.
SUNDAYS, 12:30 TO 4:30 P. M.
TERMS OF MEMBERSHIP:
FEE - - - - - - - 1.00
DUES FOR ONE QUARTER - 1.50

Clarke — Oration —
moved adoption of Resolution
Seconded by ———
Cumming Explained Rules
regarding matter — ———
Grubb Statement
Clarke Satisfied was not more
posted in matter —
Trustees servants of members
not masters — applause
Cumming — Business of Committee to see
~~that~~ work is properly carried on
Grubb called attention —
Question called for —
Lost

Resolution — H W McLean
Folsom St lot
Seconded by Sanborn
Carried

~~August~~ 2d 1863 Cal Guard
September

✓ Bluxome 8 to 9 Street ~~2 to 3~~
✓ Burnett 9 to 10 Street ~~3 to 4~~

✓. Baker 8 to 9 Street ~~2 to 3~~
✓ Miller 9 to 10 Street 3 to 4
✓ Wilson 10 to 11 Street 4 to 5 Door
✓ Joy 10 to 11 Street 4 to 5 St

✓ Blake 11 to 12 Street ~~3 to 4 door~~
✓ Prescott 10 to 11 door 12 to 1. & 3 to 4 Street
✓. Simpson 11 to 12 door ~~5 to 6~~ door
✓. La Mott 1 to 2 St & 5 to 6 St
✓ Gibbons 11 to 12 Street 2 to 3 at door
✓ Storm 12 to 1
✓ Simmons 9 to 10 door & ~~12 to 1~~ 1 to 2, & 2 to 3 Street
✓ Blasdell 12 to 1 st. 3 to 4 door
✓. Denny 1 to 2 St & 5 to 6 St
✓ E. Burnett 2 to 3 St ~~& 4 to 5~~ Street

Board of Trustees Minutes, 6 January 1891 – 5 March 1895. VOLUME 4. Mechanics' Institute, San Francisco.

1

Decr 1, 1854 City Tax Collectrs office for Purpose of Establishing a Mechanics Institute.
Geo H. Gluyas Chn R. Matheson Secy
Com on Const. Hayward, Matheson J.S. Williams
E.T. Stein & H E. Carlton & Chairn
Notice Published in papers & adjd to
2d Jany 1855 — Held in Aldermen's Chamber
Gluyas Chn

Com to Solicit Subscriptn B.F. Hayward. W. Stein J.F. Seaman
P. Donahue. G. Elliot W. Dennis
J.S. Williams J.C. Lane Geo Coffran
W. Howard S.H. Williams C.H. Gough
— Howard — G.H. Hossefross - W. Larocue - Puckett
Shares amounting to 113 were taken & adjd
Jany ~~Feby~~ 24. 1855 - Cal Com repd 265 shares $6625
Feby 8 Comm reported $10000 -

First Donation. Bible - Constitution of US & Curtis on Conveyancing - by S.C. Bugbee April 5, 1855
was first Stolen
June 19 Elliot recd procuring a Reading Room
July 2 " " No 10 Brannan's Build 4th Story "Express"
at $25 pr mo.
McDougal donated ~~57~~ 44 Volumes 2d. Charts
and Lithograph likeness of McD.
July 31 Baker volunteered to lecture
Augt 21. Proposed to Enlarge library & Estab Reading Room
200 or 3 volumes - to Expend funds on hand for books.

3

Congl Proceedings from 1st session up to 1824
many other valuable works 200 or 300 volumes

Feby 7. Elected honorary members D C Broderick
Saml Brannan, Eugene Sullivan J.B. Weller
J. Neely Johnson T.O. Larkin, F.W. Macondray
W.M. Gwin, J.W. Denver, Saml Purdy, S.P. Webb
F. Telford and James Lick

March 4, 1857. Rept of G. Elliot
Books in Library 900
Murphy's Arabian Antiquities Subscrip $500 presented
by Barry & Patten - 3 copies to U.S.
Congr. Apprecn on present and prosp success of the
Institute & trust that successors may conduct affairs
no formidable obstacles in building up Institute
to rival kindred organization in Atlantic
urging Manufacrs Mechanics Artists to unite in
fostering Recpts 2448,98 - Disb 2121.50 Bal 323.48 —
April 3 57. Authorized W.T. Coleman to buy $1000
as per list
Sy nie Without aid of Mechanics and Artists, and however
enthusiasm & attention without cooperation of mem
bers could not succeed. Felt lively interest & would
do all in his power
May 1st 1857. Discussion of 1st Fair. Since in his view
a failure to result disastrously on future pros- perity
success would be source of revenue & reflect credit upon all
Plan of holding fair rules adopted unanimously
Such question shall Fair be held - How shall loss be met
Since replied by Members of Institute - C.S.N. Co & P.M.S.S.
Convey free of charge articles for Exhibition

Oct 23 J. J. Hittell Owns Geolog^l Survey Iowa Wisconsin
Minnesota & files of Alta Cal. & S.F. Herald

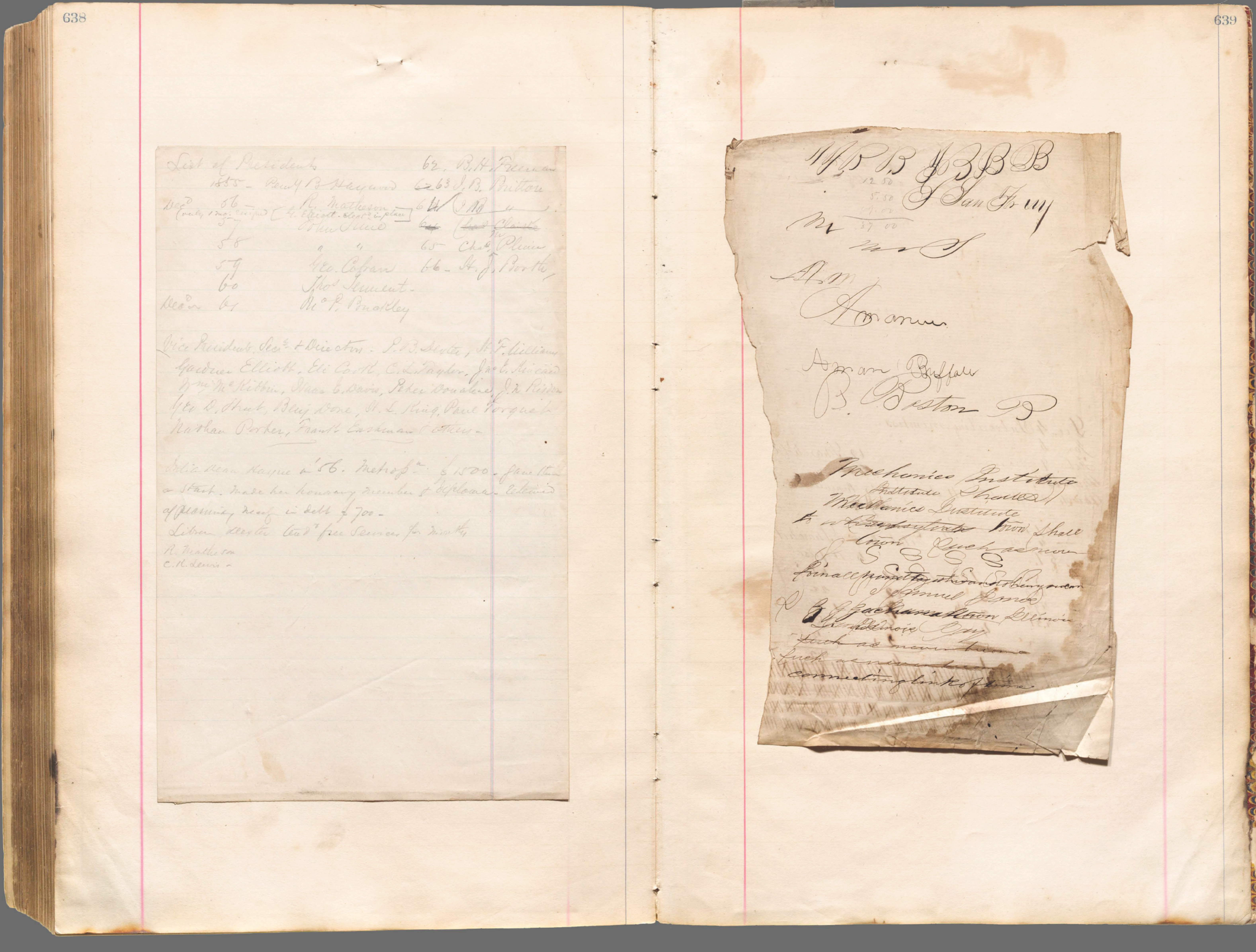
Nov 7th Res to publish lecture & to Com^n Baker said
that he had never written out speech or lecture
(Lect no 2) & made no effort to remember order or
arrangement used by him in delivering either
Mr Eliot proposed Col Baker honorary member
Matheson " McDougal Life member
Total Expenditure to Jany 22/56. $1318.31
Receipts " " 1392.50
then 264 subscribers to Stock
7th Feby McDougal Lect. F. Soule Poem
March 5. First Rep Librarian P. B. Dexter
487 volumes in Library
Calcul to elevate dignity of class of community &
furnish place and opportunity of frequent inter-
& cultivating literary taste by furnishing library
of leisure perusal choice library.

Nov 14. 1856. aided by F. Soule
Exp^s 375 $50 [illegible] Surplus $1100.+
Paid all debts & left balance $600.
Refused Compensation
1857. Held a Fair.

2nd Year to Jany 7, 1857. Receipts $1258.41
Disburs^d 842.75

Loudon's Ency of Cottage Farm
and Villa Architecture — now in Library

4 Electing Editors honorary members
May 23 Taylor (C. Brooks Etc
A bundle of hide lashings from roof of mission Church of
San Buenaventura – used for 44 years and
as fresh as when attached to building. Church
destroyed by earthq. Jany 9, 1857. It bound a
a Queen post and purlin in framed roof. Its perfect
preservation attracted his attention. Don Fernando
Pico, respected citizen of Santa B. informed Church built
44 years induced to cut and carry away – Duration
of Earthquake nearly 2 minutes – Cupola swayed
5 feet out of perpendicular – Bells rang and
inhabitants fled. Ground ruptured upwards of
30 miles in direction of Tejon pass. River
Santa Clara sunk and water disappeared in
several places – Sea much troubled. This specimen
of roofing used by the Padres. John Morris English Civil Eng.
50 vara lot Cor N.W. Pacific & Mont^y –
McKibbin reported. Mech^s Manufact Importers & Dealers
favorable to Fair & would contribute to exhibition
June 5 – Soule again urged cooperation & untiring exertion
to make fair success – if then unremunerative & indif-
ference of members fair is failure in attractive features
would be ruinous to Institute & disgraceful to members
Entire Expense Estimated $4000. to time of opening
youth of city, transient pop^n – Old cities many advantag
Did not want to discourage but to stimulate to action
hope for success essential to future prosp^y



List of Presidents

1855 – Perry B. Haywood

Dec^d 56 – R. Matheson (only 1 mo. resigned) [G. Elliott – elect^d in place]

57 John Sime

58 " "

59 Geo. Cofran

60 Thos Tennent –

Dec^d 61 Mc P. Buckley

62. B. H. Freeman

~~62~~ 63 J. B. Brittan

64 J. B. "

~~64~~ ~~Chas Clark~~

65 Chas W. Plum

66 – H. J. Booth

Vice President, Sec^y & Directors – P. B. Dexter, H. F. Williams, Gardner Elliott, Eli Cook, C. L. Taylor, Jno C. Kincaid, Wm McKibbin, Isaac C. Davis, Peter Donahue, J. R. Risdon, Geo D. Street, Benj Dore, H. L. King, Paul Forquet, Nathan Porter, Frank Eastman & others –

Julia Dean Hayne in '56. Metrop^n $1500 – gave them a start. Made her honorary member & diploma – relieved of pressing necess. in debt of 700 –

Librn Dexter tend^d free services for months

R. Matheson

C. H. Lewis –

W B B J B B B

12 50
5 50
19 00
37 00

J San Fr un

M

m S

A m

Amanu

Aman Buffalo

B. Boston P

Mechanics Institute

Institute Shall

Mechanics Institute

to ~~w Brockfarytate~~ Town Shall

Town Such as never

S S S S

Furnace ~~punct together~~ ~~and to Benny~~ ~~ou con~~

Samuel Jones

~~S. J. Jackson~~ ~~town~~ Illinois

Illinois Cay

~~Such as never been~~

~~Such as never been~~

connecting links of time

~~Size of Building~~ Int ordr

75 — 65

200 Mexican 66

Volumes in Library 11.000 -

Present Alta California Nov. 63 $16,000 -

thence to Market 636 -

Rented out $600 pr month.

Saloon west end

Light business

Basement & Hall to Sundry Lectures & Parties

25 pr Share Terms Stockmember 6.50 pr Quarter 1.50 after

Subscribers — 3.00 pr Quarter 1.50 after

all privileges Except holding Office & voting -

Life member 50 all privileges

Honorary members Same as Other Inst.

H. J. Booth Pres — Thos Young Tres.

J. B. Peirce Sec.y. A. T. Dewey Cur. Mining Dep.

Directors G. F. Bolen

Jno H. Farron Jos McGill

Wm P. Perrine H. Rosekrans

James Spiers — —

Election 4th March -

Commenced with one book (Colt [illegible]) Drawing architecture

P. B. [illegible] Treasurer met in Mayor's Office. Took Rooms along [illegible]

Resolved That the treasurer be instructed to place the funds now in his hands on special deposit in the name of this association and in the Banking House of Swiss & Parrott Co.

Approved three meetings — Treasurer's report Palmer Received. Noted — Britton the Treasurer be required to place on special deposit moneys over and above the amount of his bonds, that may hereafter accumulate in his hands with Parrott & Co. Adopted —

Perrine

Proposition for a 50 vara.

Tennent — committee of one and report on fine property not less than a fifty vara

Adjourned to this night two weeks.

Dec. 4 Subscribing members

Jan 6 " "

Feb 9 " " 12 Sharehold

March 30 62 "

March 2 apprentices 41 delinquents Renewed

74 "

51 Subscribing 11

4 " dec Total 85 Sharehold

57. 5 Refuse

88			
5			
440	1 Quorum	51	51
4			
444	2	22	22
13			
4.31	3	8	1 8
	4	8	8
	5	21	3
	1	6	92

Report - Supplementary.

Your Committee to whom was recommitted their report on amendments to the Constitution with instruction to obtain legal advice in relation to disputed points, beg leave to say that they have the opinion of Selden S. Wright which we present as part of this report. The Committee also present a Supplementary report, in accordance with his opinion; only so far as to the 1st, 2d & 3d Articles of the Constitution are concerned - leaving the Balance of the report without alteration.

All of which we respectfully submit for your consideration

Dec 18/63

Jones &c

Committee

Article 1

Name and objects

Section 1 - This association shall be known by the name and style of the "Mechanic's Institute of the City of San Francisco,

Sec 2, Its objects are, to cultivate a social feeling of friendship, and the mental improvement of its members; The purchase of property and the erection of suitable buildings; The establishment of a museum; The holding of fairs; The establishment of a Library and reading room; The Collection of a cabinet, scientific apparatus, works of art, or for any other Scientific or literary purposes.

Article II

Capital Stock and Assessments

Sec 1 The Capital Stock of the Institute shall be seventy five thousand dollars and such further Sum as the Institute may determine,

Sec 2, The Shares of Stock shall be twenty five dollars each, issued and signed by the President and Secretary ~~and~~ Countersigned by the Treasurer, and transferable according to law,

Sec

Sec 1 Capital

The C

shall be

dollars an

the Institu

Sec 2, The Share

twenty five d

and signed by

~~and~~ Countersign

and transferable

...asurer,

...ary to Law,

(2)

Sec 3 Each member Shall own one Share of Stock, on which he shall pay five dollars down, and the other twenty dollars in such instalments as the institute may from time to time determine at a regular monthly meeting after giving one months notice of the intention to make such aſseſsment.

Sec 4 For the Support of the Institute, the owners of Stock shall pay into the Treasury an aſseſsment of fifty cents per month on each and every share held by them, which shall not apply to the payment of the capital Stock.

Sec 5 The Holders of Stock failing to pay their aſseſsments for the term of six months shall forfeit to the Institute their Stock, and all the money paid thereon which shall be sold at auction ~~at the rooms of the Institute~~ as the President and Board of Directors may determine.

Sec 6. The President and Directors shall make provision for opening a Stock book and the issue of Stock in such form as they may determine.

(3)

Article 3

Members and their privileges

Section 1 Any white male person over the age of eighteen years may become a member of the Institute; if he is a man of fair repute in society, by being recommended, by at least two members in good Standing, Signing the Constitution and By Laws, holding one Share of Stock, and paying aſseſsments thereon. And on forfeiting their Stock, they shall forfeit their rights privileges and benefits as members unleſs reinstated by a vote of the Institute.

Sec^{3} 2 The Institute may in its discretion elect Honorary members for and in consideration of distinguished services, who by virtue thereof shall be entitled to all the rights and privileges of membership except the right to hold to office

Sec^{4} 3 Any person being otherwise qualified may be elected a life member by paying the sum of fifty dollars, which shall entitle him to all the rights and privileges of membership, with one share of Stock, and an exemption from dues during his life time.

~~Sec 4 A member shall be entitled to one vote and no more.~~

2 50
2 50

(4)

Article 4

Library and reading room department,

Sec 1 The Library and reading room department shall be under the control and management of the President and [illegible] Directors

~~The Treasurer shall take charge of all the funds of the Institute - & deposit it in a some bank as the board of directors shall to the credit of the Institute & subject to the order of a [illegible] of a board of Directors and [illegible] by the Treasurer~~

2.50.
2 50.